



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



The Core Purpose of Cascade Public School District:

*Through collective efforts of our community and school,
we strive to be an innovative educational system
committed to excellence and focused on
developing responsible citizens.*

Approved by the Cascade Board of Trustees January 2016



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

1.	2.	3.	4.	5.	6.	7.	8.
Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement.	Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals.	Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	Align and sustain resources, such a professional development, to meet district goals.	Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts.

Regular Meeting of the Board of Trustees

6:00 p.m.

August 15, 2017

Cascade Public Schools
321 Central Avenue West
Cascade, Montana 59421-0529

Agenda

Call to Order

6:00

Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

Old Business (A)

6:05

Informational

- A. Letter of Resignation—Elementary Teacher, Crystal Andrews

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Sonja Mazaira, AD
- F. April Pecos, XCELL!
- G. Mandy Eike, Head Maintenance

New Business (A)

6:15

- A. Review and Adopt Final Budget SY2017-18
- B. Bank Signature Resolution
- C. Certified Handbook
- D. Classified Handbook
- E. Recommendation for Coaching: HSFb Asst, HSBB, XC, JHVB
- F. AWARE Mental Health Services Agreement
- G. Consent Agenda
 - 1. Minutes Regular Board Meeting July 19 and Special Meeting July 25, 2017
 - 2. Business Claims
 - 3. Student Activity Account
 - 4. Transportation Contracts
 - 5. Sub List

Superintendent Report (I)

- A. Renovations Update
- B. PIR Days
- C. Back to School Night
- D. Check List Items
- E. Staff & Family Back to School BBQ
- F. Board Training Hours

G. GF Budget

Committee Report

6:30

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. Regular School Board Meeting September 19, 2017 at 6:00 pm
- B. MTSBA Events: Back to School Legal Primer–September 27, 2017 in Helena

Board Meeting Evaluation

Adjournment (A)

7:00

Old Business (A)

Informational

Per Policy 5251, the Superintendent is authorized to accept resignations on behalf of the Board from any district employee.

- A. Letter of Resignation–Elementary Teacher, Crystal Andrews

August 9, 2017

Dear Cascade Public Schools School Board and Administrators,

Please accept this letter of resignation from Cascade School as the fourth grade teacher and 4th-6th science teacher.

This was a very difficult decision for me to make. The past two years have been very rewarding. I have worked alongside excellent colleagues, and have had many opportunities to grow and develop in my career field.

With that being said, I have accepted a position with the Office of Public Instruction. This opportunity gives me the chance to advance professionally and exercise my leadership skills throughout the entire state.

I sincerely wish you and Cascade Public Schools all the best. I do hope our paths cross again in the future. Please let me know if you need any assistance with the transition as I recognize this is short notice. I will do anything I can to help my replacement settle in and be ready to start the school year.

Thank you for giving me a chance to work at Cascade Public Schools. I hope to stay in touch and hear all about the wonderful things that I know are to come for the school!

Sincerely,



Mrs. Crystal Andrews

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Sonja Mazaira, AD
- F. April Pepos, XCELL!
- G. Mandy Eike, Head Maintenance

New Business (A)

A. Review and Adopt Final Budget SY2017-18

Category: Finance

Presented by: Justin Barnes, Karsen Drury

Attachments: See attached, next page

Facts to Consider:

Superintendent Recommendation: Approve and adopt final budget for SY2017-18.



Budget Report

FY 2018

07 Cascade

Submit ID:

0101 Cascade Elem

Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	1,312,763.77	132,211.13	10%	10.07%	7,356.25	845,289.86	460,117.66	66.56
10 Transportation	257,887.00	6,948.44	20%	2.69%	0.00	71,992.76	185,894.24	26.89
11 Bus Depreciation	202,203.36	0.00	N/A	0.00%	97,670.63	0.00	104,532.73	15.12
13 Tuition	52,180.00		N/A		0.00	0.00	52,180.00	7.55
14 Retirement	207,831.00	41,566.20	20%	20.00%	20,169.39	187,661.61		
17 Adult Education	0.00	0.00	35%	0.00%	0.00	0.00	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	50,000.00	0.00	N/A	0.00%	0.00	0.00	50,000.00	7.23
29 Flexibility	30,148.46	0.00	N/A	0.00%	18,925.94	11,222.52	0.00	0.00
61 Building Reserve	34,474.83	0.00	N/A	0.00%	74.83	0.00	34,400.00	4.98
Total of All Funds	2,147,488.42	180,725.77			144,197.04	1,116,166.75	887,124.63	128.33

50 Debt Service								
Tax Jurisdiction								
0101	215,762.52	0.00	20-9-438	0.00%	0.00	0.00	215,762.52	31.21



Budget Report

FY 2018

07 Cascade

0102 Cascade H S

Submit ID:

Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	1,063,555.93	60,718.06	10%	5.71%	0.00	723,854.33	339,701.60	41.08
10 Transportation	278,657.00	42,673.24	20%	15.31%	0.00	76,917.29	201,739.71	24.39
11 Bus Depreciation	221,621.47	0.00	N/A	0.00%	110,744.77	0.00	110,876.70	13.40
13 Tuition	48,922.00		N/A		0.00	0.00	48,922.00	5.91
14 Retirement	162,723.00	32,544.60	20%	20.00%	24,984.68	137,738.32		
17 Adult Education	14,000.00	16.35	35%	0.12%	0.00	0.00	14,000.00	1.69
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	100,000.00	0.00	N/A	0.00%	0.00	0.00	100,000.00	12.09
29 Flexibility	21,121.91	0.00	N/A	0.00%	13,025.93	8,095.98	0.00	0.00
61 Building Reserve	30,878.13	0.00	N/A	0.00%	5,778.13	0.00	25,100.00	3.03
Total of All Funds	1,941,479.44	135,952.25			154,533.51	946,605.92	840,340.01	101.59

50 Debt Service								
Tax Jurisdiction								
0102	226,450.00	0.00	20-9-438	0.00%	3,572.19	0.00	222,877.81	26.95

B. Bank Signature Resolution

Category: Finance

Presented by: Rick Cummings

Attachments: Next page

Facts to Consider: Bank signature cards require updating due to personnel changes.

Superintendent Recommendation: Approve recommendation to update bank signature cards.

CASCADE PUBLIC SCHOOLS

321 CENTRAL AVENUE WEST
PO BOX 529
CASCADE, MT 59421
WEB: WWW.CASCADE.K12.MT.US



DISTRICT NO. 3 & B

PHONES: 406-468-9383
406-468-2671
406-468-2672
FAX: 406-468-2212

The following employees of Cascade School District 3&B are authorized to sign on the accounts listed below at Stockmen's Bank. Two signatures per check, each account.

Resolution Authority

Petty Cash –

Justin Barnes, Superintendent
Karsen Drury, District Clerk
Becky Smith, Secretary
Tracy Taft, Secretary

Activity Fund –

Sonja Mazaira, Activities Director
Karsen Drury, District Clerk
Justin Barnes, Superintendent
Becky Smith, Secretary

Lunch Fund –

Justin Barnes, Superintendent
Karsen Drury, District Clerk
Becky Smith, Secretary
Angela Johnson, Food Services

Tax Deposit Account –

Karsen Drury, District Clerk
Becky Smith, Secretary

This resolution of authority supersedes all previous resolutions.

