

# **CASCADE SCHOOL DISTRICT 3 & B**

Meeting of the Board of Trustees



## **APPENDICES**

March 21, 2023 Regular Board Meeting

# APPENDIX A

## Staff Reports

Section I – Activities Director

Section II – K-12 Principal

Section II – Superintendent

Section III – Business Manager/Clerk

## **SECTION I - ACTIVITIES DIRECTOR**

### **Activities Board Report - March Meeting**

#### **FFA**

Mrs. Ward will be giving an FFA update

#### **BPA**

The state conference in Billings was March 12 - 14.

Results:

Sayre McElroy 2nd place in Computer Modeling

Nathan Gatch, Kayleen McKamey, Jacob Marko, Harlie Jackson - 4th place in Broadcast News

Kylee Finn, Nathan Gatch, Sophia Mortag, Bridger Lewis, Jacob Marko, Sydney Gutierrez,  
Harlie Jackson - 2nd Parli Pro

The BPA national convention will be in Anaheim, April 26-30. We will be taking 8 students.

#### **Music**

Zoe Mazaira will report on the All-Northwest Wind Symphony

MIOSM, March 2, was a great success this year.

#### **Science Fair**

Regional Science Fair was on March 9th. We took 52 students.

Results:

The following junior high students placed in their categories: Tre Butcher and Jason Brooks - 1st Place Team Physical Science

Lindie Cummings and Emma Edmundson - 2nd Place Team Biological Science

Owen Mann and Mason Fowler - 2nd Place Team Physical Science

Isaac Snyder - 1st Place Individual Physical Science

Jadon Fuller - 2nd Place Individual Physical Science

Roman Molan and Isaac Edmundson - 3rd Place Team Physical Science

Cole Standley and Drake Lange - 1st Place Team Biological Science

Carston Hanson and Deyton Raether - 2nd Place Team Physical Science

Hannity Davis and Kayli Lesmeister - 3rd Place Team Physical Science

The following junior high students received a Junior Innovators Challenge Award:

Lyndon Magnuson, Harper Pieper, Isaac Snyder, Bobby Rumney, Trent Lane and Rial McGregor.

Isaac Snyder and Trent Lane also received an additional special award.

The following high school students placed:

Tyler Lane - 1<sup>st</sup> place

Hal McGregor - 2<sup>nd</sup> place

Izaak Munski - 5<sup>th</sup> place.

Tyler and Hal qualified for the International Science Fair.

The following high school students received special awards: Tyler Lane, Austin Gatch, Audrey Rumney, Sayre McElroy, Bridger Lewis and Brayden Davis.

State Science Fair - April 3-4

### **JH BB**

Our boys and girls JH basketball teams are finishing up their season. Both teams are doing well. The District tournament will be held in Power and Dutton. The girls will be in Dutton and the boys will be in Power. It will be held March 30 - April 1.

### **JH Wrestling**

We are hosting the Northern/Southern MSAA wrestling tournament on Saturday March 18.

### **Spring Sports**

High School spring sports have started.

We are looking to extend our high jump pit area by pouring a cement extension

We are also looking to pour a cement foundation for the pole vault pits

We are hoping to host a JH track meet again this year. We are looking to finalize the date.

### **Scoreboards**

We have used the scoreboards in both gyms and we have received quite a few compliments on how they look.

We will be looking into selling the old scoreboard from the north gym

We are looking to add a big screen TV in the gym to run ads and be able to display highlights and student achievements.

## **SECTION II - - PRINCIPAL**

### **K-12 Principal Staff Report**

This last month has been busy for our students and staff. We took 52 students to the regional science fair ranging from 6th to 10th grade. Our students received a total of 13 special awards, 21 gold medals, 22 silver medals, and 9 bronze medals. Thirty-seven of those students are advancing to the state science fair in Missoula on April 3rd and 4th. Two of our students have already qualified for the international science fair which will be held May 13th-19th in Dallas, Texas. We would like to thank Kendra Lane and Tami Snyder for getting our students registered and the 22 volunteers who helped make our district science fair a success.

Bryan was able to update our cameras at both the Commons doors and the Central Avenue entrance which has made our school even more secure. Before the update when Tina would buzz open the Commons doors, it would also unlock the doors at the other entrance. This has presented security issues in the past that have now been eliminated.

With the growth of our district and the increasing needs of our student population, we have been looking into supplemental materials to help teachers close the learning gaps. One of the programs we have investigated is Boardworks. Boardworks offers a streamlined approach to providing supplemental materials in core subject areas online and with printable copies. As our school is growing and our teachers are taking on more students with diverse educational experiences, I believe the Boardworks program would make planning for interventions, study groups, and small group instruction easier as well as offering differentiated instruction for our students with the greatest needs. This program would be a one time purchase with online access renewed annually at 10% of the cost. It would not be intended as a replacement curriculum, only supplemental materials.

Finally, I would like to thank all of our staff, students, parents, and emergency responders for all they did for our school last Tuesday. They helped make a very chaotic and stressful situation manageable. One of our students reported the electrical fire around 7:15 am, and the teachers in the building reacted quickly, getting students out, and calling 911. Staff stationed themselves along the street entrances and roads to turn vehicles around and notified them of the school closure. A message went out to all parents explaining the closure and plans were quickly made for the bus arrivals. Some of our FFA students became responsible for entertaining our younger students and helped prepare the Methodist church for more students. By 8:30, we were informed by the fire marshall that the fire was under control and the building would be clear for staff to access. An electrician was called and enroute to examine the area and ensure there would be no more danger of fire. By 9:00, all of our students were picked up, and we began to debrief about what we learned from the event. A follow-up message was sent to parents and staff to explain the cause of the fire and that the school could safely resume the following day. Although this is never an issue we hope to go through and it did not follow all of the parameters we had trained, it was evident that our staff was prepared. They made thoughtful decisions, stayed calm, and ensured our number one priority, that all students were safe.

## SECTION III - SUPERINTENDENT

03/21/2023

### Superintendent's Report to the Board for March

Board Members,

We are approaching the end of the 3<sup>rd</sup> quarter and getting ready for the final stretch of the school year with final exams. This is always a stressful time of the year for teachers as they try to finish their curriculum and prepare for end of exams. Give them thanks and support when you see them as they have not had a break in while and still do a great job.

Just a reminder about the need to create a negotiation committee meeting in order to address upcoming collective bargaining agreements.

A coalition of education groups has identified bills that will have an impact on funding, enrollment and other important issues. While there are multiple bills provided in the link in the link below, I will discuss a few that will have a large impact and not discuss bills that have a smaller impact.

Senate Bill 514 asks for an increase to the inflationary cap of 3% for funding. This was supported by the coalition but was tabled in committee and the coalition thinks it not likely to pass.

Both Charter School bills passed on second reading. [HB562](#) and [HB549](#). Neither is beneficial to public education but the coalition believes that at least one of these bills will pass regardless of their efforts and so they are supporting the less damaging of the two. HB 562 is the less damaging bill of the two.

The early literacy bill ([HB352](#)) and the health insurance trust ([HB332](#)) bill are both still in play in House Appropriations. They have an extended deadline for transmittal, because they are in House Appropriations. The health insurance trust bill was tabled, but it may still be acted on before the end of March.

LC 0732: Open Enrollment bill is currently regarded as a bill that will pass the senate and house as well as governor. This bill would allow for the open enrollment of students in any Montana school of their choosing.

