

CASCADE SCHOOL DISTRICT 3 & B

Meeting of the Board of Trustees



APPENDICES

May 21, 2024 Regular Board Meeting

APPENDIX A

Informational

Section I – Letters of Resignation

To whom it may concern,

Please accept this as my formal resignation letter from the position of After School Director. My last day will be May 2nd. In this, it is my hope that Kaydence Waters will be allowed to step up as interim director for the final weeks of the school year as well as during the summer. She is the first assistant to me and on days that I'm out, she takes control. I feel she would be a great candidate to hold the position through this time.

If there are any questions or if there's anything I can help with during this time, don't hesitate to reach out.

Thank you for this opportunity to learn and grow within a career that I know I will continue to be passionate about moving forward.

Thanks,
Alezandria Guariglia

Amanda Brown
Cascade High School Social Studies Teacher
Cascade Public Schools
PO Box 198
Cascade, MT 59421

Dear Mr. Wilson, Mr. Collins, and the School Board:

I am writing first and foremost to thank you for my experience at Cascade Public Schools over the last three years. Today, I am sharing the news of my difficult decision to resign from my role as High School Social Studies Teacher, MTSS Coordinator, JR High Assistant Volleyball Coach, Close Up Advisor, Student Council Advisor, Leadership Council, and Class of 2025 Advisor at Cascade High School. The decision to resign was not easy but I feel that it is the best decision for my family and I.

Sincerely,



4/22/24

Amanda Brown

Rocket Durham

April,16,2024

Dear Bryan Smith and Cascade School,

I am writing to inform you of my resignation from Cascade Public School. My final day will be April 26, 2024.

I have greatly appreciated this opportunity to work here. I have received nothing but respect, support, knowledge, and appreciation. The knowledge I've gained through this position is invaluable, and I cannot voice this enough. Bryan Smith has been a tremendous boss, willing to share his knowledge and experience to help me in my tasks. The mentoring I have received while working for Cascade Schools will follow me as I continue to learn and grow. It's truly been a great time; no two days are alike, and I have grown to enjoy expecting the unexpected. I've had all the fun in the world, expanding my skill set and getting to know the whole school staff. Again, my appreciation for Cascade School can't be overstated.

My decision to leave my position was difficult. Montana's wages and housing availability/ affordability were driving factors in my decision to leave the school and Montana.

Again, thank you for investing in my skills. I wish everyone the best of luck, and I hope Cascade can find a qualified replacement in the maintenance and custodial department. If I can help with anything before I go, please do not hesitate to ask.

Sincerely,

Rocket Durham

To Levi Collins

I regrettably am resigning
from my head coaching position

Jeff Mortag

From: **Bill Shirley** <bshirley59@gmail.com>

Date: Mon, May 6, 2024 at 12:13 PM

Subject: resignation - Bill Shirley

To: wiley.aker@cascade.k12.mt.us <wiley.aker@cascade.k12.mt.us>

I am submitting this resignation from all positions of employment with Cascade Schools effective immediately. I have enjoyed my time as an employee and thank everyone for the kindness.

Sincerely,
Bill Shirley

15 May 2024

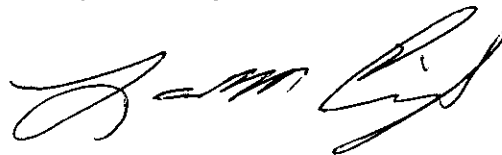
To whom it may concern,

Please accept my resignation as school bus driver.

Both my medical doctor and Oncologist recommend I don't spend time in a metal box with a bunch of nose dribbling, coughing kids. Getting sick could put me in the hospital for a while.

The last 20 years have been a pleasure. Even that young McGregor kid started to grow on me.

Respectfully,

A handwritten signature in black ink, appearing to read "Larry Cummings". The signature is written in a cursive, flowing style with a large initial "L" and "C".

Larry Cummings

APPENDIX B

Staff Report

Section I – FFA Advisor

Section II – Activities Director

Section III – K1-12 Principal

Section IV – Superintendent

Section V – Business Manager

FFA Board Report - May 2024

FFA is quickly wrapping up our school year, so this report will be short. We just held our 2024-2025 officer interviews. Our interviews panel consisted of one para, two high school teachers and our only active senior member. They listened to 14 applicants who applied for the new officer positions.

Progress on the greenhouse the past couple weeks has been super! Barb Byrne and Pat Parker lined up a bunch of help a couple weeks ago to get the frame up on the greenhouse. Wednesday the 15th, we had a contractor family built the wall and installed the doors, fans and vents. Students throughout the day also worked hard on installing the sides and components of the rollup walls. The top should be pulled on within the week! :)

We were able to sell plants during the Spring Concert and Art Gala which ended with pretty good sales of \$237. We will be holding plant sales the last two weeks of school to sell the remaining planters.

Class scheduling brought about full classes and waiting lists. It's been fun watching this program grow the past couple of years!

We will be hosting our awards ceremony banquet on May 23, 2024 at 6 pm in the Old gym. We will be recognizing 12 Discovery degrees, 5 Greenhand degrees and 2 Chapter degree earners. We will also be recognizing students who competed year long on teams as well as several other applications. Armando Romero will be catering our dinner.

Over the summer we will be holding a chapter officer retreat in July sometime. We also have officers who have applied to attend the FFA Alumni Leadership Camp at Arrowpeak Lodge in the Highwood Mountains June 20-23, and Montana Ag Opportunity Tour hosted by Montana FFA Foundation June 27-30. This year's tour will be touring facilities around Great Falls, Shelby, Havre and Columbia Falls. We will also be attending the State Fair in July at Expo park. We hopefully will have some entries into the Junior Ag Mechanics competition as well as Livestock judging.

As we end the school year, I would like to thank the school board for your continued support of the FFA Chapter and our Agriculture department. I am very excited as I look forward to next school year!

Respectfully submitted,
Jennifer Ward
Cascade FFA Advisor,
Agriculture Instructor

Activities Board Report - May 21, 2024

Priorities

1. Develop sustainable & repeatable processes
2. Football Scoreboard
3. Verify Emergency Action Plans cover athletic facilities/meet MHSA 7/15/2024 deadline
4. Align coaching evaluation & hiring practices with established procedures
5. Assess facilities/identify and prioritize needs
6. Identify opportunities to better recognize student-athletes (eg Academic All-State)

Since Last Board Report

1. Successfully appealed MHSA reclassification to Class B decision, April 22
2. Completed JH Wrestling Head Coach evaluation
3. Advertised HS Girls Basketball Head Coach position, April 29-May 13; formed panel, interviews week of May 24
4. Negotiating contract w/Admiral Beverage in exchange for scoreboard sponsorship
5. JH Volleyball, JH Boys & JH Girls Basketball uniforms received
6. HS Basketball uniforms ordered, expected delivery July 15
7. Football scoreboard received, installation plan/cost estimates in development; planning install Jun 17/Cascade community day-Jun 20
8. Continued working with Character Development Team on Badger Values, incorporating coaches' input
9. Updating Cascade athletic letter to match updated logo and current school colors
10. Held Cascade All Coaches Meeting-May 20
11. Attended District 10C Spring Meeting
12. Finalizing SY2024/2025 orders
13. Met w/Daktronics representative on outdoor speakers, awaiting quote
14. Fall Sports interest meetings held
15. Exploring "Physical/Eligibility Requirements Day" for July/Aug
16. Awarded Tri-Sport Athlete recognition
17. Finalizing Athletes of the Year (awaiting the conclusion of Track)
18. Exploring options for SY2024/2025 Travel Apparel

Upcoming Events (next 30 days)

1. HS Track State Meet-May 24-25
2. HS Track Banquet-May 28
3. HS Football Team Camp, Bozeman-Jun 3-5
4. XC Team Hike-Jun 8
5. Class C Summer Caucus Meeting, GF-Jun 9-11
6. HS Volleyball Camp-Jun 12-14
7. HS Volleyball District 6C-7C All Star Game-Jun 14
8. Scoreboard Install-Jun 18

ACTIVITIES UPDATE

FFA

May 23-End of Year Banquet

BPA

May 10-12 National Convention (Chicago, IL)

Music

N/A

Science Fair

N/A

Pep Club

May 20-Held interest meeting

ATHLETICS UPDATE

HS Golf

May 6-Competed at Divisionals

-4 Golfers qualified for the State Tournament (Audrey Rumney, Novah Smith, Tyler Lane & Deyton Raether)

-This is the most golfers Cascade has had qualify in one year

May 13-15-Competed at the State Tournament, Hamilton, MT

-Novah Smith 25th place

-Audrey Rumney 33rd place

-Deyton Raether 35th place

-Tyler Lane 45th place

Five Letter Winners/ Four All-Conference* (Carson Freed, Audrey Rumney*, Novah Smith*, Tyler Lane* & Deyton Raether*)

HS Track

May 11-District Track Meet

-Boys Team 1st; Girls Team 2nd

May 16-17-Divisional Track Meet

Football Scoreboard

Delivered April 3

- Location identified, planning support install approximately Jun 17
- Community project day Jun 22

Coaching Recommendations

HS Boys Basketball Head Coach: Nicholas Ethridge

It is said that “time waits for no one” and this is certainly true of our school year. The time has gone by in the blink of an eye. Last board report of the school year.

I’m happy to report that all state testing for both MAST and SBAC are completed. As well as district MAP assessments. Our MAP data from the fall to spring shows an overall positive growth and achievement in both math and reading. The majority of our data places our three schools in both math and reading in high achievement and high growth. Overall, I’m very pleased with the growth our students across the building have made. Congratulations to our students and teachers.

Next year, MAST will be implemented state-wide. Reflecting on this year and moving forward into next, we will focus on areas to improve implantation and communication for these to help ensure a better testing experience for our students. We will continue to use MAP testing as our district assessment as the data that is provided to us is incredibly detailed and comprehensive.

During our last PIR on May 10, our elementary teachers received the first round of training from Benchmark for next year’s reading curriculum. Teachers will also have a follow up training in late September to help with questions and new learning as teachers and students become acclimated to the new curriculum.

High school students were enrolled for next year’s schedule on the 9th. We registered incoming seniors, juniors, and sophomores in the commons. Students were given a sheet with their core classes and were able to go around the room to schedule the remaining classes with each teacher. This process went well and we received positive feedback from staff and students. Thank you to all who helped and ensured this to be a successful endeavor.

The class of 2024 wrapped up their time at Cascade public schools last week. The pranks were fairly limited with one confetti cannon in my office as I returned from a meeting. I’m certain I’ll be finding confetti pieces around my office for the next month and a half. Last Wednesday we practiced for graduation. Saturday painted the C and had a BBQ. Sunday we graduated our seniors. Again, I want to wish them all the best in their future endeavors.

Only five days remain of the 23-24 school year. Long weekend coming up. Lots of classroom activities spread throughout the remaining days. Kindergarten graduation is at 1 on the 29th. Eighth grade graduation is the 30th at 6.

All open teaching positions are filled for next year. Thank you to the board members who served on the hiring panels.

Thank you all for a wonderful year. Enjoy the summer and be sure to have plenty of ice cream.

Until next time...
Michael Wilson

Superintendent's Message to the Board,

As you are all likely aware, we were successful in passing 1 of 4 election levies that were proposed during the last election. The numbers were very close to passing but the only successful levy was the elementary district general election levy.

While disappointing, we must still plan and move on towards making the best decisions for our students with the funds that we will receive. We are in the process of evaluating some programs that we currently offer at Cascade Schools and it is likely that we will need to cut programs and offerings or possibly increase fees to meet the needs of the community. The funding lost from the failure of the technology levy especially will be difficult to replace. We are currently subsidizing some programs from the general fund and those might be the first programs that are evaluated. The cabinet team has been discussing this topic and coming up with ideas that will have the least impact on stakeholders. We are still in the early phase of generating a plan.

We have an opportunity to partner with Admiral Beverage, a Pepsi Company from Worland, WY. This partnership would come with a \$20,000 payment to Cascade Schools as well as various other monetary incentives. In turn, we would only sell beverage products provided to us exclusively by Admiral Beverage. This agreement would last ten years. The cabinet team is in favor of partnering with Admiral Beverage as we think the benefits outweigh the risks. Several other schools in Montana have made similar partnerships with Admiral Beverage. This will cause an increase in concessions prices if we sign the agreement. If you would like to discuss this with me or see the contract with Admiral beverage, let me know and we can go into greater detail on this proposed partnership.

In preparation for next school year, we have decided to move the 5th grade back downstairs. Teachers and administration felt that it would be more appropriate for our Special Education Classroom to be upstairs rather than the 5th grade students and teacher. We also wanted a room that was relatively close to the elementary. The old choir room (current xcell room by the cafeteria) came up as a possible candidate and all agreed it would be the best option for our situation. Bryan has begun removing the tiered floor in that room and it will be converted into a regular classroom over the summer. Stop by and check it out if you want to see his progress. It looks much different now.

