

***Regular Meeting of the Board of Trustees***

***6:00 p.m.***

***January 19, 2016***

**Cascade Public Schools  
321 Central Avenue West  
Cascade, Montana 59421-0529**

***Agenda***

**Call to Order**

**6:00**

**Public Comments on Non-Agenda Items**

**Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.**

**Old Business (A)**

**6:05**

**Informational**

**Staff Report (I)**

**6:15**

- A. Booster Club
- B. PTSA
- C. Kim DeFries, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

**New Business (A)**

**6:30**

- A. Strategic Plan
- B. Recommendation Special Ed Paraprofessional-Larry Durfee
- C. Professional Development Request, Title 1 Conference
- D. Consent Agenda
  - 1. Minutes Regular Board Meeting Dec 15, 2015
  - 2. Minutes Special Meeting January 12, 2016
  - 3. Business Claims
  - 4. Petty Cash Report
  - 5. Student Activity Account
  - 6. Student Attendance Agreements
  - 7. Sub List
  - 8. Community Key List

**Superintendent Report (I)**

- A. Zspace-3D Learning Update
- B. Coffee Corner
- C. Adoption of FY17 Calendar
- D. Board Hours
- E. General Fund Budget

**Committee Report**

**6:45**

- A. Finance and Budget

- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

### **Executive Session**

- A. Superintendent Evaluation

### **Announcements (I)**

- A. MTSBA HR Symposium Feb 8, 2016
- B. Next Board of Trustees Meeting February 16, 2016

### **Adjournment (A)**

**7:30**

## Old Business (I)

### Informational

### Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Kim DeFries, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

### New Business (A)

#### A. Strategic Plan

**Category:** Strategic Planning

**Presented by:** Justin Barnes, Rick Cummings

**Attachments:** Provided separately

**Facts to Consider:** The Cascade Public Schools has created a new direction for the school district to strategically focus its resources on identified wants, preferences, and needs of its community. As part of this process, the District has begun a strategic planning and thinking process that will lead to a stronger and more vital school district. This process will be ongoing as the District moves into the future. This strategic plan is intended to help the District in focusing its resources in a manner that will best benefit the children enrolled in the District.

**Superintendent Recommendation:** Approve the recommendation to adopt the Strategic Plan.

#### B. Recommendation Special Ed Paraprofessional-Larry Durfee

**Category:** Personnel

**Presented by:** Justin Barnes

**Attachments:** None

**Facts to Consider:** Mrs. Jane Garoutte retired in December. Mr. Larry Durfee will fill her position.

**Superintendent Recommendation:** Approve the recommendation to hire Mr. Larry Durfee as Special Ed Paraprofessional.

#### C. Professional Development Request

**Category:** Professional Development

**Presented by:** Justin Barnes

**Attachments:** Next page

**Facts to Consider:** Ms. Weems request is outlined in the attached letter.

**Superintendent Recommendation:** Approve the request for Professional Development for Ms. Weems.

December 8, 2015

Dear Mr. Barnes,

I am interested in attending the 2016 National Title I Conference. The conference will be held January 28<sup>th</sup>-31<sup>st</sup> in Houston, Texas. The conference will cost approximately \$1,150 (\$558 dollars for the registration fee which will be paid for from my Title I budget and \$650 for an airline ticket and transportation to/from the airport). I will not be attending the conference for credit.

The conference is an amazing professional development opportunity offering over 100 sessions centered on Title I instruction, leadership, and policy. Although I attended the conference last year, *with the current changes in legislation, I am especially interested in attending sessions that will provide information specific to the new ESSA and how it will impact our school and Title I program.* The National Title I Association has incorporated a Policy Institute to this year's conference specifically designed to provide information on ESSA and its impact on schools. Attending this institute would provide me information to bring back to share with staff and administration on the elimination of the NCLB. I am confident that attending the conference will provide me with valuable knowledge and help me as I work toward accomplishing my ultimate goal of ensuring the success of every student at Cascade Schools. Thank you for your consideration!

Sincerely,

Teresa Weems

## D. Consent Agenda

### 1. Minutes Board Meeting Dec 15, 2015

## Regular Meeting

Cascade School District 3B

Board of Trustees

December 15, 2015 - 6:00 pm

### Board Members Present –

#### High School Board

Rick Cummings - Chair  
Chris Boland - Vice Chair  
Charlie Hawn  
Deanna Hastings  
Erin Wombold  
Terri Bogden

#### Elementary Board

Rick Cummings - Chair  
Chris Boland - Vice Chair  
Charlie Hawn  
Deanna Hastings  
Erin Wombold

### Members Not Present -

**Others Present:** Justin Barnes - Superintendent, Lucinda Woodland - District Clerk, John Wright, Roger Wright, Jen Wright, Jeff Grimes, April Pepos, Farrah McGregor, Felicia O'Brien,

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:04 pm. Mr. Cummings asked for public comment on non-agenda items

