



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



The Core Purpose of Cascade Public School District:

*Through collective efforts of our community and school,
we strive to be an innovative educational system
committed to excellence and focused on
developing responsible citizens.*

Approved by the Cascade Board of Trustees January 2016



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

1.	2.	3.	4.	5.	6.	7.	8.
Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement.	Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals.	Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	Align and sustain resources, such a professional development, to meet district goals.	Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts.

Regular Meeting of the Board of Trustees

6:00 p.m.

September 19, 2017

Cascade Public Schools

321 Central Avenue West

Cascade, Montana 59421-0529

Agenda

Call to Order

6:00

Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

Old Business (A)

6:05

Informational

- A. Intent to apply for Intercap Loan
- B. Nonsanctioned Extracurricular Activities

Staff Report (I)

- C. Booster Club
- D. PTSA
- E. Siobhan Hathhorn, K-6 Principal
- F. Kevin Sukut, 7-12 Principal
- G. Sonja Mazaira, AD
- H. April Pecos, XCELL!
- I. Mandy Eike, Head Maintenance

New Business (A)

6:15

- A. Recommendation for Coaching: JHFB Asst
- B. Recommendation for Custodial Positions
- C. Policy Revisions and Updates–First Reading
 - a. Policy 2333-Participation in Commencement Exercises
 - b. Policy 3110-Entrance, Placement, and Transfer
 - c. Policy 3121-Enrollment and Attendance
 - d. Policy 3125F-Education of Homeless Children
 - e. Policy 3210-Equal Education, Nondiscrimination and Sex Equity
 - f. Policy 3300-Suspension and Expulsion-Corrective Actions and Punishment
 - g. Policy 3413F1-Medical Exemption Form
 - h. Policy 3413F2-Affidavit of Exemption on Religious Grounds
 - i. Policy 4210-School Support Organizations, Boosters and Fundraising
 - j. Policy 4330F-School Facilities/Grounds Use and Liability Release Agreement
 - k. Policy 5120-Hiring Process and Criteria
 - l. Policy 5329-Long Term Illness/Temporary Disability
 - m. Policy 5329P- Long Term Illness/Temporary Disability
 - n. Policy 5330-Maternity Leave
 - o. Policy 5420-Paraprofessionals
 - p. Policy 5420F-ESSA Qualification Notifications
 - q. Policy 8100-Transportation

D. Consent Agenda

1. Minutes Special Board Meeting Aug 31, 2017
2. Business Claims
3. Student Activity Account
4. Transportation Contracts
5. Sub List

Superintendent Report (I)

- A. Enrollment
- B. Superintendent Goals
- C. TEAMS Training
- D. Personal Information
- E. Board Hours
- F. General Fund

Committee Report

6:30

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. MTSBA Events: Back to School Legal Primer–September 27, 2017 in Helena
- B. Regular School Board Meeting October 17, 2017 at 6:00 pm

Board Meeting Evaluation

Adjournment (A)

7:00

Old Business (A)

Informational

- A. Intent to apply for Intercap Loan
- B. Nonsanctioned Extracurricular Activities

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Sonja Mazaira, AD
- F. April Pepos, XCELL!
- G. Mandy Eike, Head Maintenance

New Business (A)

A. Recommendation for Coaching: JHFB Assistant

Category: Personnel

Presented by: Justin Barnes, Sonja Mazaira

Attachments: None

Facts to Consider: The following personnel are being recommended for coaching positions:

JHFB Asst: Johnny Pepos

Superintendent Recommendation: Approve the recommendation for fall coaching position. Background check and TB test complete.

B. Recommendation for Custodial Positions

Category: Personnel

Presented by: Justin Barnes, Mandy Eike

Attachments: None

Facts to Consider: Interviews were conducted for full time custodial positions. Both full time and substitute custodians are needed. They will be employed for those positions as their schedules allow.

The following personnel are being recommended for custodial positions:

Oliver Wood

Tina Hunter

Kaylin Morgan

Katelyn King

Superintendent Recommendation: Approve the recommendations for custodians, pending background check results.

C. Policy Revisions and Updates—First Reading

Category: Policy

Presented by: Justin Barnes

Attachments: Policies attached as Appendix A at end of packet for easier reading with summary of changes.

Facts to Consider: A summary of the changes to affected policies is listed below as provided by Joe Brott, Director of Policy Services, MTSBA.

Superintendent Recommendation: Approve the first reading of each policy as listed.