Link for legislative bills regarding education:

<https://docs.google.com/spreadsheets/d/e/2PACX-1vQdq5K7h3hg9gvWlnW5H5jtDAXAO55Db9dSPt6d5lzJJZhvVImhAnO4WLOPvLNirA/pubhtml>

Rick Cummings and myself recently attending a day of advocacy at the capitol where we supported or not supported certain bills with legislators. Our students also had a chance to visit the capitol and they represented us very well with great reviews from legislators.

I have been in discussions with Superintendents from other school districts in our county. We have been discussing the levy the Sheriff received for increasing school security. We have also been

discussing the importance of staying unified in our request for using these resources. Several ideas have been brought forth on how to best use the funds. If you have ideas on how to use these and how you would like to see the money spent, let me know your thoughts as I am in communication with the sheriff and other superintendents to normalize the services the sheriff's department offers to the county.

Scoreboards are mounted and are functioning in both gyms. Bryan spent a lot of time installing them and had to work after normal hours or on the weekend to get it done since the gym is in near constant use during the week. Give him a thanks when you see him.

We discussed having an advertisement screen in the new gym. The scoreboard option was very expensive. I believe a new tv with a google cast will work well. The largest current available flat screen was 97 inches. It cost \$8,500. Sam's Club has an 85 inch for \$1250. That is pretty price increase for 12 more inches but I wanted to ask for opinions before a final decision was made.

After 3 principal interviews, the hiring committee has decided to re-post our k-12 principal position. We made an offer to one candidate who turned down the offer because, "the pay was not nearly what I need to live there." He was from Alaska and we honestly can't compete with their salary. After discussion, the team decided that searching for a new round of applicants was our best option for that position.

I have asked Michelle to discuss the fire incident last week with you since I was in Helena when this event happened. Even though I was in constant communication with staff on that day, they really stepped up and made great choices and we received a lot of compliments for community and news for the way the emergency was handled. I am proud of them and their response. As always, we debriefed and thought of ways to improve in the future but we handled the situation very well given the circumstances. After inquiry with the state, we will not be required to make-up the day and we will still receive full ANB for that day.

We are having issues with Chromebook insurance. The company has no inventory to replace broken Chromebooks. We are now waiting months for replacements and the only real option we have is to purchase more Chromebooks as the insurance company struggles to meet their end of the deal.

We were not able to receive the 21<sup>st</sup> century grant due to communication errors. After discussing this with Karsen and Michelle, we believe we have found a way to still provide service to students and parents as we work towards applying for the grant next year.

With Badger Pride,

Levi Collins

# SECTION IV - BUSINESS MANAGER

## PRIOR YEARS

CASCADE PUBLIC SCHOOLS

Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: February 2019, 2020, 2021, 2022

Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Feb	2022	101	General	\$101,215.46	\$ 701,908.08	\$1,430,304.03	\$1,430,304.03	\$ 728,395.95	49%
Feb	2022	201	General	\$ 67,675.68	\$ 522,696.59	\$1,017,084.98	\$1,017,084.98	\$ 494,388.39	51%
Feb	2021	101	General	\$105,658.90	\$ 708,133.39	\$1,445,690.00	\$1,445,690.00	\$ 737,556.61	49%
Feb	2021	201	General	\$ 64,112.00	\$ 474,132.25	\$1,014,350.00	\$1,014,350.00	\$ 540,214.75	47%
Feb	2020	101	General	\$113,799.22	\$ 789,886.78	\$1,415,556.00	\$1,415,556.00	\$ 625,669.22	56%
Feb	2020	201	General	\$ 80,738.90	\$ 575,900.88	\$ 989,292.00	\$ 989,292.00	\$ 413,391.12	58%
Feb	2019	101	General	\$108,491.90	\$ 660,994.07	\$1,339,509.00	\$1,339,509.00	\$ 678,514.93	49%
Feb	2019	201	General	\$ 79,454.48	\$ 532,830.75	\$1,022,939.00	\$1,022,939.00	\$ 490,108.25	52%
								<b>4 YR AVERAGE</b>	<b>51%</b>

## CURRENT YEAR

CASCADE PUBLIC SCHOOLS

Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: February 2023


Month	Year	Fund		Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Feb	2023	101	General	\$115,129.49	\$ 772,532.27	\$1,467,139.00	\$1,467,139.00	\$ 694,606.73	53%
Feb	2023	201	General	\$ 73,577.92	\$ 558,463.75	\$1,030,278.00	\$1,030,278.00	\$ 471,814.25	54%
<b>Grand Total:</b>				<b>\$188,707.41</b>	<b>\$1,330,996.02</b>	<b>\$2,497,417.00</b>	<b>\$2,497,417.00</b>	<b>\$1,166,420.98</b>	<b>54%</b>



## SCHOOL ELECTION CALENDAR 2023

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
No earlier than 145 days, or later than 40 days before	<b>Thursday, December 8 through Thursday, March 23</b>	<p><b>Trustee candidates file for election.</b> A Declaration of Intent and Oath of Candidacy must be filed with district clerk (regardless of who is running the election). <b>NO CANDIDATE MAY APPEAR ON THE BALLOT UNLESS THE CANDIDATE MEETS THIS DEADLINE.</b></p> <p><i>Candidate should be registered to vote at the time the Oath is filed.</i></p>	<a href="#">13-10-201</a>  <a href="#">20-3-305</a>
At least 70 days before	<b>Tuesday, February 21</b>	<p><b>Trustees call for an election.</b> The trustees must pass a resolution stating: 1) the date of the election; 2) the purpose of the election; 3) whether the election will be by mail or poll; 4) the voting locations and boundaries for each location, if there are multiple locations within a district (if changed from a previous school election the new locations must be specifically noted); and 5) the time the polls will open, if before noon. The trustees do NOT have to set levy amounts at this time; however, they must be set in time for the clerk to certify the ballot (not less than 30 days before the election). The resolution must be delivered to the county election administrator within 3 days of passage, but it need NOT be posted. The trustees must also appoint three election judges per precinct.</p> <ul style="list-style-type: none"> <li>• <b>Bond Elections</b> are subject to additional requirements (see <a href="#">20-9-422</a>, MCA).</li> <li>• <b>Request for a mail ballot election</b> must be sent from trustees to the election administrator. Exception: Even if no request is received, the election administrator could decide to request a mail ballot election.</li> </ul>	<a href="#">13-19-202</a>  <a href="#">13-19-203</a>  <a href="#">20-9-422</a>  <a href="#">20-20-201</a>  <a href="#">20-20-203</a>
At least 67 days before (within 3 days of passage of the election resolution)	<b>Friday, February 24</b>	<p><b>Last day to file resolutions for school election with county election administrator.</b> To assist with the provisions of late registration, include the name and best contact number for the district's election administrator with the resolution.</p>	<a href="#">20-20-201(2)(a)</a>
At least 60 days before	<b>Friday, March 3</b>	<p><b>Election administrator sends mail ballot election plan/timetable/sample instructions</b> to the Secretary of State's Office so that it is received by this deadline (e.g., fax, mail, or e-mail to SOS office (not post marked)). One plan must be submitted for each election. As soon as the plan (and any amendments are approved), forward a copy of the mail ballot plan to the county election administrator. Link to instructions: <a href="#">Mail Ballot Plan Timetable and Instructions</a></p>	<a href="#">13-19-205</a>
4 weeks preceding the close of regular registration	<b>Monday, March 6</b>	<p><b>Notice of close of regular registration.</b> The county election administrator publishes the notice of close of regular registration for school districts at least 3 times in the 4 weeks preceding the close of regular registration. Contact the county election administrator to coordinate that publication.</p>	<a href="#">13-2-301</a>
Not later than 5pm the day before ballot certification	<b>Thursday, March 30 (by 5 p.m.)</b>	<p><b>Last day trustee candidates may withdraw from the election.</b> Any candidate that has already filed for election, but wishes to withdraw their name, may do so by sending a statement of withdrawal to the election administrator.</p>	<a href="#">20-3-305(3)(a)</a>
Not later than 5pm the day before ballot certification	<b>Thursday, March 30 (by 5 p.m.)</b>	<p><b>Deadline for write-in candidate for a trustee position on a school board to file Declaration of Intent</b> (must be filed with the district clerk, regardless of who is running the election).</p>	<a href="#">20-3-305(2)(b)</a>
No later than the 30th day before	<b>Friday, March 31</b>	<p><b>Deadline to notify election judges of appointment.</b></p>	<a href="#">13-4-101</a>