With Badger Pride,

Levi Collins

FY2024 Election Summary

Registered Voters

District 3 (Cascade)	1610
District B (Cascade + Ulm)	2150

Ballots Cast

District 3 (Cascade)	589
District B (Cascade + Ulm)	609

Voter Turnout

District 3 (Cascade)	37%
District B (Cascade + Ulm)	28%

Votes	For	Against	Outcome
General Fund - Dist 3	297	280	Pass
General Fund - Dist B	381	385	Fail
Technology Fund - Dist 3	291	295	Fail
Technology Fund - Dist B	378	382	Fail

Cost Breakdown

Materials

Printing - Informational Letter	\$ 0.069	2200	\$ 151.80
Printing - Instructions	\$ 0.009	2200	\$ 19.58
Printing - Ballots	\$ 0.009	2200	\$ 19.58
Paper	\$ 0.010	6600	\$ 66.00
#9 Secrecy Envelope	\$ 0.090	3000	\$ 270.00
#10 Signature Envelope	\$ 0.130	3000	\$ 390.00
#11 Outer Envelope	\$ 0.100	3000	\$ 300.00
Mailing Labels	\$ 0.030	4300	\$ 129.00
Mailer Seals	\$ 9.810	9	\$ 88.29

Materials Total **\$ 1,434.25**

Software

Express Vote Setup	\$ 564.00
Express Vote Media	\$ 255.38

Software Total **\$ 819.38**

Postage

Bulk Mail - Informational Letter	\$ 0.21	1756	\$ 368.76
Bulk Mail - Ballots	\$ 0.21	1756	\$ 368.76
Return Mail/No Postage	\$ 0.68	178	\$ 121.04
Forwardable Mail	\$ 0.68	88	\$ 59.84

Postage Total **\$ 918.40**

Labor/Services

Folding	\$ 0.04	6281	\$ 282.02
Clerk Hours	\$ 30.66	40	\$ 1,226.40
Election Judges	\$ 25.00	13	\$ 325.00

Labor/Services Total **\$ 1,833.42**

Total Election Cost **\$ 5,005.45**

PRIOR YEARS

CASCADE PUBLIC SCHOOLS

Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: April 2020, 2021, 2022, 2023

Month	Year	Fund		Committed	Committed YTD	Original	Current	Available	%
				Current Month		Appropriation	Appropriation	Appropriation	Committed
Apr	2023	101	General	\$ 1,236.70	\$ 99,788.36	\$1,467,139.00	\$1,467,139.00	\$ 469,250.64	68%
Apr	2023	201	General	\$ 29,199.08	\$ 728,320.09	\$1,030,278.00	\$1,030,278.00	\$ 301,957.91	71%
Apr	2022	101	General	\$201,814.72	\$1,007,920.91	\$1,430,304.03	\$1,430,304.03	\$ 422,383.12	70%
Apr	2022	201	General	\$138,673.57	\$7,474,421.69	\$1,017,084.98	\$1,017,084.98	\$ 269,663.29	73%
Apr	2021	101	General	\$190,019.52	\$ 996,680.62	\$1,445,690.00	\$1,445,690.00	\$ 449,009.38	69%
Apr	2021	201	General	\$118,847.58	\$ 661,138.31	\$1,014,350.00	\$1,014,350.00	\$ 353,211.69	65%
Apr	2020	101	General	\$111,182.74	\$ 913,607.22	\$1,415,556.00	\$1,415,556.00	\$ 501,948.78	65%
Apr	2020	201	General	\$ 66,090.74	\$ 656,684.85	\$ 989,292.00	\$ 989,292.00	\$ 333,607.15	66%
								4 YR AVERAGE	68%

CURRENT YEAR

CASCADE PUBLIC SCHOOLS

Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: April 2023

Month	Year	Fund		Committed	Committed YTD	Original	Current	Available	%
				Current Month		Appropriation	Appropriation	Appropriation	Committed
Apr	2024	101	General	\$110,241.04	\$1,074,394.35	\$1,552,352.00	\$1,552,352.00	\$ 477,957.65	69%
Apr	2024	201	General	\$ 91,825.46	\$ 794,481.10	\$1,128,684.00	\$1,141,228.00	\$ 346,746.90	70%
Grand Total:				\$202,066.50	\$1,868,875.45	\$2,681,036.00	\$2,693,580.00	\$ 824,704.55	70%

APPENDIX C

Board Report

Section I – Board Evaluation

Section II – Board Training Hours

Regular Board Meeting Assessment

4 responses

[Publish analytics](#)

Please Enter the Date of the Board Meeting

4 responses

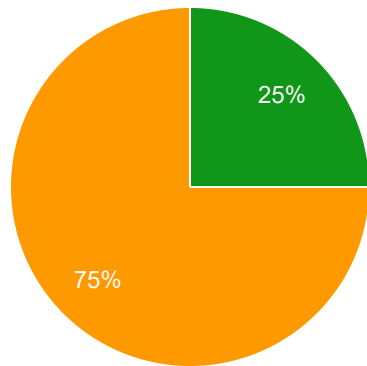
Apr 2024

16 3 19

An agenda was used and followed.

 Copy

4 responses



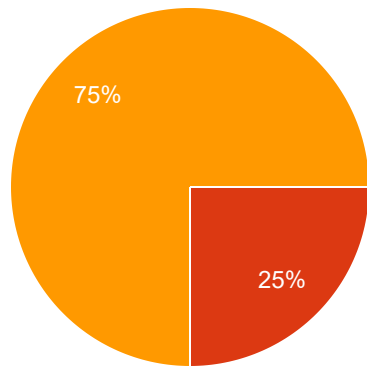
- 1 - Ineffective
- 2 - Needs Improvement
- 3 - Proficient
- 4 - Very Effective
- Not Applicable or Unobserved



Discussion focused on areas of board authority.

 Copy

4 responses



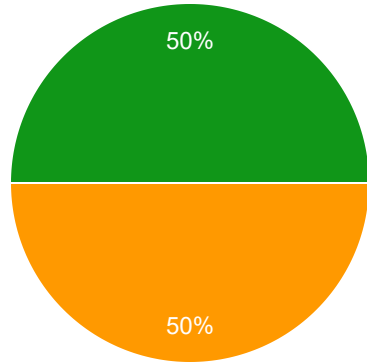
- 1 - Ineffective
- 2 - Needs Improvement
- 3 - Proficient
- 4 - Very Effective
- Not Applicable or Unobserved



The board discussed all available options.



4 responses

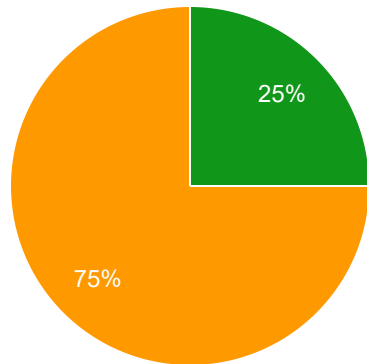


- 1 - Ineffective
- 2 - Needs Improvement
- 3 - Proficient
- 4 - Very Effective
- Not Applicable or Unobserved

Everyone was on time and prepared to work.



4 responses

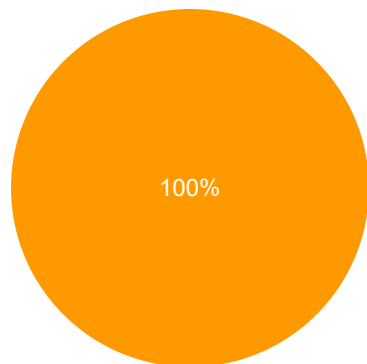


- 1 - Ineffective
- 2 - Needs Improvement
- 3 - Proficient
- 4 - Very Effective
- Not Applicable or Unobserved

Decisions were clear, informed, and focused on the district's priorities.



4 responses



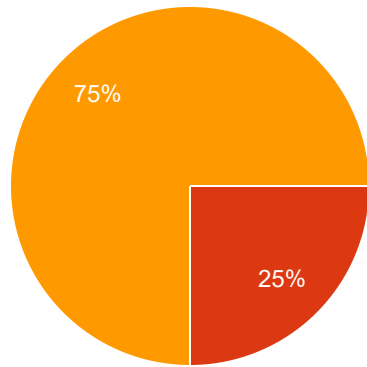
- 1 - Ineffective
- 2 - Needs Improvement
- 3 - Proficient
- 4 - Very Effective
- Not Applicable or Unobserved



Facts and feelings about issues were discussed.



4 responses

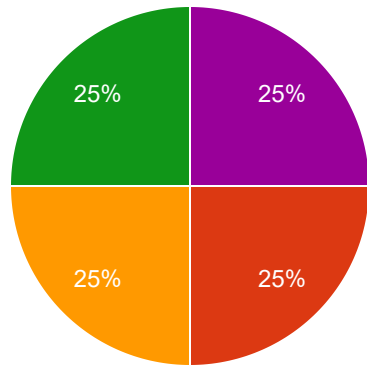


- 1 - Ineffective
- 2 - Needs Improvement
- 3 - Proficient
- 4 - Very Effective
- Not Applicable or Unobserved

Disagreements (conflicts) were dealt with, not avoided.



4 responses

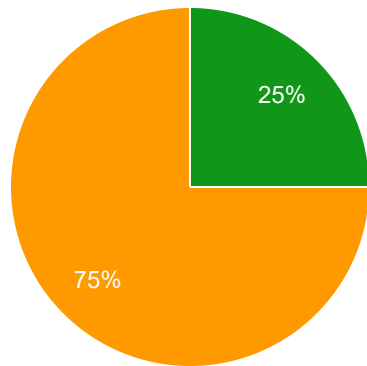


- 1 - Ineffective
- 2 - Needs Improvement
- 3 - Proficient
- 4 - Very Effective
- Not Applicable or Unobserved

Rewards (compliments and/or thanks) for good work were handed out during meeting.



4 responses



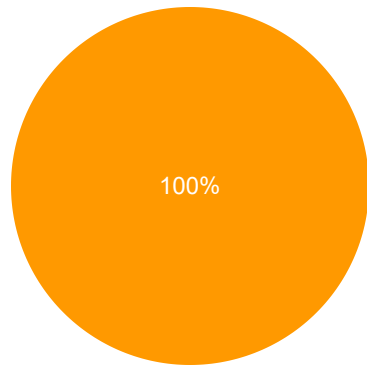
- 1 - Ineffective
- 2 - Needs Improvement
- 3 - Proficient
- 4 - Very Effective
- Not Applicable or Unobserved



Please total your numbers. How did you score the meeting?



4 responses



- 0 - 6 Ineffective
- 7 - 14 Needs Improvement
- 15 - 24 Proficient
- 25 - 32 Very Effective
- Not Applicable or Unobserved

Optional: What can the board do to improve meeting effectiveness?

1 response

I feel that discussion was cut short on several items of discussion. It's the job of the board to listen to ALL points of view until all questions are answered. I appreciate that items we said were to be discussed at a later date were infact brought back up, prior to just automatically pushed thru.

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Cascade Board Hours 2023-2024

NAME	DATE	TRAINING	CREDITS
John Rumney	5/14/24	MCEL	30
Total			30
Iain McGregor	9/7, 9/14, 9/21/23	Back to School Legal Primer	6
	10/5/2023	School Board Leadership Training	6
		Think Tank Thursday	1
Total			13
Ruth Mortag	9/7, 9/14, 9/21/23	Back to School Legal Primer	6
Total			6
Chris Wilson	10/16/23	Back to School Legal Primer	6
	12/12/23	MCEL	3
	1/18/24	MCEL	6
Total			15
Rick Cummings	9/7, 9/14, 9/21/23	Back to School Legal Primer	6
	10/18 - 10/20	MCEL	30
	12/5-6	School Safety Symposium	5
	10 days	Think Tank Thursday	10
Total			51
Mark McKamey	10/19/23	School Board Leadership Training	6
	10/18 - 10/20	MCEL - Bringing AI to Schools	1
		School Safety Symposium	2
		Think Tank Thursday	2
		Budgeting Process	1.5
Total			12.5

APPENDIX D

New Business

Section I – SY2024-2025 Calendar

Section II – New Hire Cover Letters

Section III – Classified Salary Matrix

Section IV – Administration Contracts

Section V – Schoolhouse IT Renewal Letter

Section VI – MHSA Application

2024-2025 Cascade School Event Calendar (150 Instructional Days)

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July	
4	Independence day
Orange	School Day, Students
Green	Vacation Day-NO SCHOOL
Blue - Full	Day PIR
Yellow	1/2 Day PIR

August	
1	New Student Registration
12 & 13	PIR Training
12	New Teacher Orientation, 1:00-4:00 PM
13	Sub & Para Training, 1:00-4:00 PM
13	Back to School Night, 5:00-7:00 PM
14	First Day of School
16	1st Day Fall Sports
30	PIR

September	
2	Labor Day-NO SCHOOL
3	Jump Start-12th Grade Legacy School Portraits
13	PIR
27	PIR

October	
8	JH/HS Fall Concert, 7:00 PM
11	Homecoming
11	PIR
16	End of 1st Quarter
17 & 18	MEA Conference-NO SCHOOL
29	Legacy Retake Picture Day

November	
1	PIR
3	Daylight Saving Time Ends
11	Veterans Day Program
15	PIR
27-28	Thanksgiving Break-NO SCHOOL
	Jump Start-12th Grade PT Conferences, 4:30-7:00 PM

December	
10	JH/HS Christmas Concert, 7:00 PM
12	Elementary Christmas Concert & Pie Social, 7:00 PM
13	PIR
23-31	Winter Break-NO SCHOOL
25	Christmas Day

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

January	
1	New Years Day
1 & 2	Winter Break-NO SCHOOL
6	Classes resume
9	End of 2nd Quarter
10	PIR
24	PIR

February	
14	PIR
20	President's Day Observed-NO SCHOOL
28	PIR

March	
4	Jump Start-5th Grade Legacy Elem Classroom Pictures
6	5th-12th MIOSM Concert and Dinner, 5 & 7:00 PM
9	Daylight Saving Time Begins
14	PIR
20	End of 3rd Quarter
	Folk Dancing

April	
10	Jump Start-Kinder Pre-Registration, 8:00-12:00 PM
11	PIR
17-21	Spring Break-NO SCHOOL
20	Easter Day
	Jump Start-12th Grade PT Conferences, 4:30-7:00 PM

May	
8	Art Gala & Spring Concert, 6:00-8:00 PM
18	Senior Graduation, 2:00 PM
26	Memorial Day-NO SCHOOL
28	Kinder Celebration, 1:00 PM
28	Jump Start & Kinder, Last Day of School
29	Last Day for Students-End of 4th Quarter
29	8th Grade Celebration
30	PIR (Staff Check-Out)-NO SCHOOL

June	
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Kelsey L. Brown

April 14th, 2024

Dear Hiring Committee,

I am writing to inform you of my interest in the School Counselor position at Cascade School District. Through my varied experiences across K-12 education and beyond, nothing has been as fulfilling and personally rewarding as serving as a school counselor.

Initially, I began my career in education with the sole intent of teaching Biology, however I quickly discovered that what I loved more than teaching was getting to help students identify their strengths and how those coincided with their educational and career goals. This led me to pursue my Masters in School Counseling from Lewis and Clark College and then to become a school counselor at Sheridan High School from 2015-2019. As the high school counselor at Sheridan, I developed in my school counseling approach and gained valuable experience working in a rural, high needs, and low socioeconomic status community. In the summer of 2019, I left that position to work at George Fox University as a Career and Academic Planning Coach for students in the College of Engineering. Due to low enrollment numbers in the spring of 2020, my position at George Fox was cut and I happily returned to a school counselor position at North Marion Middle School, another rural public school. Desire to be closer to family led me to return to my hometown of Great Falls, where I was an Elementary School Counselor at Giant Springs Elementary School for the 2022-2023 school year. In the spring of 2023, I pursued and later transitioned to a position with the Office of Public Instruction as a Regional Career Coach for the Montana Ready initiative. Through my current role I have gained valuable insight into state policies, resources, and programs as I have built relationships with community organizations, post-secondary institutions, businesses, and schools to expand career-connected learning opportunities for students in North-Central Montana.