**Non Agenda Discussion** - Jen Wright talked about the real world application of locking elementary doors is not practical, understands intentions but they are backfiring because late kids are later because they are held up checking in, walk twice as far to get to class, missed lunch count and attendance. Scary part, kids that walk to school are often locked out because they may be a few minutes late. Unfortunately, kids in hall don't even let the kids in because they have been trained to not open doors for anyone. Montana winter weather is not conducive to having kids locked out. Lots of negative scenarios exist. We have set ourselves up to being liable to lawsuits for making kids vulnerable to the negative scenarios. Option 1 - Keep doors unlocked until 8:15. Option 2 - Keep a teacher there to open doors for any late kids. Option 3 - Put up a camera and door bell/buzzer to allow access to building. Rick Cummings reminded that public comment cannot have discussion/action taken on it due to open meeting laws. Will take under advisement and look at future discussion.

### Old Business

- A. Strategic Plan - Debra Silk still working on final plan. Board, and public, read and take ownership. Put on January agenda.

### Informational

### Staff Report

- A. Booster Club - Zero K fun run last Saturday, raised \$200
- B. PTSA - Pie Social after elementary program Thursday, Candy Cane Fun Run Thursday morning
- C. Kim DeFries, K-6 Principal - not present
- D. Kevin Sukut, 7-12 Principal - not present regrets inability to attend, wish Blessed Christmas and Happy New Year
- E. Jeff Grimes, AD - student musicians at Honor Band/Choir, missing a few students at concert due to weather but those there performed well, Badger Invitational was December 4-5th, thanks to Charlie Hawn for working a score table (30+ years) and especially to Lucinda Woodland for running a smooth tournament, team took 9th, four kids placed top 4, 2 ranked in state/4th team ranking, Holiday Classic coming up this weekend, Senior Night Jan 2, Tip Off Tourney teams split win/losses, JV girls in Simms Wednesday, CMR/Augusta on Friday, at home on Saturday
- F. April Pepos, XCELL! - first part of year is wrapping up, average 40 kids a day, 10-15 kids here until 6 pm, attending National Conference? not this year (probably every other/third year), work concessions and candy fundraiser to help build up money pot, Polar Express day this Friday on PIR 12:30 - 5:30, send home with goody bags and April/Liz pass out : ). get next few months planned out during Christmas Break

### New Business

- A. Hire HSGB Asst Coach - Chris Boland moved, seconded by Erin Wombold to approve hiring Jeff Mortag as High School

- Girls Basketball Asst Coach. Passed Unanimously
- B. Resignation of Kitchen Employee - Chris Boland moved, seconded by Charlie Hawn to accept resignation of Cindy Wilson, Kitchen Employee. Passed Unanimously
- C. Resignation of Paraprofessional - Charlie Hawn moved, seconded by Deanna Hastings to accept resignation of Jane Garoutte, paraprofessional. Passed Unanimously
- D. Resignation of Custodian - Terri Bogden moved, seconded by Charlie Hawn to accept resignation of Sarah Boyd, Custodian. Passed Unanimously
- E. Hire Title I Paraprofessional - Chris Boland moved, seconded by Deanna Hastings to approve hiring Kristen Sewak, Title I Paraprofessional. Passed Unanimously
- F. Consent Agenda - Charlie Hawn moved, seconded by Chris Boland to approve consent agenda. Passed Unanimously
  1. Minutes of Regular Board Meeting Nov 17, 2015
  2. Business Claims (7198-7247, 7192-7197 VOID)
  3. Petty Cash Report
  4. Student Activity Account
  5. Student Attendance Agreements
  6. Sub List 2015-16
  7. Community Key List

## Superintendent Report

- A. Winter Safety Grant - \$1000, one of 15 schools statewide to receive, spend by early spring
  - a. Special Thanks to Mrs. Woodland
- B. Christmas Maintenance Schedule
  - a. Re-key building (may not happen until Spring Break) bid on electronic fobs, \$4K from Central Lock and Key
  - b. McKinstry finishing up front office - Dec 28-29 to put in roll down window
  - c. A.T. Klemens scoping sewage pipes through school - same days as McKinstry
- C. No Child Left Behind being left behind for Every Student Succeeds Act (ESSA)
  - a. Passed the House 359-64
  - b. Passed the Senate 85-12
    - i. Bill returns more power to the state rather than power in the hands of the federal government
    - ii. One major difference is that it focuses less on standardized testing (we will still have standardized tests) and makes the states responsible for fixing under-performing schools (especially the bottom 5%)
  - c. President has signed it into law
- D. Looking to reduce the number of Policy Books - be greener!
  - a. New Locations
    - i. Online
    - ii. Administrative Office - hard copy
    - iii. Library - hard copy
    - iv. Board Conference Room - hard copy
- E. Mental Health Service with AWARE discontinued due to lack of therapist - Josh Holloway was therapist last year. 90 days have lapsed since he left, no therapist available to fill the position, move co-op personnel to AWARE offices and get them out of "closet"
- F. Teacher Days with the Lanes - publicly thank Lanes for allowing hunters on their ranch for elk hunting, staff and spouses eligible. 12 hunters/5 bagged animals
- G. 3D Learning through subject areas - demonstration scheduled for January 15th PIR - short video clip - mainly science, some math/history/art
- H. Reminder that Superintendent Evaluation due for next month's board meeting
- I. Coffee Corner this month set for December 16th from 9-10 am
- J. Staff/Board Christmas Party set for December 18th at 11 am at the school - probably catered by Big Mouth BBQ
- K. Board Hours
- L. General Fund Snapshot -

