

CASCADE SCHOOL DISTRICT 3 & B



MISSION

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- Engaging curriculum with rigor and relevance
- High-quality instruction
- 21st Century technology
- Personal and academic pride

Cascade Schools will strive to:

- Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.
- Customize and individualize our educational program to meet every student's strengths and needs.
- Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.
- Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.
- Connect our curriculum and assessment data to the common core standards.

HOME OF THE BADGERS



CASCADE SCHOOL DISTRICT 3 & B

Regular Meeting of the Board of Trustees
Conference Room #123
321 Central Ave West, Cascade, MT 59421
September 17, 2024 at 6:00 p.m.

Agenda

<https://zoom.us/j/92204174053?pwd=zbEzJKhfzkaNcugOLyGsk8y08OU2Dn.1>

Meeting ID: 922 0417 4053

Passcode: iX4hTd

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.** Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Staff Reports (I)

- A. Jason Raether, Activities Director
- B. Michael Wilson, Principal
- C. Levi Collins, Superintendent
- D. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Board Evaluation
- B. Board Hours

New Business (A)

- A. Consideration of Recommendation and Possible Action on Student Expulsion (possible executive session)
- B. Consideration of Recommendation for SY2024-2025 Paraprofessional, Jennifer Semmler
- C. Consideration of Recommendation for SY2024-2025 Coaches
- D. Consideration of Recommendation for SY2024-2025 Advisors
- E. Consideration of Designation of NCLRC Board Representative
- F. Consideration of Resolution to Decommission Obsolete Property
- G. Consideration of Resolution for Stockmens Bank Signature Updates
- H. Consideration of Resolution to Open Activity Account, Athletic Revolving Fund
- I. Consideration of Recommendation for Designation of Booster Club Funds
- J. Review of Policy 3630 and Consideration of Possible Update
- K. Consideration of Recommendation for Audit Proposal, FY2024-2026

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – October 17, 2024

Adjournment (A)

REGULAR MONTHLY MEETING

Staff Reports (Appendix A)

- A. Jason Raether, Activities Director – *Appendix A, Section I (pg. 3)*
- B. Michael Wilson, Principal – *Appendix A, Section II (pg. 5)*
- C. Levi Collins, Superintendent – *Appendix A, Section III (pg. 6)*
- D. Karsen Floerchinger, Business Manager – *Appendix A, Section IV (pg. 8)*

Board Report (Appendix B)

- A. Board Evaluation – *Appendix B, Section I (pg. 10)*
- B. Board Hours – *Appendix B, Section II (pg. 13)*

New Business (A) (Appendix C)

A. Consideration of Recommendation and Possible Action on Student Expulsion (possible executive session)

Category: Student/Policy

Presented by: Levi Collins

Superintendent Recommendation: Approve the student expulsion.

Sample Motion: I move to approve the recommendation for student expulsion.

B. Consideration of Recommendation for SY2024-2025 Paraprofessional, Jennifer Semmler

Category: Personnel

Presented by: Michael Wilson

Facts to Consider: There is a high need for an additional paraprofessional in the elementary to help with the increased enrollment of high need students. This position will be funded through the Tuition Fund.

Superintendent Recommendation: Hire Jennifer Semmler as paraprofessional for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire Jennifer Semmler as paraprofessional for SY2024-2025.

C. Consideration of Recommendation for SY2024-2025 Coaches

Category: Personnel

Presented by: Jason Raether

Facts to Consider:

HS Girls Basketball Assistant-Amanda Carlson

HS Boys Basketball Assistant-Kendra Lane

JH Girls Basketball Assistant-Levi Jacobs

JH Girls Basketball Volunteer Assistant-Angie Hastings

JH Boys Basketball Assistant-Tyler Costa

HS Wrestling 1st Assistant-Brenden Hensley

HS Wrestling 2nd Assistant-Jason Coates

HS Wrestling Volunteer Assistant-Mona Cooper

HS Wrestling Volunteer Assistant-John Nelson

HS Wrestling Volunteer Assistant-Robert Laasko

JH Wrestling 1st Assistant-JD Yarger

JH Wrestling 2nd Assistant-Raven Hensley

JH Wrestling Volunteer-Jason Coates

Superintendent Recommendation: Hire the coaches as listed for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire the coaches as listed for SY2024-2025.

D. Consideration of Recommendation for SY2024-2025 Advisors

Category: Personnel

Presented by: Michael Wilson

Facts to Consider:

Eliza Papke – MTSS Co-Advisor

Alissa Johnson – MTSS Co-Advisor

Steve Pettis – Close Up Co-Advisor

Lynn Formell – Close Up Co-Advisor

Superintendent Recommendation: Hire the advisors as listed for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire the advisors as listed for SY2024-2025.

E. Consideration of Designation of NCLRC Board Representative

Category: Policy

Presented by: Levi Collins

Attachments: NCLRC Board Rep Form— *Appendix C, Section I (pg. 15)*

Facts to Consider: Each year, the Board must appoint one representative to serve on the Northcentral Learning Resource Center Advisory Board (NCLRC). The NCLRC is the Special Education Co-op that the district is a member of. Historically, the Board has always appointed the Superintendent as the representative.

