



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



Cascade School's Mission:

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- *Engaging curriculum with rigor and relevance*
- *High-quality instruction*
- *21st Century technology*
- *Personal and academic pride*

Cascade Schools will strive to:

- *Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.*
- *Customize and individualize our educational program to meet every student's strengths and needs.*
- *Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.*
- *Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.*
- *Connect our curriculum and assessment data to the common core standards.*



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

- | | | | | | | | |
|---|--|--|--|---|---|---|--|
| 1. | 2. | 3. | 4. | 5. | 6. | 7. | 8. |
| Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision. | Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. | Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement. | Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals. | Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement. | Align and sustain resources, such as professional development, to meet district goals. | Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust. | Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts. |



CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
September 19, 2023 at 6:00 p.m.

Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

Staff Reports (I)

- A. Tim Lange, Activities Director
- B. Michael Wilson, K1-12 Principal
- C. Levi Collins, Superintendent
- D. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Policy Committee Report
- B. Board Evaluation
- C. Board Training Hours

New Business (A)

- A. Consideration of Recommendation for Kitchen Aide, Michelle Wilkes
- B. Consideration of Recommendation for Bus Aide, Michelle Wilkes
- C. Consideration of Designation of NCLRC Board Representative
- D. Consideration of Golden Triangle Cooperative Agreement SY2023-2024
- E. Consideration of Recommendation for Salary Lane Changes SY2024-2025
- F. Consideration of Request for Out-of-State Travel, Jen Ward
- G. Consideration of Recommendation for School Vehicle Purchase
- H. Consideration of Resolution to Decommission Obsolete Property
- I. Consideration of Recommendation for Policy Updates
- J. Consent Agenda
 - a. Minutes of Regular Board Meeting, August 22, 2023
 - b. Business Claims

- c. Student Activity Account
- d. Student Attendance Agreements
- e. Sub List

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – October 17, 2023
- B. Upcoming Events

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Informational

Staff Reports

- A. Tim Lange, Activities Director – *Appendix A, Section I (pg. 3)*
- B. Michael Wilson, Elementary Principal – *Appendix A, Section II (pg. 4)*
- C. Levi Collins, Superintendent – *Appendix A, Section II (pg. 4)*
- D. Karsen Floerchinger, Business Manager – *Appendix A, Section IV (pg. 5)*

Board Report (Appendix B)

- A. Policy Committee Report – *Appendix B, Section I (pg. 8)*
- B. Board Training Hours – *Appendix B, Section II (pg. 9)*

New Business (A) (Appendix A)

A. Consideration of Recommendation for Kitchen Aide, Michelle Wilkes

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Ms. Wilkes has agreed to fill vacancies in both the kitchen as a cook and as a bus aide for our larger routes.

Superintendent Recommendation: Hire Michelle Wilkes as kitchen aide, SY2023-2024.

Sample Motion: I move to approve the recommendation to hire Michelle Wilkes as kitchen aide, SY2023-2024.

B. Consideration of Recommendation for Bus Aide, Michelle Wilkes

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Ms. Wilkes has agreed to fill vacancies in both the kitchen as a cook and as a bus aide for our larger routes.

Superintendent Recommendation: Hire Michelle Wilkes as bus aide, SY2023-2024.

Sample Motion: I move to approve the recommendation to hire Michelle Wilkes as bus aide, SY2023-2024.

C. Consideration of Designation of NCLRC Board Representative

Category: Policy

Presented by: Levi Collins

Attachments: NCLRC Board Rep Form– *Appendix C, Section I (pg. 11)*

Facts to Consider: Each year, the Board must appoint one representative to serve on the Northcentral Learning Resource Center Advisory Board (NCLRC). The NCLRC is the Special Education Co-op that the district is a member of. Historically, the Board has always appointed the Superintendent as the representative.

Superintendent Recommendation: Appoint Levi Collins as the NCLRC Advisory Board representative.

Sample Motion: I move to appoint Levi Collins as the NCLRC Advisory Board representative.

D. Consideration of Golden Triangle Cooperative Agreement SY2023-2024

Category: Curriculum

Presented by: Levi Collins

Attachments: Agreement – *Appendix C, Section II (pg. 12)*

Facts to Consider: Golden Triangle is our co-op for curriculum and professional development. Teachers utilize to co-op locally for professional development. The total dues will be \$5,345 for SY2024.

