





**Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:**

- |   |  |  |  |   |   |   |  |
|---|--|--|--|---|---|---|--|
| <b>1.</b>   | <b>2.</b>  | <b>3.</b>  | <b>4.</b>  | <b>5.</b>   | <b>6.</b>   | <b>7.</b>   | <b>8.</b>  |
| <b>Commit</b> to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision. | <b>Share</b> strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. | <b>Accountability driven,</b> spending less time on operational issues and more time focused on policies to improve student achievement. | <b>Collaborative</b> relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals. | <b>Data savvy.</b> Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement. | <b>Align and sustain resources,</b> such as professional development, to meet district goals. | <b>Lead as a united team</b> with the superintendent, each from their respective roles, with strong collaboration and mutual trust. | <b>Take part in team development and training</b> to build shared knowledge, values and commitments for their improvement efforts. |



# CASCADE PUBLIC SCHOOLS

Organizational Meeting of the Cascade Board of Trustees  
Cascade Public Schools Conference Room #123  
321 Central Avenue West, Cascade MT 59421  
**May 21, 2024 following Regular Meeting**

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## Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

### Call to Order

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

### Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

## **ORGANIZATIONAL MEETING**

### **Organizational Business (A)**

- A. Appoint District Clerk
- B. Canvass Election Results
- C. Certificates of Elections and Oath of Office for New Trustees
- D. Nominate and select Board Chair
- E. Nominate and select Vice Chair
- F. Procedures and Expectations
- G. Create and/or appoint Committees
  - a. Facilities
  - b. Finance
  - c. Policy
  - d. Negotiations
  - e. Transportation
  - f. Technology

### **Adjournment (A)**

## **ORGANIZATIONAL MEETING**

### **Organizational Business (A)**

- A. **Appoint District Clerk**  
**Category:** Board of Trustees  
**Attachments:** None  
**Facts to Consider:** The District Clerk is to be appointed to serve from year-to-year as per policy 1120.  
**Superintendent Recommendation:** Appoint Karsen Floerchinger as District Clerk of the Cascade Board of Trustees.  
**Sample Motion:** I move to appoint Karsen Floerchinger as District Clerk of the Cascade Board of Trustees.
- B. **Canvass Election Results – District 3 & B**  
**Category:** Board of Trustees  
**Presented by:** Karsen Floerchinger  
**Facts to Consider:** Under 20-3-313, MCA, if the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees may cancel the election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed.  
**Sample Motion:** I move to approve the results of the election by acclamation.
- C. **Canvass Election Results – District 3**  
**Category:** Board of Trustees  
**Presented by:** Karsen Floerchinger  
**Facts to Consider:** Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper the will give notice to the largest number of people in the district.  
**Sample Motion:** I move to approve the results of the election for District 3.
- D. **Canvass Election Results – District B**  
**Category:** Board of Trustees  
**Presented by:** Karsen Floerchinger  
**Facts to Consider:** Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper the will give notice to the largest number of people in the district.  
**Sample Motion:** I move to approve the results of the election for District B.
- E. **Certificates of Elections and Oath of Office for New Trustees**  
**Category:** Board of Trustees  
**Facts to Consider:** John Rumney and Ruth Mortag were elected to District 3 & B by acclamation.
- F. **Nominate and Select Board Chair**  
**Category:** Board of Trustees  
**Facts to Consider:** As per Board Policy 1120, the Board shall elect from among its members a chairperson to serve a one-year term. If your current Board Chairperson does not continue to serve as an officer, a replacement shall be elected. It is at this time that we call for nominations for Chairperson to serve during the ensuing year and the selection of a Chair. The new or returning Chair immediately assumes the office.
- G. **Nominate and Select Vice Chair**  
**Category:** Board of Trustees  
**Facts to Consider:** Policy 1120 continues by directing the Board to call for nominations for and the election of Vice Chairperson to serve during the ensuing year.
- H. **Procedures and Expectations (I)**  
**Category:** Board of Trustees  
**Facts to Consider:** Per Board Policy and MTSBA, procedures and expectations should be reviewed on an annual basis. A newly constituted board will work with the administration and clerk to discuss meeting attendance, board packets, meeting minutes, resources to assist trustees and any other questions about service terms. MTSBA is available to assist boards with in-district orientation training to improve board governance, facilitate discussions about expectations and

protocols, and assist boards with strategic planning goals. New board members will attend new board member orientation and MTSBA trainings to receive education in board member role and governance as a board entity.

