



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



Cascade School's Mission:

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- *Engaging curriculum with rigor and relevance*
- *High-quality instruction*
- *21st Century technology*
- *Personal and academic pride*

Cascade Schools will strive to:

- *Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.*
- *Customize and individualize our educational program to meet every student's strengths and needs.*
- *Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.*
- *Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.*
- *Connect our curriculum and assessment data to the common core standards.*



CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
May 16, 2023 at 6:00 p.m.

Agenda

<https://zoom.us/j/95075657618?pwd=NzJPUk9iOEFuL280YXV2UmxOLzczUT09>

Meeting ID: 950 7565 7618

Passcode: 531hp6

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

- A. FY2022 Audit Report, Rudd & Co
- B. Letter of Resignation, Angela Johnson (Food Service Supervisor)
- C. Letter of Resignation, Daniel Winkowitsch (Bus Driver)
- D. Letter of Resignation, Bill Shirley (Bus Driver)
- E. Letter of Resignation, Michele Correll (Bus Driver)
- F. Letter of Resignation, Karsen Floerchinger (HS Girls Basketball Assistant Coach)

Staff Reports (I)

- A. Michelle Price, K-12 Principal
- B. Sonja Mazaira, Activities Director
- C. Levi Collins, Superintendent
- D. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Negotiations Committee Report
- B. Board Evaluation
- C. Board Training Hours

New Business (A)

- A. Consideration of Classified Staff Recommendations SY2023-2024
- B. Consideration of Administrative Staff Recommendations SY2023-2024
- C. Consideration of Recommendation for K1-12 Principal, Michael Wilson
- D. Consideration of Recommendation for K1-12 Dean of Students, Connor Schulte
- E. Consideration of Recommendation for Elementary/JH Teacher, Tim Lange
- F. Consideration of Recommendation for Activities Director, Tim Lange
- G. Consideration of Recommendation for XCELL! Summer Aide, Paige Dickinson
- H. Consideration of Recommendation for Drivers Education Instructor, Charlie Brown
- I. Consideration of Recommendation for Fall/Winter Coaches, SY2023-2024

- J. Consideration of Adoption of Collective Bargaining Agreement, SY2023-2025
- K. Consideration of Classified Salary Matrix Amendments
- L. Consideration of Drivers Education Instructor Pay Increase
- M. Consideration of Substitute Teacher Pay Increase
- N. Consideration of Home School Participation in Graduation
- O. Consideration of Schoolhouse IT Contract Renewal, SY2023-2024
- P. Consideration of Recommendation of MAP Growth, SY2023-2024
- Q. Consideration of Annual MHSA Application, Catastrophic Insurance & Concussion Insurance, SY2023-2024
- R. Consideration of Resolution to Decommission Obsolete Property
- S. Consent Agenda

District Clerk Annual Evaluation (possible executive session)

Board Meeting Evaluation (I)

Announcements (I)

REGULAR MONTHLY MEETING

Informational

- A. FY2022 Audit Report, Rudd & Co
- B. Letter of Resignation, Angela Johnson (Food Service Supervisor)

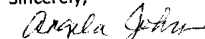
Dear Mr. Collins and School Board Members:

Please accept this letter as notice that I will be resigning from my position at Cascade Public Schools. My final day will be July 28th after I have finished the Summer Food Program.

I would like to thank you for the support and opportunities you have provided for me over the course of the last 15 years. I have enjoyed my job immensely and it has been a pleasure to serve our students and the community.

I understand that it may be difficult to find a replacement prior to our next school year, so I am willing to do anything to help with the transition in finding and training my replacement. I would also like to offer to be an administrator for the Food Service Department and continue to run the administrative side of the department. I'm more than happy to discuss any details or questions you may have.

Sincerely,


Angela Johnson
Food Service Director
Cascade Public Schools

- C. Letter of Resignation, Daniel Winkowitsch (Bus Driver)

To whom it may concern, and the Cascade School Board:

I'd like to say it was my great pleasure serving the community of Cascade School District by driving school bus and occasionally substitute teaching. The kids of this town are a joy to be around! Thank you for the opportunity to be a part of such a great educational program that is the Cascade School District.

I will be resigning my position driving bus and subbing effectively by end of this month. My family and I will be moving to a different city, so I will no longer be available for service.