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not less than 30 days before	<b>Friday, March 31</b>	<b>Election administrator certifies ballot.</b> The election administrator prepares the final ballot form, listing all candidates and propositions to be voted upon. The ballot must then be delivered to the election administrator, if other than the clerk. <i>Trustees must pass a resolution stating exact levy amounts by this date for the clerk to certify the ballot.</i> This resolution must include the durational limit, if any, on the levy.	<a href="#">20-20-401</a> <a href="#">15-10-425</a>
Not less than 30 days before	<b>Friday, March 31</b>	<b>Election by Acclamation and Cancellation of Election - Notice.</b> If the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees may cancel the election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed. <b>Send a copy to the county election administrator to aid with the provisions of late registration.</b>  <i>**A trustee election held in single-member or trustee nominating district is considered a separate trustee election for declaring the election by acclamation.</i>	<a href="#">20-3-313</a>
30 days before any election	<b>Monday, April 3</b>	<b>Close of regular voter registration.</b> Registration forms postmarked by this date and received within 3 days are accepted for regular registration. Late registration must be completed at the county election office.	<a href="#">13-2-301</a>
Not more than 30 days before	<b>Monday, April 3</b>	<b>Contact your county election administrator</b> for the absentee ballot list.	<a href="#">13-13-212</a> <a href="#">20-20-312</a>
Not more than 30 days before	<b>Monday, April 3</b>	<b>Performance Testing and Certification of Voting System.</b> The election administrator must publicly test and certify that the system is performing properly.	<a href="#">13-17-212</a>
Day after Close of Regular Registration	<b>Tuesday, April 4</b>	<b>Start of Late Registration.</b> Late voter registration starts and continues through election day. Late registration must be completed at the office of the county election administrator.	<a href="#">13-2-304</a>
Not less than 10 days, or more than 40 days before	<b>Thursday March 23 Through Saturday, April 22</b>	<b>Notice of election is posted.</b> The election notice must be published in a newspaper of general circulation in the district, if available, posted in at least three public places in the district AND posted on the district's website for the 10 days prior to the election, if the district has an active website. Notice using any other recognized media may be used to supplement the posting. The notice must include: 1) the date and voting locations for the election; 2) voting location hours; 3) each proposition to be considered by the electorate; 4) the number of trustee positions, if any, subject to election and the length of the terms for those positions; 5) where and how absentee ballots may be obtained; and 6) where and how late registrants may obtain a ballot on election day. <ul style="list-style-type: none"> <li>• If the polling place has changed from the previous school election, that change must be referred to in the notice.</li> <li>• If more than one proposition will be considered in the same district, each proposition must be set apart and identified, or placed in separate notices.</li> </ul>	<a href="#">20-20-204</a>
At least 20 days before	<b>Wednesday, April 12</b>	<b>Absentee ballots available.</b> The election administrator prepares ballots for absentee voters. Remember to enclose four things in the absentee package. <ul style="list-style-type: none"> <li>• The ballot (with stubs removed);</li> <li>• Instructions for voting and returning the ballot;</li> <li>• A secrecy envelope, free of marks that would identify the voter; and</li> <li>• A self-addressed, return envelope with affirmation printed on the back.</li> </ul>	<a href="#">13-13-214</a> <a href="#">20-20-401</a>
Not before the 20 <sup>th</sup> day nor later than the 15 <sup>th</sup> day	<b>Wednesday, April 12 through Monday, April 17</b>	<b>Mail ballots mailed.</b> If mail ballot election is used, all ballots must be mailed on the same day (the day noted in the district's mail ballot plan), except that if an inactive elector reactivates after the ballots are mailed, the elector should be provided with or mailed a ballot. If the elector reactivates after noon on the day before election day, the elector must come in on election day to receive a ballot.	<a href="#">13-19-207</a>

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Not more than 10 days or less than 2 days before	<b>Saturday, April 22 through Sunday, April 30</b>	<b>Absentee/Mail Ballot Counting Notice.</b> Districts must publish in a newspaper of general circulation in the county a notice indicating the method that will be used for counting absentee/mail ballots and the place and time that the absentee/mail ballots will be counted on election day. <i>If the district publishes their notice of election on the 10<sup>th</sup> day prior to the election, in a newspaper of general circulation in the county, this information may be included in that notice.</i>	<a href="#">13-15-105</a>
Not more than 10 days or less than 2 days before	<b>Saturday, April 22 through Sunday, April 30</b>	<b>Polling Location Accessibility Notice.</b> Districts must publish in a newspaper of general circulation in the county a statement of the location of the polling places and whether each location is accessible or inaccessible. <i>This notice may be combined with the notice above, and with the notice of election if the notice is published on the 10<sup>th</sup> day prior to the election.</i>	<a href="#">13-3-105</a> <a href="#">13-3-207</a>
Not more than 10 days or less than 2 days before	<b>Saturday, April 22 through Sunday, April 30</b>	<b>Publication of Information Concerning Voting Systems.</b> Districts shall broadcast on radio or television or publish in a newspaper of general circulation in the county a diagram showing the voting system to be used by voters and a sample ballot (newspaper only), a statement of location of where the voting system to be used is on public display, and instructions on how to vote. <i>This notice may be combined with the notices above, and with the notice of election if the notice is published on the 10<sup>th</sup> day prior to the election.</i>	<a href="#">13-17-203</a>
Day before (by Noon)	<b>Monday, May 1</b>	<b>Deadline for absentee ballot requests.</b> Voters who wish to vote absentee may request an absentee ballot in writing or in person until noon the day before the election.	<a href="#">13-13-211</a> <a href="#">13-13-214</a>
Day before	<b>Monday, May 1</b>	<b>Deliver certified copy of the lists of registered electors.</b> Before the day of election, the county election administrator shall deliver a certified copy of the lists of registered electors for each voting location to the district. The district shall deliver them to the election judges prior to the opening of a voting location.	<a href="#">20-20-313</a>
Election Day 	<b>Tuesday, May 2</b>	<b>ELECTION DAY.</b> The election administrator must prepare the polling places, printed ballots, ensure election judges are present, and conduct a fair and unbiased election.  <b>Notify election judges of the names of write-in candidates</b>	<a href="#">Title 13</a> <a href="#">20-20-105</a> <a href="#">20-20-401</a> <a href="#">20-20-411</a>
No sooner than 3pm on the 6 <sup>th</sup> day after the election	<b>Monday, May 8</b>	<b>The first date that provisional ballots may be counted.</b> Following the election, unresolved provisional ballots are sealed. These ballots may not be opened until after 3pm on the 6 <sup>th</sup> day after election. The election judges convene, and a determination is made as to whether the ballots are counted. If there are provisional ballots in a school election, the canvass may not occur until after all provisional ballots are resolved.	<a href="#">13-15-107</a>
Following receipt of the tally sheets from all polls and within 25 days after the election	<b>By Friday, May 26</b>	<b>Trustees canvass the votes, issue certificates of election, and publish results.</b> Trustees review the tally sheets compiled by the election judges to ascertain their accuracy. Recounts are ordered, if necessary. If tally is complete and accurate, trustees issue certificates of election to successful candidates. The canvassed results shall be published immediately in a newspaper that will give notice to the largest number of people in the district. <i>If the election was called by acclamation the trustees should still canvass results and issues certificates of election at this time.</i>	<a href="#">20-20-415</a> <a href="#">20-20-416</a>

