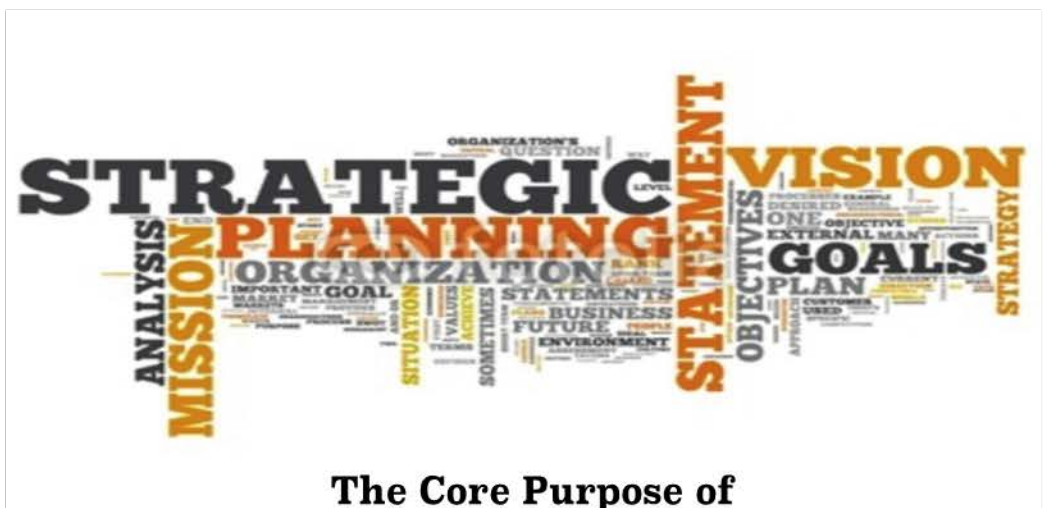




CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



The Core Purpose of Cascade Public School District:

*Through collective efforts of our community and school,
we strive to be an innovative educational system
committed to excellence and focused on
developing responsible citizens.*

Approved by the Cascade Board of Trustees January 2016



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

- | | | | | | | | |
|---|--|--|--|---|--|---|--|
| 1. | 2. | 3. | 4. | 5. | 6. | 7. | 8. |
| Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision. | Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. | Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement. | Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals. | Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement. | Align and sustain resources, such a professional development, to meet district goals. | Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust. | Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts. |

CASCADE PUBLIC SCHOOLS



Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
November 16, 2021 at 6:00 p.m.

Agenda

<https://us02web.zoom.us/j/82056304529?pwd=VHFieTY5T3loQzArY0c1d3RPTGpWZz09>

Meeting ID: 820 5630 4529

Passcode: 43f71f

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

- A. Letter of Resignation, Linda Lodman (Bus Driver)

Staff Reports (I)

- A. Michelle Price, Elementary Principal
- B. Nichole Pieper, JH/HS Principal
- C. Sonja Mazaira, AD
- D. Rick Miller, Superintendent
- E. Karsen Drury, Business Manager

Board Report (I)

- A. Community Outreach, Dr. Farr
- B. Transportation Committee Report
- C. Technology Committee Report
- D. Board Training Hours
- E. Board Evaluation

New Business (A)

- A. Consideration of Acceptance of Superintendent Resignation, Rick Miller
- B. Consideration of Recommendation for Paraprofessional, Lynn Formell
- C. Consideration of Recommendation for XCELL Aide, Lynn Formell
- D. Consideration of Recommendation for XCELL Aide, Jordan Gonzales
- E. Consideration of Recommendation for Bus Driver, Daniel Winkowitsch
- F. Consideration of Recommendation for HS Wrestling Assistant Coach, Justine Woodend
- G. Consideration of Contract Addendum, Wiley Aker
- H. Recommended Policy Updates & Revisions (New) – Second Reading

- I. Consent Agenda
 - a. Minutes Regular Board Meeting, October 19, 2021
 - b. Business Claims
 - c. Student Activity Account
 - d. Student Attendance Agreements
 - e. Sub List

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Miller

Announcements (I)

- A. Regular School Board Meeting – December 21, 2021
- B. Upcoming Events

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Informational

- A. Letter of Resignation, Linda Lodman (Bus Driver)

Hello,

As of 10/25/2021, I will no longer be able to fulfill my employment with Cascade School as I have committed to furthering my education in Great Falls and time and distance has qualified my decision.