Superintendent Recommendation: Appoint Levi Collins as the NCLRC Advisory Board representative.

Sample Motion: I move to appoint Levi Collins as the NCLRC Advisory Board representative.

F. Resolution to Decommission Obsolete Property

Category: Finance

Presented by: Karsen Floerchinger

Attachments: Resolution to Decommission Obsolete Property – *Appendix C, Section II (pg. 16)*

Facts to Consider: Per MCA 20-6-604, “Whenever the trustees of a district determine that a site, building or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property in accordance with this section and without conforming to the provisions of 20-6-603. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district.” Administration is recommending the decommission of the 2002 Thomas flat nose bus, 2015 Bluebird Vision micro bus, and vending machine.

Superintendent Recommendation: Approve the Resolution to Decommission Obsolete Property.

Sample Motion: I move to approve the Resolution to Decommission Obsolete Property.

G. Consideration of Resolution for Stockmens Bank Signature Updates

Category: Finance

Presented by: Karsen Floerchinger

Attachments: Resolution Letter – *Appendix C, Section III (pg. 17)*

Facts to Consider: The Board needs to update the Stockmens Bank accounts by changing the secretarial roles.

Superintendent Recommendation: Approve the signature updates for the Stockmens Bank accounts.

Sample Motion: I move to approve the signature updates for the Stockmens Bank accounts.

H. Resolution to Open Activity Account, Athletic Revolving Fund

Category: Finance

Presented by: Karsen Floerchinger

Facts to Consider: It is required that the board approve any fund added to the activity fund. This fund is being created to help better record revolving funds through the athletics department. It will act as a sub fund to the main athletic fund, but be used for monies brought in that are designated for specific expenditures.

Superintendent Recommendation: Open Athletic Revolving Fund activity account.

Sample Motion: I move to approve the recommendation to open Athletic Revolving Fund activity account.

I. Consideration of Recommendation for Designation of Booster Club Funds

Category: Finance

Presented by: Jason Raether/Levi Collins

Attachments: Dissolution Letter – *Appendix C, Section IV (pg. 18)*

Facts to Consider: The District received notice of the dissolution of the Cascade Booster Club. Per the Booster Club bylaws, if the organization is dissolved, any remaining funds will be transferred to the school. The Booster Club wishes for the funds to be deposited in the Pep Club account and used for the purchase of senior gifts. The Board of Trustees must approve the deposit of the funds.

Superintendent Recommendation: Approve the deposit of remaining Booster Club funds to the Pep Club account.

Sample Motion: I move to approve the recommendation to deposit the remaining Booster Club funds to the Pep Club account.

J. Reading Review of Policy 3630 and Consideration of Possible Update

Category: Policy

Presented by: Levi Collins

Attachments: Policy 3630, Governor’s Letter – *Appendix C, Section V (pg. 19)*

Facts to Consider: On August 22nd, Governor Gianforte released a letter urging public school leaders in Montana to consider adopting a “cell phone-free” policy. MTSBA Model Policy 3630 is attached. Model Policy 3630 contains three options for districts to select from when adopting and implementing rules related to student cell phone and mobile electronic device use while at school or on school property including one that aligns with the request from the Governor. MTSBA supports local control and has provided these three separate options for use by our members based on local circumstances and community input.

The options in the model policy include 1) a general authorization to use mobile devices, 2) authorization to use mobile devices at school in classrooms with teacher permission and in common areas during non-instruction time in a manner that does not violate the privacy of others, and 3) a prohibition on use of mobile devices while at school.

Currently, we follow option 2 as our adopted policy. Administration would like for the Board to review the options and decide if we should keep the policy as is, or make changes based on Governor Gianforte’s recommendations.

Superintendent Recommendation: Take no action and leave the policy as is, operating under Option 2, but revisit for next school year.

K. Consideration of Recommendation for Audit Proposal, FY2024-2026

Category: Finance

Presented by: Karsen Floerchinger

Attachments: Rudd & Co. Audit Proposal Letter – *Appendix C, Section VI (pg. 22)*

Facts to Consider: Per Policy 7430, Financial Reporting and Audits, *“The Board directs that District audits be conducted in accordance with Montana law. Each audit shall be a comprehensive audit of the affairs of the District and District funds. The audits shall comply with all statutory provisions and generally accepted governmental auditing standards.”*

The District has been using Rudd & Co for the past seven fiscal years and recommends to continue contracting them as their auditors by entering into the 3-year contract beginning FY2024 and continuing through FY2026.

Superintendent Recommendation: Approve the audit proposal with Rudd & Co for FY2024-2026.

Sample Motion: I move to approve the audit proposal with Rudd & Co for FY2024-2026.

L. Consent Agenda (Appendix D)

A. Minutes of Regular Board Meeting, August 20, 2024 – *Appendix D, Section I (pg. 24)*

B. Business Claims – *Appendix D, Section II (pg. 28)*

C. Student Activity Account – *Appendix D, Section III (pg. 41)*

D. Sub List – *Appendix D, Section IV (pg. 42)*

Board Meeting Evaluation (I)

A. Complete evaluation and turn into Mr. Collins

Announcements (I)

A. Regular School Board Meeting – October 15, 2024

B. Upcoming Events

a. MCEL – October 17-18th

Adjournment (A)