I am proud to say that I have been able to serve students across every level of their education; from kindergarten through university and job placement. As a school counselor, I collaborate with teachers to promote the integration of social-emotional learning and trauma-sensitive practices into instructional strategies and school-wide systems. Additionally, I have always been honored to work with families on understanding how to support their students' developmental and educational needs. I believe that my passion for and experience in supporting students, working with families, and refining school-wide systems, would serve me well at Cascade School District and enable me to continue being a strong advocate for students.

Thank you for your consideration of me as a candidate for the School Counselor position. I look forward to having the opportunity to explain my qualifications in more detail and learn more about your specific needs and goals for the position.

Sincerely,

Kelsey Brown

Abigail Sites
Bozeman, MT 59715

April, 28 2024
Michael Wilson
K-12 School Principal
321 Central Ave West PO Box 529
Cascade, MT 59421

Dear Michael Wilson and the Hiring Committee,

I am writing to apply for the Social Studies Teacher position at Cascade High School.

I am dedicated to building positive relationships with the students along with creating a dynamic and engaging classroom. I am passionate about history and want to share my passion with the students. I also want to make history more relatable by incorporating Montana and local history. I want to grow as an educator and look forward to learning from other teachers within the building. I would be honored to be a part of Cascade High School community and the Cascade community.

I attended Montana State University and majored in History Teaching and minored in Hispanic Studies.

I have recently received my Montana Class 2 Standard Teaching License for Secondary 5-12 History.

I am a hard worker, team player and always willing to learn new things and have new experiences.

Thank you for your time and consideration. I look forward to hearing from you soon.

Respectfully,

Abigail Sites

Savannah Collins

Homemaker

Cascade School District:

I am writing to express my interest in the Librarian position at Cascade Schools. I have been a stay-at-home mom for the past seven years, but I am eager to return to the workforce and bring my skills and experience to your school.

As a stay-at-home mom, I have developed a strong set of skills that are directly relevant to the Librarian position. I am highly organized and efficient, and I have a proven ability to manage multiple tasks simultaneously. I am also an excellent communicator and I have a strong customer service orientation.

In addition to my experience as a stay-at-home mom, I have also worked as a Marketing Assistant for one year. In this role, I was responsible for promotional activities, creativity, organizing files, spreadsheets and data, as well as having a strong customer focus. I have a strong understanding of organization, communication and time management.

I am confident that my skills and experience would be a valuable asset to your school. I am a hard worker, I am driven and I am always willing to go the extra mile. I am also a team player and I am eager to learn new things.

I am available for an interview at your earliest convenience. Thank you for your time and consideration.

Sincerely,
Savannah Collins



Classified Staff Pay Matrix

Revised May 2023

Dept.	Aide	Custodian	Bus Driver	Secretary	Admin Assistant	General Kitchen	Head Kitchen
Sub Pay	14.75	14.00	20.00	15.00	NA	13.50	NA
Hiring Pay 0-6 months	14.75	14.00	20.00	15.00	15.50	13.50	16.50
6mo-1yr	15.00	15.00	20.00	15.25	15.75	14.00	17.00
2	15.25	15.25	20.00	15.50	16.00	14.25	17.25
3	15.50	15.50	20.00	15.75	16.25	14.50	17.50
4	15.75	15.75	20.00	16.00	16.50	14.75	17.75
5	16.00	16.00	20.00	16.25	16.75	15.00	18.00
6	16.25	16.25	20.00	16.50	17.00	15.25	18.25
7	16.50	16.50	20.00	16.75	17.25	15.50	18.50
8	16.75	16.75	20.00	17.00	17.50	15.75	18.75
9	17.00	17.00	20.00	17.25	17.75	16.00	19.00
10	17.25	17.25	20.00	17.50	18.00	16.25	19.25
11	17.50	17.50	20.00	17.75	18.25	16.50	19.50
12	17.75	17.75	20.00	18.00	18.50	16.75	19.75
13	18.00	18.00	20.00	18.25	18.75	17.00	20.00
14	18.25	18.25	20.00	18.50	19.00	17.25	20.25
15	18.50	18.50	20.00	18.75	19.25	17.50	20.50
16	18.75	18.75	20.00	19.00	19.50	17.75	20.75
17	19.00	19.00	20.00	19.25	19.75	18.00	21.00
18	19.25	19.25	20.00	19.50	20.00	18.25	21.25
19	19.50	19.50	20.00	19.75	20.25	18.50	21.50
20	19.75	19.75	20.00	20.00	20.50	18.75	21.75



Classified Staff Pay Matrix

Revised May 2024

Dept.	Aide	Custodian	Bus Driver	Secretary	Admin Assistant	General Kitchen	Head Kitchen
Sub Pay	NA	15.50	25.00	16.00	NA	15.50	NA
1	15.50	15.50	25.00	16.00	19.00	15.50	19.00
2	15.75	15.75	20.00	16.25	19.25	15.75	19.25
3	16.00	16.00	20.00	16.50	19.50	16.00	19.50
4	16.25	16.25	20.00	16.75	19.75	16.25	19.75
5	16.50	16.50	20.00	17.00	20.00	16.50	20.00
6	16.75	16.75	20.00	17.25	20.25	16.75	20.25
7	17.00	17.00	20.00	17.50	20.50	17.00	20.50
8	17.25	17.25	20.00	17.75	20.75	17.25	20.75
9	17.50	17.50	20.00	18.00	21.00	17.50	21.00
10	17.75	17.75	20.00	18.25	21.25	17.75	21.25
11	18.00	18.00	20.00	18.50	21.50	18.00	21.50
12	18.25	18.25	20.00	18.75	21.75	18.25	21.75
13	18.50	18.50	20.00	19.00	22.00	18.50	22.00
14	18.75	18.75	20.00	19.25	22.25	18.75	22.25
15	19.00	19.00	20.00	19.50	22.50	19.00	22.50
16	19.25	19.25	20.00	19.75	22.75	19.25	22.75
17	19.50	19.50	20.00	20.00	23.00	19.50	23.00
18	19.75	19.75	20.00	20.25	23.25	19.75	23.25
19	20.00	20.00	20.00	20.50	23.50	20.00	23.50
20	20.25	20.25	20.00	20.75	23.75	20.25	23.75

SUPERINTENDENT EMPLOYEMENT CONTRACT CASCADE SCHOOL DISTRICT

THIS AGREEMENT is made and entered into by and between the Board of Trustees (the “Board”) of Cascade Public Schools (the “District”) and Levi Collins (the “Superintendent”).

1. **Term.** The Board, by and on behalf of the District, hereby employs the Superintendent, and the Superintendent hereby accepts employment as District Superintendent, for a term of **3 years from July 1, 2024 to June 30, 2027.**

The parties agree this contract is a written contract of employment for a specific term which will expire on **June 30, 2027**, without further action by the District. Superintendent shall have no expectation of continued employment beyond the term of this contract.

The parties agree further that this contract, together with any amendments or extensions hereto, shall constitute the first successive contract in accordance with § 20-4-401(4), MCA, and shall therefore not be considered to be renewed for a further term of 1 year from year to year in the absence of Board action as would second and successive contracts. In the event the Board does not offer Superintendent a second successive contract prior to the conclusion of the term of this contract, Superintendent’s employment shall automatically conclude on **June 30, 2027**, without further action by the District.

2. **Record of Authorization for Contract.** This contract was approved by the Board at a properly noticed meeting dated **May 21, 2024**. Such approval shall be reflected in the official minutes of such meeting, which shall be available for review by the public upon request.
3. **Duties.** The Superintendent is the full-time chief executive officer of the District and, subject to the direction and control of the Board, shall perform the duties of District Superintendent for the District as prescribed in the job description, incorporated herein by this reference, and other duties as may be assigned by the Board. The Superintendent shall comply with legal Board directives, § 20-4-402, MCA, other applicable state and federal laws, rules and regulations, and District policies as they exist or may hereafter be adopted or amended. The policies of the District are incorporated herein and made a part of this contract as though fully set forth herein, except to the extent that any district policy directly conflicts with a specific provision of this contract, in which case, the contract language shall control. The Superintendent shall perform the duties of District Superintendent with a high degree of care, skill, and expertise, and in a thorough, prompt, and efficient manner.
4. **Professional Activities.** The Superintendent may attend and participate in appropriate professional meetings at the local, state and national levels with the ordinary and necessary expenses, within the meaning set forth in applicable regulations of the Internal Revenue Service, to be borne by the District, including but not limited to membership fees and dues of the Superintendent in such organization. Authorized attendance and participation shall consist of those meetings and expenses incorporated into the budget or otherwise pre-approved by the Board.

~~5. **Professional Certification and Records.** This Agreement is conditioned upon the Superintendent obtaining the necessary certification and experience records and other records required for the personnel files or for payroll purposes. The District understands that at the time of execution of this Agreement, Superintendent does not have the requisite Superintendent’s Endorsement issued by the Montana Office of Public Instruction (OPI). This Agreement is conditioned upon the Superintendent either completed all necessary coursework in order to obtain said Superintendent Endorsement through OPI and/or will be enrolled in an~~

~~approved Superintendent Internship program in accordance with the Administrative Rules of Montana (10.55.602, 10.55.607, 10.55.702, ARM, etc.) in order to be considered appropriately assigned as Superintendent of the District.~~

~~Any material misrepresentation in application materials or in relation to qualifications, education, experience, and the like, shall be grounds for dismissal at the Board's discretion. The term "material" as used herein means any misrepresentation other than minor or insignificant deviation(s) that would not have a bearing on the veracity of the Superintendent or the decision of Board to extend an offer of employment to the Superintendent.~~

6. **Reassignment.** This Superintendent shall not be reassigned from the position of Superintendent to another position during the term of the contract without the mutual written consent of the parties. Reassignment shall not be construed, however, as including the assignment of additional administrative duties as part of a reduction in the number of administrators in the district or other duties that may be necessary for District operations.
 7. **Compensation.** The Board agrees to pay the Superintendent for Superintendent's services an annual gross salary of **One Hundred and Three Thousand, Three Hundred Thirty-Nine and no/100 (\$103,339) for fiscal year 2025**, subject to all applicable deductions and withholdings required by law, and paid in equal monthly installments unless otherwise agreed to by the parties. **The Superintendent will have the option to negotiate salary for the following contract years.** The gross annual salary of Superintendent is for the full-time (12 month) performance of the duties hereunder. The parties agree that no health insurance benefits are being provided to the Superintendent during the term of this contract.
 8. **Housing.** As condition of employment, as a business necessity of the District, and for safety and security reasons, the Superintendent shall be required to live in District -provided housing during the term of the contract. Because the Superintendent is the Chief Executive Officer of the District, it is important that the Superintendent be visible in and become an integral part of the community. It is also important for the safety and security of students and staff that the Superintendent be within immediate proximity to the school. As such, housing is provided at the convenience of the District and is regarded as an integral part of the business conducted by the District and serves important business functions. The Superintendent will be required to have a designated office in said housing where the Superintendent is required to conduct the business of the district during non-school hours, including performing duties at night and on weekends as necessarily required to adequately perform the functions of the position of superintendent.
- Housing will be provided to rent-free, and at no cost to the Superintendent with the District paying all utilities, including trash, water, sewer, gas, electric and internet service to the house. In the event this contract is terminated prior to the end of the contract term for any reason, the Superintendent shall have 30 days from termination of the contract to vacate the District-provided housing.
9. **Deferred Compensation.** The District will provide Superintendent with the sum of \$4,500.00 in annual deferred compensation to be placed in a deferred compensation account of the Superintendent's choosing, including but not limited to a 403(b) or 457 account.
 10. **Holidays.** The Superintendent is entitled to days off with pay on those holidays specified in §20-1-305, MCA, subject to the provisions of that section. **With the exception of summer break, Superintendent is not expected to work during scheduled school breaks or days off.**

- 11. Vacation Leave and Accrual.** The Superintendent is entitled to vacation leave benefits in accordance with Title 2, Chapter 18, Part 6, MCA, including the cap on accumulation of annual vacation leave. The Superintendent shall inform the Clerk in advance of use of vacation leave or any absences from the District. Absence from the District in excess of two (2) days must be approved by the Board Chair or the Board. Vacation days taken by the Superintendent shall be taken at such time or times as will least interfere with the performance of the Superintendent's duties as set forth in this contract. All accrual, tracking, use and payout of vacation leave shall be in compliance with Title 2, Chapter 18, Part 6 and the Superintendent shall be responsible for ensuring compliance with all applicable laws in the accrual, use, payout and forfeiture of leave. The Superintendent may be provided cash compensation for unused vacation days in lieu of accumulation of vacation in accordance with District policy.
- 12. Sick Leave and Accrual.** The Superintendent is entitled to sick leave benefits under Title 2, Chapter 18, Part 6, MCA. The Superintendent shall inform the clerk in advance of use of sick leave, if practical, from the District. The Superintendent shall inform the board chair in advance of use of sick leave, if practical, from the District beyond five days. The Superintendent shall promptly report all absences due to sick leave to the clerk. All accrual, tracking, use and payout of sick leave shall be in compliance with Title 2, Chapter 18, Part 6 and the Superintendent shall be responsible for ensuring compliance with all applicable laws in the accrual, use and payout of leave.
- 13. Professional Dues.** The Board may, in its sole discretion, pay the Association dues of the Superintendent for the American Association of School Administrators, the School Administrators of Montana, and the SAM Region in which the School District is located, as well as other appropriate affiliations, and civic and social memberships as approved by the Board.
- 14. Travel Reimbursement.** The Board shall reimburse the Superintendent for use of his automobile in conducting business on behalf of the District in accordance with § 2-18-503, MCA.
- 15. Professional Liability.** The Board shall provide for the immunization, defense, and indemnification of the Superintendent as provided in § 2-9-305, MCA.
- 16. Evaluation.** The Board shall endeavor to conduct a formal written evaluation of the Superintendent's job performance at least once each school year, and may additionally evaluate and assess Superintendent job performance formally or informally at such other times and under such circumstances as the Board deems to be in the best interests of the District. The Superintendent shall ensure that such evaluations are timely organized and scheduled on meeting agendas of the District and shall further ensure sufficient staff support for the District to conduct and memorialize the evaluation and assessment referenced herein. Any evaluation and assessment of Superintendent job performance conducted by the Board shall be reasonably related to the duties of the Superintendent set forth above, and the goals and objectives of the District for the year in question. The failure to evaluate on the schedule set forth herein shall not constitute a violation of this contract.
- 17. Termination of Contract.**

 - (a) Termination by Mutual Agreement:** This contract may be terminated by the parties at any time by written agreement setting forth mutually agreed upon terms and conditions for contract termination.
 - (b) Inability to Perform Essential Functions of the Superintendent Position:** This contract may be terminated by the District upon written notice to the Superintendent under the following circumstances:

- (i) The Superintendent is unable to perform the essential functions of the superintendent position with or without reasonable accommodation and has exhausted all sick leave, vacation leave, personal leave and any additional leave to which the Superintendent may be entitled under the Family Medical Leave Act.
- (ii) The Superintendent is unable to perform the essential functions of the superintendent position, has exhausted all sick leave, vacation leave, personal leave and any additional leave to which the Superintendent may be entitled under the Family Medical Leave Act and the extent of the Superintendent's disability is such that the District cannot reasonably accommodate the Superintendent's disability without undue hardship on the District.
- (iii) The Superintendent refuses to submit to a medical examination as described below within ten days of written request by the District to do so.

