



# CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B  
HOME OF THE BADGERS



### Cascade School's Mission:

*Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.*

#### By promoting excellence for all students through:

- Engaging curriculum with rigor and relevance
- High-quality instruction
- 21st Century technology
- Personal and academic pride

#### Cascade Schools will strive to:

- Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.
- Customize and individualize our educational program to meet every student's strengths and needs.
- Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.
- Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.
- Connect our curriculum and assessment data to the common core standards.



**Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:**

1.	2.	3.	4.	5.	6.	7.	8.
<b>Commit</b> to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	<b>Share</b> strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	<b>Accountability driven,</b> spending less time on operational issues and more time focused on policies to improve student achievement.	<b>Collaborative</b> relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals.	<b>Data savvy.</b> Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	<b>Align and sustain resources,</b> such a professional development, to meet district goals.	<b>Lead as a united team</b> with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	<b>Take part in team development and training</b> to build shared knowledge, values and commitments for their improvement efforts.



# CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees  
Cascade Public Schools Conference Room #123  
321 Central Avenue West, Cascade MT 59421  
**November 21, 2023 at 6:00 p.m.**

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## Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

### Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

### Pledge of Allegiance

### Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

## REGULAR MONTHLY MEETING

### Informational (I)

- A. Letter of Resignation, Tim Lange (5<sup>th</sup> Grade Teacher, JH Boys Basketball Head Coach)
- B. Letter of Resignation, Summer Schmidt (Food Service Supervisor)
- C. Letter of Resignation, Ricky Day (Custodian)
- D. Resignation, Misty Ayers (Cook)
- E. Resignation, Jay Hickam (Substitute Cook)

### Staff Reports (I)

- A. Jason Raether, Activities Director
- B. Connor Schulte, Dean of Students
- C. Michael Wilson, K1-12 Principal
- D. Levi Collins, Superintendent
- E. Karsen Floerchinger, Business Manager

### Board Report (I)

- A. Golden Gavel Award
- B. Board Training Hours

### New Business (A)

- A. Consideration of Recommendation for Student Attendance Agreement Denial
- B. Consideration of Recommendation for Food Service Supervisor, Armando Romero
- C. Consideration of Recommendation for Long-Term Substitute Teacher, Mary Corder
- D. Consideration of Recommendation for Paraprofessional, Heidi Deshayes
- E. Consideration of Recommendation for Bus Driver, Michelle Erickson
- F. Consideration of Recommendation for SY2023-2024 Winter Coaches

- G. Consideration of Resolution for Stockmens Bank Signature Updates
- H. Consideration of FY2023 TFS Amendments
- I. Consideration of Football Scoreboard Quotes
- J. Consent Agenda
  - a. Minutes of Regular Board Meeting, October 17, 2023
  - b. Business Claims
  - c. Student Activity Account
  - d. Sub List

### **Superintendent Quarterly Evaluation (I)**

Possible executive session.

### **Board Meeting Evaluation (I)**

- A. Complete the evaluation and turn into Mr. Collins

### **Announcements (I)**

- A. Regular School Board Meeting – December 19, 2023
- B. Upcoming Events

### **Adjournment (A)**

**7:30**

# REGULAR MONTHLY MEETING

## Informational

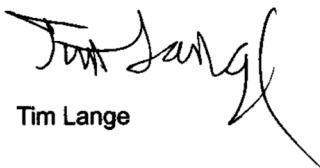
- A. Letter of Resignation, Tim Lange (5<sup>th</sup> Grade Teacher, JH Boys Basketball Head Coach)

10/25/23

To Mr. Wilson and Mr. Collins:

It was with the best intentions I joined the Badgers staff with high hopes. It hasn't gone how I hoped. I did the best of my ability for the AD position and got shown very little gratitude by some staff and other anonymous community members. So, I let that go to focus on the classroom. I was happy with that decision. However, then it was suggested that I wasn't teaching math adequately enough and had a negative class culture. So, I worked hard on fixing those suggestions. Then something I did in the class got totally taken out of context and misconstrued. So, that parent went to Michael and said what I did was the "B" word. I got written up, which was my first ever letter of reprimand. Now, I feel like I'm on thin ice and under a microscope even more. In conclusion, I feel it's in my best interest to resign from teaching. I wish you gentlemen the best of luck in the future, with your jobs, family, and faith.