## Committee Report

- A. Finance and Budget
- B. Policy Review

- C. Transportation - need to meet, will pick some times during second week of break,
- D. Facilities and Grounds - carpet versus tile throughout building, quote of \$11.5 - 12K
- E. Negotiations - had meeting with Union. went over list of 9 or 10 things, MTSBA review CBA and tidy up loose language, insurance quotes, possible Multi District Agreement with GFPS?. future contract with Superintendent and Principals, performance based evaluations for teachers as opposed to everyone getting same rate increase for not necessarily pulling same weight
- F. Technology - media production studio having difficulty with pieces working together. Vimeo videos uploaded on website, Century Link no progress over last three weeks, waiting for UPS battery backup. shows no interest in completing project, tech fee paid by 50% of students/parents. 12 screens replaced, one broken beyond repair. trophy display cases being replaced by large monitor, other schools are finding it cool!. weather station up and running, Mr. Driessen integrating into curriculum

**Executive Session - 7:05 - 7:32**

- A. District Clerk Performance Review

Terri Bogden moved, seconded by Charlie Hawn to recess for 10 minutes. Re-entry to open meeting 7:52. Just as an informational item, the Clerk’s contract expires by its own terms December 31, 2015. If any two board members want to call a special meeting to consider employment beyond December 31, 2015, please let Justin or Rick know in writing by Friday, Dec 18th at noon.

**Announcements**

- A. Next Board of Trustees Meeting Dec 15, 2015
- B. MTSBA HR Symposium Feb 8, 2016

**Adjournment**

7:54 pm Charlie Hawn moved, seconded by Erin Wombold **to adjourn. Passed Unanimously**

\_\_\_\_\_  
Rick Cummings. Board Chair

\_\_\_\_\_  
ATTEST: Lucinda Woodland, Clerk

Date Signed \_\_\_\_\_

**2. Minutes Special Board Meeting January 12, 2016**

**Special Meeting**

**Cascade School District 3B  
Board of Trustees  
January 12, 2016 - 6:00 pm**

**Draft**

**Subject to change upon approval of the board**

**Board Members Present –**

High School Board

Rick Cummings - Chair  
Chris Boland - Vice Chair  
Charlie Hawn  
Deanna Hastings  
Erin Wombold  
Terri Bogden

Elementary Board

Rick Cummings - Chair  
Chris Boland - Vice Chair  
Charlie Hawn  
Deanna Hastings  
Erin Wombold

**Members Not Present -**

**Others Present:** Justin Barnes - Superintendent, Becky Smith - Admin Asst, Felicia O’Brien, Jodie Campbell

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:04pm. Mr. Cummings asked for public comment on **non-agenda** items

**Non Agenda Discussion**

**Old Business**

**Informational**

- A. Independent Financial Consultant-Todd Watkins. Mr. Watkins provides financial and accounting services to public agencies and schools. He was recommended by OPI and MASBO and is currently assisting Cascade Schools during transition. The clerical position is open for applications.
- B. Strategic Plan - Mr. Cummings opened discussion and input for the District’s draft Strategic Plan, recommended for approval at January’s regular board meeting. Questions were posed regarding financing and prioritizing items in the Strategic Plan, and how town, businesses, and school will collaborate. Mr. Barnes clarified that the goals and funding will be prioritized through committees, just as they were during the Strategic Planning sessions. Although the Strategic Plan is geared toward the District, effort will be made to collaborate services with the city, outlying schools of Wolf Creek and Ulm, and local businesses. Concern was addressed about negative assumptions and turning those assumptions to forward thinking proactive approaches, as well as how outcomes will be measured. Mr. Cummings emphasized that the Strategic Plan will be implemented with both staff and community planning, consistently revisited and use committees to accomplish specified goals to make it a living breathing document. The Board went through each goal area for input on finalizing individual bulleted actions within the document for final approval at the regular board meeting.