- a. **Policy 2333 – Participation in Commencement Exercises (R)** – The language added to this policy is based on Senate Bill 319. School districts are required to permit Native American students to honor their American Indian heritage through the display of culturally significant tribal regalia at commencement exercises. (MTSBA required change)

- b. **Policy 3110 – Entrance, Placement, and Transfer (R)** – The revision for Policy 3110 is based on the new ESSA requirements. ESSA becomes effective July 1, 2017. (MTSBA required change)
- c. **Policy 3121 – Enrollment and Attendance (R)** – The revision for Policy 3121 is based on the new ESSA requirements. This is also effective July 1, 2017. (MTSBA required change)
- d. **Policy 3125F – Education of Homeless Children (R)** – The revision is the addition of the McKinney-Vento Homeless Educational Assistance Dispute Resolution Form to the Cross Reference. As schools are getting audited by OPI on their Title I programs, OPI is looking for this particular resolution form. OPI has allowed MTSBA to include this form. The new form is 3125F. (MTSBA required change and addition of new form)
- e. **Policy 3210 – Equal Education, Nondiscrimination and Sex Equity (R)** – In February 2017, the current U.S. Department of Justice and U.S. Department of Education rescinded and withdrew the guidance upon which the previous standards were based. The 2016 standards are no longer binding upon school districts. The withdrawal, however, does not affect other district policies establishing a safe education setting. A district that adopted the previous language still has the option of keeping that language in their policy. The italicized portion of the policy is for reference and does not have to be included in the final adoption.
- f. **Policy 3300 – Suspension and Expulsion – Corrective Actions and Punishment** – MTSBA staff revised the fourth paragraph on page 2 (lines 19-20) based on lack of clarity of student presence at an expulsion hearing. The additional language in the last paragraph on page 3 reflects official language in the regulations regarding serious bodily injury and its' definition.
- g. **Policy 3413F1 – Medical Exemption Form** – This is the form school districts need to have parents fill out when asking for a medical exemption for immunization. Policy is already approved.
- h. **Policy 3413F2 – Affidavit of Exemption on Religious Grounds** - This form is required when a parent is requesting exemption for immunization requirements based on religious grounds. Policy is already approved.
(MTSBA will include these two forms in the model policy manuals. They are optional forms for a district to add to their policy manual, BUT, they are required forms to be filled out by parents requesting either of these exemptions.)
- i. **Policy 4210 – School-Support Organizations, Boosters and Fundraising** – This revision is intended to help better guide school boards and administrators on the importance of making sure local boosters, school support organizations, and fundraising efforts are being conducted appropriately in order for the school district to comply with federal law, state law, and MHS By-Laws, Rules and Regulations.
- j. **Policy 4330F – School Facilities/Grounds Use and Liability Release Agreement** – This is a major revision to this form. The revision is recommended after lengthy discussion with Property and Liability Insurance carriers for school districts. The section on Special Events Coverage is new and is strongly recommended by the insurance carriers. As with many of the policy revisions, this major revision is also base on concerns that have been brought to the attention of the MTSBA attorney staff on how districts can make sure they are covered appropriately.
- k. **Policy 5120 – Hiring Process and Criteria (R)** – The change in the first paragraph is from ESSA. The deletion of the third paragraph is from the Department of Public health and

Human Services. This section (37.114.1010, ARM) was repealed effective March 24, 2017.

- l. **Policy 5329 – Long Term Illness/Temporary Disability** – See notes on Policy 5330.
- m. **Policy 5329P – Long Term Illness/Temporary Disability Leave** – See notes on Policy 5330.
- n. **Policy 5330 – Maternity Leave** – This is partly a new policy and partly a revised policy. This policy is for the schools that do not offer FMLA or have specific language in their CBA regarding maternity leave. There is no law dictating length of maternity leave (other than FMLA). It is important to look at the second paragraph and choose one of the two sentences between lines 18 and 21. Also, this policy replaces maternity leave language found in policies 5329 and 5329P. MTSBA encourages districts that do not offer FMLA to adopt this policy and adjust policies 5329 and 5329P. Contact MTSBA for the revised 5329 and 5329P.
- o. **Policy 5420 – Paraprofessionals (R)** – The changes in this policy are based upon the Every Student Succeeds Act.
- p. **Policy 5420F – ESSA Qualification Notifications (R)** – ESSA requires an annual notification to parents/guardians the ability to request professional qualifications of their child's teacher. The new form was developed and suggested for use under ESSA.
- q. **Policy 8100 – Transportation** – The additional language in this policy comes from ESSA. Every district is to appoint a Point of Contact person to coordinate activities to the District's provisions of services to children placed in foster care, including transportation services. MTSBA included the definition of "Foster Care" and "School of Origin" to help districts in determining placement and transportation of foster students.