The parties agree that the essential functions of the superintendent position are those job duties and functions described and set forth herein and in the job description.

The parties agree further that if a difference of opinion between the District and the Superintendent arises as to the Superintendent's ability to perform the essential functions of the job with or without reasonable accommodation, the District may compel the Superintendent to submit to a medical examination performed by a healthcare provider of the District's choosing, the purpose of which shall be to determine whether the Superintendent is able to perform the essential functions of the superintendent position with or without reasonable accommodations. The parties agree that such a medical examination is "job related and consistent with business necessity" as contemplated under the Americans with Disabilities Act. The Superintendent agrees to execute any and all necessary waivers required by the healthcare provider or by state or federal law to permit the healthcare provider to submit a report to the District limited to the issue of whether the Superintendent is able to perform the essential functions of the superintendent position, and, if applicable, setting forth reasonable accommodations that would enable the Superintendent to perform the essential functions of the superintendent position.

(c) Early Termination Upon Payment of Contract Compensation: The District may unilaterally terminate this contract at any time by making full payment to the Superintendent of all remaining compensation due the Superintendent at the time of termination. Such compensation shall be limited to all wages remaining due under the contract, and payment of benefits as follows: vacation and sick leave payout in accordance with Title 2, Chapter 18, Part 6, MCA. Contract termination prior to the conclusion of the term of the contract under this paragraph shall not be construed as a breach of the contract.

(d) Termination for Breach of Contract or Good Cause. A material breach of this contract shall enable the non-breaching party to terminate this contract without further obligation to the breaching party. The District may terminate this contract and dismiss the Superintendent for good cause. For the purposes of this paragraph, "good cause" means reasonable job-related grounds for dismissal based on a failure to satisfactorily perform job duties, disruption of District operations, or other legitimate business reasons.

18. Administrative Leave with Pay and Benefits: he District shall have the authority to relieve the Superintendent of superintendent duties at any time by placing the Superintendent on administrative leave with full pay and benefits for such period of time as shall be determined by the Board to be in the best interests of the District.

19. Liquidated Damages. The parties agree that the District will suffer damages that are impractical or extremely difficult to determine in the event the Superintendent breaches this contract by leaving his or her employment with the District prior to the conclusion of the term of this contract. The following liquidated damages are intended to reimburse the District for those impractical or extremely difficult to determine costs:

(a) If the Superintendent unilaterally resigns from his or her employment with the District prior to the end of the contract term, and the effective date of resignation is June 30 of any year other than the final year of this contract, the Superintendent shall pay the District 10% of the annual salary amount set forth above as liquidated damages.

(b) If the Superintendent unilaterally resigns from his or her employment with the District prior to the end of the contract term, and the effective date of resignation is any date other than June 30, the Superintendent shall pay the District 20% of the annual salary amount set forth above as liquidated damages.

20. Limitation of Liability. To the fullest extent permitted by law, each of the parties hereto waive against the other, and the other's employees, officers, agents, trustees, insurers, consultants, and attorneys, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the employment relationship between the parties, and the parties agree further that the District's total liability to the Superintendent under this contract shall be limited to all wages remaining due under the contract, if any, and payment of benefits as follows: (1) cash value of remaining health insurance premiums, if any; (2) vacation and sick leave payout in accordance with Title 2, Chapter 18, Part 6, MCA.

21. Attorney Fees and Cost. The prevailing party in any action or proceeding brought in any venue to enforce or interpret any provision of this contract, including enforcement of the liquidated damages provision, shall be entitled to an award of reasonable attorney fees and costs.

22. Controlling Law. This contract will be governed by the laws of the state of Montana.

23. Complete Agreement. This contract embodies the complete agreement of the parties hereto, superseding all oral and written previous and contemporary agreements between the parties. No alteration or modification of this contract shall be valid unless evidenced by a writing signed by the parties to this contract.

24. Savings Clause. In the event any one or more of the provisions contained in this contract shall, for any reason, be held invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

25. Successors and Assigns. This contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and assigns, including any change of membership of the Board.

26. Notices. All notices, consents, request, instructions approvals or other communications provided for herin shall be in writing and delivered by personal delivery or regular U.S. mail, return receipt requested, to the last known address of the party being provided such notice.

27. Acceptance: This document constitutes an offer of employment which shall be deemed withdrawn unless signed and returned to the Clerk of the District by 4:00 p.m., the 1st day of June 2024.

CASCADE PUBLIC SCHOOLS

BOARD OF TRUSTEES CHAIR DATE

DISTRICT SUPERINTENDENT DATE

DISTRICT CLERK DATE

**EMPLOYMENT CONTRACT
BETWEEN**

**Michael Wilson
and the**

BOARD OF TRUSTEES OF SCHOOL DISTRICT 3&B OF CASCADE COUNTY, MONTANA

This employment contract made and entered into on the **21st** day of **May, 2024** by and between the Board of Trustees; hereinafter referred to as the District, and **Michael Wilson** hereinafter referred to as the Principal, which includes K1-12 Principal and Title I Director duties.

1. **TERM:** District and Principal agree to and accept to honor a contract of employment between the parties from July 1, 2024 to June 30, 2025. Duty days shall include all scheduled school calendar days, plus ten (10) workdays before the start of school and ten (10) workdays after the close of school.
2. **COMPENSATION:** The District will pay **Eighty Thousand and no/100 (\$80,000.00)** in 12 equal monthly installments on the 1st day of each month unless a holiday or weekend prevents it.

In the event this contract is terminated by application of state law or by mutual agreement prior to the expiration of its term, the contract sum shall be pro-rated on the basis of the number of contracted days.

Any termination of this contract by either party without mutual agreement (unless the contract be terminated pursuant to state law) shall subject the violating party to a penalty equivalent to 1/total number of contract days of the total annual salary stated above for each day remaining in the contract year at the time of such termination and such penalty shall be assessed as damages in lieu of all other damages suffered by reason of such termination.

3. **EMPLOYMENT CONTRACT:** The Board will agree and accept the SLM 20-4-203 Tenure Policy and other Montana statutes that define a principal as a teacher holding an endorsement as a principal and entitled to the benefits of tenure. Throughout the term of this contract the Principal shall be subject to termination in accordance with the provision of 20-4-207 and no other reasons except reaching normal retirement age. The Board agrees that if it becomes necessary to have a reduction in force, and the elimination of the principal position is necessary, the Board will use the seniority of the principal over other staff members and return the principal to an elementary or a high school teaching position for which the principal is certified.
4. The Board and Principal will begin contract negotiations at the board meeting in January 2025.
5. **PROFESSIONAL CERTIFICATION:** The Principal shall furnish throughout the term of this contract a valid and appropriate certificate to act in the capacity of Principal.
6. **EVALUATION:** The District, through the Superintendent, shall be the sole appraiser of the principal and the superintendent shall, as soon as possible, contact the principal verbally or by written statement as to any inadequacy in his performance and how it is to be corrected.
7. **BENEFITS:**
 - A. Sick Leave: Annual sick leave shall be eight (8) days per contract, accumulative to a maximum of one hundred and four (104) days. When the Principal terminates their employment with the district, the Principal is entitled to a lump-sum payment equal to one-fourth (1/4) of the pay attributed to the accumulated sick leave.

- B. Personal leave shall be granted at three (3) days per year. These days can accumulate to eight (8) days, with the option to receive the cash equivalent for up to two days per year, at the daily rate. Principal will secure advance approval from the Superintendent when considering using personal days.

- C. The District will pay all lodging, meals and transportation to authorized professional meetings of the Principal. Lodging and meals may be by per diem schedule or itemized reimbursement. Travel will be reimbursed at state rates. The Principal's professional dues will be paid.

Chair, Board of Trustees

Date Signed

Michael Wilson, K1-12 Principal/Title I Director

Date Signed

Karsen Floerchinger, District Clerk

Date Signed

**Cascade Public Schools – District 3 & B
EMPLOYMENT CONTRACT
DISTRICT CLERK and BUSINESS MANAGER
July 1, 2024 to June 30, 2025**

IT IS HEREBY AGREED by and between the **BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 3 & B**, Cascade County, hereinafter called the “**BOARD**” and **KARSEN FLOERCHINGER**, hereinafter called the “**DISTRICT CLERK AND BUSINESS MANAGER**”, and that the **BOARD**, in accordance with the Board’s action which was taken on May 21st, 2024, has and hereby does appoint **KARSEN FLOERCHINGER** as “**DISTRICT CLERK**”, and does hereby employ **KARSEN FLOERCHINGER** as “**BUSINESS MANAGER**” for a period commencing on July 1, 2024 and ending on June 30, 2025. It is understood that the “**DISTRICT CLERK AND BUSINESS MANAGER**” serves at the direction of the **SUPERINTENDENT** and **BOARD**.

WITNESSETH:

In consideration of annual salary rate of **\$67,186** (Sixty-Seven Thousand, One Hundred Eighty-Six and no/100), plus fringe benefits shown in Appendix A, **KARSEN FLOERCHINGER** agrees to perform faithfully the duties of “**DISTRICT CLERK AND BUSINESS MANAGER**”. Upon termination of employment, the final salary payment will be pro-rated as necessary and paid as provided in Article 5.

The “**DISTRICT CLERK AND BUSINESS MANAGER**” shall diligently and conscientiously devote her full and exclusive time and attention, and her best efforts to the discharge of her duties as “**DISTRICT CLERK AND BUSINESS MANAGER**”.

The “**DISTRICT CLERK AND BUSINESS MANAGER**” shall perform the duties in and for said School District No. 3 & B as prescribed by the laws of the State of Montana, and the rules and regulations made thereunder by the **BOARD**, as now or hereafter amended and as assigned by the **BOARD OR SUPERINTENDENT**.

The “**DISTRICT CLERK AND BUSINESS MANAGER**” shall be employed as a non-union employee and will be exempt from the overtime guidelines of the Fair Labor Standards Act. It is mutually agreed that appointment of the “**DISTRICT CLERK AND BUSINESS MANAGER**” may include and require duties to be performed outside an eight hour workday. A normal work day will consist of eight (8) hours.

The “**DISTRICT CLERK AND BUSINESS MANAGER**” shall receive sick leave as provided in Section 2-18-618, MCA, and annual vacation leave as provided in Section 2-18-611, MCA. The “**DISTRICT CLERK AND BUSINESS MANAGER**” will be paid on termination of employment for unused but accumulated vacation leave hours and 25% of unused sick leave hours, provided she has fulfilled the terms of the contract. For the purpose of calculating said termination pay excluding any and all insurance and fringe benefits, vacation and sick leave shall be compensated at an **hourly rate of \$30.66**.

The “**DISTRICT CLERK AND BUSINESS MANAGER**” shall fulfill all aspects of this contract, any exception hereto being by mutual written consent of the **BOARD** and the **SUPERINTENDENT**. Failure to fulfill the obligations agreed to in this contract will be good and just cause for discharge as noted above.

Dated this 21st day of May, 2024.

District Clerk and Business Manager

Date

Board Chair, School District 3 & B

Date

ATTEST:

Superintendent, School District 3 & B

Date

**Cascade Public Schools – District 3 & B
EMPLOYMENT CONTRACT
DISTRICT CLERK and BUSINESS MANAGER**

ADDENDUM “A”

This addendum spells out the specifics of the fringe benefits provided to the “**DISTRICT CLERK AND BUSINESS MANAGER**”. These benefits are in force until superseded by a new listing of the benefits. It is understood by both parties that these paid benefits cease upon termination, resignation, or retirement of the “**DISTRICT CLERK AND BUSINESS MANAGER**” based upon the last date the “**DISTRICT CLERK AND BUSINESS MANAGER**” is under contract with the District.

By its attachment to the Employment Contract form, the listed benefits become part of the Contract between the **BOARD** and the “**DISTRICT CLERK AND BUSINESS MANAGER**”.

1. Sick leave accumulated, used and paid upon termination as provided in Section 2-18-618, MCA.
2. Vacation leave accumulated, used and paid upon termination as provided in Section 2-18-611, MCA. Option of vacation hours paid out at the end of the fiscal year, not to exceed 100 hours.
3. Membership in the Public Employees Retirement System (PERS). Employer contribution as provided by PERS yearly rates.
4. In addition to the Statutory holidays (New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day) the following days off with pay shall be provided:
 - Day After Thanksgiving
 - Christmas Eve
 - New Year’s Eve

With the exception of summer break, employee is not expected to work during scheduled school breaks or days off.

5. Reimbursement for travel expenses as approved by the Superintendent.
6. Professional Organization Dues as approved by the Superintendent.
7. Employer paid health insurance, at employee’s choice of plan. **Should the employee opt for a plan other than the most expensive one offered, the variance in cost between their chosen plan and the most expensive option will be deposited into a Flex or Health Savings Account.**
8. Employer paid Life Insurance (\$10,000).
9. **Employee has option of working remotely during summer break.**



April 19th 2024

Cascade Leadership -

First off I want to take a moment to thank you for your continued business and support. We are truly grateful for the trust and loyalty you have shown us over the years!