Rick Cummings, Board Chair
Dated this 15th Day of August, 2017

Justin Barnes, Superintendent

JUSTIN BARNES -SUPERINTENDENT
SIOBHAN HATHHORN -K-6 PRINCIPAL
KEVIN SUKUT -7-12 PRINCIPAL
SONJA MAZAIRA -ACTIVITIES DIRECTOR

KARSEN DRURY -DISTRICT CLERK
DAVID DOBBINS -TECHNOLOGY DIRECTOR
DAMON SCHRECENGOST -TRANS. DIRECTOR
ANGELA JOHNSON -FOOD SERVICE DIRECTOR

C. Certified Handbook

Category: Personnel

Presented by: Justin Barnes

Attachments: Classified Handbook, provided on the District website and available in the District office for public review. Due to the length of the document it is provided separately.

Facts to Consider: The handbooks are thoroughly updated prior to the beginning of each school year due to the ever-changing state and federal laws, and the resulting newly adopted or revised policies. The Board has already approved the handbook in its entirety prior to the start of each school year. ***The Board approval being acted upon is for the recommended changes and edits only. Any edits due to staffing changes will be made before final printing.***

Superintendent Recommendation: Approve the Certified Handbook changes for the 2017-18 school year.

D. Classified Handbook

Category: Personnel

Presented by: Justin Barnes

Attachments: Classified Handbook, provided on the District website and available in the District office for public review. Due to the length of the document it is provided separately.

Facts to Consider: The handbooks are thoroughly updated prior to the beginning of each school year due to the ever-changing state and federal laws, and the resulting newly adopted or revised policies. The Board has already approved the handbook in its entirety prior to the start of each school year. ***The Board approval being acted upon is for the recommended changes and edits only. Any edits due to staffing changes will be made before final printing.***

Superintendent Recommendation: Approve the Classified Handbook changes for the 2017-18 school year.

E. Recommendation for Coaching: HSFB Asst, HSBB, XC, JHVB

Category: Personnel

Presented by: Justin Barnes, Sonja Mazaira

Attachments: None

Facts to Consider: The following personnel are being recommended for coaching positions:

HSFB Asst: Andy Perry

HSBB Head: Roger Hatler

HSBB Asst: Mike Moore

Cross Country: Pearl Ferguson

JHVB: Becca Cooper

Superintendent Recommendation: Approve the recommendations for fall coaching positions, pending background checks and TB test results.

F. AWARE Mental Health Services Agreement

Category: Student Achievement

Presented by: Justin Barnes

Attachments: Contract on following pages

Facts to Consider:

Superintendent Recommendation: Approve the AWARE Mental Health Services Agreement.

**School Based Mental Health Services
AGREEMENT**

This School Based Mental Health Services Agreement (the "Agreement") is made and entered into this 1st day of August, 2017 by and between A.W.A.R.E., Inc. Mental Health Center and Cascade Public Schools.

RECITALS

WHEREAS, the School District is a Montana public school district organized and operated pursuant to Montana law; and

WHEREAS, the School District wishes to retain A.W.A.R.E., Inc. to provide at least two teams (of two persons each) to perform School Based Mental Health Services to students enrolled in the School District authorized to receive services, and

WHEREAS, A.W.A.R.E., Inc. is willing and able to render said services including satisfying all federal and state medical licensure requirements to enable School District to seek payment of Medicaid funds for costs incurred for the provision of rendered services.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual terms, conditions and covenants set forth herein, the parties agree as follows:

1. Terms

This Agreement shall be effective as of the 1st day of August, 2017 and shall continue in effect through 30th day of July, 2018, unless earlier terminated as provided in paragraph 6 below.

2. Mental Health Center Services

a. A.W.A.R.E., Inc. agrees to render services to School District as provided herein and in accordance with the Statement of Work attached hereto as Exhibit 1 and incorporated by reference. For the purposes of this Agreement, School Based Mental Health Services or shall mean Comprehensive School and Community Treatment "CSCT" as defined in the Department of Health and Human Services ("DPHHS") administrative rule 37.106.1955. A.W.A.R.E., Inc. shall maintain clinical records and monthly progress reports including service documentation supporting the provision of services to the School District in sufficient amount to enable billing for Medicaid covered services provided to Medicaid eligible children. For those children ineligible for Medicaid, A.W.A.R.E., Inc. will invoice the student and/or the student's family for services rendered

following the sliding fee schedule established by A.W.A.R.E., Inc.

b. The mental health services to be provided to students by A.W.A.R.E., Inc. pursuant to this Agreement and the eligibility criteria and referral processes related to such services, are separate and distinct from eligibility criteria, referral processes, and special education services provided pursuant to and as part of the Free Appropriate Public Education requirements of the Individuals with Disabilities Act. School District agrees to cooperate with and assist A.W.A.R.E., Inc. in providing information and documentation as necessary for A.W.A.R.E., Inc. to demonstrate to third party insurers or other payers that the services provided under this Agreement are not services that a student is entitled to receive free of charge from the School District. In the event that any services provided by A.W.A.R.E., Inc. under this Agreement are determined to be special education services to which a student is entitled to receive free of charge from the School District as part of the Free and Appropriate Public Education requirements of the Individuals with Disabilities Act, an Individual Education Plan must be developed.

c. A.W.A.R.E., Inc. agrees to provide Comprehensive school and community treatment (CSCT) services as set forth in ARM 37.106.1916, 37.106.1955, 37.106.1956, 37.106.1960, 37.106.1961 Youth referred to the CSCT program must be served in sequential order as determined by the priority order priorities below based upon acuity and need, regardless of payer: without treatment, the youth is may become at risk of self-harm or harm to others; the youth requires support for transition from intensive out-of-home or community-based services; the youth meets the serious emotional disturbance criteria; the youth has not responded to positive behavior interventions and supports; the is not attending school due to the mental health condition of the youth.

d. A.W.A.R.E., Inc. agrees to work collaboratively with the School District to identify program data and information which will be shared between A.W.A.R.E., Inc. and District that will evaluate the Program effectiveness.

e. A.W.A.R.E., Inc. staff and District designee will determine a written referral process for the selection of students based on the need for services relative to the individual needs of the students.

3. School District Services

School District agrees to as provided services herein and in accordance with the Statement of Work attached hereto as Exhibit 2 and incorporated by reference. The School District agrees to provide A.W.A.R.E., Inc. staff with office space, phone, Locking File Cabinet, computer, printer, Internet and e-mail access and reasonable office supplies to support the provision of services in the School District.

4. Compensation.

The School District will reimburse A.W.A.R.E., Inc. according to the insurance coverages. For Medicaid eligible children receiving Medicaid covered and medically necessary CSCT services at an amount equal to the amount received from Medicaid services rendered. The service caseload is recommended but not capped at 12 youth per CSCT team; with each team receiving 720 billable units per calendar month. A unit is defined as ¼ hour (15 minutes) of service. Payment for Services that are later denied or disputed by Medicaid will be retained by the District until eligibility issues are resolved. It is the responsibility of the Provider to seek payment for CSCT services rendered to non-Medicaid eligible children from all third party payors. For children that do not have third party insurance coverage, the provider agrees to bill the student or student parent/guardian following a sliding fee schedule for CSCT services provided to Non-Medicaid eligible, uninsured students.