I. **Create and/or Appoint Committees**

**Category:** Board of Trustees

**Attachments:** None

**Facts to Consider:** Once the business of the oaths of office, nominations, selections and appointments are completed to organize the 2024-2025 Board of Trustees, members are asked to consider what committees would be necessary or useful for the coming school year at the organizational meeting. Policy 1130 states that the Board Chairperson shall appoint trustees to serve on such committees; however, if a member is interested in contributing and being part of a particular committee, he or she is urged to sign on to a committee by choice. Members should note that trustees serving on committees shall be limited to fewer than one-half (1/2) of the Board; therefore, no more than three members may serve on a committee. The superintendent serves on each of the standing committees. District personnel whose job description involves serving on a committee are provided below. The committees for the 2023-2024 and respective members are provided. The Board should decide if these committees and their members should remain in place for 2024-2025.

**Cascade School District Board Committees 2023-2024**

- a. **Facilities:** John Rumney, Chris Wilson, Iain McGregor
- b. **Finance:** John Rumney, Rick Cummings, Mark McKamey
- c. **Policy:** John Rumney, Ruth Mortag, Mark McKamey
- d. **Negotiations:** Ruth Mortag, Iain McGregor, Rick Cummings
- e. **Transportation:** Chris Wilson, Iain McGregor, Mark McKamey
- f. **Technology:** Ruth Mortag, Chris Wilson, Rick Cummings

## NOTICE OF TRUSTEE ELECTION CANCELLATION

WHEREAS, the number of candidates filing a Declaration of Intent and Oath of Candidacy for the open trustee position on the Cascade School Board of Trustees, District No. 3 & B, Cascade County, State of Montana is equal to or less than the number of positions to be elected, the trustee election is not necessary.

THEREFORE, the necessary 30 day notice is hereby given that the Cascade School District No. 3 & B, Cascade County, State of Montana, Trustee Election is cancelled.

DATED this 5th day of April, 2024

District Clerk: Karsen Floerchinger

Signature: Karsen Floerchinger



**TALLY SHEET – PROPOSITION**

Proposition: CASCADE ELEMENTARY DISTRICT 3 GENERAL FUND LEVY

Total Votes Cast: 589 Click here to enter text.

<u>FOR Proposition</u>	<u>No. of Votes Cast</u>  297
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<u>AGAINST Proposition</u>	<u>No. of Votes Cast</u>  280
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<u>REJECTED Ballots</u>	<u>No. of Rejected Ballots</u>  1
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We, the judges of the school election, hereby verify that the above tally is true and correct to the best of our knowledge.

Election Judge: Cindy McKamey

Election Judge Signature: \_\_\_\_\_

*Cindy McKamey*

Election Judge: Amy Eisenzimer

Election Judge Signature: \_\_\_\_\_

*Amy Eisenz*

Election Judge: Karissa Floerchinger

Election Judge Signature: \_\_\_\_\_

*Karissa Floerchinger*

District Clerk: Karsen Floerchinger

District Clerk Signature: \_\_\_\_\_

*Karsen Floerchinger*

Subscribed and sworn to this 7th day of May, 2024.

# ELECTION RETURN FORM

Unofficial count of ballots for School District No. 3, Cascade County, MT for the election held on May 7th, 2024.