D. Consent Agenda

1. Minutes Regular Board Meeting July 19 and Special Meeting July 25, 2017

Special Meeting
Cascade School District 3B
Board of Trustees
August 31, 2017 - 9:00 pm

DRAFT

Subject to change upon approval of the board

Board Members Present –

High School Board

Rick Cummings - Chair
Blake Standley
Deanna Hastings
Erin Wombold
Val Fowler

Elementary Board

Rick Cummings - Chair
Blake Standley
Deanna Hastings
Erin Wombold

Board Members Absent - Chris Boland

Others Present: Justin Barnes - Superintendent, Karsen Drury - District Clerk, Mandy Eike

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 9:02 pm. Mr. Cummings asked for public comment on **non**-agenda items.

Informational

- A. Steam Boiler System Update
\$25-30K to repair current boiler.
Alternative fix of installing furnace system for gym, hot water heater for high school wing.

New Business

- A. Custodial Pay Matrix
Val Fowler moved, seconded by Erin Wombold to approve the recommendation to amend the custodial staff pay matrix, starting wages at \$13.50 for 0-6 months, \$14.50 base pay, and a \$0.25 increase each year after for 20 years.
Passed unanimously.

- B. Recommendations for Coaching: HSVB Asst, JHVB Asst
Erin Wombold moved, seconded by Val Fowler to hire Siobhan Hathhorn as HS volleyball assistant and Mariah Stockton as JH volleyball assistant.
Passed unanimously.

- C. Consent Agenda
 - 1. Minutes Regular Board Meeting August 15, 2017
 - 2. Sub ListDeanna Hastings moved, seconded by Erin Wombold to approve the consent agenda.
Passed unanimously.

Adjournment

At 10:31 pm Deanna Hasting moved, seconded by Erin Wombold **to adjourn.**
Passed unanimously.

Rick Cummings, Board Chair

ATTEST: Karsen Drury, District Clerk

Date Signed _____

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
5138 9697S	3994 AWARE							
1	07/31/17	Medicaid Remittance	1,861.74	1,861.74*		115	100-2100	330 555
91999								
5139 9696S	2927 A.T. KLEMENS & SONS		777.79					
1	S72850 06/12/17	Maintenance	309.00			101	100-2600	340
2	S72850 06/12/17	Maintenance	309.00			201	100-2600	340
3	SV1707 07/31/17	Maintenance	5.79			201	100-2600	340
4	S748.5 07/23/17	Maintenance	154.00			201	100-2600	340
5140 9699S	950 CENTRAL MONTANA LOCK & SAFE, LLC		94.00					
1	12086 06/15/17	8 Light Keys	24.00			101	100-2600	610
2	12086 06/15/17	10 Allen Keys	70.00			101	100-2600	610
5141 9701S	3987 CULLIGAN		210.40					
1	07/31/17	Water Services	84.16			101	100-2600	452
2	07/31/17	Water Services	126.24			201	100-2600	452
00837500								
00837500								
5142 9703S	855 ENERGY WEST		999.52					
1	07/31/17	July Gas	449.79			101	100-2600	411
JUL2017								
2	07/31/17	July Gas	199.90			110	100-2700	411
JUL2017								
3	07/31/17	July Gas	149.93			201	100-2600	411
JUL2017								
4	07/31/17	July Gas	199.90			210	100-2700	411
JUL2017								
5143 9704S	309 JOHNSON MADISON LUMBER CO.		612.90					
1	974467I 07/25/17	Furnace Filters	612.90			101	100-2600	610
5144 9709S	2788 NATIONAL LAUNDRY		646.35					
1	06636 07/13/17	Maintenance Supplies	55.94			101	100-2600	610
2	08488 07/20/17	Maintenance Supplies	195.82			101	100-2600	610
3	10330 07/27/17	Maintenance Supplies	55.94			101	100-2600	610
4	04810 07/06/17	Kitchen Supplies	35.49			112	910-3100	610
5	06637 07/13/17	Kitchen Supplies	95.07			112	910-3100	610
6	08489 07/20/17	Kitchen Supplies	35.49			112	910-3100	610
7	10331 07/27/17	Kitchen Supplies	35.49			112	910-3100	610
8	S06342 07/12/17	Maintenance Supplies	137.11			101	100-2600	610