5. Manner of Payment.

A.W.A.R.E., Inc. will submit Medicaid billings for CSCT reimbursement according to the laws, regulations and requirements of DPHHS and the Office of Public Instruction. A.W.A.R.E., Inc. will assume all responsibility for Medicaid reimbursement collection and request for payment denial appeals. A.W.A.R.E., Inc. shall be permitted and be responsible to bill students, student families, third party insurers and other liable parties for services provided here under as applicable. As a condition of providing services to a student, A.W.A.R.E., Inc. may require students, parents or guardians of students, to execute such documents as required as A.W.A.R.E., Inc. deems appropriate, including but not limited to treatment consent, assignments of insurance benefit, payment agreements, and information release of authorization. A.W.A.R.E., Inc. agrees that it will not bill the School District and that the School District will not be obliged to pay A.W.A.R.E., Inc. any charges not covered by Medicaid, third party insurance, student parents or other liable parties or for any errors in billing made by A.W.A.R.E., Inc. A.W.A.R.E., Inc. is not entitled to any loss of payment by DPHHS due to changes in federal or state rates.

A.W.A.R.E., Inc. will bill DPHHS periodically each month. Once DPHHS receives notice of payment, A.W.A.R.E., Inc. is required to send a copy of the remittance advice to the School District. Upon receipt of the remittance advice, the School District shall process payment for A.W.A.R.E., Inc.

6. Status as Independent Contractors

This Agreement shall not constitute, create, or otherwise imply an employment, joint venture, partnership, agency or similar arrangement, and nothing contained herein shall be construed as providing for the sharing of profits or losses arising

from the efforts of either or both of the parties hereto to recover third party liability or Medicaid recoveries. Each party to this Agreement shall act as an independent contractor, and neither party shall have the power to act for or bind the other party except as expressly provided for herein.

a. Ineligible for Employee Benefits. A.W.A.R.E., Inc. and its employees shall not be eligible for any benefit available to employees of the School District, including, but not limited to, workers compensation insurance, state disability insurance, unemployment insurance, group health and life insurance, vacation pay, sick pay, severance pay, bonus plans, pension plans, savings plans, etc.

b. Payroll Taxes. No income, social security, state disability or other federal or state payroll tax will be deducted from payments made to A.W.A.R.E., Inc. under this Agreement. A.W.A.R.E., Inc. agrees to pay all state and federal taxes and other levies and charges as they become due on account of monies paid to A.W.A.R.E., Inc. hereunder, and to defend, indemnify and hold School District harmless from and against any and all liability resulting from any failure to do so.

7. Termination

Either party shall have the right to terminate this Agreement upon 90 days written notice to the other party. Additionally, either party shall have the right to terminate this Agreement if the other party is in default of any obligation hereunder and such default is not cured within thirty (30) days of receipt of a notice from the non-defaulting party specifying such default. This Agreement may also be terminated without prior notice if:

- (i) The DPHHS for any reason terminates Medicaid coverage of the program in the State of Montana
- (ii) The DPHHS no longer allows the School District to seek payment of Medicaid reimbursement for the provision of services to Medicaid eligible children or
- (iii) A.W.A.R.E., Inc. does not meet federal and state licensure and service requirements.

8. Termination of Services and Return of Property

Upon the expiration or earlier termination of this Agreement, A.W.A.R.E., Inc. shall immediately terminate the services hereunder, and shall deliver promptly to School District all property relating to the business and work of the School District. Such property shall include but not be limited to all student records, office space, phone, computer, printer, Internet, e-mail access and reasonable office supplies.

9.Changes

School District or A.W.A.R.E., Inc. may, at any time by written order, make

changes in A.W.A.R.E., Inc.'s work within the general scope of the Statement of Work. If any change under this section causes an increase or decrease in the A.W.A.R.E., Inc.'s cost of, or time required for, the performance of any part of the work, the parties shall negotiate an equitable adjustment to the compensation payable hereunder, and this Agreement shall be modified in writing accordingly. In addition, the parties agree to negotiate in good faith to revise this Agreement in the event of (i) legislation or court action that affects this Agreement or State Medicaid Coverage; (ii) changes in the funds available that affect this Agreement; or (iii) other changes reasonably requested by School District necessary to make this Agreement consistent with federal and state Medicaid billing requirements.

10. Standard of Performance

A.W.A.R.E., Inc. warrants and represents that it possesses the special skill and professional competence, licensure, expertise and experience to undertake the obligations imposed by this Agreement. A.W.A.R.E., Inc. agrees to perform in a diligent, efficient, competent and skillful manner commensurate with the applicable standards of the profession, and to devote such time as is necessary to perform the services required under this Agreement.

11. Indemnification.

A.W.A.R.E., Inc. agrees to defend, indemnify and hold School District harmless from and against any and all claims, losses, liabilities or expenses (including without limitation attorneys' fees) which may arise, in whole or in part, out of (i) the negligence or willful misconduct of A.W.A.R.E., Inc., its employees or agents, and/or (ii) a breach by A.W.A.R.E., Inc. of its obligations under this Agreement. The indemnity required herein shall not be limited by reason of the specification of any particular insurance coverage.

The School District agrees to defend, indemnify and hold A.W.A.R.E., Inc. harmless from and against any and all claims, losses, liabilities or expenses (including without limitation attorneys' fees) which may arise, in whole or in part out of (i) acts or omissions of the School District, its employees or agents, and/or (ii) a breach by the School District of its obligations under this Agreement. The indemnity required herein shall not be limited by reason of the specification of any particular insurance coverage.

12. Insurance.

A.W.A.R.E., Inc. agrees to carry, for the term of this Agreement, the following insurance in the amounts indicated with insurance carriers that are licensed in the state(s) where the services will be performed and that have an A.M. Best rating of at least A-VII, a Standard & Poor's rating of at least AA, or a Moody's rating of at least Aa2:

- a. COMMERCIAL GENERAL LIABILITY insurance for Bodily Injury and Property Damage for limits not less than \$1,000,000 per occurrence/\$2,000,000 aggregate including coverage for Subcontractor's obligations, operations, promises, independent contractors, products/completed operations, personal injury and advertising injury on a per-project basis.
- b. BUSINESS AUTOMOBILE LIABILITY insurance with a combined single limit of not less than \$1,000,000 for Bodily Injury and Property Damage for all owned, non-owned and hired vehicles.
- c. WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY insurance in the state(s) where the work will be performed whether or not required by law with statutory, limits for workman's' compensation and limits not less than \$1,000,000 each accident; \$1,000,000 each employee; \$1,000,000 each disease including occupational disease.
- d. PROFESSIONAL LIABILITY in the amount of \$2,000,000.

A combination of primary and UMBRELLA/EXCESS liability policies will be acceptable in order to meet the required limits. All of the above policies shall be written on an occurrence form. Claims made forms are not acceptable except for Professional Liability. Upon the request of School District the A.W.A.R.E., Inc. will submit a standard ACORD Certificate of Insurance signed by an authorized agent or representative of the insurance companies evidencing that the above required policies and limits are in effect. All policies shall provide that the insurance coverage provided will be primary and noncontributory with any other applicable insurance. No reduction in coverage or cancellation of policies shall be effected without first giving School District 30 days written notice. The policies (except for workers' compensation) shall name School District as additional insured.

13. Compliance.

A.W.A.R.E., Inc. represents that it is not presently suspended or debarred or proposed for suspension or debarment by any government agency or regulatory agency. A.W.A.R.E., Inc. agrees to comply with all federal, state and local statutes, regulations, ordinances and rules as well as any and all School District policies and procedures relating, directly or indirectly, to A.W.A.R.E., Inc.'s performance hereunder, including but not limited to all applicable laws pertaining to equal employment opportunity and procurement integrity.