Vote for Levy/Proposition:

Levy/Proposition	Votes For	Votes Against
General Fund Levy	297	280

Number of Registered Voters: 1610

Number of Ballots Cast: 589

Election Judges:

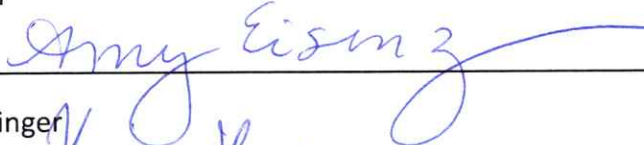
Election Judge: Cindy McKamey

Election Judge Signature: \_\_\_\_\_



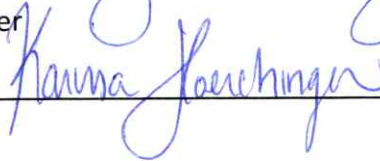
Election Judge: Amy Eisenzimer

Election Judge Signature: \_\_\_\_\_



Election Judge: Karissa Floerchinger

Election Judge Signature: \_\_\_\_\_





**TALLY SHEET – PROPOSITION**

Proposition: CASCADE ELEMENTARY DISTRICT 3 TECHNOLOGY FUND LEVY

Total Votes Cast: 589 Click here to enter text.

<u>FOR Proposition</u>	<u>No. of Votes Cast</u>  291
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<u>AGAINST Proposition</u>	<u>No. of Votes Cast</u>  295
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<u>REJECTED Ballots</u>	<u>No. of Rejected Ballots</u>  1
-------------------------	---

We, the judges of the school election, hereby verify that the above tally is true and correct to the best of our knowledge.

Election Judge: Cindy McKamey  
 Election Judge Signature: Cindy McKamey

Election Judge: Amy Eisenzimer  
 Election Judge Signature: Amy Eisenz

Election Judge: Karissa Floerchinger  
 Election Judge Signature: Karissa Floerchinger

District Clerk: Karsen Floerchinger  
 District Clerk Signature: Karsen Floerchinger

Subscribed and sworn to this 7th day of May, 2024.

ELECTION RETURN FORM

Unofficial count of ballots for School District No. 3, Cascade County, MT for the election held on May 7th, 2024.

Vote for Levy/Proposition:

Levy/Proposition	Votes For	Votes Against
Technology Fund Levy	291	295

Number of Registered Voters: 1610

Number of Ballots Cast: 589

Election Judges:

Election Judge: Cindy McKamey

Election Judge Signature: Cindy McKamey

Election Judge: Amy Eisenzimer

Election Judge Signature: Amy Eisenzimer

Election Judge: Karissa Floerchinger

Election Judge Signature: Karissa Floerchinger

**TALLY SHEET – PROPOSITION**

Proposition: CASCADE HIGH SCHOOL DISTRICT B GENERAL FUND LEVY

Total Votes Cast: 774 Click here to enter text.

<u>FOR Proposition</u>	<u>No. of Votes Cast</u>  381
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<u>AGAINST Proposition</u>	<u>No. of Votes Cast</u>  385
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<u>REJECTED Ballots</u>	<u>No. of Rejected Ballots</u>  1
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We, the judges of the school election, hereby verify that the above tally is true and correct to the best of our knowledge.

Election Judge: Cindy McKamey

Election Judge Signature: Cindy McKamey

Election Judge: Amy Eisenzimer

Election Judge Signature: Amy Eisenz

Election Judge: Karissa Floerchinger

Election Judge Signature: Karissa Floerchinger

District Clerk: Karsen Floerchinger

District Clerk Signature: Karsen Floerchinger

Subscribed and sworn to this 7th day of May, 2024.

# ELECTION RETURN FORM

Unofficial count of ballots for School District No. B, Cascade County, MT for the election held on May 7th, 2024.

Vote for Levy/Proposition:

Levy/Proposition	Votes For	Votes Against
General Fund Levy	381	385

Number of Registered Voters: 2150

Number of Ballots Cast: 714

Election Judges:

Election Judge: Cindy McKamey

Election Judge Signature: Cindy McKamey

Election Judge: Amy Eisenzimer

Election Judge Signature: Amy Eisenzimer

Election Judge: Karissa Floerchinger

Election Judge Signature: Karissa Floerchinger

**TALLY SHEET – PROPOSITION**

Proposition: CASCADE HIGH SCHOOL DISTRICT B TECHNOLOGY FUND LEVY

Total Votes Cast: 774 Click here to enter text.