Thank you

Sincerely

Linda Lodman

Staff Reports (Appendix A)

- A. Michelle Price, Elementary Principal
 - a. NBRIS Ceremony
 - b. Action Plan for Elementary Reading
- B. Nichole Pieper, High School Principal
 - a. Youth Risk Behavior Survey – *Appendix A, Section I (pg. 3)*
 - b. Life That Counts – Social Emotional Lessons
- C. Sonja Mazaira, AD – *Appendix A, Section II (pg. 15)*
- D. Rick Miller, Superintendent
- E. Karsen Drury, Business Manager
 - a. General Fund Budgets

PRIOR YEARS

CASCADE PUBLIC SCHOOLS

Statement of Expenditure - Budget vs. Actual Report

For the Accounting Period: October 2017, 2018, 2019, 2020

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
October	2020	101	General	\$ 181,242.21	\$ 351,092.09	\$ 1,445,690.00	\$ 1,445,690.00	\$ 1,094,597.91	24%
October	2020	201	General	\$ 124,381.32	\$ 252,561.67	\$ 1,014,350.00	\$ 1,014,350.00	\$ 761,788.33	25%
October	2019	101	General	\$ 102,421.12	\$ 278,031.79	\$ 1,415,556.00	\$ 1,415,556.00	\$ 137,524.21	20%
October	2019	201	General	\$ 79,573.33	\$ 201,676.80	\$ 989,292.00	\$ 989,292.00	\$ 787,615.20	20%
October	2018	101	General	\$ 104,470.62	\$ 242,824.15	\$ 1,339,509.00	\$ 1,339,509.00	\$ 109,684.85	18%
October	2018	201	General	\$ 82,757.54	\$ 205,549.03	\$ 1,022,939.00	\$ 1,022,939.00	\$ 817,389.97	20%
October	2017	101	General	\$ 10,234.50	\$ 255,275.32	\$ 1,312,763.00	\$ 1,312,763.00	\$ 1,057,487.68	19%
October	2017	201	General	\$ 17,105.44	\$ 227,894.35	\$ 1,063,555.00	\$ 1,063,555.00	\$ 835,660.65	21%
4 YR AVERAGE									21%

CURRENT YEAR

CASCADE PUBLIC SCHOOLS

Statement of Expenditure - Budget vs. Actual Report

For the Accounting Period: October 2021

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
October	2021	101	General	\$ 105,083.26	\$ 283,072.85	\$ 1,430,304.03	\$ 1,430,304.03	\$ 1,147,231.18	20%
October	2021	201	General	\$ 74,232.57	\$ 215,373.96	\$ 1,017,084.98	\$ 1,017,084.98	\$ 801,711.02	21%
Grand Total:				\$ 179,315.83	\$ 498,446.81	\$ 2,447,389.01	\$ 2,447,389.01	\$ 1,948,942.20	21%

Board Report (Appendix B)

- A. Community Outreach, Dr. Farr – *Appendix B, Section I (pg. 17)*
- B. Transportation Committee Report – *Appendix B, Section II (pg. 23)*
- C. Technology Committee Report
- D. Board Training Hours – *Appendix B, Section IV (pg. 24)*
- E. Board Evaluation – *Appendix B, Section V (pg. 25)*

New Business (A) (Appendix C)

A. Consideration of Acceptance of Superintendent Resignation, Rick Miller

Category: Personnel

Presented by: John Rumney and Board of Trustees

Facts to Consider: Mr. Miller submitted his letter of resignation at the October 19, 2021 regular board meeting, effective at the conclusion of his FY2022 contract, June 30, 2022.

Sample Motion: I move to [accept or deny] Rick Miller's resignation as Superintendent, effective at the conclusion of his FY2022 contract, June 30, 2022.

B. Consideration of Recommendation for Paraprofessional, Lynn Formell

Category: Personnel

Presented by: Rick Miller

Superintendent Recommendation: Approve the recommendation to hire Lynn Formell as paraprofessional for SY2021-2022.

Sample Motion: I move to approve the recommendation to hire Lynn Formell as paraprofessional for SY2021-2022.

C. Consideration of Recommendation for XCELL Aide, Lynn Formell

Category: Personnel

Presented by: Rick Miller

Superintendent Recommendation: Approve the recommendation to hire Lynn Formell as XCELL Aide for SY2021-2022.

