



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



Cascade School's Mission:

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- *Engaging curriculum with rigor and relevance*
- *High-quality instruction*
- *21st Century technology*
- *Personal and academic pride*

Cascade Schools will strive to:

- *Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.*
- *Customize and individualize our educational program to meet every student's strengths and needs.*
- *Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.*
- *Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.*
- *Connect our curriculum and assessment data to the common core standards.*



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

- | | | | | | | | |
|---|--|--|--|---|--|---|--|
| 1. | 2. | 3. | 4. | 5. | 6. | 7. | 8. |
| Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision. | Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. | Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement. | Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals. | Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement. | Align and sustain resources, such a professional development, to meet district goals. | Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust. | Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts. |



CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
October 17, 2023 at 6:00 p.m.

Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

- A. Resignation, Tim Lange (Activities Director)
- B. Resignation, Michelle Fuller (Paraprofessional)
- C. Letter of Resignation, Alezandria Guariglia (Paraprofessional)

Staff Reports (I)

- A. Michael Wilson, K1-12 Principal
- B. Levi Collins, Superintendent
- C. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Facilities Committee Report
- B. Board Training Hours

New Business (A)

- A. Consideration of Memorandum of Understanding, Interim AD
- B. Consideration of Recommendation for Activities Director, Jason Raether
- C. Consideration of SY2023-2024 Activities Director Contract
- D. Consideration of Recommendation for Assistant Activities Director, Lawni Raether
- E. Consideration of SY2023-2024 Assistant Activities Director Contract
- F. Consideration of Resolution for Stockmens Bank Signature Updates
- G. Consideration of Recommendation for Winter Coaches
- H. Consideration of Recommendation for MTSS Advisor, Amanda Brown
- I. Consideration of Recommendation for Paraprofessional, Fred Miller

- J. Consideration of Recommendation for Bus Driver, Fred Miller
- K. Consideration of Recommendation for Part-Time Custodian, Mert Antonich
- L. Consideration of Recommendation for Football Scoreboard Purchase
- M. Consideration of Recommendation for Policy Updates, 2nd Reading
- N. Consent Agenda
 - a. Minutes of Regular Board Meeting, September 19, 2023
 - b. Business Claims
 - c. Student Activity Account
 - d. Student Attendance Agreements
 - e. Sub List

Superintendent Quarterly Evaluation (I)

Possible executive session.

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – November 21, 2023
- B. Upcoming Events

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Informational

- A. Resignation, Tim Lange (Activities Director)
- B. Resignation, Michelle Fuller (Paraprofessional)
- C. Letter of Resignation, Alezandria Guariglia (Paraprofessional)

Dear Michael Wilson,

Please except this letter as my formal resignation as Paraprofessional at Cascade Public Schools. My last day in this position will be October 6, 2023.

I would like to express my deep appreciation for having this position and all of the wonderful staff members that I have met. I have learned so many useful tools to help me in furthering my knowledge to be a future educator. This first-hand experience has not only given me more respect for my coworkers, but shown me even more how much I wish to pursue this as my career.

Please don't hesitate to reach out about anything I can do to make this transition smoother over the next two weeks.

Thank you,

Alezandria Guariglia

Staff Reports (Appendix A)

- A. Michael Wilson, Elementary Principal – *Appendix A, Section I (pg. 3)*
- B. Levi Collins, Superintendent – *Appendix A, Section II (pg. 4)*
- C. Karsen Floerchinger, Business Manager – *Appendix A, Section IV (pg. 5)*

Board Report (Appendix B)

- A. Facilities Committee Report – *Appendix B, Section I (pg. 11)*
- B. Board Training Hours – *Appendix B, Section II (pg. 12)*

New Business (A) (Appendix C)

A. Consideration of Memorandum of Understanding, Interim AD

Category: Personnel/Policy

Presented by: Levi Collins

Attachments: MOU – *Appendix C, Section I (pg. 14)*

Facts to Consider: Upon the AD's resignation, Mrs. Mazaira has been filling in as interim AD. The administration and Union would like to compensate Mrs. Mazaira for her time. The MOU outlines a stipend of \$1,500.

Superintendent Recommendation: Approve the Memorandum of Understanding, as written.

Sample Motion: I move to approve the Memorandum of Understanding, as written.

B. Consideration of Recommendation for Activities Director, Jason Raether

Category: Personnel

Presented by: Levi Collins

Facts to Consider: The AD position was open for applications for two weeks. The district received two applications, one of whom withdrew before interviews. An interview for Mr. Raether was held on Thursday, October 12th. The interview committee confidently recommends Mr. Raether for the position of AD.

Superintendent Recommendation: Hire Jason Raether as Activities Director for SY2023-2024.

Sample Motion: I move to approve the recommendation to hire Jason Raether as Activities Director for SY2023-2024.

C. Consideration of SY2023-2024 Activities Director Contract

Category: Personnel/Policy

Presented by: Levi Collins

Attachments: Activities Director Contract – *Appendix C, Section II (pg. 15)*

Facts to Consider: Currently, the Activities Director stipend is set at \$10,000/year, as listed in the Coaches Handbook. In past positions, the AD has also been employed as a teacher in the District, where they worked a modified schedule, giving them 3 periods during their regular day to conduct AD business. Because of this, a portion of their contracted teaching salary was allocated to the AD duties. Since our new AD is not a teacher or contracted employee of the District, the administration proposes to increase the stipend for SY2023-2024 to adequately compensate the AD for their hours. The proposed stipend is \$24,000, which will be prorated at 9/12 for the remainder of the school year.

Superintendent Recommendation: Approve the SY2023-2024 Activities Director Contract.

Sample Motion: I move to approve the SY2023-2024 Activities Director Contract.