As a reminder your contract with us includes a continuation clause, which means that your services will be automatically renewed for another year with no interruptions and no action required on your part. For the next year we have chosen to increase 3% to \$52,794.01 We recognize the trust you have placed in us and have taken great care to balance the need for fair pricing with our commitment to providing excellent service.

Some service highlights that we offer include:

- Cloud-based disaster recovery software management to protect your data and ensure organization continuity
- Service-level based management of all core systems to ensure that your systems are running optimally
- Network and server monitoring to identify issues before they become major problems
- Everyday remote support by phone, email, and ticketing system to address any concerns or issues
- Regular onsite visits working with staff directly
- Emergency visits in the event of network or server failure at no extra cost
- Remote management and online inventory of your devices for efficient asset management
- Regular security audits to identify vulnerabilities and prevent security breaches

Please let us know by May 31st, 2024 if you would like to make any changes to your service. Thank you again for your business and support! If you have any questions or concerns, please don't hesitate to contact me.

Sincerely,
James Krippes, CEO
Schoolhouse IT Inc.



About Schoolhouse IT

Schoolhouse IT was formed in 2011 over a water cooler conversation at Great Falls Public Schools about underserved rural schools. The idea came from a request from a small Montana school that needed IT support but had limited resources and no IT staff on payroll.

Over the past 12 years our team expanded from supporting the K12 industry to Montana based nonprofits, government, and small businesses. Our approach to supporting our partners is to act as your in-house IT staff and bring affordable IT best practices and technical excellence to your organization.

Our goals are to simplify and streamline the technology experience so you can focus on meeting your organization's mission!

How We Are Different

Schoolhouse IT is a service-first organization. We focus on support and service results - not on product sales. We proactively work to prevent common network issues and challenges with the goal of exceeding our service level agreements with our partners. Our proactive service-first approach has separated Schoolhouse IT from other IT providers that work in a reactive manner and billable hours.

We have a combined 50+ years of technology expertise in K12 Education, Government and Business sectors. Our staff hold multiple industry certifications including Certified Ethical Hacker, Security+, ITIL, CompTIA+ Secure Infrastructure Specialist among others.



Contact Information

Primary Contact: James Krippes, CEO & Founder
jamesk@schoolhouseit.com

Office Location: 2300 12th Ave S Ste. 124, Great Falls MT 59405
Office Phone (406) 235-7020

Service Provider Identification Number (SPIN or 498 ID): 143050836

2300 12th Ave S. STE 124 | Great Falls, MT 59405 | (406) 235-7020 | www.schoolhouseit.com



MONTANA HIGH SCHOOL ASSOCIATION

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AND EVERYWHERE ELSE UNDER THE BIG SKY SINCE 1921.

May 2024

**TO: MHSA MEMBER SCHOOL CONTACTS
MHSA SCHOOL BUSINESS MANAGERS / DISTRICT CLERKS**

FROM: BRIAN MICHELOTTI, EXECUTIVE DIRECTOR

**RE: ANNUAL APPLICATION AND FEES REMITTANCE FORM FOR 2024-25
CATASTROPHIC INSURANCE REMITTANCE FORM FOR 2024-25
CONCUSSION INSURANCE REMITTANCE FORM FOR 2024-25**

This email contains items which need to be addressed for the 2024-25 school year.

- A copy of the Annual Application and Fees Remittance form for the 2024-25 school year. One original copy is to be completed and returned with your remittance. **Make certain that the MHSA office receives an original copy, signed, and dated by the appropriate personnel. If an original signed copy is not received by the MHSA office, it will delay the processing of your application.** The chairperson of the school board and the high school principal or superintendent must sign the annual dues application after being authorized to do so by official school board action. Please refer to the list of activities on the form when computing the amount of your remittance. **This payment is due by July 15, 2024.**
- A copy of the 2024-25 Catastrophic Insurance form and a summary of benefits. A copy is to be completed and returned with your remittance. To determine your premium, you must use your high school's (grades 9-12) *FALL, 2023* enrollment as reported to OPI or for private schools, your enrollment as of November 1, 2023. **This payment is due by July 15, 2024.**
- A copy of the 2024-25 Concussion Insurance form. A copy is to be completed and returned with your remittance. To determine your premium, you must use your high school's (grades 9-12) *FALL, 2023* enrollment as reported to OPI or for private schools, your enrollment as of November 1, 2023. **This payment is due by July 15, 2024.**

All rates (MHSA Dues, Catastrophic Insurance and Concussion Insurance) have not increased this school year.

Schools are required by MHSA rules to pay catastrophic and concussion insurance premiums. Annual dues and premiums are payable on or before July 15th of each year of membership. Any schools failing to pay the annual dues and premiums on or before August 1st of each year of membership shall become ineligible from that date until such dues and premiums are paid and shall be required to pay a penalty of \$50.00 (for each) in addition to the regular fees before reinstatement. [Article I, Section (2) of the MHSA By-Laws; Section 17 of the MHSA Rules and Regulations]

All these forms are also available on our website (mhsa.org).

If there are questions on any of the above referenced items, please feel free to contact the MHSA office.

Attachments

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota
Helena, MT 59601

Annual Dues Application and Fees Remittance Form

Cascade High School of Cascade Montana, hereby makes application for membership in the Montana High School Association (MHSA) for the school year **2024-25** in accordance with Article 1, Section (1) of the MHSA By-Laws, and appoints the Association as its representative in interscholastic activities for the current school year. The Board of Trustees adopts and agrees to comply with the rules and regulations of the MHSA as presently contained in its official MHSA Handbook, and acknowledge receipt of a copy of such handbook in effect. It is understood that each member school is entitled to one vote on any resolution presented to the Association membership. A resolution adopted by the Board and inserted in the minutes of a meeting of the Board on the date below directs the chairperson of the Board of Trustees to remit to the Association the yearly membership fees. If the school is registering for an activity in which the school district did not participate the previous year and did not request sanctioning for this activity in writing, students will not be permitted to compete in MHSA post-season contests, other than activities which are not assigned to districts and/or divisions. (Rules and Regulations, Sections 14 and 16). **Send payment to MHSA, 1 South Dakota Avenue, Helena, MT 59601.**

In the chart mark an "X" to the left of the activities in which your school wishes to participate.

BOYS		GIRLS		COMBINED ACTIVITIES	
<input type="checkbox"/>	Baseball	<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Band
<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Cross Country	<input type="checkbox"/>	Chorus
<input checked="" type="checkbox"/>	Cross Country	<input type="checkbox"/>	Flag Football	<input type="checkbox"/>	Drama
<input checked="" type="checkbox"/>	Football	<input checked="" type="checkbox"/>	Golf	<input type="checkbox"/>	Orchestra
<input checked="" type="checkbox"/>	Golf	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Speech
<input type="checkbox"/>	Soccer	<input type="checkbox"/>	Softball	<input type="checkbox"/>	ESports
<input type="checkbox"/>	Swimming	<input type="checkbox"/>	Swimming		
<input type="checkbox"/>	Tennis	<input type="checkbox"/>	Tennis		
<input checked="" type="checkbox"/>	Track	<input checked="" type="checkbox"/>	Track		
<input checked="" type="checkbox"/>	Wrestling	<input checked="" type="checkbox"/>	Volleyball		
		<input checked="" type="checkbox"/>	Wrestling		
6	<< TOTAL BOYS	6	<< TOTAL GIRLS	1	<< TOTAL COMBINED

TOTAL NO. OF ACTIVITIES (BOYS, GIRLS, & COMBINED) 13 @ \$250.00 = \$ 3,250

Remit this amount to the MHSA office before July 15th and include an ORIGINAL SIGNED FORM

Signed/Dated: _____
 Chair / Board of Trustees

Signed/Dated: _____
 Superintendent or Principal

For MHSA Use Only:

Date Received: _____ Amount Received: _____

Check No. _____ Late Fee: _____

Total Amount Received: _____

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota Avenue
Helena, MT 59601
(406) 442-6010

LIABILITY CATASTROPHE PLAN REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 302 based on the HIGH SCHOOL ENROLLMENT (schedule below) to cover our school's share of the Liability Catastrophe Plan insurance premium for **2024-25**.

School Cascade High School
Date _____
Signed _____

High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2023

<u>Enrollment</u>	<u>Premium</u>
0-40	\$206.00
41-110	\$302.00
111-200	\$381.00
201-300	\$503.00
301-400	\$625.00
401-800	\$836.00
801+	\$1,339.00

You must use your high school enrollment per your FALL, 2023 report to OPI or for private schools, use your enrollment as of November 1, 2023.

PLEASE RETURN THIS SIGNED FORM AND YOUR PAYMENT BY **JULY 15, 2024.**

For MHSA Use Only

Date Received: _____

Premium: _____

Check No: _____ Late Fee _____

**MONTANA HIGH SCHOOL ASSOCIATION
2024-25 Catastrophic Insurance Renewal
Mutual of Omaha**

Summary of Lifetime Benefits

- **Accident Medical Expense Benefit:** 100% of reasonable, customary, and necessary covered expenses, with an overall lifetime limit of \$1,000,000.
- **Deductible:** \$50,000 per injury.
- **Incurral Period:** Two (2) year incurral period in which to meet the deductible.
- **Extended Care Facility Maximum** \$365,000 per calendar year.
- **Combined Home Healthcare/Custodial Care Maximum:** \$100,000 per calendar year.
- **Maximum Physical Therapy Benefit:** \$50,000 per calendar year.
- **Accidental Death Benefit:** \$10,000.
- **Cash Benefit:** \$10,000 (for paralysis, including quadriplegia, paraplegia, or hemiplegia).

Expanded Benefits (Total Disability Only):

- **Lifetime Special Expense Benefit:** \$100,000 first decade; \$50,000 each decade thereafter for home remodeling or adaptation and special vehicle purchase or adaptation.
- **Lifetime Adjustment Expense Benefit:** \$50,000 Lifetime for family counseling, training, travel, and loss of earnings of parents.
- **Lifetime Education Expense:** \$50,000 for tuition, room and board and other related expenses.
- **Total Disability Benefit:** A catastrophically injured student who is totally disabled at age 18 may receive \$1,500 per month for remainder of life.
- **Partial Disability Benefit:** A catastrophically injured student who is partially disabled at age 18 may receive \$1,000 per month for remainder of life.



MONTANA HIGH SCHOOL ASSOCIATION

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TO: MHSА MEMBER SCHOOL ADMINISTRATORS
FROM: BRIAN MICHELOTTI, EXECUTIVE DIRECTOR
RE: CONCUSSION INSURANCE

The MHSА, through negotiations with our insurance broker, Dissinger Reed, can continue offering concussion insurance for all MHSА athletic participants and cheerleaders at only \$1.35 per student. The coverage includes:

- Maximum - \$25,000 per year
- Benefit Period – 1 year
- Deductible - \$0 per claim
- Eligible Person – all athletes participating in MHSА sports (including cheerleading).
- Covered Activities – participating in practice or play of sports sponsored by the MHSА (including cheerleading).
- Definition of Injury: 1) Directly and independently caused by specific accidental contact with another body or object; 2) A source of loss that is sustained while the injured person is covered under the policy and while he or she is taking part in a covered activity; 3) Resulting in a concussion.

The participant’s insurance would first be billed and would pay however there would be no out-of-pocket cost for the participant up to \$25,000 per covered injury. For example, if the participant’s insurance had a \$3,000 deductible and none of that deductible was met, this insurance would pay the \$3,000 so there would be no out-of-pocket cost to the family. Also, all co-pays would be covered and if there were tests not covered by the primary insurance this insurance would cover all those costs. The cost per year for schools is as follows:

<u>Enrollment</u>	<u>Premium</u>
0-40	\$41
41-110	\$66
111-200	\$121
201-300	\$141
301-400	\$171
401-800	\$191
801+	\$226

Again, all MHSА athletes and cheerleaders would be covered, there is no deductible, and the maximum coverage per injury per year is \$25,000. This is a very proactive approach to dealing with the issues of concussion that are nationwide including the threats of litigation in every state. It also demonstrates that each school is being proactive in the event of litigation.

If you so desire, payment may be made along with your Membership Application and Catastrophic Insurance applications.

Attachment (remittance form)

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota Avenue
Helena, MT 59601
(406) 442-6010

CONCUSSION INSURANCE REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 66 based on the ***HIGH SCHOOL ENROLLMENT*** (schedule below) to cover our school's share of Concussion Insurance premium for 2024-25.

School Cascade High School
Date _____
Signed _____

High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2023

<u>Enrollment</u>	<u>Premium</u>
0-40	\$41.00
41-110	\$66.00
111-200	\$121.00
201-300	\$141.00
301-400	\$171.00
401-800	\$191.00
801+	\$226.00

You must use your high school enrollment per your FALL, 2023 report to OPI or for private schools, use your enrollment as of November 1, 2023.

PLEASE RETURN THIS **SIGNED** FORM AND YOUR PAYMENT BY **JULY 15, 2024**.

For MHS A Use Only

Date Received: _____

Premium: _____

Check No: _____ Late Fee: _____

APPENDIX E

Consent Agenda

Section I – Meeting Minutes

Section II – Business Claims

Section III – Student Activity Account

Section IV – Sub List

Regular Meeting

DRAFT

Cascade School District 3B

Board of Trustees

April 16, 2024 - 6:00 pm

Board Members Present

High School Board

John Rumney - Chair

Iain McGregor

Ruth Mortag

Chris Wilson

Rick Cummings (via phone)

Mark McKamey

Elementary Board

John Rumney - Chair

Iain McGregor

Ruth Mortag

Chris Wilson

Rick Cummings (via phone)

Others Present: Levi Collins, Karsen Floerchinger, Michael Wilson, Jason Raether, Lawni Raether, Giulia Weeda, Val Fowler, Ray Castellanos, Nada Cummings, Tom Cummings, Angie Hastings, Liz Edmundson, Travis Edmundson, Jeremy Butcher, Sage Butcher, Jen Ward, Savannah Collins, Molly Parks, Tina Mann,

John Rumney - Board Chair, called the Board of Trustees meeting to order at 6:00 pm. The Board said the Pledge of Allegiance. Mr. Rumney asked for public comment on non-agenda items. There was no public comment.

Informational

- A. Notice of Cancellation of Trustee Election
- B. Notice of School Levy Election
- C. Letter of Resignation, Mike Moore (HS Boys Basketball Head Coach)
- D. Letter of Resignation, Phil Freed (Bus Driver)

Staff Reports

For full detailed reports, please see the board packet appendices available on the website.