14. Miscellaneous.

- a. Survival. The obligations assumed by A.W.A.R.E., Inc. pursuant to paragraphs 4, 10, 11 and 13 hereof shall survive the expiration or earlier

termination of this Agreement.

- b. Attorneys' Fees. In the event suit is brought to enforce or interpret any part of this Agreement, the prevailing party shall be entitled to recover as an element of the costs of suit, and not as damages, reasonable attorneys' fees to be fixed by the Court.
- c. Waiver, Modification and Amendment. No provision of this Agreement may be waived unless in writing, signed by all of the parties hereto. Waiver of any one provision of this Agreement shall not be deemed to be a continuing waiver or a waiver of any other provision. This Agreement may be modified or amended only by a written agreement executed by all of the parties hereto.
- d. Governing Law; Venue. This Agreement shall be governed and construed in accordance with the laws of the State of Montana, without regard to choice of law principles. The parties agree that the sole venue for legal actions related to this Agreement shall be the state and U.S. Federal courts for the State of Montana in or reasonably near the county in which the School District's central office is located.
- e. Assignment; Subcontracting. Neither this Agreement nor any duties or obligations hereunder shall be assigned, transferred, or subcontracted by Mental Health Center without the prior written approval of School District, which approval may be withheld in the sole and absolute discretion of School District.
- f. Notices. All notices under this Agreement will be in writing and will be delivered by personal service, facsimile or codified mail, postage prepaid, or overnight courier to such address as may be designated from time to time by the relevant party, which initially shall be the address set forth on the signature page to this Agreement. Any notice sent by certified mail will be deemed to have been given five (5) days after the date on which it is mailed. All other notices will be deemed given when received. No objection may be made to the manner of delivery of any notice actually received in writing by an authorized agent of a party.
- g. Records inspection. A.W.A.R.E., Inc. shall maintain books, records, and documents in accordance with federal and state medical documentation requirements, accounting procedures and practice which sufficiently and properly reflect the services rendered and funds expended in connection with this Agreement. All service/ program notes, books, medical records, documents, or other materials associated with this Agreement shall be subject to reasonable inspection, review, or audit by School District and/or the Montana Department of Public Health and Human Services and/or Centers for Medicare and Medicaid Services and their designees, during A.W.A.R.E.,

Inc.'s usual business hours and upon prior notice. A.W.A.R.E., Inc. shall retain all documentation including progress notes, student case files/medical records, financial and other records pertaining to its work under this Agreement for five (5) years after the termination or expiration of this Agreement or the conclusion of any audit pertaining to this Agreement, whichever is later.

- h. Partial invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in a manner.
- i. Entire Agreement. This Agreement contains the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior discussions, representations and understandings, whether oral or written.

IN WITNESS THEREOF, The said Mental Health Center has caused its name to be hereunto subscribed by its Representative and attested by its Witness and the said School District has caused its name to be hereunto subscribed by the Chairman of its Board and attested by its clerk on the dates recorded below.

A.W.A.R.E., Inc., Mental Health Center

By: _____
Administrator

School District

By: _____
Superintendent

Exhibit 1

Statement of Work

A.W.A.R.E., Inc. will provide the School District *with the following services:*

1. Meet all CSCT program-staffing requirements as required by DPHHS;
2. Ensure all children within the school or the school district, as appropriate, who meet the described criteria for service, are considered for admission to the program;
3. Ensure that all licensing, staff ratios and caseload requirements meet current state ARM standards;
4. Develop and implement a CSCT plan of care in cooperation with the District for each enrolled child;
5. Provide treatment, crisis management and discharge planning services to enrolled children;
6. Provide regular updates or child' plan of care to the District and pertinent agencies;
7. Provide for family involvement in treatment and discharge planning and in the course of treatment;
8. Every family will be offered the opportunity to engage in family therapy. A.W.A.R.E., Inc. will also provide additional opportunities for families to be engaged with the CSCT program and the school.
9. Provide continuing contact and information exchange with persons and agencies significantly involved in the child's treatment;
10. Provide the School District with the necessary support documentation to enable School District to bill Medicaid for services provided to Medicaid eligible children;
11. Ensure that all available financial resources for support of services including third party insurance and parent payment are utilized;
12. Bill all third parties for services provided to non-Medicaid eligible children including family members; and
13. Ensure that service delivered is adequately documented to support the reimbursement received.
14. Provide a Mental Health Professional as defined in Administrative rule and a Behavioral Aid (TSS) to provide CSCT Services in the each location (School).

Exhibit 2
Statement of Work

School District will provide A.W.A.R.E., Inc. with the following:

1. School District agrees to provide the Mental Health Center with office space that provides for the delivery of reasonable privacy and treatment components of the program, phone, computer, printer, Internet and email access, and reasonable office supplies to support the provision of CSCT services in the School District during school and non-traditional school days.
2. The school district agrees to have school personnel including the counselor and or the School Psychologist participate as appropriate in the multidisciplinary referral process and to coordinate service within the school.
3. The school district must describe its operational plan which includes the implementation of its school wide positive behavioral intervention program (MBI, RTI or another strategy that includes how youth will be identified for at risk behaviors or those suspected of having mental health needs).
4. The school district must meet the certificate of match requirements annually and provide any additional reports requested by the department concerning the effectiveness of their CSCT programs.

G. Consent Agenda

1. Minutes Regular Board Meeting July 19 and Special Meeting July 25, 2017

Regular Meeting

Cascade School District 3B
Board of Trustees
July 19, 2017 - 6:00 pm

DRAFT

Subject to change upon approval of the board

Board Members Present –

High School Board

Rick Cummings - Chair
Chris Boland - Vice Chair
Deanna Hastings
Erin Wombold
Val Fowler

Elementary Board

Rick Cummings - Chair
Chris Boland - Vice Chair
Deanna Hastings
Erin Wombold

Board Members Absent - Blake Standley

Others Present: Justin Barnes - Superintendent, Karsen Drury - District Clerk, Jodie Campbell, Mandy Eike

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:08 pm. Mr. Cummings asked for public comment on **non**-agenda items.

Non Agenda Discussion - Informational

- A. Update of Resolution under SB307

Staff Report

- A. Booster Club -No changes in officers, annual drive to be held earlier this year, looking for one student to be the school mascot, in the process of making t-shirts, plan to purchase “Home of the Badgers” signage for each entrance of town.
- B. PTSA -
- C. Siobhan Hathhorn, K-6 Principal -
- D. Kevin Sukut, 7-12 Principal
- E. Sonja Mazaira, AD -
- F. XCELL, April Pepos -

New Business

- A. Athletic Handbook

Erin Wombold moved seconded by Chris Boland to approve the Athletic Handbook changes for the 2017-18 school year, as amended.

- a. The Athletic Director will decide if students who are ineligible to participate in activities due to inadequate grades, as outlined, will or will not be allowed to sit with the team at competitions or events.
- b. The Athletic Director will conduct coaching evaluations and bring recommendations to the Board of Trustees at the Board Meeting that falls after 30 days of the conclusion of the event.
- c. Coaches and Advisors will be responsible to report scores to the media no later than the following day of the conclusion of the competition or event.

Passed unanimously.

B. Student Handbook

Deanna Hastings moved, seconded by Erin Wombold to approve the Student Handbook for 2017-18 school year, as amended.

