

CASCADE SCHOOL DISTRICT 3 & B



MISSION

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- Engaging curriculum with rigor and relevance
- High-quality instruction
- 21st Century technology
- Personal and academic pride

Cascade Schools will strive to:

- Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.
- Customize and individualize our educational program to meet every student's strengths and needs.
- Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.
- Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.
- Connect our curriculum and assessment data to the common core standards.

HOME OF THE BADGERS



CASCADE SCHOOL DISTRICT 3 & B

Annual Budget Meeting/Regular Meeting of the Board of Trustees

Conference Room #123

321 Central Ave West, Cascade, MT 59421

August 20, 2024 at 6:00 p.m.

Agenda

<https://zoom.us/j/92204174053?pwd=zbEzJKhfzkaNcugOLyGsk8y08OU2Dn.1>

Meeting ID: 922 0417 4053

Passcode: iX4hTd

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.** Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Staff Reports (I)

- A. Jason Raether, Activities Director
- B. Michael Wilson, Principal
- C. Levi Collins, Superintendent
- D. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Board Hours
- B. Board Evaluation

New Business (A)

- A. Consideration of Recommendation for Custodian SY2024-2025, Kristen Stefonic
- B. Consideration of Recommendation for Cook SY2024-2025, JoAnne Vinson
- C. Consideration of Recommendation for XCELL Co-Director SY2024-2025, Jordan Castellanos
- D. Consideration of Recommendation for XCELL Co-Director SY2024-2025, Kaydence Waters
- E. Consideration of Recommendation for SY2024-2025 Coaches
- F. Consideration of Recommendation for SY2024-2025 Advisors
- G. Consideration of Admittance of Out-of-District Students, SY2024-2025
- H. Consideration of Adoption of FY2025 Elementary Budget
- I. Consideration of Adoption of FY2025 High School Budget

Quarterly Superintendent Evaluation (I)

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – September 17, 2024

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Staff Reports (Appendix A)

- A. Jason Raether, Activities Director – *Appendix A, Section I (pg. 3)*
- B. Michael Wilson, Principal – *Appendix A, Section II (pg. 5)*
- C. Levi Collins, Superintendent – *Appendix A, Section III (pg. 6)*
- D. Karsen Floerchinger, Business Manager – *Appendix A, Section IV (pg. 8)*

Board Report (Appendix B)

- A. Board Hours – *Appendix B, Section I (pg. 94)*
- B. Board Evaluation – *Appendix B, Section II (pg. 98)*

New Business (A) (Appendix C)

A. Consideration of Recommendation for Custodian SY2024-2025, Kristen Stefonic

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Ms. Stefonic has been working in the district as a sub custodian for about a year and is being recommended for full time.

Superintendent Recommendation: Hire Kristen Stefonic as custodian for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire Kristen Stefonic as custodian for SY2024-2025.

B. Consideration of Recommendation for Cook SY2024-2025, Joanne Vinson

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Mrs. Vinson was previously a cook in the District for over ten years and wishes to come out of retirement to return to the kitchen.

Superintendent Recommendation: Hire JoAnne Vinson as cook for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire JoAnne Vinson as cook for SY2024-2025.

C. Consideration of Recommendation for XCELL Co-Director SY2024-2025, Jordan Castellanos

Category: Personnel

Presented by: Levi Collins

Facts to Consider: The District will be running the XCELL program through the first semester. Ms. Castellanos is being recommended as co-director.

Superintendent Recommendation: Hire Jordan Castellanos as XCELL Co-Director for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire Jordan Castellanos as XCELL Co-Director for SY2024-2025.

D. Consideration of Recommendation for XCELL Co-Director SY2024-2025, Kaydence Waters

Category: Personnel

Presented by: Levi Collins

Facts to Consider: The District will be running the XCELL program through the first semester. Ms. Waters is being recommended as co-director.

Superintendent Recommendation: Hire Kaydence Waters as XCELL Co-Director for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire Kaydence Waters as XCELL Co-Director for SY2024-2025.

E. Consideration of Recommendation for SY2024-2025 Coaches

Category: Personnel

Presented by: Jason Raether

Facts to Consider:

Sawyer Evans – HS Football Assistant Volunteer

Lawni Raether – JH Football Assistant

Superintendent Recommendation: Hire the coaches as listed for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire the coaches as listed for SY2024-2025.