Sincerely,

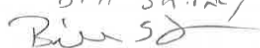
Daniel Winkowitsch
—
Daniel Winkowitsch
12 Old Ulm Cascade Rd., Cascade, MT 59421
Cell: 714-907-5312

- D. Letter of Resignation, Bill Shirley (Bus Driver)

5/10/23

My last day of route driving for Cascade School District will be June 30, 2023. I will continue driving activities buses as possible until further notice.

I have enjoyed driving route and activities for Cascade this year — thank you for this opportunity.

Sincerely,
Bill Shirley


E. Letter of Resignation, Michele Correll (Bus Driver)

5/10/23

I Michele L. Correll resign from my position as full time bus driver for Chestnut Valley route. To become a sub driver. As of June 30

Thank You
Michele L Correll
Michele L Correll

F. Letter of Resignation, Karsen Floerchinger (HS Girls Basketball Assistant Coach)

Cascade Board of Trustees
PO Box 529
Cascade, MT 59421

May 10, 2023

To the Board, Administration & HS Girls Basketball Team,

It is with an extremely heavy heart that I submit my resignation from my position as High School Girls Basketball Assistant Coach. It was always my dream to coach basketball, and over the past seven years, I have truly loved the opportunity to be a part of the coaching staff at Cascade Schools, and especially a part of the girls' basketball team. It has been one of my greatest pleasures to coach a sport I am so passionate about, with some of the greatest coaches I know, and share my knowledge and love of the game with the girls over the years.

However, I have found myself struggling to balance my responsibilities as a coach with my professional work commitments and my personal life. As much as I would love to continue coaching, I have come to the realization that I cannot give the team the time and attention it so deserves, and for that reason, I must step down and pass on this opportunity to someone who can adequately commit to the substantial sacrifices and requirements it takes to build a great program.

I want to assure that this decision was not made lightly, but I have the upmost confidence that the team will be in good hands. While I may no longer be able to commit to the role of Assistant Coach, I would be more than happy to assist the team as a volunteer on occasion. I will be rooting on the team from the stands with great Badger pride.

Sincerely,

Karsen Floerchinger

Karsen Floerchinger



Staff Reports (Appendix A)

- A. Michelle Price, K1-12 Principal – *Appendix A, Section I (pg. 3)*
- B. Sonja Mazaira, Activities Director – *Appendix A, Section II (pg.4)*
- C. Levi Collins, Superintendent – *Appendix A, Section III (pg. 5)*
- D. Karsen Floerchinger, Business Manager – *Appendix A, Section IV (pg. 9)*

Board Report (Appendix B)

- A. Negotiations Committee Report – *Appendix B, Section I (pg. 11)*
- B. Board Evaluation
- C. Board Training Hours – *Appendix B, Section II (pg. 12)*

New Business (A) (Appendix C)

A. Consideration of Classified Staff Recommendations SY2023-2024

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Staff members with related board members will need to be pulled and voted upon separately, with the related board member abstaining from vote (Policy 1425 Abstentions from Voting).

Superintendent Recommendation: Hire the Classified Staff for SY2023-2024, as listed.

Sample Motion: I move to approve the recommendation to hire the Classified Staff for SY2023-2024, as listed.

Classified Staff 2023-2024

Smith, Bryan	Maintenance Supervisor	5
Aker, Wiley	Transportation Supervisor	2
Roso, Victor	Custodian	2
Day, Ricky	Custodian	0
Day, Rocky	Custodian	0
Olson, Kayler	Custodian	0
Aarnold, Allyssa	Paraprofessional	1
Dickinson, Paige	Paraprofessional	1
Ghekeire, Teresa	Paraprofessional	2
Fuller, Michelle	Paraprofessional	1
Ludvigson, Kandra	Paraprofessional	9
Hall-Elmore, Robbie	Bus Aide	2

Taft, Tracy	Student Office Secretary	9
Mann, Tina	Main Office Secretary	4
Hastings, Angie	Administrative Assistant	1
Ayers, Misty	General Kitchen Assistant	4
Romero, Armando	General Kitchen Assistant	1
Vinson, Joanne	General Kitchen Assistant	8
Cummings, Larry	Bus Driver	17
Freed, Philip	Bus Driver	3
Hughes, Doralyn	Bus Driver	0
Mondragon, Eric	Bus Driver	11
Guariglia, Alezandira	XCELL! Aide	1

B. Consideration of Administrative Staff Recommendations SY2023-2024

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Staff members with related board members will need to be pulled and voted upon separately, with the related board member abstaining from vote (Policy 1425 Abstentions from Voting).