- a. Pg. 5 - Verbiage changed to state: "Earning all A's or all A's & B's will be used to determine 4th-6th grade honor roll.
- b. Pg. 12 - Verbiage changed to state: "Students exceeding 10 days in an individual class or classes will be required to make hours up with that teacher."
- c. Pg. 11 - Reporting Absences - adjust wording to be consistent with Board Policy.

Passed unanimously.

C. Trustee Mileage Reimbursement

Deanna Hastings moved, seconded by Erin Wombold to approve the trustee mileage reimbursement for regular and special board meetings, reimbursement for committee meetings and workshops upon submittal and approval of reimbursement form.

Passed unanimously.

D. Collective Bargaining Agreement

Val Fowler moved, seconded by Chris Boland to approve the Collective Bargaining Agreement changes for the 2017-19 school years.

Passed unanimously.

E. Board Meeting Schedule

No changes to the regular meeting schedule (3rd Tuesday of the month at 6:00 pm), excluding the June meeting which will be held the last Tuesday of the month.

F. Consent Agenda

1. Minutes of Regular Board Meeting June 28, 2017.
2. Business Claims **(5043-5100) (EXCLUDING: 5059, 5060, 5092, 5096; VOID: 5024)**
3. Student Activity Account
4. Individual Transportation Contracts
5. Sub List

Erin Wombold moved, seconded by Val Fowler to approve the consent agenda.

Passed unanimously.

G. Obsolete Equipment School Sale

Chris Boland moved, seconded by Deanna Hastings, to approve the obsolete equipment school sale for Saturday, June 29, 2017 from 8-12.

Passed unanimously.

Superintendent Report

- A. Handbooks
- B. E-Grants Training
- C. County Transportation
- D. Preliminary Budget
- E. Board Hours

F. General Fund Budget

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation - County Meeting June 20th
- D. Facilities and Grounds - Mandy Eike
- E. Negotiations
- F. Technology

Announcements

- A. Next Regular School Board Meeting August 15, 2017 at 6:00 pm
- B. MTSBA Events:
 - a. Negotiations and Policy Symposium - Helena, July 26-27
 - b. Athletics Hot Topics Training - August 2017
 - c. Back to School Legal Primer - September 2017
 - d. School Law and Technology Symposium - November 2017
 - e. Special Education/504 Training - December 2017

Board Meeting Evaluation

Adjournment

At 7:35 pm Erin Wombold moved, seconded by Val Fowler **to adjourn.**
Passed unanimously.

Rick Cummings, Board Chair

ATTEST: Karsen Drury, District Clerk

Date Signed _____

Special Meeting
Cascade School District 3B
Board of Trustees
July 25, 2017 - 6:00 pm

DRAFT

Subject to change upon approval of the board

Board Members Present –

High School Board

Rick Cummings - Chair
Chris Boland - Vice Chair
Deanna Hastings
Erin Wombold
Val Fowler

Elementary Board

Rick Cummings - Chair
Chris Boland - Vice Chair
Deanna Hastings
Erin Wombold

Board Members Absent - Blake Standley

Others Present: Justin Barnes - Superintendent, Karsen Drury - District Clerk

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 5:55 pm. Mr. Cummings asked for public comment on **non**-agenda items.

New Business

A. Resolution to Dispose of Obsolete Property

Val Fowler moved, seconded by Deanna Hastings to approve the resolution to dispose of obsolete property.

Passed unanimously.

Adjournment

At 5:59 pm Erin Wombold moved, seconded by Deanna Hastings **to adjourn.**

Passed unanimously.

Rick Cummings, Board Chair

ATTEST: Karsen Drury, District Clerk

Date Signed _____

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
5101 9658S	2788 NATIONAL LAUNDRY		854.05					
1	91306 06/15/17 Kitchen			37.10		101	910-3100	610
2	95588 06/01/17 Maintenance			55.94		101	100-2600	340
3	99244 06/15/17 Maintenance			55.94		101	100-2600	340
4	01073 06/22/17 Maintenance			195.82		101	100-2600	340
5	02973 06/29/17 Maintenance			55.94		101	100-2600	340
6	95389 06/01/17 Kitchen			38.44		101	910-3100	610
7	97420 06/08/17 Kitchen			35.49		101	910-3100	610
8	99245 06/15/17 Kitchen			95.07		101	910-3100	610
9	01074 06/22/17 Kitchen			35.49		101	910-3100	610
10	02974 06/29/17 Kitchen			35.49		101	910-3100	610
11	95096 05/31/17 Kitchen			41.34		101	910-3100	610
12	96328 06/07/17 Kitchen			29.03		101	910-3100	610
13	01516 06/22/17 Kitchen			41.14		101	910-3100	610
14	02482 06/28/17 Kitchen			101.82		101	910-3100	610
5102 9659S	407 CENTURY LINK		18.78					
1	06/30/17 June Long Distance			4.51		101	100-2600	531
2	06/30/17 June Long Distance			4.51		110	100-2700	531
3	06/30/17 June Long Distance			3.00		201	100-2600	531
4	06/30/17 June Long Distance			6.76		210	100-2700	531
5103 9660S	3212 FICO		4,102.62					
1	14247 06/19/17 Maintenance in Computer Lab			2,051.31		101	100-2600	340
2	14247 06/19/17 Maintenance in Computer Lab			2,051.31		201	100-2600	340
5104 9661S	1467 FOLLETT SCHOOL SOLUTIONS, INC.		885.00					
1	MATTESON K 7181979 05/05/17 Hosted Service Renewal			735.00	146	228	100-1000	610
2	MATTESON K 7181979 05/05/17 Single Site Support Renew			150.00	146	128	100-1000	610
5105 9662S	1298 IES, Inc.		1,290.00					
1	DOBBINS D 163747 07/01/17 Annual Web Hosting			790.00	148	128	100-1000	681
2	DOBBINS D 163748 07/01/17 New Mobile Responsive Lay			500.00	148	228	100-1000	681

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
5106	9663S	3915 INFORMATION TECHNOLOGY CORE		4,000.00					
1		LAB-127569	07/01/17 ITC Labor Agreement - 50 h	3,000.00			228	100-1000	340
2		LAB-127569	07/01/17 ITC Labor Agreement - 50 h	1,000.00			128	100-1000	340
5107	9664S	3915 INFORMATION TECHNOLOGY CORE		9,435.00					
1		LAB-127456	06/23/17 Computer Software	3,145.00			128	100-1000	681
2		LAB-127456	06/23/17 Computer Software	6,290.00			228	100-1000	681
5108	9665S	1570 2ND GEAR		9,210.76					
1		198044	05/24/17 JH Lab Computers (25)	3,070.26			128	100-1000	610
2		198044	05/24/17 JH Lab Computers (25)	6,140.50			228	100-1000	610
5109	9666S	1324 OETC		1,710.62					
1		31764	06/10/17 OETC Microsoft Licensing	570.20			128	100-1000	681
2		31764	06/10/17 OETC Microsoft Licensing	1,140.42			228	100-1000	681
5110	9667S	3774 SELSTADS LAWN RANGER		2,848.00					
1			Standard Lawn care Program	2,848.00			201	100-2600	340
5111	9668S	1150 MSGIA		46,928.00					
1			07/01/17 Property & Liability Ins FY18	11,732.00			101	100-2300	520
2			07/01/17 Property & Liability Ins FY18	11,732.00			201	100-2300	520
3			07/01/17 Property & Liability Ins FY18	11,732.00			110	100-2700	520
4			07/01/17 Property & Liability Ins FY18	11,732.00			210	100-2700	520
5112	9669S	829 MONTANA HIGH SCHOOL ASSOCIATIO		3,600.00					
1			MHSA Annual Dues	3,250.00			201	720-3500	810
2			MHSA Liability Catastrophe Ins	285.00			201	720-3500	520
3			MHSA Concussion Insurance	65.00			201	720-3500	520
5113	9670S	1504 RAPTOR TECH		495.00					
1			46692 07/01/17 Raptor Annual Access Fee Renew	495.00			228	100-1000	681
5114	9671S	1272 NAPA AUTO PARTS		779.39					
1			06/30/17 Transp Parts	779.39			210	100-2700	610
5115	9672S	3734 THE CHEMNET CONSORTIUM		52.50					
1			92488 06/30/17 Drug Screen - Tilleman	52.50			101	100-2600	340
5116	9673S	3120 UNIVERSAL ATHLETICS		642.12					
1			5020027046 03/10/17 Helmet Reconditioning	519.87			201	720-3500	610 621
2			5020027046 03/10/17 Replace Faceguards	60.00			201	720-3500	610 621
3			5020027046 03/10/17 Replace Missing Jaw Pads	23.25			201	720-3500	610 621
4			5020027046 03/10/17 Freight	39.00			201	720-3500	610 621