**New Business**

- A. Bank Signature Resolution - Terri Bogden moved, seconded by Charlie Hawn **to approve the bank signature resolution. Passed unanimously.**
- B. Credit Card Users Resolution - Chris Boland moved, seconded by Deanna Hastings **to approve the credit card users resolution. Passed unanimously.**

**Adjournment**

7:18 pm Charlie Hawn moved, seconded by Erin Wombold **to adjourn. Passed Unanimously**

\_\_\_\_\_  
Rick Cummings, Board Chair  
Date Signed \_\_\_\_\_

\_\_\_\_\_  
ATTEST: Lucinda Woodland, Clerk



\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #							
4015	7249S	1248 ANDERSON ZURMUEHLEN	2,500.00				
		Progress Billing 12/15/15					
1		293518 12/14/15 PROGRESS BILLING 6-30-15 AUDIT	1,250.00		101	100-2300	330
2		293518 12/14/15 PROGRESS BILLING 6-30-15 AUDIT	1,250.00		201	100-2300	330
4016	7250S	1157 BUG DOCTOR	163.00				
1		10452 12/11/15 PEST REMOVAL SERVICES	57.50*		101	100-2600	340
2		10452 12/11/15 PEST REMOVAL SERVICES	57.50*		201	100-2600	340
3		10453 12/21/15 PEST REMOVAL SERVICES	24.00*		101	100-2600	340
4		10453 12/21/15 PEST REMOVAL SERVICES	24.00*		201	100-2600	340
4017	7251S	89 CAPP'S DRAIN CLEANING SYSTEM	397.50				
1		49170 12/21/15 CLEANOUT GREASE TRAPS KITCHEN	397.50*		112	910-3100	340
4018	7252S	92 CASCADE COURIER	50.00				
1		4007 11/05/15 TURKEY BINGO ADD	25.00*		101	100-2300	540
2		4007 11/05/15 TURKEY BINGO ADD	25.00*		201	100-2300	540
4019	7254S	3987 CULLIGAN	303.80				
1		01185776-J 12/31/15 JANUARY RENTAL ON ACCOUNT	126.90		101	100-2600	452
2		01185776-J 12/31/15 JANUARY RENTAL ON ACCOUNT	126.90		201	100-2600	452
3		09736539-J 12/31/15 JANUARY RENTAL ON ACCOUNT	25.00		101	100-2600	452
4		09736539-J 12/31/15 JANUARY RENTAL ON ACCOUNT	25.00		201	100-2600	452
4020	7255S	1268 DIAMOND PRODUCTS INC.	58.00				
1		47177 12/16/15 DISHWASHER DETERGENT	58.00*		112	910-3100	610
4021	7256S	855 ENERGY WEST	4,570.54				
1		1126T01222 12/28/15 NATURAL GAS SERVICE	1,142.64		101	100-2600	411
2		1126T01222 12/28/15 NATURAL GAS SERVICE	1,142.64		201	100-2600	411
3		1126T01222 12/28/15 NATURAL GAS SERVICE	1,142.64*		110	100-2700	411
4		1126T01222 12/28/15 NATURAL GAS SERVICE	1,142.62*		210	100-2700	411
4022	7257S	1335 FERGUSON ENTERPRISES, INC	113.83				
1		1361470 12/11/15 FV SLND COIL KIT	56.91		101	100-2600	610
2		1361470 12/11/15 FV SLND COIL KIT	56.92		201	100-2600	610
4023	7258S	3212 FICO	1,033.79				
2		12190 12/16/15 BALANCE DUE ION INV 11906-DOOR	1,033.79		228	100-1000	730
4024	7259S	206 GENERAL DISTRIBUTING CO.	42.32				
1		00380951 10/31/15 ALUMINUM CYLS	14.26*		201	300-1000	610
2		00389179 11/30/15 ACETYLANE	13.80*		201	300-1000	610
3		00397462 12/31/15 ALUMINUM CYLS	14.26*		201	300-1000	610

