



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



Cascade School's Mission:

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- *Engaging curriculum with rigor and relevance*
- *High-quality instruction*
- *21st Century technology*
- *Personal and academic pride*

Cascade Schools will strive to:

- *Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.*
- *Customize and individualize our educational program to meet every student's strengths and needs.*
- *Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.*
- *Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.*
- *Connect our curriculum and assessment data to the common core standards.*



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

1.	2.	3.	4.	5.	6.	7.	8.
Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement.	Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals.	Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	Align and sustain resources, such a professional development, to meet district goals.	Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts.



CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
June 25, 2024 at 6:00 p.m.

Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

- A. Letter of Resignation – Connor Schulte (HS Business Teacher, Dean of Students, BPA Advisor, Coach)
- B. Letter of Resignation – Christa Hardy (HS Track Head Coach)

Staff Reports (I)

- A. Jennifer Ward, FFA Advisor
- B. Jason Raether, Activities Director
- C. Levi Collins, Superintendent
- D. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Board Hours
- B. Board Evaluation

New Business (A)

- A. 2024 MTSBA Association Business Ballot
- B. Consideration of Recommendation for High School Business Teacher, Amanda Iverson
- C. Consideration of Recommendation for Dean of Students, Sonja Mazaira
- D. Consideration of Recommendation for Classified Staff
- E. Consideration of Recommendation for SY2024-2025 Coaches
- F. Consideration of Recommendation for SY2024-2025 Advisors
- G. Consideration of District House Window Replacement Quote
- H. Consideration of Recommendation of Bus Replacement
- I. Consideration of Recommendation for SY2024-2025 Jumpstart/Early Literacy Program

- J. Consideration of Recommendation for SY2024-2025 Handbook Updates
- K. Consideration of Required Policy Revisions and Updates
- L. Consideration of Recommended Policy Revisions and Updates – 1st Reading
- M. Consideration of Required Policy Terminations
- N. Consideration of FY2024-2025 Annual MSGIA Property and Liability Insurance Renewal
- O. Consideration of FY2024-2025 Annual MSGIA Workers Compensation Renewal
- P. Consideration of FY2024-2025 Annual MTSBA Membership Renewal
- Q. Resolution to Decommission Obsolete Property
- R. Resolution to Cancel Stale or Outstanding Warrants
- S. Resolution to Close Activity Account, Class of 2024
- T. Resolution to Open Activity Account, Class of 2028
- U. Resolution to Transfer to Compensated Absences Fund
- V. Resolution to Transfer to Interlocal Agreement Fund
- W. Consent Agenda
 - a. Minutes of Regular Board Meeting, May 21, 2024
 - b. Minutes of Organizational Board Meeting, May 21, 2024
 - c. Business Claims
 - d. Student Activity Account
 - e. Sub List
 - f. Student Attendance Agreements

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – July 16, 2024
- B. Upcoming Events

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Informational

A. Letter of Resignation – Connor Schulte (Hs Business Teacher, Dean of Students, BPA Advisor, Coach)

To whom it may concern:

It brings me great displeasure and a heavy heart to be writing this letter.

I have been extremely thankful for the opportunity to help the students of Cascade grow into the productive, functioning, contributing citizens that we know can act with empathy, responsibility, integrity and especially resilience in this uncertain world. It has been a pleasure to be such an integral part in the development of young people.

Sadly, working at Cascade is no longer fiscally viable for myself considering my drive to the school from my home, temporally viable considering the time I spend at the school, events, and driving back and forth from my home, or viable to mine and my familys well being.

Along with that, I sadly have the conception that Cascade Public Schools just will not be able to ensure the beneficial outcome I am looking for and after decisions the school has made, I feel those concerns justified.

I have already signed my contracts for the 24-25 school year, Upon reception of this letter, those contracts can be considered void as I finish out the current contracted school year.