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
5117 9674S	354 GOLDEN TRIANGLE CURRICULUM CO		5,975.00					
1	Annual Membership Dues			1,512.50		101	100-2300	810
2	Annual Membership Dues			1,512.50		201	100-2300	810
3	Professional Development Dues			1,475.00		101	100-2300	810
4	Professional Development Dues			1,475.00		201	100-2300	810
5118 9676S	3994 AWARE		1,792.18					
1	07/17/17 Medicaid			1,792.18*		115	100-2100	330 555
83569								
5119 9677S	1157 BUG DOCTOR		163.00					
1	8736 07/11/17 Pest Control - School			115.00		101	100-2600	340
2	8737 07/11/17 Pest Control - Dist House			48.00		101	100-2600	340
5120 9680S	4399 HIGH PERFORMANCE FLOORS		8,775.00					
1	140 07/02/17 Refinish Gym Floors			4,387.50		101	100-2600	340
2	140 07/02/17 Refinish Gym Floors			4,387.50		201	100-2600	340
5121 9679S	1518 HEALTH CARE SERVICE CORPORATION		150.00					
1	Jun2017 07/11/17 COBRA Fees			75.00		101	100-1000	260
2	Jul2017 07/11/17 COBRA Fees			75.00		201	100-1000	260
5122 9681S	48 MEADOW GOLD GREAT FALLS		730.97					
1	421990 06/02/17 Dairy Products			337.35		112	910-3100	630
2	10700095 06/06/17 Dairy Products			45.09		112	910-3100	630
3	40017444 06/16/17 Dairy Products			294.53		112	910-3100	630
4	107000295 06/27/17 Dairy Products			54.00		112	910-3100	630
5123 9684S	1323 NORTHWEST EVALUATION ASSOCIATION		3,237.50					
1	00055489 07/01/17 Web-Based MAP			293.75*		115	412-1000	610 560
2	00055489 07/01/17 Web-Based MAP			293.75*		215	412-1000	610 570
3	00055489 07/01/17 Web-Based MAP-Math, Read, La			1,325.00*		115	412-1000	610 560
4	00055489 07/01/17 Web-Based MAP-Math, Read, La			1,325.00*		215	412-1000	610 570
5124 9685S	400 NORTHWESTERN ENERGY		5,399.15					
1	07/26/17 July 2017 Electricity			1,565.74		101	100-2600	412
2	07/26/17 July 2017 Electricity			1,295.80		110	100-2700	412
3	07/26/17 July 2017 Electricity			917.86		201	100-2600	412
4	07/26/17 July 2017 Electricity			1,619.75		210	100-2700	412
5125 9686S	4495 PURCHASE POWER		233.60					
1	07/03/17 Postage			116.80		101	100-2300	532
2	07/03/17 Postage			116.80		201	100-2300	532

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
5126 9688S	616 SYSCO FOOD SERVICES OF MONTANA		5,172.94				
1	143228230 05/03/17 Food		566.72		112	910-3100	630
2	143238435 05/10/17 Food		727.23		112	910-3100	630
3	143248578 05/17/17 Food		614.81		112	910-3100	630
4	143258381 05/24/17 Food		989.95		112	910-3100	630
5	143268945 05/31/17 Food		473.40		112	910-3100	630
6	143280395 06/07/17 Food		283.19		112	910-3100	630
7	143290466 06/14/17 Food		297.60		112	910-3100	630
8	143300454 06/21/17 Food		771.67		112	910-3100	630
9	143310501 06/28/17 Food		448.37		112	910-3100	630
5127 9687S	1460 SCHOOLMATE		313.50		101	100-1000	610
1	000469368 07/07/17 Elem Planners						
5128 9678S	1559 CHARTER COMMUNICATIONS		14.79		128	100-1000	681
1	9184407061 07/06/17 Spectrum Business TV						
5129 9683S	401 MTSBA		1,842.25				
1	32953 07/18/17 Policy Maintenance		305.99		101	100-2300	340
2	32953 07/18/17 Policy Maintenance		305.99		201	100-2300	340
3	32953 07/18/17 Policy Maintenance		305.99		110	100-2300	340
4	32953 07/18/17 Policy Maintenance		306.00		210	100-2300	340
5	33059 07/18/17 Labor Maintenance		154.57		101	100-2300	340
6	33059 07/18/17 Labor Maintenance		154.57		201	100-2300	340
7	33059 07/18/17 Labor Maintenance		154.57		110	100-2300	340
8	33059 07/18/17 Labor Maintenance		154.57		210	100-2300	340
5130 9675S	2927 A.T. KLEMENS & SONS		249.00		112	910-3100	340
1	74525 07/11/17 Dishwasher Maintenance						
5131 9682S	224 MONTANA WASTE SYSTEMS		1,238.56		101	100-2600	431
1	06/01/17 June Disposal Services		352.99		101	100-2600	431
2	06/01/17 June Disposal Services		266.29		201	100-2600	431
3	07/01/17 July Disposal Services		352.99		101	100-2600	431
4	07/01/17 July Disposal Services		266.29		201	100-2600	431