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4025 7262S	3233 KEN'S REFRIGERATION		162.50					
1	20550 12/29/15 ICE MACHINE IN KITCHEN REPAIR			162.50*		112	910-3100	440
4026 7260S	716 I-STATE TRUCK CENTER		174.00					
1	C252097555 12/08/15 BUS REPAIRS			87.00*		110	100-2700	440
2	C25209755 12/08/15 BUS REPAIRS			87.00*		210	100-2700	440
4027 7263S	76 MARC		125.02					
1	0568596 12/11/15 MULTI PURP SURF CLNR			62.51		101	100-2600	610
2	0568596 12/11/15 MULTI PURP SURF CLNR			62.51		201	100-2600	610
4028 7265S	2788 NATIONAL LAUNDRY		678.07					
1	54240 12/03/15 CUSTODIAL AND FOOD SERVICE			54.58*		101	100-2600	340
2	56029 12/10/15 CUSTODIAL AND FOOD SERVICE			191.04*		112	910-3100	340
3	57837 12/17/15 CUSTODIAL AND FOOD SERVICE			54.58*		201	100-2600	340
4	54235 12/03/15 CUSTODIAL AND FOOD SERVICE			88.76*		112	910-3100	340
5	56026 12/10/15 CUSTODIAL AND FOOD SERVICE			30.63*		101	100-2600	340
6	57833 12/17/15 CUSTODIAL AND FOOD SERVICE			31.20*		201	100-2600	340
7	53772 12/02/15 CUSTODIAL AND FOOD SERVICE			51.26*		101	100-2600	340
8	55553 12/09/15 CUSTODIAL AND FOOD SERVICE			103.21*		112	910-3100	340
9	57357 12/16/15 CUSTODIAL AND FOOD SERVICE			72.81*		201	100-2600	340
4029 7266S	2731 PITNEY BOWES		255.00					
1	2153260-NV 12/13/15 POSTAGE MACHINE RENTAL			127.50		101	100-2300	452
2	2153260-NV 12/13/15 POSTAGE MACHINE RENTAL			127.50		201	100-2300	452
4030 7267S	4002 QBS SAFEGUARD		67.17					
1	C61N72 12/07/15 W-2 FORMS AND ENVELOPES			67.17		101	100-2300	610
4031 7271S	3876 SUPPLYWORKS		1,662.12					
1	354841629 12/21/15 ICE MELT			576.00		101	100-2600	610
2	354841629 12/21/15 ICE MELT			576.00		201	100-2600	610
3	354515553 12/16/15 MICROFIBER-MOP FRAME-FINISH			12.45		101	100-2600	610
4	354515553 12/16/15 MICROFIBER-MOP FRAME-FINISH			12.45		201	100-2600	610
5	354791873 12/21/15 FLOOR FINISH			217.48		101	100-2600	610
6	354791873 12/21/15 FLOOR FINISH			217.49		201	100-2600	610
7	354190209 12/11/15 FLOOR CLEANER			25.12		101	100-2600	610
8	354190209 12/11/15 FLOOR CLEANER			25.13		201	100-2600	610
4032 7272S	3734 THE CHEMNET CONSORTIUM		85.00					
1	85205 11/04/15 DRUG SCREEN			85.00*		110	100-2700	340

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #							
4033	7273S	4698 THE PRINTERY	58.00				
1		00051342 12/16/15 STUDENT ACCOUNTS CHECKS	29.00		101	100-2300	610
2		00051342 12/16/15 STUDENT ACCOUNTS CHECKS	29.00		201	100-2300	610
4034	7274S	944 TOMS MARKET	7.18				
1		01-20862 12/03/15 FCS	7.18*		201	300-1000	610
4035	7275S	505 TOWN OF CASCADE	814.65				
1		1123-1223 12/24/15 CITY WATER SERV	203.66		101	100-2600	421
2		1123-1223 12/24/15 CITY WATER SERV	203.66		201	100-2600	421
3		1123-1223 12/24/15 CITY WATER SERV	203.66*		110	100-2700	421
4		1123-1223 12/24/15 CITY WATER SERV	203.67*		210	100-2700	421
4036	7276S	3120 UNIVERSAL ATHLETICS	371.65				
1		502-002312 12/09/15 SPORT TEK ADULT LONG SLV C	371.65		201	720-3500	610 626
4037	7277S	2726 WHALEN TIRE	430.00				
1		45585 12/10/15 TIRE AND TIRE REPAIR	215.00*		110	100-2700	440
2		45585 12/10/15 TIRE AND TIRE REPAIR	215.00*		210	100-2700	440
4038	7248S	2927 A.T. KLEMENS & SONS	1,042.50				
1		S64509 01/06/16 SEWER LINE CAMERA SNAKE SERVIC	521.25*		101	100-2600	340
2		S64509 01/06/16 SEWER LINE CAMERA SNAKE SERVIC	521.25*		201	100-2600	340
4039	7253S	950 CENTRAL MONTANA LOCK & SAFE, LLC	28.00				
1		9455 12/30/15 KEY ASSORTMENT	28.00		101	100-2600	610
4040	7261S	43 J&V RESTAURANT SUPPLY	240.00				
1		144845 12/23/15 FOOD SERVICE SUPPLIES	240.00*		112	910-3100	610
4041	7264S	1272 NAPA AUTO PARTS	320.18				
1		62-828056 12/17/15 BUS PARTS AND SUPPLIES	320.18		110	100-2700	610
4042	7268S	3506 REISSING, SKIP	160.00				
1		3575 01/05/16 CLAIM FOR REIM - DOT PHYSICAL	80.00*		110	100-2700	340
2		3575 01/05/16 CLAIM FOR REIM - DOT PHYSICAL	80.00*		210	100-2700	340
4043	7269S	1358 SANDERSON, JACK	260.00				
1		10024104 01/04/16 CLAIM FOR REIM - DOT PHYSICA	130.00*		110	100-2700	340
2		10024104 01/04/16 CLAIM FOR REIM - DOT PHYSICA	130.00*		210	100-2700	340
4044	7270S	2604 SUKUT, KEVIN	130.54				
1		105685 11/25/15 CLAIM FOR REIM - DOT PHYSICAL	65.27*		110	100-2700	340
2		105685 11/25/15 CLAIM FOR REIM - DOT PHYSICAL	65.27*		210	100-2700	340