Days From Election	Deadlines	Event (Special Instances Identified in Green)	MCA Citation
Within 5 days after the official canvass	<b>Monday, May 8 through Wednesday, May 31</b>	<b>Deadline for filing a petition for recount.</b> When a question submitted to a vote of the people is decided by a margin not exceeding ¼ of 1% of the total votes cast for and against the question, a petition for recount must be filed within 5 days after the official canvass.	<a href="#">13-16-201</a>
Within 5 days of receipt of notice from the election administrator	<b>Monday, May 8 through Monday, June 5</b>	<b>Deadline for convening the School Recount Board.</b> When a tie vote has been certified to the election administrator or conditions have been met for filing a recount petition, the board shall convene at its usual meeting place to perform a recount. The recount must be completed within 5 days of receipt of official canvass or recount petition.	<a href="#">13-16-204</a> <a href="#">20-20-420</a>
Within 25 days of election	<b>By Friday, May 26</b>	<b>Deadline for trustees to hold organizational meeting</b> to elect chair and appoint clerk.	<a href="#">20-3-321</a>
June 1	<b>Thursday, June 1</b>	<b>Deadline for trustees to request county election administrator to conduct school elections for next year.</b> The school district clerk/election administrator is designated the election administrator for school elections. However, the trustees of any district may request the county election administrator to become the election administrator for school elections. The request must be made by a resolution of the board of trustees. If the county accepts, then the county must perform all the duties the school clerk would have. The school district must assume all costs of the election.	<a href="#">20-20-417</a>
Within 15 days after receipt of certificate of election	<b>By Friday, June 9</b>	<b>Candidate completes and files Oath of Office</b> with the County Superintendent. <i>*Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting but must be completed within 15 days of issuance.</i> <i>**In the event of a recount, the deadline for a candidate to complete and file the oath is 15 days from receipt of the certificate of election.</i>	<a href="#">20-3-307</a> <a href="#">20-1-202</a> <a href="#">1-6-101</a>

**NOTE:**

On September 30, 2022, the MT Supreme Court ruled that the last of the four bills from the 2021 Legislative Session were unconstitutional and not to be enforced. As of now, there are no changes to late registration, issuance of a ballot to an underage elector, voter identification requirements, or prohibitions on ballot collection. As new legislation is introduced in the 2023 Legislative Session the OPI will update the election calendar to reflect any changes that may impact the May school election.

[1-1-307](#), MCA. Postponement of day appointed for an action when it falls on a holiday or Saturday. Whenever any act of a secular nature, other than a work of necessity or mercy, is appointed by law or contract to be performed upon a particular day, which day falls upon a holiday or a Saturday, such act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed.

***If the deadline, as read in statute, is phrased "not later than..." the deadline does not move to a later date but an earlier one.***

**Additional References:**

Sample forms can be found at this address: [School Finance Election Webpage](#)

Election Manual: [School Election Handbook](#)

MT Secretary of State's Office: [Secretary of State's Election Webpage](#)

# **APPENDIX B**

## **Board Report**

Section I – Facility Upgrade Project Presentation

Section II – Board Evaluation

Section III – Board Training Hours



# Level I Facility Audit Report

Prepared for:

## **Cascade Public Schools**

321 Central Ave W

Cascade, MT 59421

Prepared by:

## **Ameresco, Inc.**

7 West 6th Avenue

Suite 605, Power Block

Helena, Montana 59601

## Facility Description

Cascade Public Schools encompasses one elementary school, one middle school, one high school, a bus barn, and a football stadium. The facilities total 125,400 ft<sup>2</sup> and range in age with the original construction of the school dating back to 1956. The facilities are well maintained, and several have been renovated in the years since their original construction, yet some infrastructure improvements would help improve building comfort.

## District Utility Data Analysis

Ameresco reviewed electric, gas, and water for the district and found that energy use intensity was in an appropriate range for a school facility.

## Facility Benchmarking Assessment

<b>Building:</b> Cascade Public Schools			<b>Building Size (ft<sup>2</sup>):</b> 120,000
<b>Address:</b> 321 Central Ave W, Cascade, MT 59421			<b>Target EUI:</b> 46.4
Space Type 1	K-12 School	96%	<b>Actual EUI:</b> 44.7
Space Type 2	Other	4%	<b>Target Savings:</b>

## Utility Intensity Metrics

	Electricity units = kBtu	Natural Gas units = kBtu	Water/Sewer units = kGal	Total units = kBtu
Utility Intensity (units/ft <sup>2</sup> )	20.2	24.6	0.00	44.7
Utility Cost Intensity (\$/ft <sup>2</sup> )	\$0.65	\$0.26	\$0.23	\$1.15

## Utility Consumption

Month	Electricity		Natural Gas		Water/Sewer		Total Cost
	Energy kWh	Total Cost	Energy CCF	Total Cost	Water kGals	Water Cost	Total Cost
January	58,960	\$ 6,602	6,624	\$ 6,138.55		\$ 2,421	\$15,162
February	54,400	\$ 5,870	5,715	\$ 4,717.27		\$ 2,433	\$13,020
March	58,400	\$ 6,219	3,632	\$ 3,667.95		\$ 2,457	\$12,344
April	70,480	\$ 7,215	3,127	\$ 2,983.64		\$ 2,357	\$12,556
May	64,720	\$ 6,829	537	\$ 575.03		\$ 2,329	\$9,733
June	60,800	\$ 6,430	274	\$ 374.14		\$ 2,452	\$9,255
July	47,760	\$ 5,178	54	\$ 1,137.28		\$ 2,627	\$8,942
August	52,000	\$ 5,606	194	\$ 1,215.78		\$ 2,567	\$9,388
September	59,840	\$ 7,131	164	\$ 1,201.29		\$ 2,538	\$10,871
October	60,000	\$ 6,964	2,076	\$ 2,319.05		\$ 1,025	\$10,309
November	63,760	\$ 7,286	2,795	\$ 3,040.77		\$ 2,439	\$12,765
December	58,720	\$ 6,698	4,277	\$ 3,959.52		\$ 2,443	\$13,100
<b>Total</b>	<b>709,840</b>	<b>\$ 78,028</b>	<b>29,469</b>	<b>\$ 31,330</b>	<b>0</b>	<b>\$ 28,087</b>	<b>\$137,446</b>



## Initial Site Visit Observations and Recommendations

During our initial site visit Ameresco found the school was in good condition; however, there were a few facility improvements which would improve comfort, reliability, and efficiency. During our second site visit, Ameresco took a closer look at the various building systems in order to provide more details surrounding the recommended facility improvements including budgetary cost estimates.

