

# Regular Meeting

Cascade School District 3B

Board of Trustees

July 17, 2018 - 6:00 pm

## Board Members Present –

### High School Board

Val Fowler - Chair

Deanna Hastings - Vice Chair

Blake Standley

John Rumney

Ruth Mortag

### Elementary Board

Deanna Hastings - Vice Chair

Blake Standley

John Rumney

Ruth Mortag

**Not Present:** Chris Boland

**Others Present:** Karsen Drury - District Clerk, Rick Miller - Superintendent, Andrea Ethridge, Tracy Taft, Pam Marquis, Patti Hagan, Wesley Hagan, Rick Cummings, Eric Brandt & family, and others who did not sign in.

Val Fowler - Board Chair, called the Board of Trustees meeting to order at 6:03 pm. Mrs. Fowler asked for public comment on **non**-agenda items.

## New Business

- A. Recommendation For Termination Without Cause During Probationary Period - Eric Brandt  
Deanna Hastings moved, seconded by John Rumney to accept the recommendation to terminate Eric Brandt's employment as maintenance supervisor without cause during the probationary period.  
Eric Brandt expressed his opposition of the motion.  
Passed unanimously.
- B. Recommendation - HS Business Teacher, Cathy Workman  
John Rumney moved, seconded by Ruth Mortag to accept the recommendation to hire Cathy Workman as HS Business Teacher.  
The accreditation process to obtain the business endorsement was discussed and established that she had 3 years to do so.  
Passed unanimously.
- C. Recommendation - 2018-19 Fall Coaching Positions  
Deanna Hastings moved, seconded by Ruth Mortag to accept the recommendation to hire Mona Cooper, Stephanie Perry and Sonja Mazaira for fall coaching positions.  
Passed unanimously.

Blake Standley moved, seconded by Deanna Hastings to accept the recommendation to

hire Amanda Tharp for fall coaching position.  
Passed unanimously.

D. Policy Revision and Update - First Reading

Policy 7540F1 and F2 were presented. Chairman Fowler discussed the revisions of the current policy and applicable forms. MTSBA is in the process of finalizing the details for the second reading.

## **Informational**

1. Audit Report

At 6:15 pm Rudd & Co phoned in to give a summary report of the 2017.

## **New Business (continued)**

E. Certified Handbook

Deanna Hastings moved, seconded by Ruth Mortag to accept the recommendation to approve the Certified Handbook changes for SY2018-19 with discussed revisions. The board discussed revisions to the handbook including duplicate content, page numbering, referencing personnel by position.  
Passed unanimously.

F. Classified Handbook

Deanna Hastings moved, seconded by John Rumney to accept the recommendation to approve the Classified Handbook changes for SY2018-19.  
Passed unanimously.

G. Student Handbook

John Rumney moved, seconded by Deanna Hastings to accept the recommendation to approve the Student Handbook changes for SY2018-19. The board discussed revisions to the handbook including changing UGF to University of Providence, dual enrollments and eligibility requirements. Ruth Mortag moved, seconded by John Rumney to amend the recommendation to approve the Student Handbook changes for SY2018-19 with discussed revisions.  
Passed unanimously.

H. Student Activities & Athletic Handbook

Deanna Hastings moved, seconded by John Rumney to accept the recommendation to approve the Student Activities & Athletic Handbook changes for SY2018-19. The board discussed revisions to the handbook including adding in the alternate travel form in the handbook. Deanna Hastings moved, seconded by Ruth Mortag to amend the motion to approve the Student Activities & Athletic Handbook changes for SY2018-19 with discussed revisions.  
Passed unanimously.

- I. Coaches, Sponsors, Advisors Activities, Athletics Handbook  
Deanna Hastings moved, seconded by John Rumney to accept the recommendation to approve the Coaches, Sponsors, Advisors Activities, Athletics Handbook changes for SY2018-19.  
The board discussed revisions to the handbook including referencing personnel by position.  
Deanna Hastings moved, seconded by John Rumney to amend the motion to approve the Coaches, Sponsors, Advisors Activities, Athletics Handbook changes for SY2018-19 with discussed revisions.  
Passed unanimously.
- J. Transportation Handbook  
Deanna Hastings moved, seconded by John Rumney to accept the recommendation to approve the Transportation Handbook changes for SY2018-19.  
Passed unanimously.
- K. Board Handbook  
Deanna Hastings moved, seconded by Blake Standley to accept the recommendation to approve the Board Handbook changes for SY2018-19.  
The board discussed revisions to the handbook including updating Policy 1105, correcting policy number 1402 from 1401 for board use of school email.  
Ruth Mortag moved, seconded by Deanna Hastings to amend the motion to approve the Board Handbook changes for SY2018-19 with discussed revisions.  
Passed unanimously.
- L. Early K Program  
Blake Standley moved, seconded by John Rumney to approve Cascade School's Early K Program.  
It was informed that enrollment in the Early K program was 7-10 students at present.  
Public comment by Pam Marquis, Felicia O'Brien and Andrea Ethridge was made.  
The board discussed that the Early K program is funded off of ANB (average number belonging) each year, not through tax dollars. In order to break even, at least 6 students would need to be enrolled in the program.  
Passed unanimously.
- M. District Signature Updates  
John Rumney moved, seconded by Deanna Hastings to update the district signatures.  
Passed unanimously.
- N. Stockmens Bank Signature Updates  
Deanna Hastings moved, seconded by John Rumney to update the Stockmens Bank signatures.  
Passed unanimously.