<u>FOR Proposition</u>	<u>No. of Votes Cast</u>  378
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<u>AGAINST Proposition</u>	<u>No. of Votes Cast</u>  382
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<u>REJECTED Ballots</u>	<u>No. of Rejected Ballots</u>  1
-------------------------	---

We, the judges of the school election, hereby verify that the above tally is true and correct to the best of our knowledge.

Election Judge: Cindy McKamey

Election Judge Signature: \_\_\_\_\_

*Cindy McKamey*

Election Judge: Amy Eisenzimer

Election Judge Signature: \_\_\_\_\_

*Amy Eisenz*

Election Judge: Karissa Floerchinger

Election Judge Signature: \_\_\_\_\_

*Karissa Floerchinger*

District Clerk: Karsen Floerchinger

District Clerk Signature: \_\_\_\_\_

*Karsen Floerchinger*

Subscribed and sworn to this 7th day of May, 2024.

# ELECTION RETURN FORM

Unofficial count of ballots for School District No. B, Cascade County, MT for the election held on May 7th, 2024.

Vote for Levy/Proposition:

Levy/Proposition	Votes For	Votes Against
Technology Fund Levy	378	382

Number of Registered Voters: 2150

Number of Ballots Cast: 774

Election Judges:

Election Judge: Cindy McKamey

Election Judge Signature: \_\_\_\_\_

*Cindy McKamey*

Election Judge: Amy Eisenzimer

Election Judge Signature: \_\_\_\_\_

*Amy Eisenzimer*

Election Judge: Karissa Floerchinger

Election Judge Signature: \_\_\_\_\_

*Karissa Floerchinger*

## FY2024 Election Summary

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### Registered Voters

District 3 (Cascade)	1610
District B (Cascade + Ulm)	2150

### Ballots Cast

District 3 (Cascade)	589
District B (Cascade + Ulm)	609

### Voter Turnout

District 3 (Cascade)	37%
District B (Cascade + Ulm)	28%

Votes	For	Against	Outcome
General Fund - Dist 3	297	280	Pass
General Fund - Dist B	381	385	Fail
Technology Fund - Dist 3	291	295	Fail
Technology Fund - Dist B	378	382	Fail

### Cost Breakdown

#### Materials

Printing - Informational Letter	\$ 0.069	2200	\$ 151.80
Printing - Instructions	\$ 0.009	2200	\$ 19.58
Printing - Ballots	\$ 0.009	2200	\$ 19.58
Paper	\$ 0.010	6600	\$ 66.00
#9 Secrecy Envelope	\$ 0.090	3000	\$ 270.00
#10 Signature Envelope	\$ 0.130	3000	\$ 390.00
#11 Outer Envelope	\$ 0.100	3000	\$ 300.00
Mailing Labels	\$ 0.030	4300	\$ 129.00
Mailer Seals	\$ 9.810	9	\$ 88.29

**Materials Total** **\$ 1,434.25**

#### Software

Express Vote Setup	\$ 564.00
Express Vote Media	\$ 255.38

**Software Total** **\$ 819.38**

#### Postage

Bulk Mail - Informational Letter	\$ 0.21	1756	\$ 368.76
Bulk Mail - Ballots	\$ 0.21	1756	\$ 368.76
Return Mail/No Postage	\$ 0.68	178	\$ 121.04
Forwardable Mail	\$ 0.68	88	\$ 59.84

**Postage Total** **\$ 918.40**

#### Labor/Services

Folding	\$ 0.04	6281	\$ 282.02
Clerk Hours	\$ 30.66	40	\$ 1,226.40
Election Judges	\$ 25.00	13	\$ 325.00

**Labor/Services Total** **\$ 1,833.42**

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**Total Election Cost** **\$ 5,005.45**

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