- A. Jennifer Ward, FFA Advisor
 - a. State went well - Parli Pro team took 3rd
 - b. Greenhouse getting worked on - aiming to finish before Mothers Day
 - c. Potential of establishing a community garden
- B. Jason Raether, Activities Director
 - a. Recieved notice from MHSAA of reclassification for FY2025-2026 - attending the appeal on Monday
 - b. Boys Basketball head coach open - 14 applicants - narrowing down to 4 to interview.
 - c. Working on integrating card readers for school through GoFan
 - d. Looking into a sound system for the football field with Daktronics
 - e. Divisional wrestling trophies - putting in front of Class C caucus for vote

- f. Coaching recommendations
- C. Michael Wilson, K1-12 Principal
 - a. Math Competition
 - b. Jumpstart/Kindergarten - 8 students attended
- D. Levi Collins, Superintendent
 - a. Presentation of plaque to Val Fowler for years of service on the board
 - b. Resignations
 - c. Jumpstart program
- E. Karsen Floerchinger, Business Manager
 - a. School Election - March 28th deadline to file for trustee
 - b. Budget Amendment approved
 - c. General fund budgets are 55% expended at the end of February 2024 compared to the 52% 4-year average.
 - d. All fund budgets

Board Report

- A. Board Evaluation
- B. Board Training Hours
- C. Negotiations Committee Minutes

New Business

- A. Consideration of Tenured Certified Staff Recommendation SY2024-2025
Ruth Mortag moved, seconded by Iain McGregor to approve the tenured staff recommendation for SY2024-2025, as listed.
Passed unanimously.
- B. Consideration of Non-Tenured Certified Staff Recommendations for SY2024-2025
Chris Wilson moved, seconded by Mark McKamey to approve the non-tenured staff recommendation for SY2024-2025, as listed.
Passed unanimously.
- C. Consideration of Classified Staff Recommendations SY2024-2025
Chris Wilson moved, seconded by Ruth Mortag to approve the classified staff recommendation for SY2024-2025, as listed.
Passed unanimously.
- D. Consideration of Administrative Staff Recommendations SY2024-2025
Iain McGregor moved, seconded by Mark McKamey to approve the administrative staff recommendation for SY2024-2025, as listed.

Ruth Mortag expressed her desire to revisit the assistant activities director position, stating that

part of the agreement involved having a discussion before rehiring for the next year. Iain McGregor inquired about the salary and whether it would still be split between the two individuals, to which Levi Collins indicated that would be the recommended approach. Ruth Mortag emphasized the necessity of a clear delineation of duties for the position, outlining the responsibilities of both the assistant and the director to avoid confusion within the school and community. Chris Wilson suggested the need for detailed position descriptions to clarify roles. Ruth Mortag highlighted the ambiguity regarding accountability for certain tasks if something were to be overlooked, stating that such lack of clarity could be unfair to those in the positions and could potentially expose the district to liability issues. Iain McGregor supported the idea of adding job descriptions, referencing past challenges with the AD position's setup. Mark McKamey stressed the importance of liability considerations in hiring practices and emphasized the need for an assistant. Additionally, there was acknowledgment that the initial hire was unconventional. Furthermore, it was suggested that if the assistant position were to become vacant, the AD should have the authority to select their assistant, akin to how head coaches choose their assistants. The board tasked Levi with developing job descriptions for the positions.

Public Comment: Jen Ward made public comment in favor of an assistant AD and how much help and support has been given during this year.

Liz Edmundson made public comment in favor of an assistant AD and like communication and ask about description.

Jeremy Butcher made public comment in favor of an assistant AD and said it has been a breath of fresh air having support, action and feedback. Very productive environment, meet goals, timeliness.

Angie Hastings made public comment in favor of an assistant AD and said it's been a struggle to fill positions and the athletic department is building.

Jason Raether made public comment in regards to who is responsible for everything in it being him.

Chris Wilson made comment that the AD is responsible for XYZ.

Passed unanimously.

E. Consideration of Recommendation for SY2023-2024 Spring Coaches

Iain McGregor moved, seconded by Mark McKamey to approve the recommendation to hire spring coaches, as listed, for SY2023-2024.

Coaches include Levi Nelson for HS Track Volunteer Assistant.

Passed unanimously.

F. Consideration of Recommendation for SY2024-2025 Winter Coaches

Mark McKamey moved, seconded by Iain McGregor to approve the recommendation to hire winter coaches, as listed, for SY2024-2025.

Coaches include JD Yarger for HS Wrestling Head Coach.

Passed unanimously.

- G. Consideration of Recommendation for 5th Grade Teacher SY2024-2025, Molly Parks
Ruth Morgag moved, seconded by Mark McKamey to approve the recommendation to hire Molly Parks as 5th Grade Teacher, for SY2024-2025.
Passed unanimously.
- H. Consideration of Recommendation for Cook SY2024-2025, Dawna Cosby
Iain McGregor moved, seconded by Mark McKamey to approve the recommendation to hire Dawna Cosby as cook for SY2024-2025.
Passed unanimously.
- I. Consideration of Recommendation for Paraprofessional SY2023-2024, Denise Reissing
Rick Cummings moved, seconded by Iain McGregor to approve the recommendation to hire Denise Reissing as paraprofessional for SY2023-2024.
Passed unanimously.
- J. Consideration of Recommendation for Bus Aide SY2023-2024, Laura Cortez-Estrada
Iain McGregor moved, seconded by Ruth Mortag to approve the recommendation to hire Laura Cortez-Estrada as bus aide for SY2023-2024.
Passed unanimously.
- K. Consideration of Recommendation for Bus Driver SY2023-2024, Laura Cortez-Estrada
Chris Wilson moved, seconded by Iain McGregor to approve the recommendation to hire Laura Cortez-Estrada as bus driver for SY2023-2024.
Chris Wilson posed question of experience of drivers.
Passed unanimously.
- L. Consideration of Recommendation for Bus Driver SY2023-2024, Ari Cortez-Estrada
Chris Wilson moved, seconded by Ruth Mortag to approve the recommendation to hire Ari Cortez-Estrada as bus driver for SY2023-2024.
Passed unanimously.
- M. Consideration of Recommendation for Part-Time Maintenance SY2023-2024, Ari Cortez-Estrada
Iain McGregor moved, seconded by Mark McKamey to approve the recommendation to hire Ari Cortez-Estrada as part-time maintenance for SY2023-2024.
Passed unanimously.
- N. Consideration of Recommendation for SY2024-2025 Salary Lane Change, Lynn Formell
Iain McGregor moved, seconded by Ruth Mortag to approve the request for salary lane change for Lynn Formell SY2024-2025.
Passed unanimously.
- O. Consideration of Recommendation for SY2024-2025 Salary Lane Change, Giulia Weeda

Ruth Mortag moved, seconded by Iain McGregor to approve the request for salary lane change for Giulia Weeda SY2024-2025.

Passed unanimously.

- P. Consideration of Recommendation for SY2024-2025 Salary Lane Change, Amanda Brown

Ruth Mortag moved, seconded by Mark McKamey to approve the request for salary lane change for Amanda Brown SY2024-2025.

Passed unanimously.

- Q. Consideration of School Safety & Rural School Issues Stipend SY2024-2025, Levi Collins

Mark McKamey moved, seconded by Chris Wilson to approve the the School Safety & Rural School Issues Stipend SY2024-2025.

Passed unanimously.

- R. Consideration of Transportation Supervisor Contract SY2024-2025, Wiley Aker

Iain McGregor moved, seconded by Mark McKamey to approve the the Transportation Supervisor Contract, Wiley Aker, SY2024-2025.

Passed unanimously.

- S. Consideration of Maintenance Supervisor Contract SY2024-2025, Bryan Smith

Chris Wilson moved, seconded by Mark McKamey to approve the the Maintenance Supervisor Contract, Bryan Smith, SY2024-2025.

Passed unanimously.

- T. Review and Update of ARP & Safe Return to Shool Plans

Iain McGregor moved, seconded by Ruth Mortag to approve the review and update of the ARP and Safe Return to School Plans.

Passed unanimously.

- U. Consent Agenda (Appendix E)

- a. Minutes of Regular Board Meeting, March 19, 2024
- b. Minutes of Workshop Board Meeting, March 19, 2024
- c. Business Claims
- d. Student Activity Account
- e. Sub List

Rick Cummings moved, seconded by Iain McGregor to approve the consent agenda.

Passed unanimously.

Board Meeting Evaluation (I)

- A. Complete evaluation and turn into Mr. Collins.

Announcements (I)

- A. Regular School Board Meeting, May 21, 2024
- B. Upcoming Trainings

Adjournment (A)

At 7:11 pm Iain McGregor moved, seconded by Chris Wilson to adjourn. Passed unanimously.

John Rumney, Board Chair

ATTEST: Karsen Floerchinger, District Clerk

Date Signed _____

For additional details on items presented in the minutes of the meeting, please see the coinciding board agenda found on Cascade Public Schools' webpage:

www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
8769	13177S	1809 MUST	1,586.00						
3		APR 24 04/01/24 Apr Retiree Insurance - CM	794.00*		289	100-1000	260	89	
4		APR 24 04/01/24 Apr Retiree Insurance - LC	38.00*		289	100-1000	260	89	
5		APR 24 04/01/24 Apr Retiree Insurance - RM	754.00*		289	100-1000	260	89	
8770	13178S	4364 TAYLOR'S AUTO MAX	28,699.00						
		2022 Jeep Compass 4x4							
		Blue							
		VIN #: 3C4NJDCB2NT211394							
		Mileage: 17028							
		Drivers Ed/Admin Vehicle							
1		267903 04/03/24 2022 Jeep Compass 4x4	15,000.00*		218	100-1770	742		
2		267903 04/03/24 2022 Jeep Compass 4x4	7,397.46*		282 158	100-2650	742		
3		267903 04/03/24 2022 Jeep Compass 4x4	2,191.84*		282 661	100-2650	742		
4		267903 04/03/24 2022 Jeep Compass 4x4	4,109.70*		282 157	100-2650	742		
8771	13179S	1557 AMERICAN EXPRESS	523.65						
1		02/20/24 AED Superstore	207.00		201	100-2600	610		
2		03/09/24 Amazon Business	14.95		201	100-2500	810		
3		03/10/24	256.69*		201	720-3500	582		
4		03/18/24	45.01		201	100-2500	810		
8772	13180S	3987 CULLIGAN	60.00						
1		03/31/24 Water Services - Apr 2024	27.60		101	100-2600	452		
2		03/31/24 Water Services - Apr 2024	32.40		201	100-2600	452		
8773	13181S	1268 DIAMOND PRODUCTS INC.	427.80						
		112 Supplies							
		112 Supplies							
		112 Supplies							
1		4167 02/21/24 Liquid Silver Soak	22.53		112 157	910-3100	610		
2		4167 02/21/24 Liquid Silver Soak	40.55		112 158	910-3100	610		
3		4167 02/21/24 Liquid Silver Soak	12.02		112 661	910-3100	610		
4		4337 03/06/24 All Temp, EZ Rinse	83.28		112 157	910-3100	610		
5		4337 03/06/24 All Temp, EZ Rinse	149.90		112 158	910-3100	610		
6		4337 03/06/24 All Temp, EZ Rinse	44.42		112 661	910-3100	610		
7		4628 03/20/24 Liquid Silver Soak	22.53		112 157	910-3100	610		
8		4628 03/20/24 Liquid Silver Soak	40.55		112 158	910-3100	610		
9		4628 03/20/24 Liquid Silver Soak	12.02		112 661	910-3100	610		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
8774	13182S	855 ENERGY WEST	5,903.28					
1		04/01/24 Gas - March 2024	2,836.42		101	100-2600	411	
2		04/01/24 Gas - March 2024	984.06		110	100-2600	411	
3		04/01/24 Gas - March 2024	868.29		201	100-2600	411	
4		04/01/24 Gas - March 2024	1,099.83		210	100-2600	411	
5		04/01/24 Gas - March 2024	56.19*		101	100-2600	411	1
6		04/01/24 Gas - March 2024	19.50*		110	100-2600	411	1
7		04/01/24 Gas - March 2024	17.20*		201	100-2600	411	1
8		04/01/24 Gas - March 2024	21.79*		210	100-2600	411	1
8775	13183S	206 GENERAL DISTRIBUTING CO.	849.48					
1		1353580 03/15/24 AG - Welding Gases	155.50		201	390-1000	610	
2		1356782 03/28/24 AG - Welding Jacket	136.96		201	390-1000	610	
3		1359804 03/31/24 AG - Welding Supplies	557.02		201	390-1000	610	
8776	13184S	3876 HOME DEPOT PRO INSTITUTIONAL	1,201.56					
1		791404460 02/26/24 Misc Supplies	295.43		101	100-2600	610	
2		791404460 02/26/24 Misc Supplies	283.85		201	100-2600	610	
3		794064956 03/12/24 Misc Supplies	317.36		101	100-2600	610	
4		794064956 03/12/24 Misc Supplies	304.92		201	100-2600	610	
8777	13185S	1586 JOSTENS	85.00					
1		0228-8260 03/25/24 Val/Sal Trophies	85.00		201	100-1000	610	
8778	13186S	2224 LONG BUILDING TECHNOLOGIES, INC	4,482.00					
1		148796 03/06/24 Repair/Maintenance	580.00		101	100-2600	440	
2		148796 03/06/24 Repair/Maintenance	580.00		201	100-2600	440	
3		149431 03/21/24 Repair/Maintenance	1,661.00		101	100-2600	440	
4		149431 03/21/24 Repair/Maintenance	1,661.00		201	100-2600	440	
8779	13187S	1272 NAPA AUTO PARTS	143.34					
1		49-956551 03/18/24 Parts	71.67		110	100-2700	610	
2		49-956551 03/18/24 Parts	71.67		210	100-2700	610	
8780	13188S	2601 PAPER SHREDDERS LLC	150.00					
1		9892 04/08/24 Paper Shredding	75.00*		101	100-2500	340	
2		9892 04/08/24 Paper Shredding	75.00*		201	100-2500	340	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
8781	13189S	1710 REPUBLIC SERVICES	1,607.81						
1		451844 03/31/24 Disposal Services - Apr 2024	803.90		101	100-2600	431		
2		451844 03/31/24 Disposal Services - Apr 2024	803.91		201	100-2600	431		
8782	13190S	1691 SCHOOLHOUSE IT	4,271.36						
1		3182 04/01/24 Contract Tech Services - Apr 2	1,409.55		128	100-2580	355		
2		3182 04/01/24 Contract Tech Services - Apr 2	2,861.81		228	100-2580	355		
8783	13191S	616 SYSCO MONTANA INC.	5,215.93						
1		443876726 03/20/24 Food	279.10		112 157	910-3100	630		
2		443876726 03/20/24 Food	433.09		112 158	910-3100	630		
3		443876726 03/20/24 Food	250.23		112 661	910-3100	630		
4		443876726 03/20/24 Food	41.49*		112 157	910-3100	630	28	
5		443876726 03/20/24 Food	64.38*		112 158	910-3100	630	28	
6		443876726 03/20/24 Food	37.20*		112 661	910-3100	630	28	
7		443886393 03/27/24 Food	521.56		112 157	910-3100	630		
8		443886393 03/27/24 Food	809.31		112 158	910-3100	630		
9		443886393 03/27/24 Food	467.60		112 661	910-3100	630		
10		443886393 03/27/24 Food	40.29*		112 157	910-3100	630	28	
11		443886393 03/27/24 Food	62.51*		112 158	910-3100	630	28	
12		443886393 03/27/24 Food	36.12*		112 661	910-3100	630	28	
13		443898131 04/03/24 Food	578.54		112 157	910-3100	630		
14		443898131 04/03/24 Food	897.74		112 158	910-3100	630		
15		443898131 04/03/24 Food	518.69		112 661	910-3100	630		
16		443898131 04/03/24 Food	51.64*		112 157	910-3100	630	28	
17		443898131 04/03/24 Food	80.14*		112 158	910-3100	630	28	
18		443898131 04/03/24 Food	46.30*		112 661	910-3100	630	28	
8784	13192S	505 TOWN OF CASCADE	2,268.99						
1		03/25/24 Water/Sewer Services - Mar 24	671.08		101	100-2600	421		
2		03/25/24 Water/Sewer Services - Mar 24	519.54		110	100-2600	421		
3		03/25/24 Water/Sewer Services - Mar 24	432.95		201	100-2600	421		
4		03/25/24 Water/Sewer Services - Mar 24	541.19		210	100-2600	421		
5		03/25/24 Water/Sewer Services - Mar 24	32.30*		101	100-2600	421	1	
6		03/25/24 Water/Sewer Services - Mar 24	25.02*		110	100-2600	421	1	
7		03/25/24 Water/Sewer Services - Mar 24	20.85*		201	100-2600	421	1	
8		03/25/24 Water/Sewer Services - Mar 24	26.06*		210	100-2600	421	1	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
8785	13193S	2047 US FOODS	4,692.71					
1		3345366 03/21/24 Food	41.01		112 157	910-3100	630	
2		3345366 03/21/24 Food	73.82		112 158	910-3100	630	
3		3345366 03/21/24 Food	21.87		112 661	910-3100	630	
4		3345366 03/21/24 Dairy	32.10*		112 157	910-3100	630	28
5		3345366 03/21/24 Dairy	57.78*		112 158	910-3100	630	28
6		3345366 03/21/24 Dairy	17.68*		112 661	910-3100	630	28
7		3345366 03/21/24 Dairy	71.29*		112 157	910-3100	630	29
8		3345366 03/21/24 Dairy	128.31*		112 158	910-3100	630	29
9		3345366 03/21/24 Dairy	38.02*		112 661	910-3100	630	29
10		3530216 03/28/24 Food	293.87		112 157	910-3100	630	
11		3530216 03/28/24 Food	528.96		112 158	910-3100	630	
12		3530216 03/28/24 Food	156.73		112 661	910-3100	630	
13		3530216 03/28/24 Food	338.58*		112 157	910-3100	630	29
14		3530216 03/28/24 Food	609.45*		112 158	910-3100	630	29
15		3530216 03/28/24 Food	180.58*		112 661	910-3100	630	29
16		3594835 03/30/24 Food	127.00		112 157	910-3100	630	
17		3594835 03/30/24 Food	228.60		112 158	910-3100	630	
18		3594835 03/30/24 Food	67.73		112 661	910-3100	630	
19		3703053 04/04/24 Food	350.99		112 157	910-3100	630	
20		3703053 04/04/24 Food	631.78		112 158	910-3100	630	
21		3703053 04/04/24 Food	187.20		112 661	910-3100	630	
22		3703053 04/04/24 Food	152.81		112 157	910-3100	630	
23		3703053 04/04/24 Food	275.05		112 158	910-3100	630	
24		3703053 04/04/24 Food	81.50		112 661	910-3100	630	
8786	13194S	1214 CASCADE SCHOOL ACTIVITY FUND	5,000.00					
1		04/01/24 Reimb SA for Game Workers	1,000.00*		282 661	720-3500	330	
2		04/01/24 Reimb SA for Game Workers	4,000.00*		282 157	720-3500	330	
8787	13202S	509 PETTY CASH	731.54					
1		04/22/24 Election Mailings	365.77		101	100-2500	532	
2		04/22/24 Election Mailings	365.77		201	100-2500	532	
8788	13195S	1772 CENTURY LINK	1,322.06					
1		684246231 04/01/24 Internet - April 2024	356.96		128	100-2580	530	
2		684246231 04/01/24 Internet - April 2024	965.10		228	100-2580	530	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
8789	13196S	3987 CULLIGAN	51.00						
1		03/31/24 Water Services - Apr 2023	23.46		101	100-2600	452		
2		03/31/24 Water Services - Apr 2023	27.54		201	100-2600	452		
8790	13199S	2422 J.W. PEPPER	21.99						
1		366301231 03/18/24 District Music Festival	21.99		201	710-3400	810		
8791	13197S	2272 EMS LINQ INC	2,625.89						
1		C-124258 04/01/24 Script Subscription	1,312.94		128	100-2580	682		
2		C-124258 04/01/24 Script Subscription	1,312.95		228	100-2580	682		
8792	13200S	3356 MCELROY, TOM	104.00						
1		04/04/24 Science Fair Per Diem	104.00		201	710-3400	582		
8793	13201S	400 NORTHWESTERN ENERGY	8,772.49						
1		04/05/24 Electricity - Mar 2024	2,569.33		101	100-2600	412		
2		04/05/24 Electricity - Mar 2024	1,884.18		110	100-2600	412		
3		04/05/24 Electricity - Mar 2024	1,884.18		201	100-2600	412		
4		04/05/24 Electricity - Mar 2024	2,226.75		210	100-2600	412		
5		04/05/24 Electricity - Mar 2024	62.42*		101	100-2600	412		1
6		04/05/24 Electricity - Mar 2024	45.77*		110	100-2600	412		1
7		04/05/24 Electricity - Mar 2024	45.77*		201	100-2600	412		1
8		04/05/24 Electricity - Mar 2024	54.09*		210	100-2600	412		1
8794	13203S	4495 PITNEY BOWES BANK INC PURCHASE	201.00						
1		04/03/24 Postage	86.43		101	100-2500	532		
2		04/03/24 Postage	114.57		201	100-2500	532		
8796	13205S	3170 U.S. BANK EQUIPMENT FINANCE	1,349.28						
1		526519970 05/02/24 Printer Lease	674.64*		101	100-2580	350		
2		526519970 05/02/24 Printer Lease	674.64*		201	100-2580	350		
8797	13198S	716 I-STATE TRUCK CENTER	220.17						
1		R252052792 04/24/24 Cummins Labor	110.08		110	100-2700	610		
2		R252052792 04/24/24 Cummins Labor	110.09		210	100-2700	610		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
8798	13204S	3357 THE STAGE DEPOT	11,216.80					
		12'x32' Economy Executive Stage System						
1		NP5041 03/27/24 Portable Stage	6,057.08*		282 158	100-2600	730	
2		NP5041 03/27/24 Portable Stage	1,794.69*		282 661	100-2600	730	
3		NP5041 03/27/24 Portable Stage	3,365.03*		282 157	100-2600	730	
8799	13206S	1310 BMO HARRIS COMMERCIAL CARD	12,163.66					
1		CC-938 03/13/24 AD Meeting	23.90		101	625		
	MISC RESTAURANTS	OUT-OF-DIST			CC Accounting: 101-	-720-3500-582		
2		CC-938 03/13/24 AD Meeting	19.55		201	625		
	MISC RESTAURANTS	OUT-OF-DIST			CC Accounting: 201-	-720-3500-582		
3		CC-938 03/22/24 Locker Room Supplies	120.91		101	625		
	AMAZON.COM				CC Accounting: 101-	-100-2600-610		
4		CC-938 03/22/24 Locker Room Supplies	116.16		201	625		
	AMAZON.COM				CC Accounting: 201-	-100-2600-610		
5		CC-939 03/14/24 Postage	67.60		101	625		
	US POSTAL SERVICE-CASCADE				CC Accounting: 101-	-100-2500-532		
6		CC-939 03/14/24 Postage	89.60		201	625		
	US POSTAL SERVICE-CASCADE				CC Accounting: 201-	-100-2500-532		
7		CC-939 03/22/24 Retirement Gift	55.00		101	625		
	MISC RESTAURANTS	OUT-OF-DIST			CC Accounting: 101-	-100-2300-610		
8		CC-939 03/22/24 Retirement Gift	45.00		201	625		
	MISC RESTAURANTS	OUT-OF-DIST			CC Accounting: 201-	-100-2300-610		
9		CC-939 03/22/24 Clothing Storage	56.94		101	625		
	SAMS CLUB				CC Accounting: 101-	-100-2600-610		
10		CC-939 03/22/24 Clothing Storage	42.96		201	625		
	SAMS CLUB				CC Accounting: 201-	-100-2600-610		
11		CC-939 04/05/24	3.00		201	625		
	BMO HARRIS COMMERCIAL CARD				CC Accounting: 201-	-100-2500-810		
12		CC-940 03/07/24 Misc Supplies	113.11		101	625		
	AMAZON.COM				CC Accounting: 101-	-100-2500-610		
13		CC-940 03/07/24 Misc Supplies	109.07		201	625		
	AMAZON.COM				CC Accounting: 201-	-100-2500-610		
14		CC-940 04/04/24 Rolling White Board	122.08		101	625		
	AMAZON.COM				CC Accounting: 101-	-100-2400-610		
15		CC-940 04/04/24 Rolling White Board	117.29		201	625		
	AMAZON.COM				CC Accounting: 201-	-100-2400-610		
16		CC-940 03/14/24 Expedition Registration	2.05		110	625		
	CASCADE COUNTY CLERK AND RECORDER				CC Accounting: 110-	-100-2700-810		
17		CC-941 03/05/24 Misc Supplies	488.69		101	625		
	AMAZON.COM				CC Accounting: 101-	-100-1000-610		
18		CC-941 03/05/24 Misc Supplies	488.69		201	625		
	AMAZON.COM				CC Accounting: 201-	-100-1000-610		

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
19	CC-941 03/14/24 HIS - Tribune	31.00		201	625			
	GREAT FALLS TRIBUNE		CC Accounting:	201-	-100-1000-640			
20	CC-941 03/19/24 MTSS Training	631.36		115	625		124	
	MISC HOTELS OUT-OF-DIST		CC Accounting:	115-	-458-1000-582-124			
21	CC-941 03/20/24 Hygiene Stations	104.32		101	625			
	AMAZON.COM		CC Accounting:	101-	-100-2600-610			
22	CC-941 03/20/24 Hygiene Stations	100.22		201	625			
	AMAZON.COM		CC Accounting:	201-	-100-2600-610			
23	CC-942 03/07/24 Misc Sup't Meetings	272.63		101	625			
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	101-	-100-2300-582			
24	CC-942 03/07/24 Misc Sup't Meetings	223.06		201	625			
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	201-	-100-2300-582			
25	CC-942 03/18/24 ChatGPT Sub	10.00		101	625			
	CHAT GPT		CC Accounting:	101-	-100-2300-682			
26	CC-942 03/18/24 ChatGPT Sub	10.00		201	625			
	CHAT GPT		CC Accounting:	201-	-100-2300-682			
27	CC-942 03/25/24 Dist House Internet - Apr 24	32.49		128	625		1	
	SPECTRUM		CC Accounting:	128-	-100-2580-531-	1		
28	CC-942 03/25/24 Dist House Internet - Apr 24	32.50		228	625		1	
	SPECTRUM		CC Accounting:	228-	-100-2580-531-	1		
29	CC-943 04/03/24 CEC Conference	85.69		101	625			
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	101-	-100-2300-582			
30	CC-943 04/03/24 CEC Conference	70.11		201	625			
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	201-	-100-2300-582			
31	CC-944 03/05/24 Food	221.34		112	625			
	MISC. VENDOR.		CC Accounting:	112-157-910-3100-630				
32	CC-944 03/05/24 Food	398.40		112	625			
	MISC. VENDOR.		CC Accounting:	112-158-910-3100-630				
33	CC-944 03/05/24 Food	118.04		112	625			
	MISC. VENDOR.		CC Accounting:	112-661-910-3100-630				
34	CC-945 03/07/24 CPR/First Aid - BS	6.73		110	625			
	NATIONAL CPR FOUNDATION		CC Accounting:	110-	-100-2700-330			
35	CC-945 03/07/24 CPR/First Aid - BS	6.73		210	625			
	NATIONAL CPR FOUNDATION		CC Accounting:	210-	-100-2700-330			
36	CC-945 03/11/24 Water	184.92		101	625			
	AMAZON.COM		CC Accounting:	101-	-100-2600-610			
37	CC-945 03/11/24 Water	177.67		201	625			
	AMAZON.COM		CC Accounting:	201-	-100-2600-610			
38	CC-945 03/12/24 Furnace Ignitor	8.92		101	625			
	AMAZON.COM		CC Accounting:	101-	-100-2600-610			
39	CC-945 03/12/24 Furnace Ignitor	8.58		201	625			
	AMAZON.COM		CC Accounting:	201-	-100-2600-610			
40	CC-945 03/12/24 Lawn Seed	790.45		101	625			
	AMAZON.COM		CC Accounting:	101-	-100-2600-610			