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line #	Invoice #/Inv Date/Description	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
12	407791151			07/26/17 Supplies	36.34		201	100-2600	610
5151	9707S			48 MEADOW GOLD GREAT FALLS	436.23				
1	425772			07/07/17 Food	217.55		112	910-3100	630
2	427073			07/18/17 Food	173.29		112	910-3100	630
3	427961			07/25/17 Food	45.39		112	910-3100	630
5154	9698S			1157 BUG DOCTOR	163.00				
1	8626			08/08/17 Pest Control - School	57.50		101	100-2600	340
2	8626			08/08/17 Pest Control - School	57.50		201	100-2600	340
3	8627			08/08/17 Pest Control - Dist House	24.00		101	100-2600	340
4	8627			08/08/17 Pest Control - Dist House	24.00		201	100-2600	340
5155	9697S			3994 AWARE	2,453.33				
1	100973			08/14/17 Medicaid Remittance	1,200.56*		115	100-2100	330 555
2	96419			08/07/17 Medicaid Remittance	1,252.77*		115	100-2100	330 555
5156	9700S			2163 CENTURY LINK	289.67				
1				08/01/17 Phone Lines - July	69.52		101	100-2600	531
2				08/01/17 Phone Lines - July	46.35		110	100-2700	531
3				08/01/17 Phone Lines - July	69.52		201	100-2600	531
4				08/01/17 Phone Lines - July	104.28		210	100-2700	531
5157	9702S			1268 DIAMOND PRODUCTS INC.	58.00				
1				54220 06/30/17 All Temp 5 Gallon	58.00		112	910-3100	610
5158	9708S			224 MONTANA WASTE SYSTEMS	619.28				
1	507321			08/01/17 Disposal Services - July	352.99		101	100-2600	431
2	507321			08/01/17 Disposal Services - July	266.29		201	100-2600	431
5159	9710S			400 NORTHWESTERN ENERGY	4,671.13				
1				08/09/17 Electricity - July	1,354.63		101	100-2600	412
2				08/09/17 Electricity - July	1,121.07		110	100-2700	412
3				08/09/17 Electricity - July	794.09		201	100-2600	412
4				08/09/17 Electricity - July	1,401.34		210	100-2700	412

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
5160	9711S	4495 PURCHASE POWER		198.00					
1		08/30/17 Postage		99.00			101	100-2300	532
2		08/30/17 Postage		99.00			201	100-2300	532
5161	9716S	3120 UNIVERSAL ATHLETICS		3,660.00					
1		5020027405 08/01/17 FB Uniforms			3,660.00		201	720-3500	610 628
5162	9706S	1612 KOTYNSKI, KATIE		150.00					
1		08/01/17 PIR Tech Training			150.00		228	100-2500	330
5163	9718S	1310 MASTERCARD CORPORATE CLIENTS		50,453.99					
1		CC-35 07/13/17 OPI Finance Meeting			35.00		201	625	
		BOARD OF TRUSTEES							
		MISC RESTAURANTS OUT-OF-DIST							
2		CC-35 07/18/17 Schools In - Play Kitchen Set			325.14		115	625	554
		BOARD OF TRUSTEES							
		MISC. VENDOR.							
3		CC-35 07/18/17 SpEd Curriculum			263.88		113	625	
		BOARD OF TRUSTEES							
		EVAN MOOR EDUCATIONAL PUBLISHERS							
4		CC-35 07/18/17 Elem Foss Kits			1,213.91		101	625	
		BOARD OF TRUSTEES							
		DELTA EDUCATION							
5		CC-35 07/18/17 Oximeter Finger Pulse			12.90		101	625	
		BOARD OF TRUSTEES							
		AMAZON.COM							
6		CC-35 07/19/17 1st Grade Classroom Supplies			188.31		101	625	501
		BOARD OF TRUSTEES							
		REALLY GOOD STUFF							
7		CC-35 07/19/17 Early K Classroom Supplies			18.85		101	625	500
		BOARD OF TRUSTEES							
		AMAZON.COM							
8		CC-35 07/18/17 Classroom Books			22.19		101	625	500
		BOARD OF TRUSTEES							
		AMAZON.COM							
9		CC-35 07/18/17 Early K Classroom Supplies			204.05		101	625	500
		BOARD OF TRUSTEES							
		AMAZON.COM							