- Chilled Water System Addition (\$775,000-\$975,000)  
This facility improvement provides mechanical cooling for the middle school, high school, gymnasium, and cafeteria/commons. The anticipated scope of work would include:
  - Provide and install an air-cooled chiller, chilled water pumps, and distribution piping
  - Provide and install chilled water cooling coils in existing air handlers or supply ductwork for the following units:
    - AHU-1 Middle School and High School
    - AHU-2 Gymnasium
    - AHU-3 Cafeteria/Commons
  - Provide glycol/water treatment
  
- Boiler Plant Upgrade (\$100,000-\$150,000)  
This facility improvement addresses existing deficiencies with the boiler system and will provide additional capacity during extreme cold and redundancy for enhanced reliability. The anticipated scope of work would include:
  - Remove old non-functional boilers and associated hot water piping in plant
  - Flush hot water piping and clean strainers to remove sediment
  - Refresh glycol/water treatment
  - Provide and install a third Aerco Benchmark 1.5 MBH condensing boiler with pump
  - Provide and install new magnetic air/dirt separator
  
- LED Lighting Upgrade (\$225,000-\$275,000)  
This facility improvement improves light quality with new LED lighting that is also energy efficient and long lasting when compared to existing fluorescent lighting. The anticipated scope of work would include:
  - Provide and install new LED lamps and retrofit kits for interior lighting
  - Provide and install new LED fixtures for exterior lighting
  - Existing lamps and ballasts will be properly disposed
  - Utility incentives available for lighting and Ameresco will administer rebate applications
  
- Test, Adjust, and Balance (\$15,000-\$25,000)  
This facility improvement ensures proper air and water flow rates to ensure the HVAC system is operating properly. The anticipated scope of work would include:
  - Test, adjust, and balance water flows for hot water and chilled water systems
  - Test, adjust, and balance airflows to ensure proper ventilation and comfort



## Additional Site Visit Observations and Recommendations

During our second site visit Ameresco noted some additional facility improvement opportunities and has added those recommendations and budgetary cost estimates below.

- Temperature Controls System Upgrade (\$625,000-\$775,000)  
 This facility improvement would replace antiquated temperature controls that are failing and/or no longer supported with a new direct digital controls (DDC) system with web supervisor. In addition to improving reliability, comfort, and efficiency, the controls upgrade would also provide enhanced system visibility, control, and alarming capabilities even offsite over the web or mobile device. The anticipated scope of work would include:
  - Provide and install new direct digital controls (DDC) system, including:
    - Programmable DDC controllers with web enabled supervisor and graphics
    - End devices including 2-way control valves, damper actuators, and sensors
    - Variable frequency drives for pumps to support variable speed pumping
  - Optimize controls sequences of operation, including:
    - Sequencing equipment lead/lag, rotation, and fail over
    - Optimizing heating and cooling lockout/change over for comfort and efficiency
    - Optimizing hot water pumping to improve domestic hot water production
    - Programming occupancy controls to save energy after school hours, on weekends, on holidays, and over summer break
    - Provide an event mode sequence to optimize ventilation and temperature in the gymnasium for large occupancy events
  
- Cabinet Heater Replacement (\$50,000-\$75,000)  
 This facility improvement would replace existing cabinet heaters throughout the schools, many of which have failed in recent years.

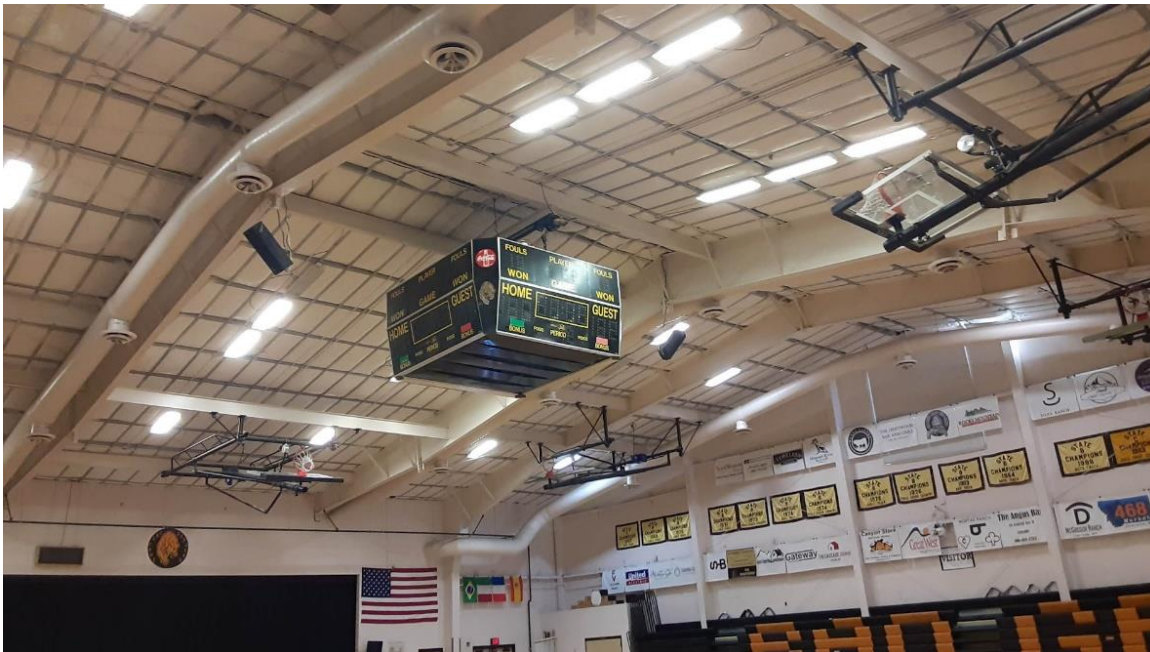
## Budgetary Cost Summary

<b>Initial Facility Improvement Recommendations: \$1,115,000 to \$1,425,000</b>		
<b>Scope</b>	<b>Budgetary Cost (Low)</b>	<b>Budgetary Cost (High)</b>
Chilled Water System Addition	\$775,000	\$975,000
Boiler Plant Upgrade	\$100,000	\$150,000
LED Lighting Upgrade	\$225,000	\$275,000
Test, Adjust, and Balance	\$15,000	\$25,000
<b>Additional Facility Improvement Recommendations: \$675,000 to \$850,000</b>		
<b>Scope</b>	<b>Budgetary Cost (Low)</b>	<b>Budgetary Cost (High)</b>
Temperature Controls System Upgrade	\$625,000	\$775,000
Cabinet Heater Replacement	\$50,000	\$75,000
<b>Total for All Facility Improvement Recommendations \$1,790,000 to \$2,275,000</b>		

## Existing VRF HVAC System in Elementary Classroom



## Gymnasium Ductwork



## Domestic Hot Water Tank



### Next Steps

The next step is determining the appropriate funding model and procurement method for your project. Elementary and Secondary School Emergency Relief (ESSER) funding can be used for indoor air quality improvements and HVAC upgrades, but the district's ESSER funding alone is not enough to pay for the proposed improvements. Given the district's energy costs are in line with other similar schools Energy Performance Contracting is likely not a great option so we suggest Design-Build procurement using levy or bond funds for the balance of the project costs.