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
41	CC-945 03/12/24 Lawn Seed	759.45		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2600-610			
42	CC-945 03/13/24 Forklift Charging Plug	15.62		101	625			
AMAZON.COM			CC Accounting:	101-	-100-2600-610			
43	CC-945 03/13/24 Forklift Charging Plug	15.01		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2600-610			
44	CC-945 03/14/24 Parts	147.31		101	625			
FRONTLINE AG SOLUTIONS			CC Accounting:	101-	-100-2600-610			
45	CC-945 03/14/24 Parts	147.32		201	625			
FRONTLINE AG SOLUTIONS			CC Accounting:	201-	-100-2600-610			
46	CC-945 03/21/24 CREDIT - Water	-295.80		101	625			
AMAZON.COM			CC Accounting:	101-	-100-2600-610			
47	CC-945 03/21/24 CREDIT - Water	-284.20		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2600-610			
48	CC-945 03/25/24 Oil	16.76		101	625			
AMAZON.COM			CC Accounting:	101-	-100-2600-624			
49	CC-945 03/25/24 Oil	16.10		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2600-624			
50	CC-945 03/25/24 Spark Plugs	4.72		101	625			
AMAZON.COM			CC Accounting:	101-	-100-2600-610			
51	CC-945 03/25/24 Spark Plugs	4.53		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2600-610			
52	CC-945 03/25/24 Water Filter	67.32		101	625			
AMAZON.COM			CC Accounting:	101-	-100-2600-610			
53	CC-945 03/25/24 Water Filter	64.68		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2600-610			
54	CC-945 03/26/27 Cleaning Supplies	204.28		101	625			
HILLYARD INC			CC Accounting:	101-	-100-2600-610			
55	CC-945 03/26/27 Cleaning Supplies	154.10		201	625			
HILLYARD INC			CC Accounting:	201-	-100-2600-610			
56	CC-945 03/28/24 Misc Supplies	154.47		101	625			
AMAZON.COM			CC Accounting:	101-	-100-2600-610			
57	CC-945 03/28/24 Misc Supplies	148.42		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2600-610			
58	CC-945 04/04/24 DOT Physical - BS	90.00		110	625			
MISC. VENDOR.			CC Accounting:	110-	-100-2700-340			
59	CC-945 04/04/24 DOT Physical - BS	90.00		210	625			
MISC. VENDOR.			CC Accounting:	210-	-100-2700-340			
60	CC-946 03/12/24 Supplies	193.27		110	625			
HOME DEPOT			CC Accounting:	110-	-100-2700-610			
61	CC-946 03/12/24 Supplies	185.70		210	625			
HOME DEPOT			CC Accounting:	210-	-100-2700-610			
62	CC-946 03/14/24 Vehicle/Bus Registration	69.03		210	625			
CASCADE COUNTY CLERK AND RECORDER			CC Accounting:	210-	-100-2700-810			

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
63	CC-946 03/14/24 Supplies	41.08		110	625		
SAMS CLUB			CC Accounting:	110-	-100-2700-610		
64	CC-946 03/14/24 Supplies	30.99		210	625		
SAMS CLUB			CC Accounting:	210-	-100-2700-610		
65	CC-946 03/25/24 Supplies	163.19		110	625		
NORTH 40 OUTFITTERS			CC Accounting:	110-	-100-2700-610		
66	CC-946 03/25/24 Supplies	156.79		210	625		
NORTH 40 OUTFITTERS			CC Accounting:	210-	-100-2700-610		
67	CC-946 04/03/24 2022 Jeep Compass 4x4 (DP)	515.00		218	625		
TAYLOR'S AUTO MAX			CC Accounting:	218-	-100-1770-742		
68	CC-947 03/06/24 Social Optics Subscription	350.00		228	625		
SOCIAL OPTICS			CC Accounting:	228-	-280-1000-682		
69	CC-947 03/12/24 FCS - Groceries	25.24		201	625		
468 MARKET			CC Accounting:	201-	-390-1000-610		
70	CC-948 03/05/24 Div. Science Fair	70.00		101	625		
GREAT FALLS COLLEGE MSU			CC Accounting:	101-	-710-3400-810		
71	CC-948 03/12/24 Math Night Supplies	20.00		101	625		
THE DOLLAR TREE			CC Accounting:	101-	-100-1000-610		
72	CC-948 03/12/24 Math Night Supplies	96.56		101	625		
WALMART			CC Accounting:	101-	-100-1000-610		
73	CC-948 03/13/24 SpEd Supplies	49.97		201	625		
TEACHERS PAY TEACHERS			CC Accounting:	201-	-280-1000-610		
74	CC-948 03/13/24 SpEd Supplies	94.52		201	625		
THOUGHTFUL LEARNING			CC Accounting:	201-	-280-1000-610		
75	CC-948 03/27/24 Books	52.43		201	625		
BOOK OUTLET			CC Accounting:	201-	-100-2220-640		
76	CC-948 03/28/24 Books	363.05		201	625		
FOLLETT SCHOOL SOLUTIONS, INC.			CC Accounting:	201-	-100-2220-640		
77	CC-948 04/03/24 CEC Conference	18.20		101	625		
MISC RESTAURANTS OUT-OF-DIST			CC Accounting:	101-	-100-1000-582		
78	CC-948 04/03/24 CEC Conference	14.89		201	625		
MISC RESTAURANTS OUT-OF-DIST			CC Accounting:	201-	-100-1000-582		
79	CC-949 03/09/24 Books	181.71		101	625		
BOOK OUTLET			CC Accounting:	101-	-100-2220-640		
80	CC-949 03/11/24 Books	329.51		101	625		
FOLLETT SCHOOL SOLUTIONS, INC.			CC Accounting:	101-	-100-2220-640		
81	CC-949 04/02/24 Books	179.54		101	625		
FOLLETT SCHOOL SOLUTIONS, INC.			CC Accounting:	101-	-100-2220-640		
82	CC-949 03/12/24 FCS - Groceries	77.68		201	625		
468 MARKET			CC Accounting:	201-	-390-1000-610		
83	CC-949 03/28/24 CASE Princ of Ag Sci Animal	858.20		215	625		324
LAB AIDS			CC Accounting:	215-	-451-1000-610-324		
84	CC-949 04/01/24 FCS - Groceries	62.16		201	625		
SAMS CLUB			CC Accounting:	201-	-390-1000-610		

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
85	CC-949 04/02/24 FCS - Groceries	18.74		201	625			
SMITHS			CC Accounting:	201-	-390-1000-610			
86	CC-949 04/03/24 FCS - Groceries	29.71		201	625			
468 MARKET			CC Accounting:	201-	-390-1000-610			
87	CC-950 03/06/24 Zohan Kids Ear Protection	27.53		101	625			
AMAZON.COM			CC Accounting:	101-	-100-2100-610			
88	CC-950 03/06/24 Zohan Kids Ear Protection	26.45		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2100-610			
89	CC-950 03/13/24 Misc SpEd Supplies	142.44		101	625			
AMAZON.COM			CC Accounting:	101-	-280-1000-610			
90	CC-950 03/13/24 Misc SpEd Supplies	136.85		201	625			
AMAZON.COM			CC Accounting:	201-	-280-1000-610			
91	CC-950 03/14/24 Bins, Thank you Cards	29.06		101	625			
AMAZON.COM			CC Accounting:	101-	-100-2100-610			
92	CC-950 03/14/24 Bins, Thank you Cards	27.92		201	625			
AMAZON.COM			CC Accounting:	201-	-100-2100-610			
93	CC-950 03/22/24 Clay	399.40		217	625			
ARCHIE BRAY CLAY BUSINESS			CC Accounting:	217-	-610-1000-610			
# of Claims	30	Total:	105,947.79	# of Vendors	29			

Account	Receipts					Invest	Misc.		Closing Balance
	Opening Balance	Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
1 ANNUAL	43.16	0.00	0.00	0.00	0.00		0.00	0.00	43.16
36 ART	2037.59	0.00	0.00	0.00	0.00		0.00	0.00	2037.59
2 ATHLETICS	-3236.93	1537.45	175.00	5050.00	0.00		0.00	0.00	450.62
5 BAND	6391.16	326.38	0.00	782.00	0.00		0.00	0.00	6846.78
51 BOOK FAIR	688.05	0.00	0.00	12.00	0.00		0.00	0.00	700.05
3 BPA	1146.37	5073.40	0.00	0.00	0.00		0.00	0.00	-3927.03
4 CHEER/PEP CLUB	2266.65	0.00	0.00	0.00	0.00		0.00	0.00	2266.65
7 CHOIR	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
62 CLASS OF 2024	1206.05	0.00	0.00	0.00	0.00		0.00	0.00	1206.05
68 CLASS OF 2025	39.68	125.00	0.00	1245.00	0.00		0.00	0.00	1159.68
69 CLASS OF 2026	216.15	0.00	0.00	0.00	0.00		0.00	0.00	216.15
71 CLASS OF 2027	357.24	0.00	0.00	0.00	0.00		0.00	0.00	357.24
41 CLOSE UP	1442.96	0.00	0.00	0.00	0.00		0.00	0.00	1442.96
13 CONCESSIONS	42230.65	0.00	0.00	0.00	0.00		0.00	0.00	42230.65
47 COUNSELING	1898.35	0.00	0.00	0.00	0.00		0.00	0.00	1898.35
65 DRIVERS EDUCATION	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
32 FCS	206.71	0.00	0.00	0.00	0.00		0.00	0.00	206.71
15 FFA	9592.10	317.59	0.00	0.00	0.00		0.00	0.00	9274.51
64 FOOD SERVICE CLEARING	40756.42	0.00	0.00	0.00	0.00		0.00	0.00	40756.42
12 HS BOYS' BB	1919.02	0.00	0.00	0.00	0.00		0.00	0.00	1919.02
46 HS CROSS COUNTRY	2222.27	0.00	0.00	0.00	0.00		0.00	0.00	2222.27
38 HS FOOTBALL	5209.36	249.79	0.00	0.00	0.00		0.00	0.00	4959.57
40 HS GIRLS' BB	-412.98	0.00	0.00	0.00	0.00		0.00	0.00	-412.98
66 HS GOLF	147.88	0.00	0.00	0.00	0.00		0.00	0.00	147.88
19 HS HONOR SOCIETY	4012.38	0.00	0.00	0.00	0.00		0.00	0.00	4012.38
29 HS STUDENT COUNCIL/MBI	379.99	0.00	0.00	321.07	0.00		0.00	0.00	701.06
37 HS TRACK	514.06	165.56	0.00	482.00	0.00		0.00	0.00	830.50
10 HS VOLLEYBALL	5190.97	0.00	0.00	0.00	0.00		0.00	0.00	5190.97
34 HS WRESTLING	2070.51	0.00	0.00	0.00	0.00		0.00	0.00	2070.51
57 JH BOYS BB	1327.35	0.00	0.00	0.00	0.00		0.00	0.00	1327.35
39 JH FOOTBALL	1533.40	0.00	0.00	0.00	0.00		0.00	0.00	1533.40
56 JH GIRLS BB	281.75	0.00	0.00	0.00	0.00		0.00	0.00	281.75
35 JH HONOR SOCIETY	207.40	0.00	0.00	0.00	0.00		0.00	0.00	207.40
27 JH STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
53 JH TRACK	570.33	249.98	0.00	0.00	0.00		0.00	0.00	320.35
54 JH VOLLEYBALL	840.66	0.00	0.00	0.00	0.00		0.00	0.00	840.66
55 JH WRESTLING	128.05	0.00	0.00	0.00	0.00		0.00	0.00	128.05
43 JMG	208.39	0.00	0.00	0.00	0.00		0.00	0.00	208.39
6 JUNIOR TIRP	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
18 K-8 MISC EARNINGS	1856.95	25.00	0.00	0.00	0.00		0.00	0.00	1831.95
26 LIVING 2 SERVE	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
25 REVOLVING	5766.02	1663.45	0.00	1645.00	0.00		0.00	0.00	5747.57
24 ROBOTICS	97.10	0.00	0.00	0.00	0.00		0.00	0.00	97.10
9 SCHOLARSHIP	1718.07	0.00	0.00	0.00	0.00		0.00	0.00	1718.07
33 SHOP FUND	1304.17	0.00	0.00	0.00	0.00		0.00	0.00	1304.17
31 TECHNOLOGY	10147.03	0.00	0.00	0.00	0.00		0.00	0.00	10147.03
17 XCELL	421.79	0.00	0.00	0.00	0.00		0.00	0.00	421.79
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total for Student Accounts	154944.28	9733.60	175.00	9537.07					154922.75

Substitute Teachers	
Name	
CERTIFIED	
Corder, Mary	C/FP
Cox-Marez, Dawna	C/FP
Gearing, Michele	C/FP
Gist, Virginia	C/FP
McKamey, Jeanne	C/TB/FP
Robinson, Diane	C/FP
Schulte, Carly	C/FP
Skogley, Melody	C/TB/FP
Strobbe, Peggy	C/FP
NON-CERTIFIED	
Brown, Molly	FP
Erickson, Michelle	FP
Gonzalez, Jordan	FP
Kimble, Genevieve	FP
McKamey, Rachelle	FP
Secretarial	
Name	
Brown, Molly	FP
Skogley, Meolody	FP
McKamey, Jeanne	FP
XCELL! Afterschool Program	
Name	
Antonich, Myrtle	FP
Brown, Molly	FP
Deshayes, Heidi	FP
Gonzalez, Jordan	FP

***Need Approval by the Trustees**

T.B. Approved (No longer required)

C - Some teaching certification

FP - FINGERPRINTED

PH - Physical Approved

All approval of employment is contingent upon passing background checks

Bus Drivers	
Name	
Brown, Amanda	FP/PH
Cope, Ted	FP/PH
Correll, Michele	FP/PH
Cummings, Thomas	FP/PH
Faulkner, Byron	FP/PH
McKamey, Jeanne	FP/PH
Nelson, Dave	FP/PH
Nelsen, Mark	FP/PH
Shirley, Bill	FP/PH
Skogley, Jeff	TB/FP/PH
Tilleman, Eric	TB/FP/PH
Custodian	
Name	
Cortez-Estrada, Laura*	FP/PH
Erickson, Michelle	FP/PH
Hall-Elmore, Robbie*	FP/PH
Hughes, Sam	FP
Jacobs, Tanner	FP
Mann, Connor	FP
Martin, Dawn	FP
Sorenson, Sierra	FP
Stefonic, Kristen	FP
Wilson, Victoria	FP
Kitchen	
Name	
Erickson, Michelle	FP/PH
Vinson, JoAnn*	FP/PH
Volunteers	
Name	
Legel, Erin (trainer)	
Nelsen, Jessica (piano)	