Sample Motion: I move to approve the recommendation to hire Lynn Formell as XCELL Aide for SY2021-2022.

D. Consideration of Recommendation for XCELL Aide, Jordan Gonzales

Category: Personnel

Presented by: Rick Miller

Superintendent Recommendation: Approve the recommendation to hire Jordan Gonzales as XCELL Aide for SY2021-2022.

Sample Motion: I move to approve the recommendation to hire Jordan Gonzales as XCELL Aide for SY2021-2022.

E. Consideration of Recommendation for Bus Driver, Daniel Winkowitsch

Category: Personnel

Presented by: Rick Miller

Facts to Consider: Mr. Winkowitsch was recruited by a bus driver on staff and has obtained his CDL under the incentive program. He will be taking over Castner Falls Route, upon approval of hire.

Superintendent Recommendation: Approve the recommendation to hire Daniel Winkowitsch as Bus Driver for SY2021-2022.

Sample Motion: I move to approve the recommendation to hire Daniel Winkowitsch as Bus Driver for SY2021-2022.

F. Consideration of Recommendation for HS Wrestling Assistant Coach, Justine Woodend

Category: Personnel

Presented by: Sonja Mazaira

Superintendent Recommendation: Approve the recommendation to hire Justine Woodend as HS Wrestling Assistant Coach for SY2021-2022.

Sample Motion: I move to approve the recommendation to hire Justine Woodend as HS Wrestling Assistant Coach for SY2021-2022.

G. Consideration of Contract Addendum, Wiley Aker

Category: Personnel

Presented by: Transportation Committee

Attachments: Transportation Supervisor Job Description – *Appendix C, Section I (pg. 35)*

Facts to Consider: Mr. Aker is currently hired as maintenance and transportation, where he splits his time between duties in the school building, bus barn and driving a bus route. The need for a Transportation Supervisor has become apparent and the Transportation Committee would like to recommend Mr. Aker's job title be changed to "Transportation Supervisor" and his wage to be amended from \$15.25/hr to a salary of \$42,000 per year. The salary will be prorated from the beginning of the ensuing pay period (November 26, 2021) to the conclusion of his contract (June 30, 2022), leaving 7 months of new salary pay (\$24,500) remaining, with the 1st pay day being January 3, 2022. Mr. Aker will also be eligible for the \$3.00/hr driving bonus at year end. The contract will be effective November 26, 2021.

Superintendent Recommendation: Approve the addendum to Wiley Aker's contract to include all conditions listed.

Sample Motion: I move to approve the addendum to Wiley Aker's contract to include all conditions listed.

H. Recommended Policy Updates & Revisions (New) – Second Reading

Category: Policy

Presented by: Rick Miller & Policy Committee

Attachments: Policies – *Appendix C, Section II (pg. 37)*

Facts to Consider: The following policies are new recommended updates, revisions and additions from MTSBA.

Recommended Changes to Policies Previously Adopted

Policy 1210 – Officers and Qualifications

Has been updated to reflect a board of trustees' authority to set the scope of the authority of a board chair to participate in a board meeting. This is an optional update to a recommended policy.

Policy 2221P – School Closure Procedures

Has been updated to reflect expand the scope of possible closures and clarify the role of staff during a closure. This a recommended change to an optional policy. MTSBA can assist with any customization that may be necessary for a specific district's practices.

Policy Committee Recommendation: Approve and adopt the second reading of the new recommended policies, as listed.

Sample Motion: I move to approve and adopt the second reading of the new recommended policies, as listed.

I. Consent Agenda (Appendix D)

A. Minutes of Regular Board Meeting, October 19, 2021– *Appendix D, Section I (pg. 42)*

B. Business Claims – *Appendix D, Section II (pg. 47)*

C. Student Activity Account – *Appendix D, Section III (pg. 58)*

D. Student Attendance Agreements – *Appendix D, Section IV (pg. 59)*

E. Sub List – *Appendix D, Section V (pg. 60)*

Board Meeting Evaluation (I)

A. Complete evaluation and turn into Mr. Miller

Announcements (I)

A. Regular School Board Meeting, November 16, 2021

B. Upcoming Trainings:

a. MTSBA School Safety, Security and Innovations Symposium – December 7-8, 2021

Adjournment (A)