Sincerely,



Connor Schulte

B. Letter of Resignation – Christa Hardy (HS Track Head Coach)

Dear Cascade School and Athletics,

After 8 years serving as the Badger Track & Field Head Coach, I have come to the decision that it is time I take a step back from this particular position. This was not a decision made lightly as I have a deep love for Track & Field and our student athletes, and am extremely proud of the program we have built here at Cascade. Our success, particularly in the past 5 years, has restored our Track & Field reputation as a force to be reckoned with, within our District, Division and State. However, with my own children becoming increasingly involved in their own extracurriculars and a husband whose busiest time is in the spring, this season was a challenge for our family, logistically and emotionally. It is best, at this time, that I take on another role within the program other than Head Coach, so that I may have a little more flexibility and be able to be there for family needs during the spring months. It is my hope that I can continue to be involved in whatever capacity I can and eventually, when the time is right for all parties, step back into head coaching.

I step away knowing that my assistant, Heather Lewis, is an excellent coach and will pick up right where we left off, providing consistency for our athletes to continue their success. Coach Lewis has been coaching our jumpers for the past 5 years and has worked with me hand in hand to develop training programs for all athletes and events. Due to the success of our jumping program in recent years, she has been invited to speak at the MHSA Coaches Clinic this Summer. I highly recommend that upon my resignation, she has the opportunity to step in as Head Coach should she apply.

Thank you for understanding and Go Badgers!

Sincerely,

Christa R. Hardy

Staff Reports (Appendix A)

- A. Jennifer Ward, FFA Advisor – *Appendix A, Section I (pg. 3)*
- B. Jason Raether, Activities Director – *Appendix A, Section II (pg. 5)*
- C. Michael Wilson, K1-12 Principal – *Appendix A, Section III (pg. 8)*
- D. Levi Collins, Superintendent
- E. Karsen Floerchinger, Business Manager
 - a. June All Fund Budgets – will be available at the meeting to ensure most accurate and current figures.

Board Report (Appendix B)

- A. Board Evaluation – *Appendix B, Section I (pg. 11)*

New Business (A) (Appendix C)

A. 2024 MTSBA Association Business Ballot

Category: Board

Presented by: John Rumney

Attachments: 2024 MTSBA Ballot & Instructions – *Appendix C, Section I (pg. 13)*

Facts to Consider: The Annual Meeting held in a hybrid format (in-person and virtual) on June 6, 2024, is typically where the membership votes on the items that require a vote of the membership. Although we had great participation and discussion during this year's Annual Meeting, we did not meet the quorum requirements to conduct business of the Association.

The MTSBA Bylaws provide an alternative process for conducting voting on Association issues (other than at membership meetings) as follows:

ARTICLE III, SECTION 7. VOTING BETWEEN MEETINGS OF MEMBERS. Voting at times other than at annual or special meetings shall be on ballots distributed by the Executive Director as authorized by the Board of Directors. Such ballots shall contain a full explanation of the question presented, shall indicate the number of votes to be cast by the member school district, shall instruct the manner in which the ballot is to be marked and shall be mailed to the chairperson of each member school board by the Executive Director at least thirty (30) days in advance of the deadline for returning the marked ballots. All ballots cast must be signed by the chairperson of the member school board and shall be tallied by the Executive Director. The results of the balloting shall be provided to the membership via mail and/or electronic means.

ARTICLE XII – CONDUCTING BUSINESS THROUGH ELECTRONIC MEANS. The Association may conduct any business via technology and/or other electronic means. Therefore, any reference in these Bylaws to written notice, mailings, signatures, distribution of information, conducting meetings or otherwise conducting any business of the Association shall be construed to specifically authorize such conduct in whole or in part through technological means. Such authority shall include but shall not be construed as being limited to video and conference calls, electronic ballots, electronic meetings, and elections.

You can familiarize yourself of the items discussed during the June 6, 2024 Annual Meeting by reviewing the attached document entitled "MTSBA June 2024 Ballot."

The issues that require the MTSBA membership vote at this time come as seconded motions from the MTSBA Board of Directors. For ease of reference, the page number associated with each action item in the Annual Meeting booklet is included below:

- Confirmation of MTSBA's Principles & Guidelines (page 12);
- Confirmation of the foundational elements of MTSBA's DNA (page 17);
- FY26 Dues Revenue Estimate (page 34)
 - *NOTE (1): The dues revenue estimate has been adjusted pursuant to motion of the MTSBA Board to ensure no increase in dues revenue from FY25 to FY26. The regular dues formula was estimated to increase dues revenue by \$52,000 and this proposal is to adjust the formula to reduce dues revenue by \$7,000.*
 - *NOTE (2): You are not voting on your District's FY26 Dues; rather, this is the FY26 Dues Revenue Estimate that is calculated pursuant to the MTSBA Bylaws;*
- Consideration of Vision Based Strategic Advocacy Resolution (Initially adopted July 2023, and includes proposed amendment from October 2023 Delegate Assembly) (page 36);
- Consideration of Gap Analysis Resolution (Initially adopted July 2023, and includes proposed amendment from MTSBA Advocacy Committee pursuant to direction from October 2023 Delegate Assembly) (page 37);
- Nomination of Krystal Zentner (MTSBA Region 9 Director and Bridger Trustee) as MTSBA President-Elect -Unanimously nominated by the MTSBA Board of Directors (page 49);
- Nomination of Rick Cummings (MTSBA Region 5 Director and Cascade Trustee) as MTSBA Vice-President - Unanimously nominated by the MTSBA Board of Directors (page 49).

The Board must review and vote on the issues in the attachments.

Superintendent Recommendation: Approve all issues as listed on the 2024 MTSBA ballot.

Sample Motion: I move to approve all issues as listed on the 2024 MTSBA ballot.

B. Consideration of Recommendation for High School Business Teacher, Amanda Iverson

Category: Personnel

Presented by: Levi Collins

Attachments: Cover Letter – *Appendix C, Section II (pg. 19)*

Superintendent Recommendation: Hire Amanda Iverson for High School Business Teacher for SY2024-2025, contingent upon background check results.

Sample Motion: I move to approve the recommendation to hire Amanda Iverson for High School Business Teacher for SY2024-2025, contingent upon background check results.

C. Consideration of Recommendation for Dean of Students, Sonja Mazaira

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Mrs. Mazaira has been an employee of the district since 2017 and has served both the Elementary PE teacher, as well as the Activities Director.

Superintendent Recommendation: Hire Sonja Mazaira as Dean of Students for SY2027-2025.

Sample Motion: I move to approve the recommendation to hire Sonja Mazaira as Dean of Students for SY2027-2025.

D. Consideration of Recommendation for Classified Staff

Category: Personnel

Presented by: Levi Collins

Facts to Consider: This list included staff members being recommended for rehire who were hired after the initial rehire of staff, as well as addendums to previously approved positions of employees. Staff members with related board members will need to be pulled and voted upon separately, with the related board member abstaining from vote (Policy 1425 Abstentions from Voting).

Superintendent Recommendation: Hire the Classified Staff for FY2024-2025, as listed.

Sample Motion: I move to approve the recommendation to hire the Classified Staff for FY2024-2025, as listed.

Classified Staff 2024-2025

Reissing, Denise	Paraprofessional	0
Taft, Tracy*	Paraprofessional	10
Mann, Tina*	Student Office Secretary	5

Cortez-Estrada, Ari	Bus Driver	0
Cortez-Estrada, Laura	Bus Driver	0
Taft, Tracy*	Bus Driver	10

**signifies addendum of contract of previously approved position*

E. Consideration of Recommendation for SY2024-2025 Coaches

Category: Personnel

Presented by: Levi Collins/Jason Raether

Facts to Consider:

HS Girls Basketball Head Coach: Raija Buley

HS Golf Head Coach: Jason Raether

JH Wrestling Head Coach: Brendan Hensley

JH Boys Basketball Head Coach: Kory Hastings (*pending Background Check*)

Cross Country Volunteer: Tina Mann

HS Football Assistant 1: Michael Nelson

HS Football Assistant 2: Blake Standley

HS Football Volunteer: John Nelson

JH Football Assistant 1: Joshua Munski

JH Football Volunteer: Dustin Fuller

JH Football Volunteer: Jason Coates

JH Football Volunteer: Lawni Raether

JH Football Volunteer: Kory Hastings (*pending Background Check*)

HS Volleyball Assistant 1: Elyssa Evans

HS Volleyball Volunteer: Sage Butcher

HS Volleyball Volunteer: Amanda Martin

JH Volleyball Assistant 1: Shelbie Jackson (*pending Background Check*)

Superintendent Recommendation: Hire the coaches for SY2024-2025, as listed, pending background checks.