Superintendent Recommendation: Approve the Golden Triangle Cooperative Agreement for SY2023-2024.

Sample Motion: I move to approve the Golden Triangle Cooperative Agreement for SY2023-2024.

E. Consideration of Recommendation for Salary Lane Changes, SY2024-2025

Category: Personnel

Presented by: Levi Collins

Attachments: Teacher Request for Approval of Credits for Salary Advancement – Kourtney Holten & Lynn Formell – *Appendix C, Section III (pg. 13)*

Superintendent Recommendation: Approve the requests for salary lane change for Kourtney Holten & Lynn Formell for SY2024-2025.

Sample Motion: I move to approve the requests for salary lane change for Kourtney Holten & Lynn Formell for SY2024-2025.

F. Consideration of Request for Out-of-State Travel, Jen Ward

Category: Policy

Presented by: Levi Collins

Facts to Consider: Jen Ward is requesting to attend the NAAE/ACTE Conference in Phoenix, AZ November 28-December 2nd. Dues and travel fees for the conference are funded through the Carl Perkins grant. Per the CBA, all out-of-state travel must be approved by the Board of Trustees.

Superintendent Recommendation: Approve the request for out-of-state travel for Jen Ward.

Sample Motion: I move to approve the request for out-of-state travel for Jen Ward.

G. Consideration of Recommendation for District Vehicle Purchase

Category: Transportation/Finance

Attachments: 2021 GMC Sierra 3500 HD SLE Spec Sheet – *Appendix C, Section IV (pg. 16)*

Facts to Consider: The District currently owns and operates a 2003 ¾ ton Chevy Truck for transportation and maintenance related tasks, such as snow removal, hauling & towing. The truck is at the end of its life and is in need of a new transmission. The

administration is proposing to purchase a replacement vehicle – 2001 GMC Sierra 3500 HD SLE with 31,666 miles for the price of \$55,950. The purchase of this vehicle will need to be made with the Interlocal Agreement fund.

Superintendent Recommendation: Approve the purchase of the 2021 GMC Sierra 3500 HD SLE.

Sample Motion: I move to approve the purchase of the 2021 GMC Sierra 3500 HD SLE.

H. Consideration of Resolution to Decommission Obsolete Property

Category: Finance

Attachments: Resolution to Decommission Obsolete Property – *Appendix C, Section V (pg. 23)*

Facts to Consider: Per MCA 20-6-604, “Whenever the trustees of a district determine that a site, building or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property in accordance with this section and without conforming to the provisions of 20-6-603. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district.” Items to be decommissioned include greenhouse, kiln, and 2003 Chevy Truck.

Superintendent Recommendation: Approve the Resolution to Decommission Obsolete Property.

Sample Motion: I move to approve the Resolution to Decommission Obsolete Property.

I. Policy Updates – 1st Reading

Category: Policy

Attachments: Policy 4211: District and School Name, Logo, Imagery, and Colors – *Appendix C, Section VI (pg. 24)*

Facts to Consider: The District has had requests to use various logos besides the official Cascade logo. In order to allow for those entities to use different logos, the policy committee is proposing to add language to the current policy that allows for the use of other logos, so long as the Superintendent approves of the logos before use.

Superintendent Recommendation: Approve the 1st reading of policy 4211 revisions.

Sample Motion: I move to approve the 1st reading of the policy 4211 revisions.

J. Consent Agenda (Appendix D)

A. Minutes of Regular Board Meeting, August 22, 2023 – *Appendix D, Section I (pg. 26)*

B. Business Claims – *Appendix D, Section II (pg. 30)*

C. Student Activity Account – *Appendix D, Section III (pg. 50)*

D. Student Attendance Agreements – *Appendix D, Section IV (pg. 51)*

E. Sub List – *Appendix D, Section V (pg. 52)*

Board Meeting Evaluation (I)

A. Complete evaluation and turn into Mr. Collins

Announcements (I)

A. Regular School Board Meeting, October 17, 2023

B. Upcoming Trainings

a. Back to School Legal Primer – September 12, 19, 26 (Virtual/On Demand)

b. Summer Symposium – September 29th (Virtual/On Demand/In Person)

c. MCEL – October 18-20th (Virtual/On Demand/In Person)

Adjournment (A)