



# CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B  
HOME OF THE BADGERS



### Cascade School's Mission:

*Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.*

#### **By promoting excellence for all students through:**

- *Engaging curriculum with rigor and relevance*
- *High-quality instruction*
- *21st Century technology*
- *Personal and academic pride*

#### **Cascade Schools will strive to:**

- *Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.*
- *Customize and individualize our educational program to meet every student's strengths and needs.*
- *Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.*
- *Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.*
- *Connect our curriculum and assessment data to the common core standards.*



**Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:**

- |   |  |  |  |   |   |   |  |
|---|--|--|--|---|---|---|--|
| <b>1.</b>   | <b>2.</b>  | <b>3.</b>  | <b>4.</b>  | <b>5.</b>   | <b>6.</b>   | <b>7.</b>   | <b>8.</b>  |
| <b>Commit</b> to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision. | <b>Share</b> strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels. | <b>Accountability driven,</b> spending less time on operational issues and more time focused on policies to improve student achievement. | <b>Collaborative</b> relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals. | <b>Data savvy.</b> Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement. | <b>Align and sustain resources,</b> such as professional development, to meet district goals. | <b>Lead as a united team</b> with the superintendent, each from their respective roles, with strong collaboration and mutual trust. | <b>Take part in team development and training</b> to build shared knowledge, values and commitments for their improvement efforts. |



# CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees  
Cascade Public Schools Conference Room #123  
321 Central Avenue West, Cascade MT 59421  
**June 27, 2023 at 6:00 p.m.**

## Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

### Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

### Pledge of Allegiance

### Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

## REGULAR MONTHLY MEETING

### Informational (I)

- A. Letter of Resignation – JoAnn Vinson (cook)

### Staff Reports (I)

- A. Levi Collins, Superintendent
- B. Karsen Floerchinger, Business Manager

### Board Report (I)

- A. Negotiations Committee Report
- B. Board Hours
- C. Board Evaluation

### New Business (A)

- A. 2023 MTSBA Association Business Ballot
- B. Consideration of Recommendation for Elementary Teacher, Alexis Culp
- C. Consideration of Recommendation for Food Service Supervisor, Summer Schmidt
- D. Consideration of Recommendation for XCELL! Director, Alezandria Guariglia
- E. Consideration of Recommendation for Bus Driver, Nada Cummings
- F. Consideration of School Bus Purchase
- G. Consideration of Salary Lane Change, Lynn Formell
- H. Consideration of School Safety & Rural School Issues Stipend, Levi Collins
- I. Consideration of K1-12 Principal Contract, Michael Wilson
- J. Consideration of Business Manager/District Clerk Contract, Karsen Floerchinger
- K. Consideration of Transportation Supervisor Contract, Wiley Aker

- L. Consideration of Maintenance Supervisor Contract, Bryn Smith
- M. Consideration of Recommendation of Bus Routes, SY2023-2024
- N. Consideration of Recommendation for Early K Program, SY2023-2024
- O. Consideration of Annual MSGIA Property and Liability Insurance Renewal FY2023-2024
- P. Consideration of Annual MSGIA Workers Compensation Renewal FY2023-2024
- Q. Consideration of Annual MTSBA Membership Renewal FY2023-2024
- R. Stockmens Bank Signature Updates
- S. Resolution to Decommission Obsolete Property
- T. Resolution to Cancel Stale or Outstanding Warrants
- U. Resolution to Close Activity Account, Class of 2023
- V. Resolution to Open Activity Account, Class of 2027
- W. Resolution to Transfer to Compensated Absences Fund
- X. Resolution to Transfer to Interlocal Agreement Fund
- Y. Consent Agenda
  - a. Minutes of Regular Board Meeting, May 16, 2023
  - b. Minutes of Organizational Board Meeting, May 16, 2023
  - c. Business Claims
  - d. Student Activity Account
  - e. Sub List
  - f. Student Attendance Agreements
  - g. Individual Transportation Contracts

### **Board Meeting Evaluation (I)**

- A. Complete the evaluation and turn into Mr. Collins

### **Announcements (I)**

- A. Regular School Board Meeting – July 18, 2023
- B. Facilities Committee Meeting – July 6, 2023 @ 8:30 a.m.
- C. Policy Committee Meeting – TBD in July
- D. Upcoming Events

