



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



Cascade School's Mission:

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- *Engaging curriculum with rigor and relevance*
- *High-quality instruction*
- *21st Century technology*
- *Personal and academic pride*

Cascade Schools will strive to:

- *Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.*
- *Customize and individualize our educational program to meet every student's strengths and needs.*
- *Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.*
- *Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.*
- *Connect our curriculum and assessment data to the common core standards.*



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

- | | | | | | | | |
|---|--|--|--|---|--|---|--|
| 1. | 2. | 3. | 4. | 5. | 6. | 7. | 8. |
| Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision. | Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. | Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement. | Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals. | Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement. | Align and sustain resources, such a professional development, to meet district goals. | Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust. | Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts. |



CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
March 19, 2024 at 6:00 p.m.

Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

- A. Resignation, Michelle Erickson (Paraprofessional)
- B. Letter of Resignation, Carrie Jones (Counselor)
- C. FFA Parli Pro Presentation

Staff Reports (I)

- A. Jennifer Ward, FFA Advisor
- B. Jason Raether, Activities Director
- C. Michael Wilson, K1-12 Principal
- D. Levi Collins, Superintendent
- E. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Board Evaluation
- B. Board Training Hours

New Business (A)

- A. Consideration of Recommendation of SY2023-2024 Science Teacher, Sean Thornton
- B. Consideration of Recommendation of SY2023-2024 Spring Coaches
- C. Consideration of Recommendation of SY2024-2025 FCS Curriculum
- D. Consideration of Recommendation of SY2024-2025 K1-5 Reading Curriculum
- E. Consideration of Recommendation of Drivers Ed Vehicle Purchase
- F. Consideration of Recommendation for Kitchen HVAC Project
- G. Consideration of Request for Out-of-State Travel, BPA

- H. Consideration of Recommendation for SY2024-2025 Calendar
- I. Resolution Under SB307, District 3
- J. Resolution Under SB307, District B
- K. Consent Agenda

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – April 16, 2024
- B. Upcoming Events

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Informational (I)

- A. Resignation, Michelle Erickson (Paraprofessional)
- B. Letter of Resignation, Carrie Jones (Counselor)

3/15/24

To Whom It May Concern,

This letter is to formally notify you that I'm resigning as Cascade School Counselor at the end of the 23-24 school year contract.

Thank you for the opportunity to work at Cascade Public Schools.

Best,

Carrie Jones



- C. FFA Parli Pro Presentation

Staff Reports (I) (Appendix A)

- A. Jennifer Ward, FFA Advisor – *Appendix A, Section I (pg. 3)*
- B. Jason Raether, Activities Director – *Appendix A, Section II (pg. 5)*
- C. Michael Wilson, K1-12 Principal – *Appendix A, Section III (pg. 8)*
- D. Levi Collins, Superintendent – *Appendix A, Section IV (pg. 10)*
- E. Karsen Floerchinger, Business Manager – *Appendix A, Section IV (pg. 11)*

Board Report (I) (Appendix B)

- A. Board Evaluation - *Appendix B, Section I (pg. 18)*
- B. Board Training Hours – *Appendix B, Section I (pg. 22)*

New Business (A) (Appendix C)

A. Consideration of Recommendation of SY2023-2024 Science Teacher, Sean Thornton

Category: Personnel

Presented by: Levi Collins/Michael Wilson

Attachments: None

Superintendent Recommendation: Hire Sean Thornton as SY2023-2024 Science Teacher, pending background check.

Sample Motion: I move to approve the recommendation to hire Sean Thornton as SY2023-2024 Science Teacher, pending background check.

B. Consideration of Recommendation for SY2023-2024 Spring Coaches

Category: Personnel

Presented by: Levi Collins

Facts to Consider:

Jason Raether – HS Golf Volunteer Head

Lynn Formell – JH Track 2nd Assistant (addendum)

Superintendent Recommendation: Hire the spring coaches, as listed, for SY2023-2024.

Sample Motion: I move to approve the recommendation to hire the spring coaches, as listed, for SY2023-2024.

C. Consideration of Recommendation of SY2024-2025 FCS Curriculum

Category: Curriculum

Presented by: Michael Wilson

Attachments: ServSafe Curriculum Quote – *Appendix C, Section I (pg. 24)*

Facts to Consider: Mrs. Strobbe has been working with the National Restaurant Association to bring you a quote for new textbooks. The books currently being used are no longer available and are not up to date. Students are having to share books due to numbers.

Superintendent Recommendation: Approve the FCS curriculum purchase for SY2024-2025.

Sample Motion: I move to approve the FCS curriculum purchase for SY2024-2025.

D. Consideration of Recommendation of SY2024-2025 K1-5 Reading Curriculum

Category: Curriculum

Presented by: Michael Wilson

Attachments: Benchmark Education Reading Curriculum Quote – *Appendix C, Section II (pg. 25)*

Facts to Consider: The reading curriculum in the elementary is outdated and needs to be updated. Attached is a quote from Benchmark Education for grades K1-5.

Superintendent Recommendation: Approve the K1-5 reading curriculum purchase for SY2024-2025.

Sample Motion: I move to approve the K1-5 reading curriculum purchase for SY2024-2025.