Superintendent Recommendation: Hire the Administrative Staff for SY2023-2024, as listed.

Sample Motion: I move to approve the recommendation to hire the Administrative Staff for SY2023-2024, as listed.

Admin/Salaried	Title	
Floerchinger, Karsen	Business Manager/Clerk	7

C. Consideration of Recommendation for K1-12 Principal, Michael Wilson

Category: Personnel

Presented by: Levi Collins

Facts to Consider: It is an absolute honor to introduce myself as the new principal of Cascade Public Schools. My name is Michael Wilson, I'm a Great Falls native and have lived and worked in Montana for most of my professional career. My wife Brittany and I have three awesome children ranging in age from seven to two. We enjoy spending any amount of time outdoors whether it is skiing, riding bikes, or fishing on the Mo. We also love reading lots of books, building Legos, and having dance parties in the living room. I'm a proud graduate of the University of Montana where I received both my undergraduate and graduate degrees in education and educational leadership. Go Griz! Prior to taking on this leadership role, I've worked as a teacher and coach in both Missoula and Great Falls. In both school systems I've served on several different committees including leadership and curriculum development. The town of Cascade has always had a special place in my heart and growing up. My grandfather was a bus driver for the school back in the late 70's and I certainly have a great deal of fond memories spending time here. Whether I was at my grandparent's house, playing basketball against Cascade in middle school, eating at the Badger Café, or out fishing on the Missouri, I think Cascade is one of the most beautiful places in Montana. I'm looking forward to partnering with our students, staff, and the members of the community and building on the success that has already been established both at the school and in the town. I'm committed to cultivating successful relationships, collaborating, and celebrating the success of our students. Please feel free to reach out to me as you need, I'm happy to discuss how we can partner together to ensure the success of Cascade Public Schools. Go Badgers!

Superintendent Recommendation: Approve Michael Wilson as K1-12 Principal for SY2023-2024, pending clearance of background check.

Sample Motion: I move to approve Michael Wilson as K1-12 Principal for SY2023-2024, pending clearance of background check.

D. Consideration of Recommendation for K1-12 Dean of Students, Connor Schulte

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Mr. Schulte has worked in the school district for 3 years as the JH/HS Business teacher, has taught PE classes, coached football and track, and is the BPA advisor. He has been helping out in the administration office with discipline issues over the course of the school year. He is being recommended by the administration for the Dean of Students position for SY2023-2024. The position compensation will be structured as a stipend set at \$10,000 annually for SY2023-2024.

Superintendent Recommendation: Approve Connor Schulte as K1-12 Dean of Students for SY2023-2024.

Sample Motion: I move to approve Connor Schulte as K1-12 Dean of Students for SY2023-2024.

E. Consideration of Recommendation for Elementary/JH Teacher, Tim Lange

Category: Personnel

Presented by: Levi Collins

Facts to Consider: I would like to introduce myself. My name is Tim Lange and I am a native Montanan who grew up on a ranch in SE Montana. I will be the new teacher and athletic director. I went to Bozeman, Go Cats! After college, I have taught and worked with students of all grade levels for over ten years. In addition to this, I have always coached basketball, football, and officiated. My knowledge and love of sports, and the character traits it instills in the youth drive me. I have always wanted to be an AD; I feel I have the motivation, work ethic, and communication to succeed. I look forward to maintaining and fostering a supportive community for our coaches, athletes, and teams. Plus, living in the majestic town of Cascade with all of its outdoor amenities etc. is a dream come true!

Superintendent Recommendation: Approve Tim Lange as Elementary/JH Teacher for SY2023-2024, pending clearance of background check.

Sample Motion: I move to approve Tim Lange as Elementary/JH Teacher for SY2023-2024, pending clearance of background check.

F. Consideration of Recommendation for Activities Director, Tim Lange

Category: Personnel

Presented by: Levi Collins

Facts to Consider: See above.

Superintendent Recommendation: Approve Tim Lange as Activities Director for SY2023-2024.

Sample Motion: I move to approve Tim Lange as Activities Director for SY2023-2024.