Sample Motion: I move to approve the recommendation to hire the coaches for SY2024-2025, as listed, pending background checks.

F. Consideration of Recommendation for SY2024-2025 Advisors

Category: Personnel

Presented by: Michael Wilson/Jason Raether

Facts to Consider:

Jennifer Ward – FFA, Junior Class
Armando Romero – Concessions
Jeff Skogley – Band
Christa Hardy – Annual, Junior Class
Giulia Weeda – National Honor Society, Senior Class
Tina Mann – Pep Club

Superintendent Recommendation: Hire the advisors for SY2024-2025, as listed, pending background checks.

Sample Motion: I move to approve the recommendation to hire the advisors for SY2024-2025, as listed.

G. Consideration of District House Window Replacement Quote

Category: Facilities

Presented by: Levi Collins

Attachments: TC Glass Window Quote – *Appendix C, Section III (pg. 20)*

Facts to Consider: The windows in the District house need replacement. TC Glass has provided a quote to replace the windows while they are working on the school's windows. The quote is for \$24,733. Building Reserve funds would be used to complete this project.

Superintendent Recommendation: Approve the district house window replacement.

Sample Motion: I move to approve the district house window replacement.

H. Consideration of Bus Replacement

Category: Transportation

Presented by: Levi Collins

Facts to Consider: Last June, the Board approved the purchase of a new 77 passenger bus from National Bus Sales. The bus has had many issues including, false alarms and glitches on the dash due to a faulty computer system, as well as a recall issued. The recall is for a fuel line transmission shifter cable interference which causes buses to burst into flames. The company advised taking the bus out of service and waiting for parts to repair the issues. The bus was taken out of service but parts have not arrived. National Bus Sales has agreed to take the bus back and credit the full purchase price towards a replacement. National has provided us with two options: 1. 2024 International Cummins 77 passenger; 400 miles; \$157,000 2. 2019 International Cummins 77 passenger; 40,000 miles; \$114,000

Superintendent Recommendation: Approve the bus replacement with the 2024 International Cummins.

Sample Motion: I move to approve the bus replacement with the 2024 International Cummins.

I. Consideration of Recommendation for Jumpstart/Early Literacy Program

Category: Policy

Presented by: Levi Collins

Facts to Consider: As per Policy 3110, the Board of Trustees may at their discretion assign and admit a child to a school in the district who is under 5 years of age. Under HB 352, funding for the program formerly known as "Early K" has been cut unless students who meet exceptional circumstances. Very few of the students set to enroll in our district meet those circumstances, which means the program will not be funded with the typical ANB funding sources, instead the District must supplement to provide the program. Administration believes this program is vital to our community and recommends that the Board approve the program, regardless of historic funding being cut. This program can be funded using the additional General Fund levy revenue passed in the 2024 election.

Superintendent Recommendation: Approve the Jumpstart/Early Literacy Program for SY2024-2025.

Sample Motion: I move to approve the Jumpstart/Early Literacy Program for SY2024-2025.

J. Consideration of Recommendation for SY2024-2025 Handbook Updates

Category: Policy

Presented by: Levi Collins

Attachments: Handbook Update Summary and Handbooks – *Appendix C, Section IV (page 35)*

Superintendent Recommendation: Approve the 2024-2025 handbook updates.

Sample Motion: I move to approve the 2024-2025 handbook updates.

K. Consideration of Required Policy Revisions and Updates

Category: Policy

Presented by: Levi Collins

Attachments: Policies – *Appendix C, Section V (pg. 163)*

Facts to Consider: March 2024 policy series updates. The policies may be updated and adopted on the first reading since all changes are required to comply with law.

Model Policies to Update

R: MTSBA Model Policy 2132 – Student and Family Privacy Rights. This policy was updated to reflect the distinction between surveys administered to students that do not collect personal information and those that do collect personal information. Federal and state law require parental consent prior to a student completing a survey that collects or requires disclosure personal information. A parent may opt out of a survey that does collect or require disclosure of personal information.

R: MTSBA Model Policy 3110 – Entrance, Placement, and Transfer. This policy was updated to reflect changes in the law governing enrollment for exceptional circumstances.