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
34		CC-35 08/01/17 Water Fountains		935.77		101	625		
		BUSINESS OFFICE				101-2600-660			
		AMAZON.COM							
35		CC-35 08/01/17 Water Fountains		935.78		201	625		
		BUSINESS OFFICE				100-2600-660			
		AMAZON.COM							
36		CC-35 08/01/17 File Folder Tabs		14.77		101	625		
		BUSINESS OFFICE				100-2300-610			
		AMAZON.COM							
37		CC-35 08/01/17 Office Supplies		45.72		101	625		
		BUSINESS OFFICE				100-2300-610			
		AMAZON.COM							
38		CC-35 07/10/17 Food		1.89		112	625		
		FOOD SERVICES				910-3100-630			
		TOMS MARKET							
39		CC-35 07/11/17 Food		15.20		112	625		
		FOOD SERVICES				910-3100-630			
		TOMS MARKET							
40		CC-35 07/12/17 Food		11.89		101	625		
		FOOD SERVICES				100-2400-630			
		TOMS MARKET							
41		CC-35 07/18/17 Food		7.38		112	625		
		FOOD SERVICES				910-3100-630			
		TOMS MARKET							
42		CC-35 07/19/17 Food		25.01		112	625		
		FOOD SERVICES				910-3100-630			
		TOMS MARKET							
43		CC-35 07/19/17 Food		18.32		112	625		
		FOOD SERVICES				910-3100-630			
		TOMS MARKET							
44		CC-35 07/26/17 Food		6.46		112	625		
		FOOD SERVICES				910-3100-630			
		TOMS MARKET							
45		CC-35 07/27/17 Food		17.94		112	625		
		FOOD SERVICES				910-3100-630			
		TOMS MARKET							

09/14/17
09:54:53

CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 8/17

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* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
46		CC-35	07/12/17 Kindergarten Supplies	39.55	CC Accounting: 101-	101	625	101-1000-610-500	500
			K-12 STUDENT OFFICE						
			OFFICE DEPOT						
47		CC-35	07/06/17 Nut Dvr, Lag Screw, Washers	17.95	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			HOME DEPOT						
48		CC-35	07/10/17 Carpet Shampoo	12.99	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			TOMS MARKET						
49		CC-35	07/11/17 Maintenance Supplies	342.18	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			HOME DEPOT						
50		CC-35	07/12/17 Ratchet Straps	22.88	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			WALMART						
51		CC-35	07/11/17 Travel	4.70	CC Accounting: 101-	101	625	-100-2600-582	
			MAINTENANCE DEPT						
			MISC RESTAURANTS OUT-OF-DIST						
52		CC-35	07/11/17 Hobby Lobby - Crafts	44.97	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			MISC. VENDOR.						
53		CC-35	07/19/17 Maintenance Supplies	55.55	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			PRO-BUILD						
54		CC-35	07/20/17 Carpet Cleaner	95.97	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			PRO-BUILD						
55		CC-35	07/11/17 Floor Finish	436.00	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			MONTANA BROOM & BRUSH SUPPLY						
56		CC-35	07/20/17 Travel	24.35	CC Accounting: 101-	101	625	-100-2600-582	
			MAINTENANCE DEPT						
			MISC RESTAURANTS OUT-OF-DIST						
57		CC-35	07/21/17 Refund	-10.00	CC Accounting: 101-	101	625	-100-2600-610	
			MAINTENANCE DEPT						
			PRO-BUILD						

09/14/17
09:54:53

CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 8/17

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* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
58		CC-35 07/24/17 Wall Clocks		299.90	201	201	201	625	
		MAINTENANCE DEPT		CC Accounting: 201-	-100-2600-660				
		AMAZON.COM							
59		CC-35 08/03/17 Maintenance Supplies		53.92	101	101	101	625	
		MAINTENANCE DEPT		CC Accounting: 101-	-100-2600-610				
		PRO-BUILD							
60		CC-35 08/03/17 Maintenance Supplies		14.45	101	101	101	625	
		MAINTENANCE DEPT		CC Accounting: 101-	-100-2600-610				
		AMAZON.COM							
61		CC-35 07/05/17 School Newspapers Online-Renew		325.00	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-681				
		SNO SITES							
62		CC-35 07/06/17 DLOPT790/4GB Memory		371.25	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-681				
		LOGICAL RAM SOLUTION							
63		CC-35 07/06/17 OETC Annual Membership K12		77.25	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-681				
		OETC							
64		CC-35 07/07/17 DJI Osmo+Camera System		689.99	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-610				
		AMAZON.COM							
65		CC-35 07/07/17 Dell U2817W Monitor		599.98	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-610				
		AMAZON.COM							
66		CC-35 07/07/17 Gale CENGAGE Learning		675.00	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-681				
		CENGAGE LEARNING							
67		CC-35 07/07/17 Dell Latitude 3470 Laptops-10		6,011.90	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-610				
		CDW GOVERNMENT							
68		CC-35 07/10/17 Altigen IP705 Phone Display		219.90	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-610				
		AMAZON.COM							
69		CC-35 07/11/17 Dell 4GB 16GB Chromebook		5,350.00	228	228	228	625	
		TECHNOLOGY DEPT		CC Accounting: 228-	-100-1000-610				
		CDW GOVERNMENT							