### **Adjournment (A)**

**7:30**

## REGULAR MONTHLY MEETING

### Informational

- A. Letter of Resignation – JoAnn Vinson

To whom it may concern,  
As of July 28<sup>th</sup>, 2023, I  
will be resigning my position  
at Cascade School. I enjoyed my  
time with the students and  
thank you for the opportunity to  
be part of it.  
Sincerely,  
JoAnne Vinson

### Staff Reports (Appendix A)

- A. Levi Collins, Superintendent – *Appendix A, Section I (pg. 3)*  
B. Karsen Floerchinger, Business Manager – *Appendix A, Section I (pg. 4)*  
a. May General Funds  
b. June All Fund Budgets – will be available at the meeting to ensure most accurate and current figures.

### Board Report (Appendix B)

- A. Negotiations Committee Report  
B. Board Training Hours – *Appendix B, Section I (pg. 6)*  
C. Board Evaluation – *Appendix B, Section II (pg. 7)*

## New Business (A) (Appendix C)

### A. 2023 MTSBA Association Business Ballot

**Category:** Board

**Presented by:** John Rumney

**Attachments:** 2023 MTSBA Ballot & Instructions – *Appendix C, Section I (pg. 14)*

**Facts to Consider:** The Annual Meeting held in a hybrid format (in-person and virtual) on June 8, 2023, is typically where the membership votes on the items that require a vote of the membership. Although we had great participation and discussion during this year's Annual Meeting, we did not meet the quorum requirements to conduct business of the Association.

The MTSBA Bylaws provide an alternative process for conducting voting on Association issues (other than at membership meetings) as follows:

*ARTICLE III, SECTION 7. VOTING BETWEEN MEETINGS OF MEMBERS. Voting at times other than at annual or special meetings shall be on ballots distributed by the Executive Director as authorized by the Board of Directors. Such ballots shall contain a full explanation of the question presented, shall indicate the number of votes to be cast by the member school district, shall instruct the manner in which the ballot is to be marked and shall be mailed to the chairperson of each member school board by the Executive Director at least thirty (30) days in advance of the deadline for returning the marked ballots. All ballots cast must be signed by the chairperson of the member school board and shall be tallied by the Executive Director. The results of the balloting shall be provided to the membership via mail and/or electronic means.*

*ARTICLE XII – CONDUCTING BUSINESS THROUGH ELECTRONIC MEANS. The Association may conduct any business via technology and/or other electronic means. Therefore, any reference in these Bylaws to written notice, mailings, signatures, distribution of information, conducting meetings or otherwise conducting any business of the Association shall be construed to specifically authorize such conduct in whole or in part through technological means. Such authority shall include but shall not be construed as being limited to video and conference calls, electronic ballots, electronic meetings, and elections.*

You can review the items discussed during the June 8, 2023, Annual Meeting by reviewing the attached document entitled "MTSBA June 2023 Ballot."

The issues that require the MTSBA membership vote at this time come as seconded motions from the MTSBA Board of Directors as follows:

- FY25 Dues Revenue Estimate. *NOTE: You are not voting on your District's FY25 Dues; rather, this is the FY25 Dues Revenue Estimate that is calculated pursuant to the member-adopted MTSBA Bylaws;*
- Changes to the MTSBA Principles & Guidelines;
- Foundational Elements of MTSBA's Organizational DNA;
- Multi-year Vision-Based Advocacy Process Resolution;
- MTSBA Board of Director's Gap Analysis Resolution for 2025 Legislature;
- Nomination of Sue Corrigan (Kalispell Municipal Director) as MTSBA President-Elect -Unanimously nominated by the MTSBA Board of Directors;
- Nomination of Krystal Zentner (MTSBA Region 9 Director and Bridger Trustee) as MTSBA Vice-President - Unanimously nominated by the MTSBA Board of Directors

The Board must review and vote on the issues in the attachments.

### B. Consideration of Recommendation for Elementary Teacher, Alexis Culp

**Category:** Personnel

**Presented by:** Levi Collins

**Facts to Consider:** Mrs. Culp is moving to the area with her family from Oregon. She has taught various grade levels and subjects over her 9 years of teaching experience and has a passion for small schools. She will be teaching the second kindergarten class for the ensuing school year.