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4045 7278S	3712 MSUIP		1,588.06					
4th Quarter 2015 UI Prem								
1	oct-dec 12/31/15	Ins Services 101	377.43			114	100-1000	240
2	oct-dec 12/31/15	Guid Services 101	20.79			114	100-2100	240
3	oct-dec 12/31/15	Library Services 101	32.38			114	100-2220	240
4	oct-dec 12/31/15	Admin Serv 101	48.69			114	100-2300	240
5	oct-dec 12/31/15	Bldg Admin 101	33.71			114	100-2400	240
6	oct-dec 12/31/15	O&M 101	41.59			114	100-2600	240
7	oct-dec 12/31/15	Special Ed 101	49.96			114	280-1000	240
8	oct-dec 12/31/15	Vocational 101	27.87			114	300-1000	240
9	oct-dec 12/31/15	Activities 101	6.72*			114	710-3400	240
10	oct-dec 12/31/15	Athletics 101	11.82*			114	720-3500	240
11	oct-dec 12/31/15	Food Service 101	13.89			114	910-3100	240
12	oct-dec 12/31/15	Transp 110	92.56			114	100-2700	240
13	oct-dec 12/31/15	Food Service 112	23.53			114	910-3100	240
14	oct-dec 12/31/15	Title I 115-66	98.49			115	421-1000	240
15	oct-dec 12/31/15	Fed Grant Other	26.60			115	434-1000	240
16	oct-dec 12/31/15	Inst 201	257.53			214	100-1000	240
17	oct-dec 12/31/15	Guid 201	20.79			214	100-2100	240
18	oct-dec 12/31/15	Libr 201	8.10			214	100-2220	240
19	oct-dec 12/31/15	Admin 201	35.12			214	100-2300	240
20	oct-dec 12/31/15	Bldg Admin 201	39.56			214	100-2400	240
21	oct-dec 12/31/15	O&M 201	29.53			214	100-2600	240
22	oct-dec 12/31/15	Special Ed 201	49.10			214	280-1000	240
23	oct-dec 12/31/15	Vocational 201	77.75			214	300-1000	240
24	oct-dec 12/31/15	Activities 201	26.17*			214	710-3400	240
25	oct-dec 12/31/15	Athletics 201	27.01*			214	720-3500	240
26	oct-dec 12/31/15	Food Service 201	18.52			214	910-3100	240
27	oct-dec 12/31/15	Transp 210	92.85			214	100-2700	240
4047 7281S	2538 WCRP		8,718.14					
4th Quarter 2015 WC Prem								
1	oct-dec 12/31/15	Ins Services 101	720.25			101	100-1000	250
2	oct-dec 12/31/15	Guid Services 101	39.68			101	100-2100	250
3	oct-dec 12/31/15	Library Services 101	61.80			101	100-2220	250
4	oct-dec 12/31/15	Admin Serv 101	92.92*			101	100-2300	250
5	oct-dec 12/31/15	Bldg Admin 101	64.33			101	100-2400	250
6	oct-dec 12/31/15	O&M 101	980.56			101	100-2600	250
7	oct-dec 12/31/15	Special Ed 101	95.33			101	280-1000	250
8	oct-dec 12/31/15	Vocational 101	53.18			101	300-1000	250
9	oct-dec 12/31/15	Activities 101	12.82			101	710-3400	250
10	oct-dec 12/31/15	Athletics 101	22.56			101	720-3500	250
11	oct-dec 12/31/15	Food Service 101	327.55			101	910-3100	250
12	oct-dec 12/31/15	Transp 110	1,641.43			110	100-2700	250
13	oct-dec 12/31/15	Food Service 112	554.91			112	910-3100	250
14	oct-dec 12/31/15	Title I 115-66	187.95			115	421-1000	250
15	oct-dec 12/31/15	Fed Grant Other	50.76			115	434-1000	250

\* ... Over spent expenditure

Claim Line #	Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
16		oct-dec 12/31/15 Inst 201		489.76		201	100-1000	250
17		oct-dec 12/31/15 Guid 201		39.68		201	100-2100	250
18		oct-dec 12/31/15 Libr 201		15.45		201	100-2220	250
19		oct-dec 12/31/15 Admin 201		67.01*		201	100-2300	250
20		oct-dec 12/31/15 Bidg Admin 201		75.49		201	100-2400	250
21		oct-dec 12/31/15 O&M 201		696.18		201	100-2600	250
22		oct-dec 12/31/15 Special Ed 201		93.70		201	280-1000	250
23		oct-dec 12/31/15 Vocational 201		148.38		201	300-1000	250
24		oct-dec 12/31/15 Activities 201		49.93		201	710-3400	250
25		oct-dec 12/31/15 Athletics 201		51.54		201	720-3500	250
26		oct-dec 12/31/15 Food Service 201		436.79		201	910-3100	250
27		oct-dec 12/31/15 Transp 210		1,648.20		210	100-2700	250
4048	7279S	3309 MUST		3,171.00				
		Retiree Health Jan 2016 and Townsend Ins Nov and Dec						
1		RETREATH 12/31/15 Retiree Health Ins Jan 2016		2,167.00*		183	100-1000	260
2		TOWNSEND 12/31/15 Nov and Dec Health Ins 2015		502.00		101	100-1000	260
3		TOWNSEND 12/31/15 Nov and Dec Health Ins 2015		502.00*		201	100-1000	260
4049	7280S	1388 UNUM LIFE INSURANCE COMPANY OF		1.60				
		Cobb Life Ins - January 2016						
1		COBB 12/31/15 Cobb Life Ins - Medical Leave		1.60		101	100-1000	260