Sincerely,



Tim Lange

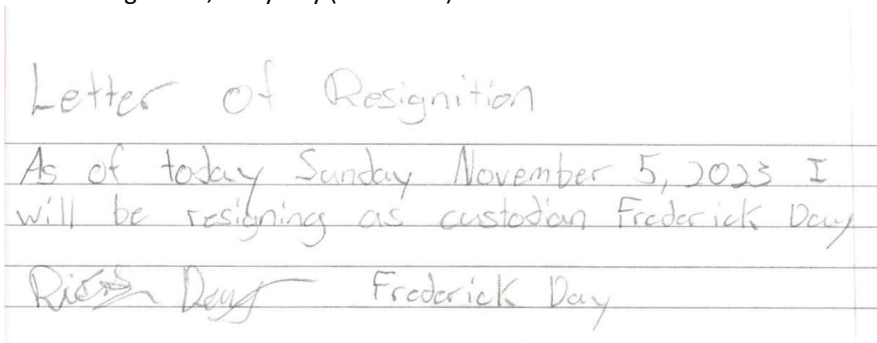
- B. Letter of Resignation, Summer Schmidt (Food Service Supervisor)

**From:** Summer Schmidt <summer.schmidt@cascade.k12.mt.us>  
**Sent:** Friday, October 27, 2023 12:26 PM  
**To:** Levi Collins; Karsen Floerchinger  
**Subject:** Resignation

I would like to thank you for the opportunity for allowing me to work at Cascade Public Schools. After much consideration I have decided that it is in my best interest to resign from my position as Food Service Supervisor. My laptop and keys are on the desk in my office. I also turned in my timesheet to Karsen by email with sick time included. I wish you all the best.

Thank you,  
*Summer Schmidt*

- C. Letter of Resignation, Ricky Day (Custodian)



Letter of Resignation  
As of today Sunday November 5, 2023 I  
will be resigning as custodian Frederick Day  
Ricky Day Frederick Day

- D. Resignation, Misty Ayers (Cook)
- E. Resignation, Jay Hickam (Cook)

## **Staff Reports (Appendix A)**

- A. Jason Raether, Activities Director – *Appendix A, Section I (pg. 3)*
- B. Connor Schulte, Dean of Students – *Appendix A, Section II (pg. 5)*
- C. Michael Wilson, K1-12 Principal – *Appendix A, Section III (pg. 8)*
- D. Levi Collins, Superintendent – *Appendix A, Section IV (pg. 9)*
- E. Karsen Floerchinger, Business Manager – *Appendix A, Section V (pg. 10)*

## **Board Report (Appendix B)**

- A. Golden Gavel Award – *Appendix B, Section I (pg. 14)*
  - a. MTSBA offers a certification program for trustees. A board member can become certified in any fiscal year by participating in a compensation of MTSBA approved trainings of at least 12 hours in a fiscal year, starting July 1 through June 30. In addition to individual certification, a full board can become certified, thereby qualifying for MTSBA's Golden Gavel Award, when all trustees of the current Board earn certification in the same fiscal year. Cascade Board of Trustees has been the recipient of the Golden Gavel Award for many consecutive years. Congratulations for your achievement in the 2022-2023 School Year.
- B. Board Evaluation – *Appendix B, Section II (pg. 16)*
- C. Board Training Hours – *Appendix B, Section III (pg. 20)*

## New Business (A) (Appendix C)

### A. Consideration of Recommendation for Student Attendance Agreement Denial

**Category:** Student Enrollment

**Presented by:** Levi Collins

**Attachments:** Attendance Agreement – *Appendix C, Section I (pg. 22)*

**Facts to Consider:** *Possible executive session.*

Per policy 3141, “1. Except as required by § 20-5-321, MCA, the District will admit nonresident students at its discretion. 2. The Superintendent will recommend to the Board any nonresident student admission in accordance with this policy, with the Board making the final decision on admission. 3. The District will examine a student’s records from this district and other school districts before any Board approval for admission. Review of the records and decisions regarding admission cannot be inconsistent with district policies regarding nondiscrimination. 4. Every nonresident student who attends District schools must reapply for admission for the succeeding school year by June 15. Admission in one school year does not infer or guarantee admission in subsequent years.”

**Superintendent Recommendation:** Deny the student attendance agreement for SY2023-2024 as listed.

### B. Consideration of Recommendation for Food Service Supervisor, Armando Romero

**Category:** Personnel

**Presented by:** Levi Collins

**Facts to Consider:** Three internal applications were received for the position of Food Service Supervisor and two applicants were interviewed, due to a withdrawal of the third. Mr. Romero was selected as the recommendation for the position. He has been working in the kitchen since last school year and has 33 years of experience in food related business.

**Superintendent Recommendation:** Hire Armando Romero as Food Service Supervisor for SY2023-2024.

**Sample Motion:** I move to approve the recommendation to hire Armando Romero as Food Service Supervisor for SY2023-2024.

### C. Consideration of Recommendation for Long-Term Substitute Teacher, Mary Corder

**Category:** Personnel

**Presented by:** Levi Collins

**Attachments:** Long-Term Substitute Contract, Contract Calculation – *Appendix C, Section II (pg. 23)*

**Facts to Consider:** Mrs. Corder has agreed to fill the vacancy of the 5<sup>th</sup> grade teacher until we are able to fill the position permanently. Per policy 5314, “A substitute teacher may be employed to carry on a teacher’s duties not to exceed 35 consecutive teaching days. If the absence of the regular, licensed, or authorized teacher continues for more than 35 consecutive teaching days, the board of trustees shall place a licensed teacher under contract or seek an emergency authorization of employment.”