## Why Choose Design-Build?

### Single-Source Accountability

Traditional construction delivery leaves the owner to manage separate design and construction contracts which all too often leads to an adversarial relationship between the owner, designer, and contractor(s) as misunderstandings lead to expensive change orders, schedule delays, and worst of all, unmet project goals. Design-build is fast becoming the most popular construction delivery model because the owner has just one relationship to manage plus the designer and contractor(s) work together as a team. By aligning the owner, the designer, and the contractor(s) design-build results in greater collaboration and innovation and perhaps more importantly, any unforeseen issues are solved together without excuses or shifting of blame as there is single-source accountability.

### Streamlined Project Delivery

At Ameresco, we have a proven three phase process to deliver successful projects, it includes:



#### PHASE I

#### Project Design & Development

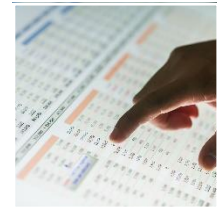
- Establish Owner's Project Requirements (OPR)
- Conduct an evaluation of existing facilities
- Develop design documents
- Solicit subcontractor cost proposals
- Set guaranteed maximum price (GMP) for the proposed project



#### PHASE II

#### Construction & Quality Assurance

- Obtain project funding, permits, and approvals
- Execute trade subcontracts and procure materials
- Establish periodic construction meetings with Owner
- Execute scope of work
- Perform QA checks, performance testing, and commission systems
- Project turn-over



#### PHASE III

#### Training & Post Construction

- Train Owner on Operations & Maintenance for new systems
- Monitor and verify project performance
- Provide post construction support to troubleshoot any issues that pop up, provide refresher training as needed, and execute any warranty repairs
- Support community awareness programs to celebrate the project

### Pricing Transparency

Ameresco believes that transparency in our pricing leads to strong relationships and successful projects. Not only do we provide a guaranteed maximum price (GMP) for your project, but we also provide insight into subcontractor costs and our overhead and profit so there is no mystery about what or how much you are paying. We also aim to provide the best value for your project by aligning our fees with the size and complexity of the work.

## Montana Code Annotated for Alternative Project Delivery Contracts

[20-9-204](#) Conflicts of interests, letting contracts, and calling for bids – exceptions (see part 3b)

[18-2-501](#) Definitions (for Alternative Project Delivery Contracts)

[18-2-502](#) Alternative Project Delivery Contract -- Authority – Criteria

[18-2-503](#) Alternative Project Delivery Contract -- Award Criteria

## Why Choose Ameresco?

### We Create Successful Projects by Living Our Mission and Embracing Our Values

Ameresco is leading the quest to change the world as the trusted sustainable construction partner creating safe, comfortable, energy efficient, and reliable building solutions delivered with passion, expertise, teamwork, and a relentless focus on client satisfaction.

### We Continue to Invest in Montana

We have been blessed with a growing list of customers and to maintain the highest level of service, Ameresco continues to invest in our Montana office. In 2021, Ameresco added several additional team members in Montana and made key investments in tools and equipment to aid productivity so we can continue to grow and serve more clients in 2022 and beyond.

### We Provide Independent Guidance

Many design-build contractors are tied to manufacturers of equipment or contracting firms, but Ameresco is independent meaning we are not incentivized to sell a particular solution or brand. Our independence allows us to research the best available technologies and partners that will offer our customers the best solution and value for your specific needs.

### Our Experienced Team + Committed Local Partners = Success

Ameresco is one of the world's largest and most experienced Design-Build and Energy Performance Contractors, we were recently recognized as a leader in our field ranking 1st in execution and 3rd in strategy amongst a group of 10 peer companies. Our experienced Montana team will develop a project to meet your school district's unique project requirements and will work with committed local subcontractor partners to deliver a successful project. From helping with project funding and utility rebates to providing a direct, single-source accountability during and after completion of construction, Ameresco is fully committed to your project's success from start to finish.

# SECTION II - BOARD MEETING EVALUATION

## Board Meeting Evaluation

5 responses

### Board Meeting

5 responses

Feb 2023

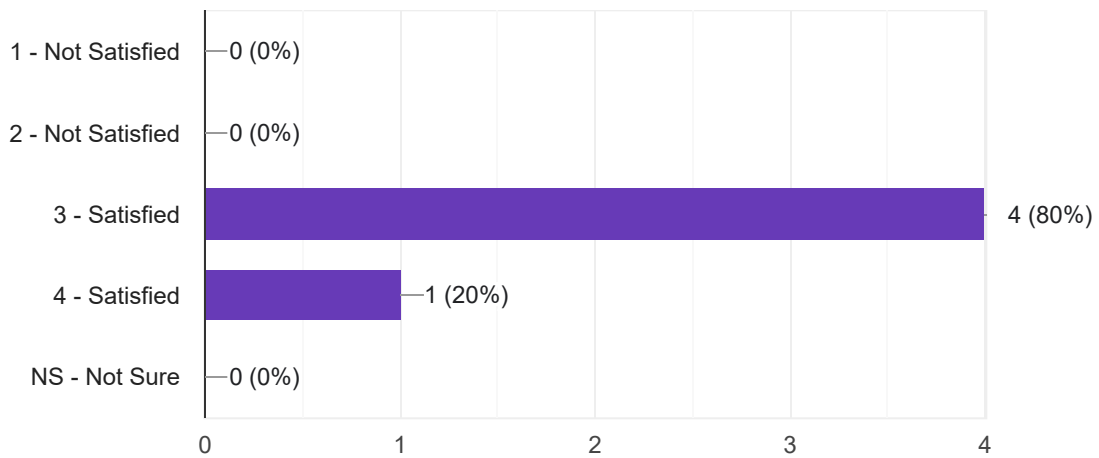
21 4 22

### Focus

We conducted the meeting with an emphasis on outward vision, rather than internal preoccupation?



5 responses



### Comment

0 responses

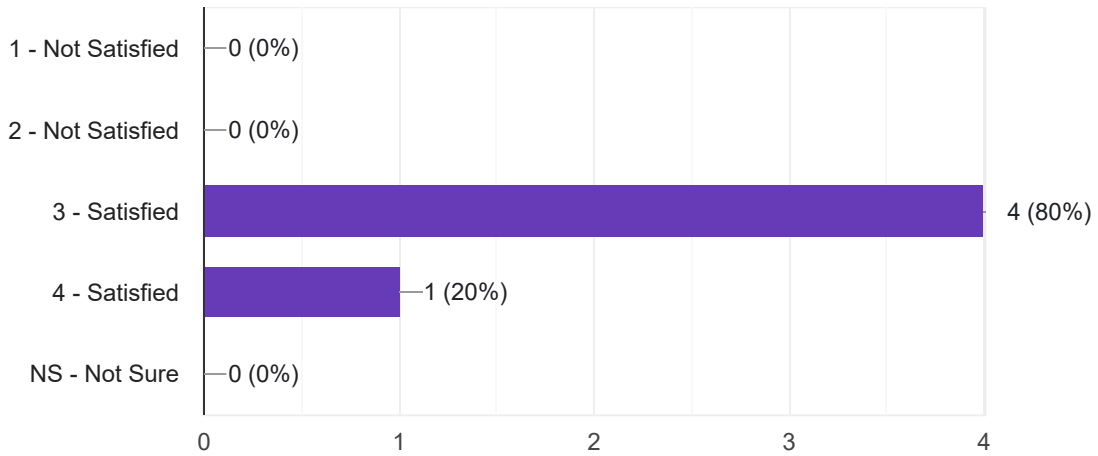
No responses yet for this question.