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
82	CC-35 07/16/17 Driver Coat	82.24			82.24	210-	210 625		
	TRANSPORTATION DEPT				CC Accounting: 210-		-100-2700-610		
	MISC. VENDOR.								
83	CC-35 07/20/17 Wheel Weights	234.48			234.48	210-	210 625		
	TRANSPORTATION DEPT				CC Accounting: 210-		-100-2700-610		
	SIX ROBBLES INC.								
84	CC-35 07/19/17 Main Office Supplies	108.42			108.42	201-	201 625		
	CONCESSIONS DEPT				CC Accounting: 201-		-100-2400-610		
	SAMS CLUB								
85	CC-35 07/21/17 Main Office Supplies	147.43			147.43	101-	101 625		
	CONCESSIONS DEPT				CC Accounting: 101-		-100-2400-610		
	SCHOOL SPECIALTY INC								
5164	1285 DOBBINS, DAVID	319.99			319.99		228 100-1000		610
1	08/11/17 Costco Reimb								
5165	855 ENERGY WEST	995.16			447.83		101 100-2600		411
1	08/24/17 August Gas				199.03		110 100-2700		411
2	08/24/17 August Gas				149.27		201 100-2600		411
3	08/24/17 August Gas				199.03		210 100-2700		411
4	08/24/17 August Gas								
5166	1501 GREAT FALLS MEDICAL SERVICES	160.00			160.00		210 100-2300		340
1	08/22/17 DOT Physical - Skogley								
5167	1613 HARDY, CHRISTA	65.84			65.84		201 100-1000		610 513
1	08/10/17 Art Supplies Reimb								
5168	309 JOHNSON MADISON LUMBER CO.	217.80			217.80		101 100-2600		610
1	98335I 08/22/17 Roof Jack								
5169	561 KELLEY IMAGING SYSTEMS	353.14			100.00		101 100-2300		350
1	08/24/17 September Contract								
294272	08/24/17 Contract Overages	253.14			253.14		101 100-2300		350
2									
5170	401 MTSBA	500.00			125.00*		115 412-1000		330 560
1	33176 08/18/17 Athletics Seminar - Cummings				125.00*		115 412-1000		330 560
2	33176 08/18/17 Athletics Seminar - Drury				125.00*		215 412-1000		330 570
3	33176 08/18/17 Athletics Seminar - Mazaira				125.00*		215 412-1000		330 570
4	33176 08/18/17 Athletics Seminar - Barnes				125.00*		215 412-1000		330 570

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line #	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
5171 9729S	2731 PITNEY BOWES		172.86				201	100-2300	532
1	3301410385	10/07/16 Leasing Charges		172.86					
5172 9721S	1559 CHARTER COMMUNICATIONS		14.79				228	100-1000	681
1	0091844080	08/06/17 Spectrum Business TV		14.79					
5173 9730S	3876 SUPPLYWORKS		3,148.20				101	100-2600	610
1	408846061	08/04/17 Supplies		124.74					
2	408846061	08/04/17 Supplies		102.06			201	100-2600	610
3	408998276	08/07/17 Supplies		72.47			101	100-2600	610
4	408998276	08/07/17 Supplies		59.29			201	100-2600	610
5	408998276	08/07/17 Supplies		819.96			101	100-2600	610
6	408998284	08/07/17 Supplies		670.88			201	100-2600	610
7	409757200	08/14/17 Supplies		273.09			101	100-2600	610
8	409757200	08/14/17 Supplies		223.43			201	100-2600	610
9	410358485	08/18/17 Supplies		30.65			101	100-2600	610
10	410358485	08/18/17 Supplies		25.07			201	100-2600	610
11	410358493	08/18/17 Supplies		132.31			101	100-2600	610
12	410358493	08/18/17 Supplies		108.25			201	100-2600	610
13	410489603	08/21/17 Supplies		278.30			101	100-2600	610
14	410489603	08/21/17 Supplies		227.70			201	100-2600	610
5174 9731S	616 SYSCO FOOD SERVICES OF MONTANA		9,501.37				112	910-3100	630
1	143332573	07/12/17 Food		614.98					
2	143342472	07/19/17 Food		336.87			112	910-3100	630
3	14301471S	07/28/17 Food		39.92			112	910-3100	630
4	14338541S	08/16/17 Food		3,171.17			112	910-3100	630
5	143390802	08/19/17 Food		31.22			112	910-3100	630