R: MTSBA Model Policy 3121 – Enrollment and Attendance. This policy was updated to reflect changes in the law governing calculation of ANB for students enrolled in an early literacy targeted intervention program.

R: MTSBA Model Policy 5325 – Breastfeeding in the School and Workplace. This policy was updated to specify the requirement for school districts to provide breastfeeding employees and students a location to store expressed milk in a medically safe manner.

R: MTSBA Model Policy 8110 – Bus Routes and Schedules. This policy was updated to clarify the requirements for acceptable sight lines at approved school bus stops.

R: MTSBA Model Policy 8121 – District-Owned Vehicles. This policy was updated to require drivers of district vehicles involved in an accident with the district vehicle to immediately report the accident to the driver's supervisor.

R: MTSBA Model Policy 8132 – Activity Trips. This policy was updated to clarify the transportation options available to school districts when conducting an activity trip. **Include optional language.**

R: MTSBA Model Policy 8502 – Construction and Repairs. This policy was updated to provide additional clarity on accessibility standards when completing a school facility construction project.

Superintendent Recommendation: Approve and adopt the 1st reading of the required policy updates and revisions as listed.

Sample Motion: I move to approve and adopt the 1st reading of the required policy updates and revisions as listed.

L. Consideration of Recommended Policy Revisions and Updates – 1st Reading

Category: Policy

Presented by: Levi Collins

Attachments: Policies – *Appendix C, Section X (pg. 344)*

Facts to Consider: March 2024 policy series updates. These policies require two readings since they are not required. All policies and forms are new.

Policies to Update:

MTSBA Model Policy 2165 – Early Literacy Targeted Intervention. This policy was created to assist districts in establishing early literacy targeted intervention programs established by HB 352. The policy is based on the new statutes and the regulations adopted by the Board of Public Education. The policy is accompanied by **Policy 2165F – Early Literacy Targeted Intervention Consent Form.** **Include optional language classroom-based programming.**

MTSBA Model Policy 2162P2 – Section 504 Procedural Safeguards. This procedure was created to assist districts in complying with requirements for Section 504 regulations governing the provision of accommodations to students.

MTSBA Model Policy 2165F – Early Literacy Targeted Intervention Consent Form. This form was developed to assist districts in securing parental consent prior to early literacy evaluation.

MTSBA Model Policy 2250F – Adult Education Acknowledgement of Risk. This form was developed to assist districts in securing acknowledgement of risk from adult education students taking courses provided by the district.

MTSBA Model Policy 3141F – Non-Resident Student Enrollment Application. This form was developed by the Office of Public Instruction as required by HB 203. The form can be adopted and placed in a district's policy manual for public and district use.

MTSBA Model Policy 3416F3 – Designation and Acceptance of Medication Assistance. This form was developed to assist districts in securing parental permission to assist students with administering medication.

MTSBA Model Policy 4330F2 – Community Use of Facilities Acknowledgement of Risk. This form was developed to assist districts in securing acknowledgement of risk from community members using school facilities in accordance with the optional language in Policy 4330P – Facility Use Procedures.

Superintendent Recommendation: Approve the 1st reading of the policies as listed.

Sample Motion: I move to approve the 1st reading of the policies as listed.

M. Consideration of Required Policy Terminations

Category: Policy

Presented by: Levi Collins

Facts to Consider:

Policies to Terminate:

MTSBA Model Policy 1000FE – Early Enrollment for Exceptional Circumstances. Enrollment for exceptional circumstances is now governed exclusively by Policy 3110 consistent with HB 352. This policy and any related procedure or form will be terminated and deleted from a district's policy manual.

MTSBA model Policy 2113 – Pre-Kindergarten Program. Pre-kindergarten programs that are not related to enrollment to early literacy targeted intervention are prohibited from earning ANB under state law. To avoid confusion, a district should delete this policy and rely on legally supported early childhood offerings if the intent of the program is to earn ANB.

MTSBA Model Policy 3100 – Early Enrollment for Exceptional Circumstances. Enrollment for exceptional circumstances is now governed exclusively by Policy 3110 consistent with HB 352. This policy and any related procedure or form will be terminated and deleted from a district's policy manual.