D. Consideration of Recommendation for Assistant Activities Director, Lawni Raether

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Under the special circumstances involving the turnover of the Activities Director, the administration proposes to hire Mrs. Raether as an Assistant Activities Director, to help with the learning curve and work load required of the AD taking on duties in the middle of the school year. The position can be reevaluated at the end of the school year.

Superintendent Recommendation: Hire Lawni Raether as Assistant Activities Director for SY2023-2024.

Sample Motion: I move to approve the recommendation to hire Lawni Raether as Assistant Activities Director for SY2023-2024.

E. Consideration of SY2023-2024 Assistant Activities Director Contract

Category: Personnel/Policy

Presented by: Levi Collins

Attachments: Assistant Activities Director Contract – *Appendix C, Section III (pg. 17)*

Facts to Consider: The proposed contract amount of the Assistant Activities Director is an annual stipend of \$6,000.

Superintendent Recommendation: Approve the SY2023-2024 Assistant Activities Director Contract.

Sample Motion: I move to approve the SY2023-2024 Assistant Activities Director Contract.

F. Consideration of Resolution for Stockmens Bank Signature Updates

Category: Finance

Presented by: Karsen Floerchinger

Attachments: Resolution Letter – *Appendix C, Section IV (pg. 19)*

Facts to Consider: The Board needs to update the Stockmens Bank accounts by changing the Activities Director. updates for the Stockmens Bank accounts.

Sample Motion: I move to approve the signature updates for the Stockmens Bank accounts.

G. Consideration of Recommendation for Winter Coaches

Category: Personnel

Presented by: Levi Collins

Facts to Consider:

Levi Jacobs – JH Girls Basketball Assistant

Angie Hastings – JH Girls Basketball Assistant Volunteer

Nick Ethridge – JH Boys Basketball Assistant

Superintendent Recommendation: Hire the winter coaches, as listed, for SY2023-2024

Sample Motion: I move to approve the recommendation to hire the winter coaches, as listed, for SY2023-2024.

H. Consideration of Recommendation for MTSS Advisor, Amanda Brown

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Ms. Brown was hired as the MTSS Advisor for SY2022-2023. The District received the MTSS grant again for SY2023-2024, and would like to recommend Ms. Brown to be the advisor again.

Superintendent Recommendation: Hire Amanda Brown as the MTSS Advisor for SY2023-2024.

Sample Motion: I move to approve the recommendation to hire Amanda Brown as the MTSS Advisor for SY2023-2024.

I. Consideration of Recommendation for Paraprofessional, Fred Miller

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Mr. Miller has been working as a sub and has agreed to take a full-time position as a paraprofessional to fill the recent vacancy.

Superintendent Recommendation: Hire Fred Miller as paraprofessional for SY2023-2024.

Sample Motion: I move to approve the recommendation to hire Fred Miller as paraprofessional for SY2023-2024.

J. Consideration of Recommendation for Bus Driver, Fred Miller

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Mr. Miller has also agreed to take on a route, as well as activity trips as a bus driver.

Superintendent Recommendation: Hire Fred Miller as bus driver for SY2023-2024.

Sample Motion: I move to approve the recommendation to hire Fred Miller as bus driver for SY2023-2024.

K. Consideration of Recommendation for Part-Time Custodian, Mert Antonich

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Ms. Antonich has worked as a substitute custodian in the District since last year. She would like to take on a more permanent role as a part-time custodian.

Superintendent Recommendation: Hire Mert Antonich as part-time custodian for SY2023-2024.

Sample Motion: I move to approve the recommendation to hire Mert Antonich as part-time custodian for SY2023-2024.

L. Consideration of Recommendation for Football Scoreboard Purchase

Category: Facilities

Presented by: Levi Collins

Attachments: Scoreboard Quote – *Appendix C, Section V (pg. 20)*

Facts to Consider: The facilities committee is recommending to purchase a new scoreboard for the football field. The current scoreboard is over 20 years old and has been experiencing breakdowns for the past two years. Scoreboards are currently months out from delivery, so it is advised to purchase now to ensure it is delivered and installed by next season.

Superintendent Recommendation: Approve the football scoreboard purchase.

Sample Motion: I move to approve the football scoreboard purchase.

M. Policy Updates – 2nd Reading

Category: Policy

Attachments: Policy 4211: District and School Name, Logo, Imagery, and Colors – *Appendix C, Section VI (pg. 23)*

Facts to Consider: The District has had requests to use various logos besides the official Cascade logo. In order to allow for those entities to use different logos, the policy committee is proposing to add language to the current policy that allows for the use of other logos, so long as the Superintendent approves of the logos before use.

Superintendent Recommendation: Approve and adopt the 2nd reading of policy 4211 revisions.

Sample Motion: I move to approve the 2nd reading of the policy 4211 revisions.

N. Consent Agenda (Appendix D)

- A. Minutes of Regular Board Meeting, September 19, 2023 – *Appendix D, Section I (pg. 25)*
- B. Business Claims – *Appendix D, Section II (pg. 29)*
- C. Student Activity Account – *Appendix D, Section III (pg. 46)*
- D. Student Attendance Agreements – *Appendix D, Section IV (pg. 47)*
- E. Sub List – *Appendix D, Section V (pg. 48)*

Superintendent Quarterly Evaluation (I)

Possible executive session.

Board Meeting Evaluation (I)

- A. Complete evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting, November 21, 2023
- B. Upcoming Trainings
 - a. MCEL – October 18-20th (Virtual/On Demand/In Person) – *all trustees are registered*
 - b. Title IX Training Series – November 7, 14, 21 (Virtual/On-Demand) - \$150/person
 - c. School Safety, Security, and Innovations Symposium – December 5-6th (Virtual/On-Demand/In-Person)

Adjournment (A)