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
6	143395868	08/23/17 Food	2,951.88		112	910-3100	630
7	143406380	08/30/17 Food	2,355.33		112	910-3100	630
5175	9732S	505 TOWN OF CASCADE	1,317.08				
1		09/23/17 August Water/Sewer Services	329.27		101	100-2600	421
2		09/23/17 August Water/Sewer Services	302.93		110	100-2700	421
3		09/23/17 August Water/Sewer Services	302.93		201	100-2600	421
4		09/23/17 August Water/Sewer Services	381.95		210	100-2700	421
5176	9733S	2111 UNITED ELECTRIC	156.00		101	100-2600	340
1		113 08/16/17 FCS Room Maintenance					
5177	9719S	3994 AWARE	2,035.74		115	100-2100	330 555
1		08/21/17 Medicaid Remittance	1,061.37*				
105266							
2		08/28/17 Medicaid Remittance	974.37*		115	100-2100	330 555
109503							
5178	9720S	1214 CASCADE SCHOOL ACTIVITY FUND	1,981.52		215	392-1000	610 117
1		2017 CTE Transfer - BPA	360.39		215	392-1000	582 117
2		2017 CTE Transfer - BPA	1,621.13				

of Claims 38 Total: 96,762.07

96,762.07

Fund/Account	Amount
101 General Fund	
101	\$23,205.01
110 Transportation Fund	
101	\$2,161.74
112 Food Services	
101	\$10,289.34
113 Tuition	
101	\$375.71
115 Federal Programs	
101	\$8,242.14
128 State Technology Acquisition Gra	
101	\$11,586.86
201 General Fund	
101	\$14,959.37
210 Transportation Fund	
101	\$3,131.98
215 Federal Programs	
101	\$2,231.52
228 State Technology Acquisition Gra	
101	\$20,578.40
Total :	\$96,762.07

CASCADE PUBLIC SCHOOLS

Statement of Expenditure - Budget vs. Actual Report
 For the Accounting Period: August 2013, 2014, 2015, 2016

Month	Year	Fund	Committed		Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
			Current Month	Committed Month					
August	2016	101 General	\$ 47,449.33	\$ 88,915.99	\$ 1,299,858.00	\$ 1,299,858.00	\$ 121,942.01	7%	
August	2016	201 General	\$ 40,077.96	\$ 77,106.53	\$ 1,016,540.00	\$ 1,016,540.00	\$ 939,433.47	8%	
August	2015	101 General	\$ 37,140.93	\$ 99,226.74	\$ 1,290,979.00	\$ 1,290,979.00	\$ 1,191,752.26	8%	
August	2015	201 General	\$ 21,052.74	\$ 79,383.64	\$ 1,000,389.00	\$ 1,000,389.00	\$ 921,005.36	8%	
August	2014	101 General	\$ 45,213.35	\$ 97,913.21	\$ 1,208,590.00	\$ 1,208,590.00	\$ 1,110,676.79	8%	
August	2014	201 General	\$ 40,652.11	\$ 81,651.89	\$ 1,005,859.00	\$ 1,005,859.00	\$ 924,207.11	8%	
August	2013	101 General	\$ 44,596.33	\$ 83,770.44	\$ 1,200,445.00	\$ 1,202,745.06	\$ 1,118,974.62	7%	
August	2013	201 General	\$ 40,588.60	\$ 96,826.19	\$ 1,057,765.00	\$ 1,058,715.27	\$ 961,889.08	9%	

4 YR AVERAGE 8%

Account	Opening Balance		Receipts		Transfers (+)	Invest (+)	Misc. Earnings		Closing Balance
			Disbursed (-)	in Transit Deposits (+)			(+)	(-)	
31 TECHNOLOGY	3246.73	334.08	1760.00	20.00	-806.67	0.34	0.00	3886.32	
17 XCELL	9683.01	1061.38	0.00	0.00	0.00	1.38	0.00	8623.01	
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total for Student Accounts	43734.79	4150.59	9220.00	15371.51	0.00	10.78	108.44	64078.05	
Bank Account Totals	43734.79	4150.59	9220.00	15371.51	0.00	10.78	108.44	64078.05	
						Bank Balance		64078.05	
						Plus Outstanding Checks		6048.02	
						Minus Outstanding Deposits		161.50	
						Balance		69964.57	
						Minus Receipts in Transit		9220.00	
						Statement Balance		60744.57	