## O. Consent Agenda

1. Minutes Regular Board Meeting May 15, 2018
2. Minutes Regular Board Meeting June 26, 2018
3. Minutes Special Board Meeting June 29, 2018
4. Business Claims (**5668-5698, EXCLUDING: 5671**)  
The board inquired of certain claims.
5. Student Activity Account  
The board inquired of the negative student activity balances. Mr. Miller has been apprised of the situation and will look into it.

John Rumney moved, seconded by Blake Standley to approve the consent agenda.

Passed unanimously.

## Superintendent Report

### A. Interlocal Year End Recap

- a. Karsen Drury presented fiscal year end 2018 figures--\$15,000 was transferred from General Fund to Compensated Absences Fund, \$129,824 was transferred from Transportation to Interlocal Fund, on average 100% of revenue was collected throughout all of the budget funds, 90% of the overall budget was expended.

### B. Future Allocations

- a. Presented the pixellot system, discussed the science room needs - bringing water and gas back into the room for experiments.

### C. E-Grant Training

- a. Karsen Drury spoke to the E-Grants training on July 9th and informed that she and Mr. Miller would be going to the August 9th training in Helena as well.

### D. County Transportation

- a. Meeting to be held Thursday, July 19th at 9:30 am.

### E. Technology

- a. Going over technology budget, presented School House IT bid for contracting out technology services as opposed to hiring a technology director. The contract would be annually for \$40,800 and include many services, with a person on sight 1 day per week. The board discussed the pros and cons of each option and requested Mr. Miller present them with more research comparing the options.
- b. E-Rate was explained to the board as a credit to our bill and not actual revenue.

### F. Preliminary Budget

- a. Started on line item budget.

### G. Mr. Miller brought it to the board's attention that the current Policy 3145 pertaining to Foreign Exchange Students sets a cap at two per year. The board decided to pursue amending the policy for the upcoming school year.

### H. Board Hours: to be updated next board meeting

## Committee Report

- A. Finance and Budget - Set up meeting date.
- B. Transportation - Met July 3rd, Rick, Damon, Chris, Blake and Deanna. Approved routes

for county meeting - no changes. Drivers need CPR training - Tilleman will do class. Looking for a new van for driver's ed/overflow transportation for activities/athletics/personnel. Seat belts in new buses. No reimbursements for personal vehicles used for school events when school vehicles are available. Need activity drivers.

- C. Facilities and Grounds - Met July 12, Rick, John, Blake, Chris, Mindy, Katie, Karsen. Report from maintenance department on summer maintenance. Science lab - needs water and gas hooked up to the stations. Tower - needs masonry work and other fixes done.

## **Recess 8:35 - 8:40**

### **Announcements**

A. **Next Regular School Board Meeting August 20, 2018 at 6:00pm**

B. MTSBA Events:

- a. Summer Symposium Video Option, July 20, 2018
- b. Policy/Negotiations Symposium, July 25-26, Helena or Video Option (Required attendance for Negotiations Committee)
- c. School Activities Hot Topics Seminar, Aug 9, 2018, Helena or Video Option
- d. MT-PEC SUMMIT - Strategic Governance/Transformational Leadership, Sept 11-21, 2018

### **District Clerk Evaluation (Executive Session)**

At 8:42 Chairman Val Fowler closed the meeting to conduct the evaluation of the District Clerk. At she reopened the meeting to the public at 9:10 pm.

### **Adjournment**

At 9:17 pm John Rumney moved, seconded by Ruth Mortag **to adjourn.**

**Passed unanimously.**

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Val Fowler, Board Chair

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ATTEST: Karsen Drury, District Clerk

Date Signed \_\_\_\_\_