G. Consideration of Recommendation for XCELL! Summer Aide, Paige Dickinson

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Ms. Dickinson has been working as a paraprofessional in the school this year, and will be returning next year as well. She would like to help out with the XCELL! Program this summer as an aide.

Superintendent Recommendation: Approve Paige Dickinson as XCELL! Summer Aide.

Sample Motion: I move to approve Paige Dickinson as XCELL! Summer Aide.

H. Consideration of Recommendation for Drivers Education Instructor, Charlie Brown

Category: Personnel

Presented by: Levi Collins

Facts to Consider: Mr. Brown has 30 years of experience teaching Drivers Education and has agreed to facilitate our program this year. Upon approval, Mr. Brown would like to start the program May 30th.

Superintendent Recommendation: Approve Charlie Brown as Drivers Education Instructor SY2022-2023, pending clearance of background check.

Sample Motion: I move to approve Charlie Brown as Drivers Education Instructor for SY2022-2023, pending clearance of background check.

I. Consideration of Recommendation for Fall/Winter Coaches

Category: Personnel

Presented by: Sonja Mazaira

Facts to Consider:

*Dean Ashley – High School Football Volunteer
Josh Munski – JH Football Assistant

Savannah Collins – JH Volleyball Head
Jeff Mortag – HS Girls Basketball Head
*Carly Patterson – HS Girls Basketball Volunteer
Karsen Floerchinger – HS Girls Basketball Volunteer
Mike Moore – HS Boys Basketball Head
Nick Ethridge – HS Boys Basketball Assistant
Travis Edmundson – JH Girls Basketball Head
Brendan Hensley – JH Wrestling Head
**background check results pending*

Superintendent Recommendation: Hire the coaches as presented for SY2023-2024, pending clearance of background checks.
Sample Motion: I move to hire the coaches as presented for SY2023-2024, pending clearance of background checks.

J. Consideration of Adoption of Collective Bargaining Agreement, SY2023-2025

Category: Policy/Negotiations

Presented by: Levi Collins/Negotiations Committee

Attachments: Collective Bargaining Agreement 2023-2025 – *Appendix C, Section I (pg. 14)*

Facts to Consider: The Negotiations Committee met with the Union twice for negotiations (April 13, 2023 & May 4, 2023). Per Policy 6110P, “The Board will approve collective bargaining agreements. The Superintendent will supervise negotiation of collective bargaining agreements.”

Superintendent/Committee Recommendation: Approve the 2023-2025 Collective Bargaining Agreement as revised.

Sample Motion: I move to approve the 2023-2025 Collective Bargaining Agreement as revised.

K. Consideration of Classified Salary Matrix Amendments

Category: Finance/Policy

Presented by: Levi Collins

Attachments: Classified Staff Salary Matrix – *Appendix C, Section II (pg.43)*

Facts to Consider: Per Policy 5140 “The Board will determine the salary and wages for classified personnel.” The matrix has been revised to reflect the proposed increase in Aide & Custodial personnel wages. Both positions were increased by \$0.50. The wages were adjusted in an attempt to recruit and retain staff for these positions, in which the District has had extended vacancies and difficulty filling. Neither position has been increased since June of 2020. All other classified positions have been increased more recently.

Superintendent Recommendation: Approve the Classified Salary Matrix Amendments as presented, effective FY2024.

Sample Motion: I move to approve the Classified Salary Matrix Amendments as presented, effective FY2024.

L. Consideration of Drivers Education Instructor Pay Increase

Category: Finance/Policy

Presented by: Levi Collins

Attachments: Extracurricular Pay Matrix – *Appendix C, Section III (pg.44)*

Facts to Consider: The matrix has been revised to reflect the proposed increase in Drivers Education pay wage. The District feels Drivers Education is an important service to provide to the students of our community, but it has proven to be a very difficult position to fill. In order to recruit and retain a Drivers Education instructor, the administration is proposing an increase in the base wage by \$5.00 (from \$30/hr to \$35/hr), which will bring our pay up to remain competitive with surrounding districts.

Superintendent Recommendation: Approve the Drivers Education Instructor pay increase, effective immediately.

Sample Motion: I move to approve the Drivers Education Instructor pay increase, effective immediately.