F. Consideration of Recommendation for SY2024-2025 Advisors

Category: Personnel

Presented by: Jason Raether

Facts to Consider:

Christa Hardy – Student Council Co-Advisor

Tina Mann – Student Council Co-Advisor

Amanda Iverson – BPA Advisor, Class of 2025 Advisor

Superintendent Recommendation: Hire the coaches as listed for SY2024-2025.

Sample Motion: I move to approve the recommendation to hire the coaches as listed for SY2024-2025.

G. Consideration of Admittance of Out-of-District Students, SY2024-2025

Category: Policy

Presented by: Levi Collins

Attachments: Out-of-District Student List – *Appendix C, Section I (pg. 100)*

Facts to Consider: Per Policy 3141, “Every nonresident student who seeks to enroll in the District shall apply for admission for the succeeding school year by June 15th. All applications shall be submitted using the form found at Policy 3141F as developed by the Superintendent of Public Instruction. For planning purposes, late applications shall not be considered. Non resident students shall reapply for admission each school year. Admission in one school year does not infer or guarantee admission in subsequent years.” The applications being presented were received after the June 15th deadline. The administration is recommending the Board pardon the policy for these students, as there was a miscommunication in the student office during the transition of new staff, and the families were ensured their students could be enrolled.

Superintendent Recommendation: Grant a one-time policy exception and admit the out-of-district students, as listed, for SY2024-2025.

Sample Motion: I move to approve the recommendation to grant a one-time policy exception and admit the out-of-district students, as listed, for SY2024-2025.

H. Consideration of Adoption of FY2025 Elementary Budget

Category: Finance

Presented by: Karsen Floerchinger

Attachments: Elementary Budget – *Appendix C, Section II (pg. 101)*

Facts to Consider: On or before August 20, on the date and at the time and place stated in the notice published pursuant to 20-9- 115, the trustees of each district shall meet to consider all budget information and any attachments required by law. (2) The trustees may continue the meeting from day to day but shall adopt the final budget for the district and determine the amounts to be raised by tax levies for the district not later than August 25 and before the computation of the general fund net levy requirement by the county superintendent and the fixing of the tax levies for each district. Any taxpayer in the district may attend any portion of the trustees' meeting and be heard on the budget of the district or on any item or amount contained in the budget. (3) Upon final approval, the trustees shall deliver the adopted budget, including the amounts to be raised by tax levies, to the county superintendent of schools within 3 days.

Superintendent Recommendation: Approve and adopt the Elementary Budget for FY2025.

Sample Motion: I move to approve and adopt the Elementary Budget for FY2025.

I. Consideration of Adoption of FY2025 High School Budget

Category: Finance

Presented by: Karsen Floerchinger

Attachments: High School Budget – *Appendix B, Section III (pg. 118)*

Facts to Consider: On or before August 20, on the date and at the time and place stated in the notice published pursuant to 20-9- 115, the trustees of each district shall meet to consider all budget information and any attachments required by law. (2) The trustees may continue the meeting from day to day but shall adopt the final budget for the district and determine the amounts to be raised by tax levies for the district not later than August 25 and before the computation of the general fund net levy requirement by the county superintendent and the fixing of the tax levies for each district. Any taxpayer in the district may attend any portion of the trustees' meeting and be heard on the budget of the district or on any item or amount contained in the budget. (3) Upon final approval, the trustees shall deliver the adopted budget, including the amounts to be raised by tax levies, to the county superintendent of schools within 3 days.

Superintendent Recommendation: Approve and adopt the High School Budget for FY2025.

Sample Motion: I move to approve and adopt the High School Budget for FY2025.

J. Consent Agenda (Appendix D)

A. Minutes of Regular Board Meeting, July 23, 2024 – *Appendix D, Section I (pg. 259)*

B. Business Claims – *Appendix D, Section II (pg. 264)*

C. Student Activity Account – *Appendix D, Section III (pg. 274)*

D. Sub List – *Appendix D, Section IV (pg. 275)*

Quarterly Superintendent Evaluation (I)

Board Meeting Evaluation (I)

- A. Complete evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – September 17, 2024
- B. Upcoming Events

Adjournment (A)