4. Transportation Contracts

Individual Transportation Contracts 2017-2018

Elementary	R	BA	Miles to School	Miles To Bus Stop	Rate	Grade
Hunter, Salina	R	BA	19.7	5	1.4	6
Jackson, Nichole	R	BA	23	23	7.00	7

High School	R	BA	Miles to School	Miles To Bus Stop	Rate	Grade
Jackson, Nichole	R	BA	23	23	7.0	12
Jackson, Nichole	R	BA	23	23	7.0	10
Lendrum, Karen	R	BA	20	5	1.4	12
Vandevender, Becky	R	BA	7	0	1.4	10
Vandevender, Becky	R	BA	7	0	1.4	12

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd Mtg

5. Sub List

Substitute Teachers		Kitchen	
Name	T.B./PRINTED	Name	T.B./PRINTED
CERTIFIED		Baker, Iris	TB/FP/PH
Dachs, Maureen	C/TB/FP	Gottlob, Erin	TB/FP/PH
Eisenzimer, Joann	C/TB/FP	Hall-Elmore, Roberta	TB/FP/PH
Gondeiro, Kailee	C/TB/FP/PH	Randel, Sue	TB/FP/PH
Halmes, Tara	C/TB/FP	Sukut, Earl	FP/TB/PH
Hastings, Angie	pending	Custodian	
LaLiberty, Frank	C/TB	Name	T.B./PRINTED
Manning, Diana	C/TB/FP	Hall-Elmore, Roberta	TB/FP/PH
McKamey, Jeanne	C/TB/FP	Johnson, Angela	TB/FP/PH
Mills, Brett	C/TB/FP	Ludvigson, Clancy	pending
Nelson, Mallory	C/pending	Sukut, Earl	FP/TB/PH
Skogley, Melody	C/TB/FP	Bus Drivers	
Speidel, Kelly	pending	Name	T.B./PRINTED
Wells, Carol	C/TB/FP	Faulkner, Byron	TB/FP
Workman, Cathy	C/TB/FP	Hall-Elmore, Roberta	TB/FP/PH
		Nelson, Mark	TB/FP
NON-CERTIFIED		Skogley, Jeff	TB/FP
Castellanos, Toni Marie	TB/FP	Tilleman, Eric	TB/FP
Ferguson, Pearl	TB/FP	Secretarial	
Jackson, Shane	TB/FP	Name	T.B./PRINTED
Ludvigson, Calies	pending/PH	Thaut, Niki	TB/FP
Mortag, Mary	TB/FP	Volunteers	
Randel, Sue	TB/FP	Name	T.B./PRINTED
Skelton, Jackie	TB/FP	Jones, Duston	TB/FP
		Nelsen, Jessica	
***Need Approval by the Trustees			
T.B. APPROVED			
C - Some teaching certification			
FP - FINGERPRINTED			
PH - Physical Approved			

Superintendent Report (I)

- A. Opening School Report/Enrollment – 278 (unofficial total)
- B. Superintendent Goals
 - a. Increased Student Achievement
 - b. Building a POSITIVE school culture
 - i. The Energy Bus
 - 1. Board, Administration, All Staff
- C. TEAMS training on September 20th – Barnes & Drury
- D. Personal Information
- E. Board Hours
- F. General Fund Budget Snapshot

Board Hours			
Name	Date	Description	Credit Recieved
Rick Cummings	5/22/17	Boarsmanship Training	3
	6/9/17	Leadership Symposium	6
		Total	9
Erin Wombold	5/22/2017	Boardsmanship Training	3
		Total	3
Blake Standley	5/22/2017	Boardsmanship Training	3
		Total	3
Val Fowler	5/22/2017	Boardsmanship Training	3
		Total	3
Chris Boland	5/22/2017	Boardsmanship Training	3
		Total	3
Deanna Hastings	5/22/2017	Boardsmanship Training	3
	6/9/17	Leadership Symposium	6
		Total	9

**Board hours are per MTSBA's most recent update. New hourly totals are pending.*

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	35,024.93	67,413.36	1,312,763.00	1,312,763.00	1,245,349.64	5 %
201 General Fund	24,771.97	58,195.44	1,063,555.00	1,063,555.00	1,005,359.56	5 %
Grand Total:	59,796.90	125,608.80	2,376,318.00	2,376,318.00	2,250,709.20	5 %

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- C. MTSBA Events: Back to School Legal Primer–September 27, 2017 in Helena
- D. Regular School Board Meeting October 17, 2017 at 6:00 pm

Board Meeting Evaluation

Adjournment (A)