### We focused our thinking at a strategic level?



5 responses



### Comment

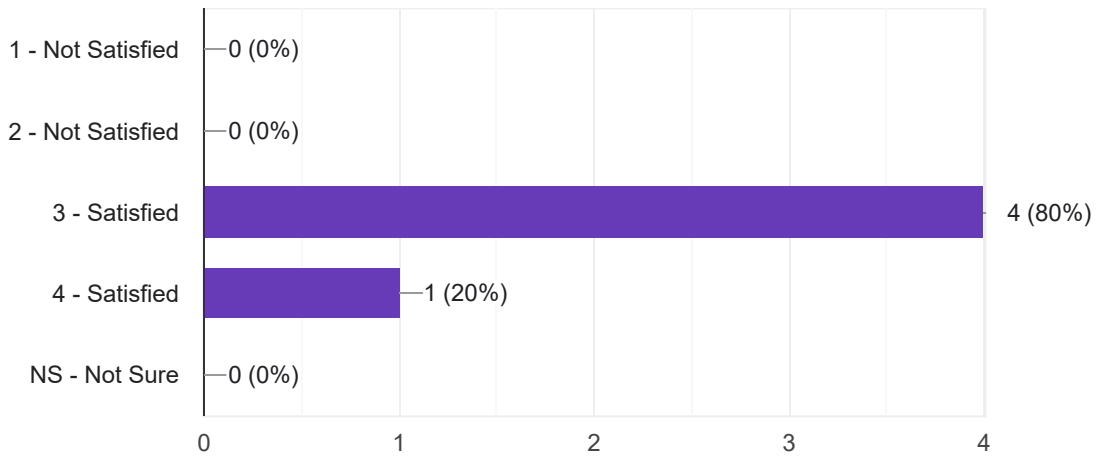
0 responses

No responses yet for this question.

### We focused on the future, rather than the past or the present?



5 responses



### Comment

0 responses

No responses yet for this question.

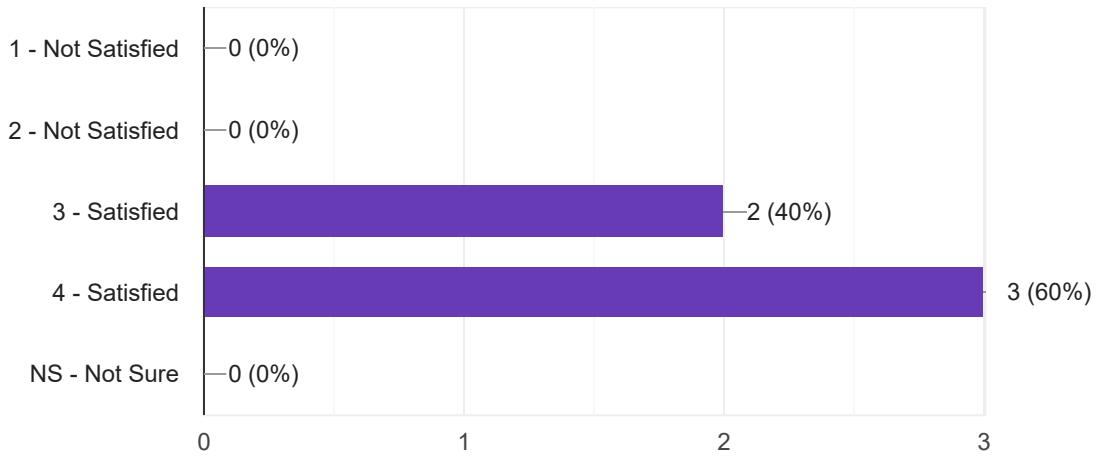
**Respect**



### We made collective rather than individual decisions?



5 responses



### Comment

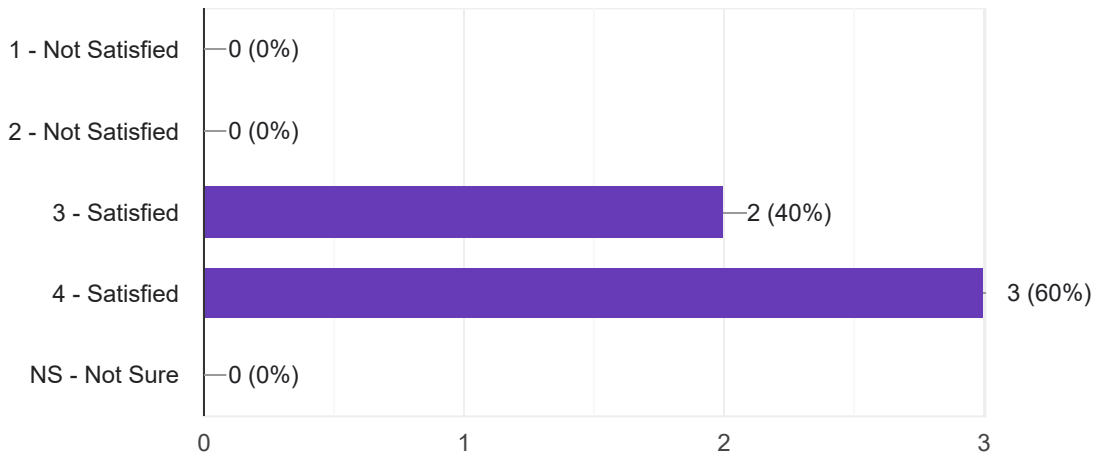
0 responses

No responses yet for this question.

### We encouraged diversity of viewpoints?



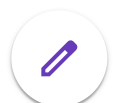
5 responses



### Comment

0 responses

No responses yet for this question.