**Superintendent Recommendation:** Hire Alexis Culp as Elementary Teacher for SY2023-2024, contingent upon background check results.

**Sample Motion:** I move to approve the recommendation to hire Alexis Culp as Elementary Teacher for SY2023-2024, contingent upon background check results.

### C. Consideration of Recommendation for Food Service Supervisor, Summer Schmidt

**Category:** Personnel

**Presented by:** Levi Collins

**Facts to Consider:** Mrs. Schmidt is moving to the area with her family from Tennessee. She is highly certified in food science and has 13 years of experience in running hospital kitchens.

**Superintendent Recommendation:** Hire Summer Schmidt as Food Service Supervisor for SY2023-2024, contingent upon background check results.

**Sample Motion:** I move to approve the recommendation to hire Summer Schmidt as Food Service Supervisor for SY2023-2024, contingent upon background check results.

**D. Consideration of Recommendation for XCELL! Director, Alezandria Guariglia**

**Category:** Personnel

**Presented by:** Levi Collins

**Facts to Consider:** Ms. Guariglia has been working as an aide in the XCELL! Program over the course of the last school year.

**Superintendent Recommendation:** Hire Alezandria Guariglia as XCELL! Director for SY2023-2024.

**Sample Motion:** I move to approve the recommendation to hire Alezandria Guariglia as XCELL! Director for SY2023-2024.

**E. Consideration of Recommendation for Bus Driver, Nada Cummings**

**Category:** Personnel

**Presented by:** Levi Collins

**Facts to Consider:** Mrs. Cummings has agreed to take on a route driving the Type E bus.

**Superintendent Recommendation:** Hire Nada Cummings as Bus Driver for SY2023-2024, pending background check results.

**Sample Motion:** I move to approve the recommendation to hire Nada Cummings as Bus Driver for SY2023-2024, pending background check results.

**F. Consideration of School Bus Purchase**

**Category:** Transportation

**Presented by:** Levi Collins

**Attachments:** Bus Quote – *Appendix C, Section II (pg. 47)*

**Facts to Consider:** With the shortage of bus drivers, the District is looking at combining bus routes. In order to do so, a larger capacity bus must be purchased to accommodate all the students on the route. The proposed bus is a 77 passenger and is quoted at \$94,900. The balance of the bus depreciation fund is currently \$532,917.

**Superintendent Recommendation:** Approve the purchase of the school bus.

**Sample Motion:** I move to approve the purchase of the school bus.

**G. Consideration of Salary Lane Change, Lynn Formell**

**Category:** Personnel

**Presented by:** Levi Collins

**Attachments:** Teacher Request for Approval of Credits for Salary Advancement: Lynn Formell; MOU from Cascade Education Association; CBA Article 9.3C – *Appendix C, Section III (pg. 48)*

**Facts to Consider:** Mrs. Formell has completed her Masters of Education, which makes her eligible for a lane change from BA+30 to BA+40, MA. Per the CBA, all salary lane changes are to be approved no later than the April board meeting. The request was not received by administration until May 15<sup>th</sup>. The Union has granted an exception to the CBA statutes, but the Board must still approve all salary lane changes. The difference in annual compensation is \$621.

**Superintendent Recommendation:** None

**Sample Motion:** I move to [approve / deny] the request for salary lane change for Lynn Formell for SY2023-2024.

**H. Consideration of School Safety & Rural School Issues Stipend, Levi Collins**

**Category:** Personnel

**Presented by:** Negotiations Committee

**Attachments:** School Safety & Rural School Issues Contract – *Appendix C, Section IV (pg. 53)*

**Facts to Consider:** Proposed stipend of \$8,100 for the purpose of School Safety & Rural School Issues for SY2023-2024.

**Negotiations Committee Recommendation:** Approve the School Safety & Rural Schools Issue Stipend for Levi Collins for SY2023-2024.

**Sample Motion:** I move to approve the School Safety & Rural Schools Issue Stipend for Levi Collins for SY2023-2024.

**I. Consideration of K1-12 Principal Contract, Michael Wilson**

**Category:** Personnel

**Presented by:** Levi Collins

**Attachments:** K1-12 Principal Contract 2023-2024 – *Appendix C, Section V (pg. 54)*

**Facts to Consider:** Proposed contract for K1-12 Principal, Michael Wilson, for SY2023-2024. Salary is set at \$65,000.