E. Consideration of Recommendation of Drivers Ed Vehicle Purchase

Category: Transportation

Presented by: Levi Collins/Wiley Aker

Attachments: None

Facts to Consider: The vehicle being used for Drivers Ed is reaching the end of its life and the administration proposes the Board approve the purchase of a replacement for the 2008 Toyota minivan. Mr. Aker proposes replacing the vehicle with another minivan and thinks a suitable budget would be in the \$25-30K range for something newer with low miles. The Drivers Ed fund has \$15K that would be used towards the purchase, and the remainder would be taken from the Interlocal Fund and the funds from the sale or trade in of the current vehicle. This vehicle would also be used by staff and for activities, as needed.

Superintendent Recommendation: Approve the purchase of a new drivers ed vehicle.

Sample Motion: I move to approve the purchase of a new drivers ed vehicle.

F. Consideration of Recommendation for HVAC Projects

Category: Facilities

Presented by: Levi Collins

Attachments: LONG Tech Quotes – *Appendix C, Section III (pg. 28)*

Facts to Consider: The District has received an additional quote from LONG to complete facility HVAC upgrades for the installation of a VFR Mini Split System in the kitchen. These projects are budgeted to be paid for with the remaining ESSER III funding that expires in September 2024.

Superintendent Recommendation: Approve the kitchen HVAC project.

Sample Motion: I move to approve the kitchen HVAC project.

G. Consideration of Request for Out-of-State Travel, BPA

Category: Policy

Presented by: Levi Collins

Attachments: None

Facts to Consider: Per policy 2320, "field trips which take students out-of-state must be approved in advance by the Board." The BPA club will be travelling to Illinois for Nationals on May 10-14th.

Superintendent Recommendation: Approve the request for out-of-state travel for BPA.

Sample Motion: I move to approve the request for out-of-state travel for BPA.

H. Consideration of Adoption of SY2024-2025 Calendar

Category: Policy

Presented by: Levi Collins

Attachments: School Calendar SY2024-2025 – *Appendix C, Section IV (pg. 29)*

Facts to Consider: The Calendar Committee met to set the calendar for SY2024-2025. Four calendar options were sent out to the staff for a vote. The most popular version is being presented for the Board to approve.

- Staff start August 12th and students on August 14th
- Wednesday and Thursday off for Thanksgiving
- Eight days off for Christmas, returning on Monday, January 6th
- Second Thursday of February off
- Thursday before and Monday after Easter Sunday off for Spring Break
- School ends Thursday after Memorial Day for students

Superintendent Recommendation: Approve and adopt the calendar as presented for SY2024-2025.

Sample Motion: I move to approve and adopt the calendar as presented for SY2024-2025.

I. Resolution of Intent to Impose Non-Voted Levies, District 3

Category: Finance

Presented by: Karsen Floerchinger

Attachments: Resolution – *Appendix C, Section V (pg. 30)*

Facts to Consider: School districts that intend to impose an increase in a nonvoted levy in FY2025 for the purposes of funding the **Transportation, Bus Depreciation Reserve, Tuition, Adult Education, Flexibility** and/or **Building Reserve** funds, shall adopt a resolution and provide notice no later March 31, 2024, per 20-9-116, MCA.

Resolution requirements: At a minimum, the resolution must show the estimated number of increased or decreased mills to be imposed and the estimated increased or decreased revenue to be raised compared to non-voted levies in the Transportation, Bus Depreciation, Tuition, Adult Education, Flexibility and/or Building Reserve funds imposed in the current school fiscal year and, based on the district's taxable valuation most recently certified by the department of revenue under 15-10-202, the estimated impacts of the increase or decrease on a home valued at \$100,000 and a home valued at \$200,000.

Public notice requirements: Publish a copy of the resolution in a newspaper that will give notice to the largest number of people of the district as determined by the trustees and post a copy of the resolution to the school district's website.

Additional requirements for Building Reserve permissive levy: Identify and list the anticipated school major maintenance projects for which the proceeds of the levy will be used in the resolution. Note: Proceeds from the levy may be expended only for purposes in 20-9-525(2), MCA.

Superintendent Recommendation: Approve the Resolution of Intent to Impose Non-Voted Levies, District 3.

Sample Motion: I move to approve the Resolution of Intent to Impose Non-Voted Levies, District 3.

J. Resolution of Intent to Impose Non-Voted Levies, District B

Category: Finance

Presented by: Karsen Floerchinger

Attachments: Resolution – *Appendix C, Section V (pg. 32)*

Facts to Consider: Same as above.

Superintendent Recommendation: Approve the Resolution of Intent to Impose Non-Voted Levies, District B.

Sample Motion: I move to approve the Resolution of Intent to Impose Non-Voted Levies, District B.

K. Consent Agenda (A) (Appendix D)

A. Minutes of Regular Board Meeting, February 20, 2024 – *Appendix D, Section I (pg. 35)*

B. Minutes of Workshop Board Meeting, February 20, 2024 – *Appendix D, Section I (pg. 39)*

C. Business Claims – *Appendix D, Section II (pg.40)*

- D. Student Activity Account – *Appendix D, Section III (pg. 51)*
- E. Sub List – *Appendix D, Section IV (pg. 52)*

Board Meeting Evaluation (I)

- A. Complete evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting, April 16, 2024
- B. Upcoming Trainings
 - a. School Budget Virtual Symposium – March 5, 12, 26th (Virtual/On-Demand) - \$150/person
 - b. ISBC Symposium – March 27-28th (Virtual/On-Demand & In-Person)
 - c. Employment Hot Topics – April 9, 16, 23rd (Virtual/On-Demand)