M. Consideration of Substitute Teacher Pay Increase

Category: Finance/Policy

Presented by: Levi Collins

Facts to Consider: The administration and Union are proposing an increase to substitute teacher pay. Currently, noncertified subs make \$85/day and certified stubs make \$95/day. In order to recruit and retain substitutes, as well as remain competitive with surrounding districts, an increase in sub pay to \$100/day for noncertified subs and \$110/day for certified subs is being proposed. Substitute teachers have not received a pay increase since June of 2019.

Superintendent Recommendation: Approve the increase in substitute teacher pay, effective FY2024.

Sample Motion: I move to approve the increase in substitute teacher pay, effective FY2024.

N. Consideration of Home School Participation in Graduation

Category: Policy

Presented by: Levi Collins

Facts to Consider: A graduating homeschool student in our District has requested to be included in the 2023 graduation ceremony.

Superintendent Recommendation: Approve the home school student's participation in graduation.

Sample Motion: I move to approve the home school student's participation in graduation.

O. Consideration of Schoolhouse IT Contract Renewal, SY2023-2024

Category: Technology

Presented by: Levi Collins

Attachments: SY2023-2024 Renewal Letter – *Appendix C, Section IV (pg. 45)*

Facts to Consider: Schoolhouse IT has been providing contracted tech services in our District since 2019. The annual renewal for SY2024 is an increase of \$1,971.40 for a total of \$51,256.40.

Superintendent Recommendation: Approve the renewal of services with Schoolhouse It for SY2023-2024.

Sample Motion: I move to approve the renewal of services with Schoolhouse It for SY2023-2024.

P. Consideration of Recommendation of MAP Growth, SY2023-2024

Category: Curriculum

Presented by: Michelle Price

Attachments: MAP Growth Fact Sheets – *Appendix C, Section V (pg. 46)*

Facts to Consider: Administration is proposing to replace the Fastbridge testing platform with MAPs. MAP Growth is the standard-bearer for measuring achievement and growth in K–12 math, reading, language usage, and science. By dynamically adjusting to each student's performance, MAP Growth creates a personalized assessment experience that accurately measures achievement—whether a student performs on, above, or below grade level. Timely, easy-to-use reports provide rich context to make instructional and operational decisions with confidence.

Superintendent Recommendation: Approve the purchase of MAP Growth.

Sample Motion: I move to Approve the purchase of MAP Growth.

Q. Consideration of Annual MHSА Application, Catastrophic Insurance & Concussion Insurance, SY2023-2024

Category: Policy/Extracurriculars

Presented by: Levi Collins

Attachments: SY2023-2024 MHSА Documents – *Appendix C, Section VI (pg. 54)*

Facts to Consider: MHSА requires an annual renewal in order to participate. The total dues for SY2023-2024 will be \$3,868, to include 6 boys sports (football, cross country, basketball, wrestling, track & golf), 6 girls sports (volleyball, cross country, basketball, wrestling, track & golf), 2 combined activities (band & choir) (\$3,500), liability catastrophe plan insurance (\$302), and concussion insurance (\$66).

Superintendent Recommendation: Approve the annual MHSА Application, Catastrophic Insurance & Concussion Insurance for SY2023-2024.

Sample Motion: I move to approve the annual MHSА Application, Catastrophic Insurance & Concussion Insurance for SY2023-2024.

R. Consideration of Resolution to Decommission Obsolete Property

Category: Finance/Policy

Presented by: Levi Collins

Attachments: Resolution to Decommission Property – *Appendix C, Section VII (pg. 59)*

Facts to Consider: Per MCA 20-6-604, "Whenever the trustees of a district determine that a site, building or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property in accordance with this section and without conforming to the provisions of 20-6-603. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become

abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district.” Items to be decommissioned include the old north & south gym scoreboards, as well as two (2) 2008 Bluebird buses.

Superintendent Recommendation: Approve the Resolution to Decommission Obsolete Property.

Sample Motion: I move to approve the Resolution to Decommission Obsolete Property.

S. Consent Agenda (Appendix D)

- A. Minutes of Regular Board Meeting, April 18, 2023 – *Appendix D, Section I (pg. 61)*
- B. Business Claims – *Appendix D, Section II (pg. 65)*
- C. Student Activity Account – *Appendix D, Section III (pg. 82)*
- D. Sub List – *Appendix D, Section IV (pg. 83)*

District Clerk Annual Evaluation (possible executive session)

Board Meeting Evaluation (I)

- A. Complete evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting, June 27, 2023
- B. Upcoming Trainings

Adjournment (A)