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
5133	9694S	1310 MASTERCARD CORPORATE CLIENTS		6,889.20					
1		CC-33 06/12/17 Clerk Conference			4.95	101-	101 -100-2300-582	101 625	
		BOARD OF TRUSTEES							
		MISC RESTAURANTS OUT-OF-DIST							
2		CC-33 06/12/17 Clerk Conference			39.78	101-	101 -100-2300-582	101 625	
		BOARD OF TRUSTEES							
		MISC. VENDOR.							
3		CC-33 06/13/17 Clerk Conference			4.50	201-	201 -100-2300-582	201 625	
		BOARD OF TRUSTEES							
		MISC RESTAURANTS OUT-OF-DIST							
4		CC-33 06/13/17 Clerk Conference			25.25	201-	201 -100-2300-582	201 625	
		BOARD OF TRUSTEES							
		MISC RESTAURANTS OUT-OF-DIST							
5		CC-33 06/16/17 Clerk Conference			352.89	101-	101 -100-2300-582	101 625	
		BOARD OF TRUSTEES							
		MISC HOTELS OUT-OF-DIST							
6		CC-33 06/17/17 Clerk Conference			32.91	101-	101 -100-2300-582	101 625	
		BOARD OF TRUSTEES							
		MISC. VENDOR.							
7		CC-33 06/05/17 GTCC Summer Institute-Bricker			40.00	115-	115 -412-1000-330-560	115 625	560
		BUSINESS OFFICE							
		GOLDEN TRIANGLE CURRICULUM CO							
8		CC-33 06/05/17 GTCC Summer Institute-Price			40.00	115-	115 -412-1000-330-560	115 625	560
		BUSINESS OFFICE							
		GOLDEN TRIANGLE CURRICULUM CO							
9		CC-33 06/07/17 Misc Supplies			47.99	101-	101 -100-2300-610	101 625	
		BUSINESS OFFICE							
		HOME DEPOT							
10		CC-33 06/24/17 June Sup't Cellphone			134.98	101-	101 -100-2600-531	101 625	
		BUSINESS OFFICE							
		AT&T							
11		CC-33 06/06/17 Sup't Meeting			36.66	101-	101 -100-2300-582	101 625	
		DIST SUPERINTENDENT							
		MISC RESTAURANTS OUT-OF-DIST							
12		CC-33 06/24/17 Dist House Supplies			90.17	101-	101 -100-2600-610	101 625	
		DIST SUPERINTENDENT							
		HOME DEPOT							

08/09/17
20:07:49

CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 7/17

Page: 6 of 11
Report ID: API00

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
13		CC-33 06/08/17 Carbonless Forms		118.00	118.00	101-	101 -100-2400-610	625	
		ELEM PRINCIPAL							
		MISC. VENDOR.							
14		CC-33 06/08/17 Carbonless Forms		49.00	49.00	101-	101 -100-2400-610	625	
		ELEM PRINCIPAL							
		MISC. VENDOR.							
15		CC-33 06/11/17 Food		7.47	7.47	112-	112 -910-3100-630	625	
		FOOD SERVICES							
		TOMS MARKET							
16		CC-33 06/16/17 Food		20.73	20.73	112-	112 -910-3100-630	625	
		FOOD SERVICES							
		TOMS MARKET							
17		CC-33 06/20/17 Food Service Conference		14.49	14.49	101-	101 -910-3100-582	625	
		FOOD SERVICES							
		MISC RESTAURANTS OUT-OF-DIST							
18		CC-33 06/21/17 Food Service Conference		27.00	27.00	101-	101 -910-3100-582	625	
		FOOD SERVICES							
		MISC. VENDOR.							
19		CC-33 06/21/17 Food Service Conference		22.00	22.00	101-	101 -910-3100-582	625	
		FOOD SERVICES							
		MISC. VENDOR.							
20		CC-33 06/21/17 Food Service Conference		317.11	317.11	101-	101 -910-3100-582	625	
		FOOD SERVICES							
		MISC HOTELS OUT-OF-DIST							
21		CC-33 06/28/17 Food		6.57	6.57	112-	112 -910-3100-630	625	
		FOOD SERVICES							
		TOMS MARKET							
22		CC-33 06/06/17 Misc Main't Supplies		88.66	88.66	101-	101 -100-2600-610	625	
		MAINTENANCE							
		HOME DEPOT							
23		CC-33 06/08/17 Misc Main't Supplies		443.92	443.92	101-	101 -100-2600-610	625	
		MAINTENANCE							
		HOME DEPOT							
24		CC-33 06/08/17 Misc Main't Supplies		14.85	14.85	101-	101 -100-2600-610	625	
		MAINTENANCE							
		HOME DEPOT							

08/09/17
20:07:49

CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 7/17

Page: 7 of 11
Report ID: API00

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
25		CC-33 06/14/17 Misc Main't Supplies		144.77		101	101 625		
		MAINTENANCE					-100-2600-610		
		HOME DEPOT							
26		CC-33 06/14/17 Misc Main't Supplies		13.43		101	101 625		
		MAINTENANCE					-100-2600-610		
		TOMS MARKET							
27		CC-33 06/19/17 Misc Main't Supplies		405.11		101	101 625		
		MAINTENANCE					-100-2600-610		
		PRO-BUILD							
28		CC-33 06/19/17 Misc Main't Supplies		18.96		101	101 625		
		MAINTENANCE					-100-2600-610		
		TOMS MARKET							
29		CC-33 06/19/17 Food		6.89		201	201 625		
		MAINTENANCE					-100-2600-582		
		MISC RESTAURANTS OUT-OF-DIST							
30		CC-33 06/21/17 Main't Conference		29.06		201	201 625		
		MAINTENANCE					-100-2600-582		
		MISC RESTAURANTS OUT-OF-DIST							
31		CC-33 06/23/17 Main't Conference		17.76		201	201 625		
		MAINTENANCE					-100-2600-582		
		MISC RESTAURANTS OUT-OF-DIST							
32		CC-33 06/26/17 Food		16.02		201	201 625		
		MAINTENANCE					-100-2600-582		
		MISC RESTAURANTS OUT-OF-DIST							
33		CC-33 06/27/17 Misc Main't Supplies		202.72		101	101 625		
		MAINTENANCE					-100-2600-610		
		MISC RESTAURANTS OUT-OF-DIST							
34		CC-33 06/27/17 Misc Main't Supplies		14.88		101	101 625		
		MAINTENANCE					-100-2600-610		
		PRO-BUILD							
35		CC-33 06/28/17 Food		6.35		201	201 625		
		MAINTENANCE					-100-2600-582		
		HOME DEPOT							
		MAINTENANCE							
		MISC RESTAURANTS OUT-OF-DIST							
36		CC-33 06/30/17 PowerBean M5		439.98		228	228 625		
		TECHNOLOGY					-100-1000-610		
		AMAZON.COM							

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
3		CC-34	07/15/17 Trustee Conf - Polson - Fowler	342.40			215	625	570
							-412-2300-582-570		
		MISC HOTELS OUT-OF-DIST							
5136	9690S	3994 AWARE							
1			07/24/17 Medicaid Remittance	3,358.11	452.39*		115	100-2100	330 555
87828									
2			07/10/17 Medicaid Remittance		1,287.56*		115	100-2100	330 555
79337									
3			07/03/17 Medicaid Remittance		1,618.16*		115	100-2100	330 555
1618.16									
5137	9695S	3695 RENAISSANCE LEARNING							
1			1767090 07/02/17 Accelerated Reader Renewal	3,727.50	990.00*		115	412-1000	680 560
2			1767090 07/02/17 Accelerated Reader Renewal		990.00*		215	412-1000	680 570
3			1767090 07/02/17 Star Reading Renewal		556.25*		115	412-1000	680 560
4			1767090 07/02/17 Star Reading Renewal		556.25*		215	412-1000	680 570
5			1767090 07/02/17 Hosting Fee		317.50*		115	412-1000	680 560
6			1767090 07/02/17 Hosting Fee		317.50*		215	412-1000	680 570

of Claims 36 Total: 137,410.69

137,410.69

Fund/Account	Amount
101 General Fund	
101	\$28,105.18
110 Transportation Fund	
101	\$13,730.13
112 Food Services	
101	\$6,187.68
115 Federal Programs	
101	\$9,988.49
128 State Technology Acquisition Gra	
101	\$8,740.25
201 General Fund	
101	\$32,427.62
210 Transportation Fund	
101	\$15,322.43
215 Federal Programs	
101	\$3,824.90
228 State Technology Acquisition Gra	
101	\$19,084.01
Total:	\$137,410.69