MTSBA Model Policy 4330F2 – Facility Use Liability Waiver. This form is not supported by Montana law and should be deleted. The sufficient assumption of risk language now appears in Policy 4330F1 – Facilities Use Agreement.

MTSBA Model Policy 7008 – Non-resident Tuition and Transportation. This policy was rendered obsolete and unnecessary by HB 203 and the new version of Policy 3141 – Non-resident Student Enrollment. The policy should be deleted prior to the start of the next school fiscal year.

Superintendent Recommendation: Terminate the policies as listed.

MTSBA Sample Motion: I move the board of trustees terminate the policies as listed.

N. Consideration of FY2024-2025 Annual MSGIA Property and Liability Insurance Renewal

Category: Finance

Presented by: Karsen Floerchinger

Attachments: FY25 PC Renewal – *Appendix C, Section VI (pg. 204)*

Facts to Consider: MSGIA has been the District's insurance provider for many years. See Appendix for breakdown and details.

Superintendent Recommendation: Approve the MSGIA Property & Liability Insurance Renewal for FY2024-2025.

Sample Motion: I move to approve the MSGIA Property & Liability Insurance Renewal for FY02024-2025.

O. Consideration of FY2024-2025 Annual MSGIA Workers Compensation Renewal

Category: Finance

Presented by: Karsen Floerchinger

Attachments: FY25 WC Renewal – *Appendix C, Section VI (pg. 242)*

Facts to Consider: MSGIA has been the District's insurance provider for many years. See Appendix for breakdown and details. See Appendix for breakdown and details.

Superintendent Recommendation: Approve the MSGIA Workers Compensation Insurance Renewal for FY2024-2025.

Sample Motion: I move to approve the MSGIA Workers Compensation Insurance Renewal for FY2024-2025.

P. Consideration of FY2024-2025 Annual MTSBA Membership Renewal

Category: Finance

Presented by: Levi Collins

Attachments: MTSBA Correspondence – *Appendix C, Section VII (pg. 253)*

Facts to Consider: MTSBA has been the District's legal representative for many years, providing the District with many valuable resources such as policy maintenance, strategic planning and legal representation. The costs are as follows:

Membership - \$3,960.00

Labor Relations Maintenance Services - \$1,000.00

Strategy Maintenance - \$1,000.00

Policy Maintenance - \$1,785.00

Superintendent Recommendation: Approve the MTSBA Membership Renewal for FY2024-2025.

Sample Motion: I move to approve the MTSBA Membership Renewal for FY2024-2025.

Q. Resolution to Decommission Obsolete Property

Category: Finance

Presented by: Karsen Floerchinger

Attachments: Resolution to Decommission Obsolete Property

Facts to Consider: Per MCA 20-6-604, "Whenever the trustees of a district determine that a site, building or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property in accordance with this section and without conforming to the provisions of 20-6-603. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district." Annual disposal of outdated and degrading equipment in need of clean up and disposal. The obsolete sale is TBD.

Superintendent Recommendation: Approve the Resolution to Decommission Obsolete Property.

Sample Motion: I move to approve the Resolution to Decommission Obsolete Property.

RESOLUTION

WHEREAS, the Board of Trustees of School Districts 3 & B, Cascade Public Schools, has determined that personal property of the Districts consisting of:

Miscellaneous outdated supplies, curriculum, equipment, uniforms, 77 passenger bus.

are or are about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the Districts, and

WHEREAS, the Trustees may sell or otherwise dispose of such personal property in accordance with Section 20-6-604, MCA (2017).

THEREFORE, it is hereby resolved that the Board of Trustees of Cascade Public Schools will sell or otherwise dispose of the abandoned, obsolete, undesirable or unsuitable personal property in any reasonable manner determined to be in the best interests of the Districts, and

FURTHERMORE, the effective date of this resolution shall be, June 25, 2024

Any taxpayer may appeal this resolution of the Trustees at any time prior to the effective date of this Resolution, to the District court by filing a verified petition with the clerk of such court and serving a copy of such petition upon the Districts. The petition must set out in detail the objections to the petitioner to the adoption of this Resolution or to the disposal of the property. The final determination of the matter will be by the court.