**Superintendent Recommendation:** Approve the K1-12 Principal contract for Michael Wilson for SY2023-2024.

**Sample Motion:** I move to approve the K1-12 Principal contract for Michael Wilson for SY2023-2024.

**J. Consideration of Business Manager/District Clerk Contract, Karsen Floerchinger**

**Category:** Personnel

**Presented by:** Negotiations Committee

**Attachments:** Business Manager/District Clerk Contract 2023-2024 – *Appendix C, Section VI (pg. 56)*

**Facts to Consider:** Proposed contract of Business Manager/District Clerk, Karsen Floerchinger, for SY2023-2024 with all existing terms and a salary of \$63,780.

**Negotiations Committee Recommendation:** Approve the Business Manager/District Clerk contract for Karsen Floerchinger for SY2023-2024.

**Sample Motion:** I move to approve the Business Manager/District Clerk contract for Karsen Floerchinger for SY2023-2024.

**K. Consideration of Transportation Supervisor Salary, Wiley Aker**

**Category:** Personnel

**Presented by:** Negotiations Committee

**Attachments:** Transportation Supervisor Contract – *Appendix C, Section VII (pg. 58)*

**Facts to Consider:** Proposed contract of Transportation Supervisor, Wiley Aker, for SY2023-2024 with all existing terms and compensation, with the addition of an employee only health insurance benefit, where the District agrees to pay the base amount of \$1,800 and half of the difference between the base and the actual cost of the premium per year.

**Negotiations Committee Recommendation:** Approve the contract of the Transportation Supervisor, Wiley Aker, for SY2023-2024.

**Sample Motion:** I move to approve the contract of the Transportation Supervisor, Wiley Aker, for SY2023-2024.

**L. Consideration of Maintenance Supervisor Salary, Bryan Smith**

**Category:** Personnel

**Presented by:** Negotiations Committee

**Attachments:** Maintenance Supervisor Contract – *Appendix C, Section VIII (pg. 60)*

**Facts to Consider:** Proposed contract of Maintenance Supervisor, Bryan Smith, for SY2023-2024 with all existing terms and an hourly wage of \$25.00 per hour.

**Negotiations Committee Recommendation:** Approve the contract of the Maintenance Supervisor, Bryan Smith, for SY2023-2024.

**Sample Motion:** I move to approve the contract of the Maintenance Supervisor, Bryan Smith, for SY2023-2024.

**M. Consideration of Recommendation of Bus Routes, SY2022-2023**

**Category:** Policy

**Presented by:** Levi Collins

**Attachments:** Bus Routes SY2024 – *Appendix C, Section IX (page 61)*

**Facts to Consider:** Under ARM 10.7.101, all bus routes must be approved yearly. By the fourth Monday in July, a county transportation committee must act to approve or not approve all bus routes established by Districts. Routes are subject to change before county approval.

**Superintendent Recommendation:** Approve the Bus Routes for SY2023-2024.

**Sample Motion:** I move to approve the Bus Routes for SY2023-2024.

**N. Consideration of Recommendation for Early K Program**

**Category:** Policy

**Presented by:** Levi Collins

**Facts to Consider:** As per Policy 3100, Board approval of the Early K Program is required to receive funding for the program, pursuant to the district's calculation of ANB as reported to OPI. We currently have 13 students enrolled.

**Superintendent Recommendation:** Approve the Early K Program for SY2023-2024.

**Sample Motion:** I move to approve the Early K Program for SY2023-2024.

**O. Consideration of Annual MSGIA Property and Liability Insurance Renewal FY2023-2024**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Facts to Consider:** MSGIA has been the District's insurance provider for many years. See Appendix for breakdown and details.

**Attachments:** MSGIA Property & Liability Insurance Renewal – *Appendix C, Section X (pg. 64)*

**Superintendent Recommendation:** Approve the MSGIA Property & Liability Insurance Renewal for FY2023-2024.

**Sample Motion:** I move to approve the MSGIA Property & Liability Insurance Renewal for FY2023-2024.



**P. Consideration of Annual MSGIA Workers Compensation Renewal FY2023-2024**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Facts to Consider:** MSGIA has been the District’s insurance provider for many years. See Appendix for breakdown and details. See Appendix for breakdown and details.