3. Student Activity Account

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Deposits (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
31 TECHNOLOGY	3304.11	57.97	0.00	0.00	0.00	0.00	0.00	0.00	3246.14
17 XCELL	8720.87	0.00	0.00	960.38	0.00	0.00	0.00	0.00	9681.25
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for Student Accounts	44194.07	2931.45	0.00	2540.38	0.00	0.00	0.00	0.00	43803.00
Bank Account Totals	44194.07	2931.45	0.00	2540.38	0.00	0.00	0.00	0.00	43803.00
							Bank Balance		43803.00
							Plus Outstanding Checks		12336.21
							Minus Outstanding Deposits		2701.88
							Balance		53437.33
							Minus Receipts in Transit		0.00
							Statement Balance		53437.33

4. Transportation Contracts

Individual Transportation Contracts 2017-2018

Elementary	R	BA	Miles to School	Miles To Bus Stop	Rate	Grade
Hunter, Salina	R	BA	19.7	5	1.4	6
Jackson, Nichole	R	BA	23	23	7.00	7

High School	R	BA	Miles to School	Miles To Bus Stop	Rate	Grade
Jackson, Nichole	R	BA	23	23	7.0	12
Jackson, Nichole	R	BA	23	23	7.0	10
Lendrum, Karen	R	BA	20	5	1.4	12
Vandevender, Becky	R		7	0	1.4	10
Vandevender, Becky	R		7	0	1.4	12

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd Mtg

5. Sub List

Substitute Teachers		Kitchen	
Name	T.B./PRINTED	Name	T.B./PRINTED
CERTIFIED		Baker, Iris	TB/FP/PH
Dachs, Maureen	C/TB/FP	Gottlob, Erin	TB/FP/PH
Eisenzimer, Joann	C/TB/FP	Hall-Elmore, Roberta	TB/FP/PH
Gondeiro, Kailee	C/TB/FP/PH	Randel, Sue	TB/FP/PH
Halmes, Tara	C/TB/FP	Sukut, Earl	FP/TB/PH
Iverson, Amanda	pending	Custodian	
LaLiberty, Frank	C/TB	Name	T.B./PRINTED
Manning, Diana	C/TB/FP	Hall-Elmore, Roberta	TB/FP/PH
McKamey, Jeanne	C/TB/FP	Johnson, Angela	TB/FP/PH
Mills, Brett	C/TB/FP	Sukut, Earl	FP/TB/PH
Skogley, Melody	C/TB/FP	Bus Drivers	
Wells, Carol	C/TB/FP	Name	T.B./PRINTED
Workman, Cathy	C/TB/FP	Faulkner, Byron	TB/FP
		Hall-Elmore, Roberta	TB/FP/PH
NON-CERTIFIED		Nelson, Mark	TB/FP
Castellanos, Marie	TB/FP	Skogley, Jeff	TB/FP
Ferguson, Pearl***	TB/FP	Tilleman, Eric	TB/FP
Jackson, Shane	TB/FP	Secretarial	
Ludvigson, Calies	pending/PH	Name	T.B./PRINTED
Mortag, Mary	TB/FP	Thaut, Niki	TB/FP
Randel, Sue	TB/FP	Volunteers	
Skelton, Jackie	TB/FP	Name	T.B./PRINTED
		Jones, Duston	TB/FP
		Nelsen, Jessica	
***Need Approval by the Trustees			
T.B. APPROVED			
C - Some teaching certification			
FP - FINGERPRINTED			
PH - Physical Approved			

Superintendent Report (I)

A. Renovations Update

- a. Tile finished
- b. Recognition of Mandy Eike and crew

B. PIR Days Set

C. Back to School Night 8/21 from 5:00-7:00

D. Check List Items:

- a. All Handbooks Complete
- b. Certified & Classified Assignments Set
- c. E-grants Submitted & Accepted
- d. Transportation Contracts Complete
- e. Substitute List Completed
- f. Transportation
 - i. All buses have passed inspection
 - ii. Individual Transportation Contracts Finished
 - iii. River Ranch Route cancelled due to no riders
- g. Taxable Valuation:
 - i. Elementary - \$ (City of Cascade & Deep Creek)
 - ii. High School - \$ (City of Cascade, Ulm, & Deep Creek)

E. Staff & Family Back to School BBQ August 17th at 5:00 – Board Sponsored

F. Board Training Hours

G. GF Budget

		Board Hours	
Name	Date	Description	Credit Recieved
Rick Cummings	5/22/17	Boardsmanship Training	3
	6/9/17	Leadership Symposium	6
		Total	9
Erin Wombold	5/22/2017	Boardsmanship Training	3
		Total	3
Blake Standley	5/22/2017	Boardsmanship Training	3
		Total	3
Val Fowler	5/22/2017	Boardsmanship Training	3
		Total	3
Chris Boland	5/22/2017	Boardsmanship Training	3
		Total	3
Deanna Hastings	5/22/2017	Boardsmanship Training	3
	6/9/17	Leadership Symposium	6
		Total	9

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. Regular School Board Meeting September 19, 2017 at 6:00 pm
- B. MTSBA Events: Back to School Legal Primer–September 27, 2017 in Helena

Board Meeting Evaluation

Adjournment (A)



Board Meeting Evaluation

Each member of the board should complete this instrument following each meeting. Comments should apply to the board meeting itself. A single individual should collect the data and it should be shared back with the board in a frequency distribution mode, rather than averages (see the explanation which follows the assessment tool).

FOCUS		Not Satisfied		Satisfied		Not Sure	
		1	2	3	4	NS	
How satisfied are you that:							
	We conducted the meeting with an emphasis on outward vision, rather than internal preoccupation?						
	We focused our thinking at a strategic level?						
	We focused on the future, rather than the past or the present?						

Comments:

RESPECT		Not Satisfied		Satisfied		Not Sure	
		1	2	3	4	NS	
How satisfied are you that:							
	We made collective rather than individual decisions?						
	We encouraged diversity of viewpoints?						
	We were sensitive to our stakeholders' needs?						
	We gave adequate emphasis to the ethics of each issue?						

Comments:

INFORMATION		Not Satisfied		Satisfied		Not Sure
		1	2	3	4	NS
How satisfied are you that:						
	We had the right information to make wise decisions?					
	We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?					
	We used the presence of staff appropriately?					

Comments:

AGENDA		Not Satisfied		Satisfied		Not Sure
		1	2	3	4	NS
How satisfied are you that:						
	The agenda was structured in a way that enhanced our ability to focus strategically?					
	We spent the right amount of time on most issues?					

Comments:

Analyze the Results

Place the responses for each competency in the appropriate scale below. Use a frequency distribution, not a mean or average numbers. For Example

Rankings	1	2	3	4
Frequency Chosen	2	3	2	6

Items rated between 1 and 2: suggests an area of vulnerability that requires purposeful attention.

Items ranked between 2 and 3: suggests an area of competence with opportunity/need for

improvements. Items ranked between 3 and 4: suggests and area of strength to build upon.

Items ranked between 1 and 4: suggests that participants are having very different experiences in the same area and that time should be spent trying to understand differing perceptions of what the board members expect in this area.