R. Resolution to Cancel Stale or Outstanding Warrants

Category: Finance

Presented by: Karsen Floerchinger

Facts to Consider: A “cancelled warrant” occurs when a district determines a warrant which was previously issued is not valid. The board must authorize cancellation of a warrant. A warrant may be canceled even if the warrant is not in possession of the district. Generally, a warrant is canceled if it was lost, is stale dated, or was issued in payment for goods which were returned to the vendor. A canceled warrant is often followed by a replacement warrant. A board of trustees may cancel a warrant which has been issued for at least one year, however the district’s liability for payment of a contractual obligation does not terminate until the time specified in law (20-9-223, MCA). The contractual obligation generally continues for 8 years if based on an instrument in writing. See 27-2-201, MCA. A “replacement warrant” is usually issued to replace an original warrant lost by the payee. The first warrant is usually canceled by the board and a replacement warrant issued.

Claims:

12524 - \$444.25 – 12/12/2022

12769 - \$609.00 – 5/31/2023

12909 - \$620.00 – 9/7/2023

13147 - \$185.00 – 3/15/2024

Student Accounts:

11821 - \$177.25 – 1/12/2023

11927 - \$33.38 – 4/19/2023

Voided (duplicate or misprints):

Claims: 12846, 12970, 13227

Payroll: 12062, 12223, 12051

Superintendent Recommendation: Cancel the stale dated warrants as listed.

Sample Motion: I move to approve the recommendation to cancel the stale dated warrants as listed.

S. Resolution to Close Activity Account, Class of 2024

Category: Finance

Presented by: Karsen Floerchinger

Facts to Consider: The graduating class fund is closed at the end of each year. If there are remaining monies, the graduating class designates how the monies are spent or where the monies are to be transferred.

Superintendent Recommendation: Close the Class of 2024 activity account.

Sample Motion: I move to approve the recommendation to close the Class of 2024 activity account.

T. Resolution to Open Activity Account, Class of 2028

Category: Finance

Presented by: Karsen Floerchinger

Facts to Consider: It is required that the board approve any fund added to the activity fund.

Superintendent Recommendation: Open Class of 2028 activity account

Sample Motion: I move to approve the recommendation to open Class of 2028 activity account.

U. Resolution to Transfer to Compensated Absences Fund

Category: Finance

Presented by: Karsen Floerchinger

Facts to Consider: Authorized by Section 20-9-512 MCA, for the purpose of financing the accumulated sick leave and vacation pay that non-teaching or administrative school district employee is entitled to upon termination of employment. Funded using budgeted General Fund transfers. Funds in excess of limit must be returned to General Fund.

Superintendent Recommendation: Approve the resolution to transfer year end monies from the General Funds to the Compensated Absences Funds, if necessary.

Sample Motion: I move to approve the recommendation to transfer year end monies from the General Funds to the Compensated Absences Funds, as authorized by 20-9-512, MCA.

V. Resolution to Transfer to Interlocal Agreement Fund

Category: Finance

Presented by: Karsen Floerchinger

Facts to Consider: Per Policy 1007FE, *“Montana law (20-3-363, MCA) allows the boards of trustees of any two or more school districts to enter into a multidistrict agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts upon the terms and conditions as may be mutually agreed to by the districts. Each participating district of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the district’s general fund, budgeted funds other than the retirement fund or debt service fund, or non-budgeted funds other than the compensated absence liability fund. Transfers to the interlocal cooperative fund from each participating school district’s general fund are limited to an amount not to exceed the direct state aid in support of the respective school district’s general fund.”*

Superintendent Recommendation: Approve the transfer year end monies from the general funds to the interlocal agreement fund.

Sample Motion: I move to approve the recommendation to transfer year end monies from the general funds to the interlocal agreement fund.

W. Consent Agenda (Appendix D)

- A. Minutes of Regular Board Meeting, May 21, 2024 – *Appendix D, Section I (pg. 259)*
- B. Business Claims – *Appendix D, Section II (pg. 264)*
- C. Student Activity Account – *Appendix D, Section III (pg. 274)*
- D. Sub List – *Appendix D, Section IV (pg. 275)*
- E. Student Attendance Agreements – *Appendix D, Section V (pg. 276)*

Board Meeting Evaluation (I)

- A. Complete evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – July 16, 2024
- B. Upcoming Events

Adjournment (A)