# of Claims 34 Total: 29,783.16

29,783.16

<b>Fund/Account</b>	<b>Amount</b>
101 General Fund	
101	\$7,689.14
110 Transportation fund	
101	\$3,970.18
112 Food Services	
101	\$1,795.92
114 Retirement	
101	\$780.94
115 Federal Programs	
101	\$363.80
183 Health Insurance	
101	\$2,167.00
201 General Fund	
101	\$7,728.60
210 Transportation Fund	
101	\$3,571.76
214 Retirement	
101	\$682.03
228 State Technology Acquisition Gra	
101	\$1,033.79
<b>Total:</b>	<b>\$29,783.16</b>

#### 4. Petty Cash Report

Cascade School District #3&B  
Balance Sheet - Petty Cash #2

<b>Balance</b>	10/31/2015		\$1,815.57
<b>Credits</b>			
	11/12/2015	loose change	\$11.50
	11/18/2015	CHS reimb	\$15.42
	11/23/2015	Mesaros insurance check in/out	\$375.00
<b>Debits</b>			
		service charge	-\$2.80
	2372	USPS newsletter postage	-\$12.20
	2373	USPS student files mailed	-\$21.35
	2374	Sharon Stevens insurance reimb in/out	-\$375.00
	10/31/2013	<b>Bank Statement Balance</b>	\$1,806.14
		<i>Outstanding Checks &amp; Receipts</i>	
	Check #		
	outstanding deposit		
		<b>Checkbook Balance</b>	\$1,806.14



Lucinda Woodland, District Clerk

12/9/2015

#### 5. Student Activity Account





Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
<b>Total for Student Accounts</b>	<b>53976.45</b>	<b>7799.76</b>	<b>2747.20</b>			<b>0.00</b>	<b>0.00</b>	<b>48923.89</b>
<b>Bank Account Totals</b>	<b>53976.45</b>	<b>7799.76</b>	<b>2747.20</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>48923.89</b>
					Bank Balance			48923.89
					Plus Outstanding Checks			37565.65
					Minus Outstanding Deposits			22159.48
					Balance			64330.06
					Minus Receipts in Transit			2747.20
					Statement Balance			61582.86

## 6. Student Attendance Agreements

### Student Attendance Agreements

2015-16 School Year

Students attending school in Cascade from out of district

Helena School Dist.	R	BA	Grade
Blackman, Raina "Jeannie"	x	x	9
Dooley-Cislo, Walker	x	x	9
Infanger, Merle	x	x	12
Jackson, Ryder	x	x	10
Jackson, Shelbie	x	x	8
LaFromboise, Cassy	x	x	10
Lendrum, Steven	x	x	10
Taylor, Jenny	x	x	11
Vandevender, Dorothy	x	x	8
Vandevender, Madison	x	x	10

Great Falls Dist.	R	BA	Grade
Anderson, Colton	x	x	11
Anderson, Kendra	x	x	9
Carpenter, Emilee	x	x	11
Carpenter, Jeremy	x	x	8
Douglas, Mikayla	x	x	9
Douglas, Zachary	x	x	10
Johnson, Addisen	x	x	K
Johnson, Braedyn	x	x	4
McGonigal, Evan	x	x	11
Niebaum, Brodi	x	x	6
Sunderland, Amara	x		8
Sunderland, Raina	x		6
Sunderland, Troy	x		3

Wolf Creek School Dist.	R	BA	Grade
Bloomquist, Finnah	x	x	1
Jackson, Harlie	x	x	5
Runstrom, Zackary	x	x	4

Ulm School Dist.	R	BA	Grade
Bogden, Ryan	x	x	8
Brown, Taylor	x	x	8
Grismer, Lily	x	x	6
King-Burch, Arielle	x	x	6
Lange, Drake	x	x	1
Lynn, Kodiann	x	x	5
Phillips, Jacob	x	x	7

### Cascade students attending school in another District

Grace Standley	x	x	2	Sun River Valley Schools
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Ulm students attend Cascade School when they are in the 9th grade