**Attachments:** MSGIA Worker’s Compensation Insurance Renewal – *Appendix C, Section XI (pg. 64)*

**Superintendent Recommendation:** Approve the MSGIA Workers Compensation Insurance Renewal for FY2023-2024.

**Sample Motion:** I move to approve the MSGIA Workers Compensation Insurance Renewal for FY2023-2024.

**Q. Consideration of Annual MTSBA Membership Renewal FY2023-2024**

**Category:** Finance

**Presented by:** Levi Collins

**Attachments:** MTSBA Correspondence – *Appendix C, Section XII (pg. 112)*

**Facts to Consider:** MTSBA has been the District’s legal representative for many years, providing the District with many valuable resources such as policy maintenance, strategic planning and legal representation. The costs are as follows:

Membership - \$3,774.00

Labor Relations Maintenance Services - \$1000.00

Strategy Maintenance - \$1,000.00

Policy Maintenance - \$1,716.00

**Superintendent Recommendation:** Approve the MTSBA Membership Renewal for FY2023-2024.

**Sample Motion:** I move to approve the MTSBA Membership Renewal for FY2023-2024.

**R. Stockmens Bank Signature Updates**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Attachments:** Resolution Letter – *Appendix C, Section XIII (pg. 114)*

**Facts to Consider:** The Board needs to update the Stockmens Bank accounts by adding the new Activities Director, Tim Lange and Food Service Supervisor, Summer Schmidt.

**Superintendent Recommendation:** Approve the signature updates for the Stockmens Bank accounts.

**Sample Motion:** I move to approve the signature updates for the Stockmens Bank accounts.

**S. Resolution to Decommission Obsolete Property**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Attachments:** Resolution to Decommission Obsolete Property

**Facts to Consider:** Per MCA 20-6-604, *“Whenever the trustees of a district determine that a site, building or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property in accordance with this section and without conforming to the provisions of 20-6-603. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district.”* Annual disposal of outdated and degrading equipment in need of clean up and disposal. The obsolete sale is TBD.

**Superintendent Recommendation:** Approve the Resolution to Decommission Obsolete Property.

**Sample Motion:** I move to approve the Resolution to Decommission Obsolete Property.

**RESOLUTION**

WHEREAS, the Board of Trustees of School Districts 3 & B, Cascade Public Schools, has determined that personal property of the Districts consisting of:

*Miscellaneous outdated supplies, curriculum and equipment.*

are or are about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the Districts, and

WHEREAS, the Trustees may sell or otherwise dispose of such personal property in accordance with Section 20-6-604, MCA (2017).

THEREFORE, it is hereby resolved that the Board of Trustees of Cascade Public Schools will sell or otherwise dispose of the abandoned, obsolete, undesirable or unsuitable personal property in any reasonable manner determined to be in the best interests of the Districts, and

FURTHERMORE, the effective date of this resolution shall be, June 27, 2023

Any taxpayer may appeal this resolution of the Trustees at any time prior to the effective date of this Resolution, to the District court by filing a verified petition with the clerk of such court and serving a copy of such petition upon the Districts. The petition must set out in detail the objections to the petitioner to the adoption of this Resolution or to the disposal of the property. The final determination of the matter will be by the court.

**T. Resolution to Cancel Stale or Outstanding Warrants**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Facts to Consider:** A “cancelled warrant” occurs when a district determines a warrant which was previously issued is not valid. The board must authorize cancellation of a warrant. A warrant may be canceled even if the warrant is not in possession of the district. Generally, a warrant is canceled if it was lost, is stale dated, or was issued in payment for goods which were returned to the vendor. A canceled warrant is often followed by a replacement warrant. A board of trustees may cancel a warrant which has been issued for at least one year, however the district’s liability for payment of a contractual obligation does not terminate until the time specified in law (20-9-223, MCA). The contractual obligation generally continues for 8 years if based on an instrument in writing. See 27-2-201, MCA. A “replacement warrant” is usually issued to replace an original warrant lost by the payee. The first warrant is usually canceled by the board and a replacement warrant issued.