As done in past practice, the administration has calculated a daily rate of pay for Mrs. Corder based on the Certified Pay Matrix.

**Superintendent Recommendation:** Hire Mary Corder as Long-Term Substitute Teacher for SY2023-2024.

**Sample Motion:** I move to approve the recommendation to hire Mary Corder as Long-Ter Substitute Teacher for SY2023-2024.

### D. Consideration of Recommendation for Paraprofessional, Heidi Deshayes

**Category:** Personnel

**Presented by:** Levi Collins

**Superintendent Recommendation:** Hire Heidi Deshayes as paraprofessional for SY2023-2024.

**Sample Motion:** I move to approve the recommendation to hire Heidi Deshayes as paraprofessional for SY2023-2024.

### E. Consideration of Recommendation for Bus Driver, Michelle Erickson

**Category:** Personnel

**Presented by:** Levi Collins

**Superintendent Recommendation:** Hire Michelle Erickson as bus driver for SY2023-2024.

**Sample Motion:** I move to approve the recommendation to hire Michelle Erickson as bus driver for SY2023-224.

### F. Consideration of Recommendation for Winter Coaches

**Category:** Personnel

**Presented by:** Jason Raether

**Facts to Consider:**

Mona Cooper – HS Wrestling Assistant

Jason Coates – HS Wrestling 2<sup>nd</sup> Assistant

Raven Hensley – HS Wrestling Assistant Volunteer

Robert Laakso – HS Wrestling Assistant Volunteer

Nick Ethridge – JH Boys Basketball Head (addendum)



Mike Moore – JH Boys Basketball Assistant Volunteer

**Superintendent Recommendation:** Hire the winter coaches, as listed, for SY2023-2024

**Sample Motion:** I move to approve the recommendation to hire the winter coaches, as listed, for SY2023-2024.

**G. Consideration of Resolution for Stockmens Bank Signature Updates**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Attachments:** Resolution Letter – *Appendix C, Section III (pg. 25)*

**Facts to Consider:** The Board needs to update the Stockmens Bank accounts by changing the Food Service Supervisor.

**Superintendent Recommendation:** Approve the signature updates for the Stockmens Bank accounts.

**Sample Motion:** I move to approve the signature updates for the Stockmens Bank accounts.

**H. Consideration of FY2023 TFS Amendments**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Attachments:** OPI Correspondence, Data Error Correction Request – *Appendix C, Section III (pg. 26)*

**Facts to Consider:** New coding enforcements from OPI that resulted from the 2023 Legislative Session require school districts to code the Indian Education for All entitlement payment to a distinct program code. If the full amount of the IEFA entitlement is not coded to the program code, the District’s budget will be reduced by the remaining amount in the following years budgets. The District received \$4,772.40 in the EL and \$2,141.76 in HS for FY2023. The funds are being recoded to the JH & HS history teachers and K1-12 Principal (Curriculum Director)’s salaries.

**Superintendent Recommendation:** Approve the FY2023 TFS Amendments.

**Sample Motion:** I move to approve the FY2023 TFS Amendments.

**I. Consideration of Football Scoreboard Quotes**

**Category:** Facilities/Athletics

**Presented by:** Jason Raether/Levi Collins

**Attachments:** Scoreboard Quote – *Appendix C, Section IV (pg. 37)*

**Facts to Consider:** At the October meeting, the Board approved the purchase of a new scoreboard for the football field. Provided are options for the board to consider.

**Sample Motion:** I move to approve the purchase of \_\_\_ scoreboard.

**J. Consent Agenda (Appendix D)**

A. Minutes of Regular Board Meeting, October 17, 2023 – *Appendix D, Section I (pg. 61)*

B. Business Claims – *Appendix D, Section II (pg. 66)*

C. Student Activity Account – *Appendix D, Section III (pg. 78)*

D. Sub List – *Appendix D, Section V (pg. 79)*

**Superintendent Quarterly Evaluation (I)**

Possible executive session.

**Board Meeting Evaluation (I)**

A. Complete evaluation and turn into Mr. Collins

**Announcements (I)**

A. Regular School Board Meeting, December 19, 2023

B. Upcoming Trainings

a. School Safety, Security, and Innovations Symposium – December 5-6<sup>th</sup> (Virtual/On-Demand/In-Person)

b. Accommodating Individuals with Disabilities – January 9, 16, 23<sup>rd</sup> (Virtual/on-Demand) - \$150/person

c. Collective Bargaining Training – TBD

d. Strategic Governance Leadership Conference – TBD

**Adjournment (A)**