All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received

R=SAA received

BA=SAA Board Approved

New agreement received since last Bd Mtg

## 7. Sub List 2015-16

Sub Teacher	
Name	T.B./PRINTED

### CERTIFIED

Ahrens, James	C/TB/FP
Castellanos, Ray	C/TB/FP
<b>Christiaens, Jamala***</b>	C/TB/FP
Dachs, Maureen	C/TB/FP
Hesler, Chad	C/TB/FP
LaLiberty, Frank	C/TB
Manning, Diana	C/TB/FP
O'Brien, John	C/TB/FP
Sewak, Kristin	C/TB/FP
Skogley, Melody	C/TB/FP
Teberg, Lisa	C/TB/FP

### NON-CERTIFIED

	TB/FP
Castellanos, Marie	TB/FP
Ethridge, Andrea	TB/FP
Grimes, Liz	TB/FP
Ingram, Amie	TB/FP
Mortag, Mary	FP
Randel, Sue	TB/FP

\*\*\*Need Approval by the Trustees

**T.B. APPROVED**

**C - Some teaching certification**

**FP - FINGERPRINTED**

**PH - Physical**

**Approved**

Kitchen	
Name	T.B./PRINTED

Baker, Iris	TB/FP/PH
Gottlob, Erin	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Randel, Sue	TB/FP/PH
Stanton, Cheryl	TB/FP
Sukut, Earl	FP/TB/PH

### Custodian

Name	T.B./PRINTED
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Clint, Dale	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Ingram, Amie	TB/FP
Johnson, Angela	TB/FP/PH
O'Brien, John	C/FP/TB/PH
Sukut, Earl	FP/TB/PH

### Bus Drivers

Name	T.B./PRINTED
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Disney, Lee	TB/FP
<b>Faulkner, Byron***</b>	TB/FP
Hall-Elmore, Roberta	TB/FP/PH
Hessler, Chad	TB/FP
Nelson, Mark	TB/FP
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP

### Secretarial

Name	T.B./PRINTED
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Thaut, Niki	TB/FP
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### Volunteers

Name	T.B./PRINTED
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Nelsen, Jessica	
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*Note: All teacher subs will come from the certified list first.*

## 8. Community Keys

Pickleball Club

Cascade Aerobics

Ray Castellanos, Adult Spanish Class

## Superintendent Report (I)

- A. Zspace – 3D Learning Update
- B. Coffee Corner January 20th 9:00 am at the Angus
- C. Adoption of FY 17 Calendar next month
- D. Board Hours
- E. General Fund Budget

## Board Hours

Name	Date	Description	Credit Recieved
<b>Rick Cummings</b>	5/15/2015	Spring Symposium	7
	6/5/2015	Delegate Assembly	4
	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
	7/21/2015	Negotiations/Policy Symposium	7
	8/28/2015	K-12 Vision Group	6
	9/16/2015	Back to School Legal Primer	7
	9/17/2015	Strategic Planning	3
	11/30/2015	Law and Tech Symposium	12
		<b>Total</b>	<b>43</b>
<b>Erin Wombold</b>	6/6/2015	Newly Elected Trustee Symposium	6
	9/17/2015	Strategic Planning	3
		<b>Total</b>	<b>9</b>
<b>Charlie Hawn</b>	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
	7/21/2015	Negotiations/Policy Symposium	7
	9/17/2015	<b>Strategic Planning</b>	<b>3</b>
	<b>Total</b>	<b>19</b>	
<b>Terri Bogden</b>	7/16/2015	Strategic Planning	3
	9/17/2015	Strategic Planning	3
		<b>Total</b>	<b>6</b>
<b>Chris Boland</b>	6/6/2015	Leadership Symposium	6

	7/21/2015	Negotiations/Policy Symposium	7
	9/17/2015	Strategic Planning	3
	11/30/2015	Law and Tech Symposium	12
		<b>Total</b>	<b>28</b>
<b>Deanna Hastings</b>	6/5/2015	Delegate Assembly	4
	6/6/2015	Leadership Symposium	6
	7/16/2015	Strategic Planning	3
	9/17/2015	Strategic Planning	3
		<b>Total</b>	<b>16</b>

01/14/16  
12:30:29

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 16

Page: 1 of 1  
Report ID: B100F

Fund Committed		Committed	Committed	Original	Current	Available
		Current Month	YTD	Appropriation	Appropriation	Appropriation
101 General Fund	89,473.20	637,274.17	1,290,979.00	1,290,979.00	653,704.83	49 %
201 General Fund	83,730.80	564,090.50	1,000,389.00	1,000,389.00	436,298.50	56 %
<b>Total:</b>	<b>Grand</b> 173,204.00	1,201,364.67	2,291,368.00	2,291,368.00	1,090,003.33	52 %

### Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

### Executive Session

- A. Superintendent Evaluation

### Announcements (I)

- A. MTSBA HR Symposium Feb 8, 2016
- B. Next Board of Trustees Meeting February 16, 2016

### Adjournment (A)