Claims:

11935 - \$29.97 – 10/08/2021

12165 - \$270.00 – 04/08/2022

12175 - \$26.00 – 04/08/2022

Payroll:

11498 - \$49.00 – 03/02/2022

11528 - \$49.00 – 04/04/2022

Student Accounts:

11399 - \$25.00 – 11/01/2021

11406 - \$25.00 – 11/01/2021

11429 - \$81.00 – 12/01/2021

11527 - \$50.00 – 02/17/2022

Voided (duplicate or misprints):

Claims: 12580, 12709, 12710, 12711, 12712, 12713, 12714, 12715, 12716, 12717, 12718, 12719, 12720, 12721, 12722, 12742

Student Accounts: 11570, 11637, 11700, 11701, 11702, 11720, 11757, 11768, 11769, 11775, 11776, 11777, 11778, 11779, 11827, 11853, 11854, 11855, 11871

**Superintendent Recommendation:** Cancel the stale dated warrants as listed.

**Sample Motion:** I move to approve the recommendation to cancel the stale dated warrants as listed.

**U. Resolution to Close Activity Account, Class of 2023**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Facts to Consider:** The graduating class fund is closed at the end of each year. If there are remaining monies, the graduating class designates how the monies are spent or where the monies are to be transferred. The remaining balance is \$289.51, of which the Class of 2023 donated to the BPA fund.

**Superintendent Recommendation:** Close the Class of 2023 activity account.

**Sample Motion:** I move to approve the recommendation to close the Class of 2023 activity account.

**V. Resolution to Open Activity Account, Class of 2027**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Facts to Consider:** It is required that the board approve any fund added to the activity fund.

**Superintendent Recommendation:** Open Class of 2027 activity account

**Sample Motion:** I move to approve the recommendation to open Class of 2027 activity account.

**W. Resolution to Transfer to Compensated Absences Fund**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Facts to Consider:** Authorized by Section 20-9-512 MCA, for the purpose of financing the accumulated sick leave and vacation pay that non-teaching or administrative school district employee is entitled to upon termination of employment. Funded using budgeted General Fund transfers. Funds in excess of limit must be returned to General Fund.

**Superintendent Recommendation:** Approve the resolution to transfer year end monies from the General Funds to the Compensated Absences Funds, if necessary.

**Sample Motion:** I move to approve the recommendation to transfer year end monies from the General Funds to the Compensated Absences Funds, as authorized by 20-9-512, MCA.

**X. Resolution to Transfer to Interlocal Agreement Fund**

**Category:** Finance

**Presented by:** Karsen Floerchinger

**Facts to Consider:** Per Policy 1007FE, *“Montana law (20-3-363, MCA) allows the boards of trustees of any two or more school districts to enter into a multidistrict agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts upon the terms and conditions as may be mutually agreed to by the districts. Each participating district of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the district’s general fund, budgeted funds other than the retirement fund or debt service fund, or non-budgeted funds other than the compensated absence liability fund. Transfers to the interlocal cooperative fund from each participating school district’s general fund are limited to an amount not to exceed the direct state aid in support of the respective school district’s general fund.”*

**Superintendent Recommendation:** Approve the transfer year end monies from the general funds to the interlocal agreement fund.

**Sample Motion:** I move to approve the recommendation to transfer year end monies from the general funds to the interlocal agreement fund.

**Y. Consent Agenda (Appendix D)**

- A. Minutes of Regular Board Meeting, May 16, 2023 – *Appendix D, Section I (pg. 116)*
- B. Minutes of Organizational Board Meeting, May 16, 2023 – *Appendix D, Section I (pg. 122)*
- C. Business Claims – *Appendix D, Section II (pg.124)*
- D. Student Activity Account – *Appendix D, Section III (pg. 139)*
- E. Sub List – *Appendix D, Section V (pg. 140)*
- F. Student Attendance Agreements – *Appendix D, Section VI (pg. 141)*

**Board Meeting Evaluation (I)**

- A. Complete evaluation and turn into Mr. Collins

**Announcements (I)**

- A. Regular School Board Meeting – July 18, 2023
- B. Facilities Committee Meeting – July 6, 2023 @ 8:30 a.m.
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- D. Upcoming Events

**Adjournment (A)**