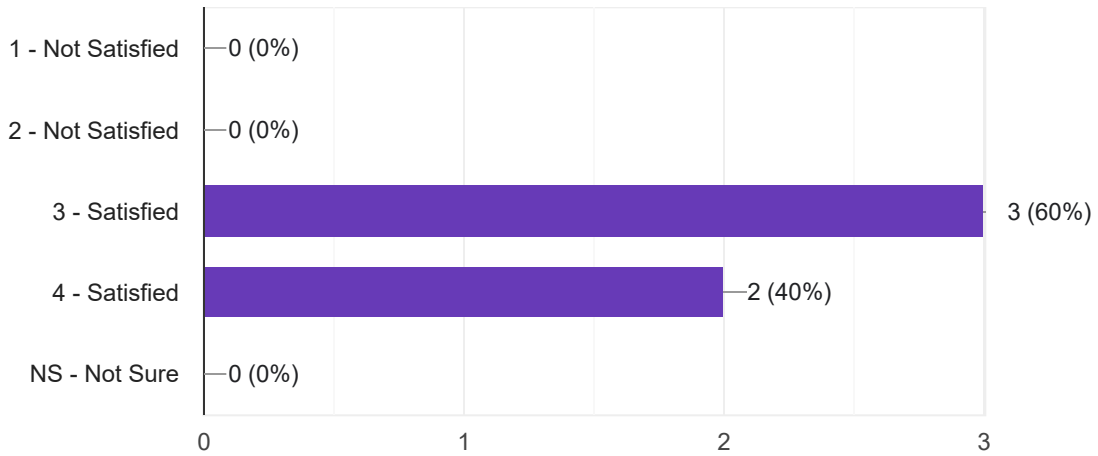




### We were sensitive to our stakeholder's needs?



5 responses



### Comment

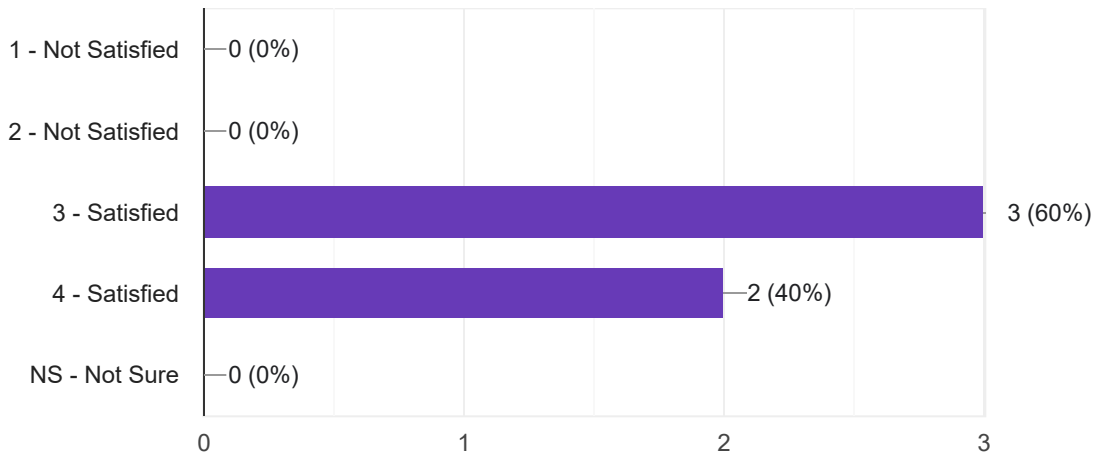
0 responses

No responses yet for this question.

### We gave adequate emphasis to the ethics of each issue?



5 responses



### Comment

0 responses

No responses yet for this question.

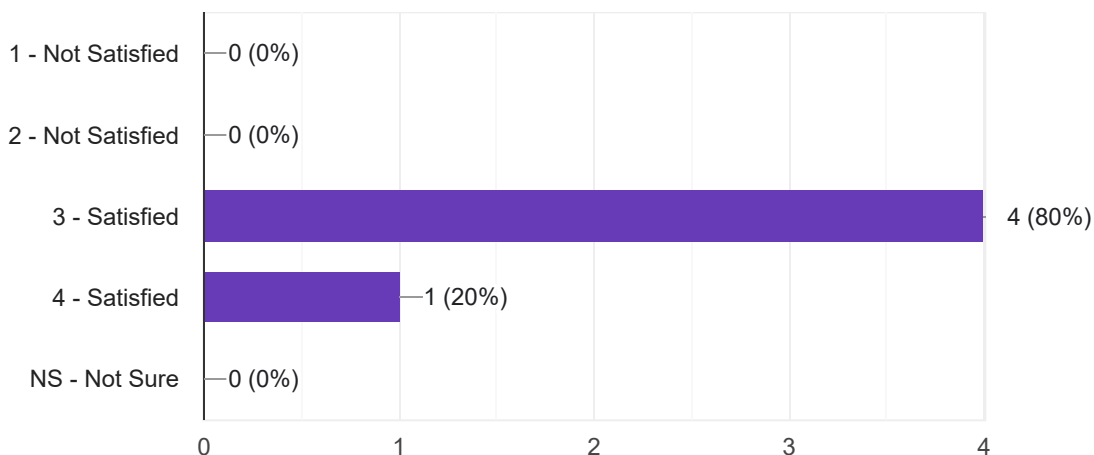
### Information



### We had the right information to make wise decisions?



5 responses



#### Comment

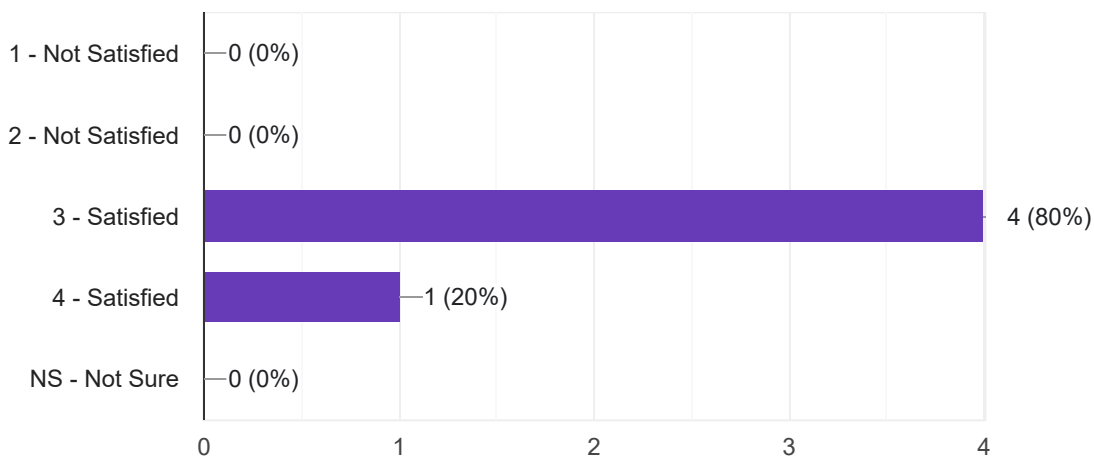
0 responses

No responses yet for this question.

### We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?



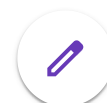
5 responses



#### Comment

0 responses

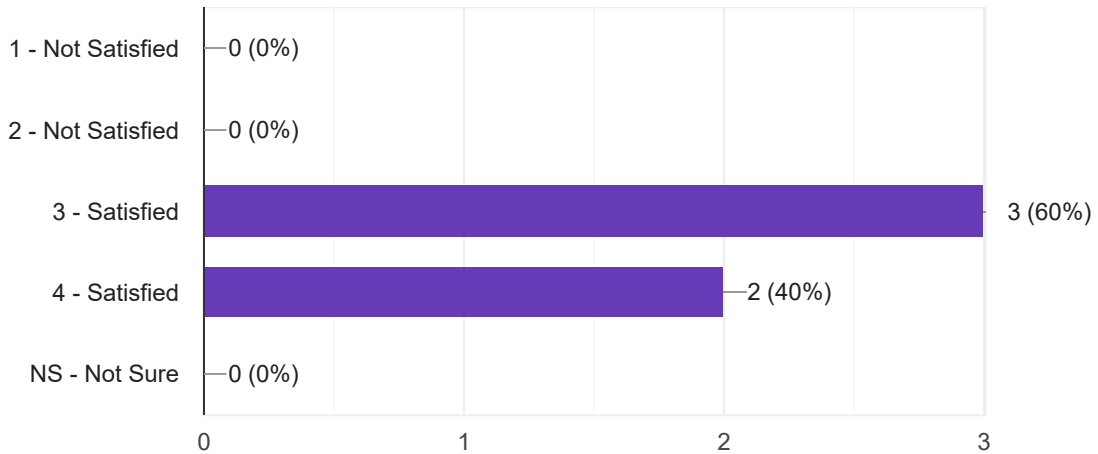
No responses yet for this question.



### We used the presence of staff appropriately?



5 responses



### Comment

0 responses

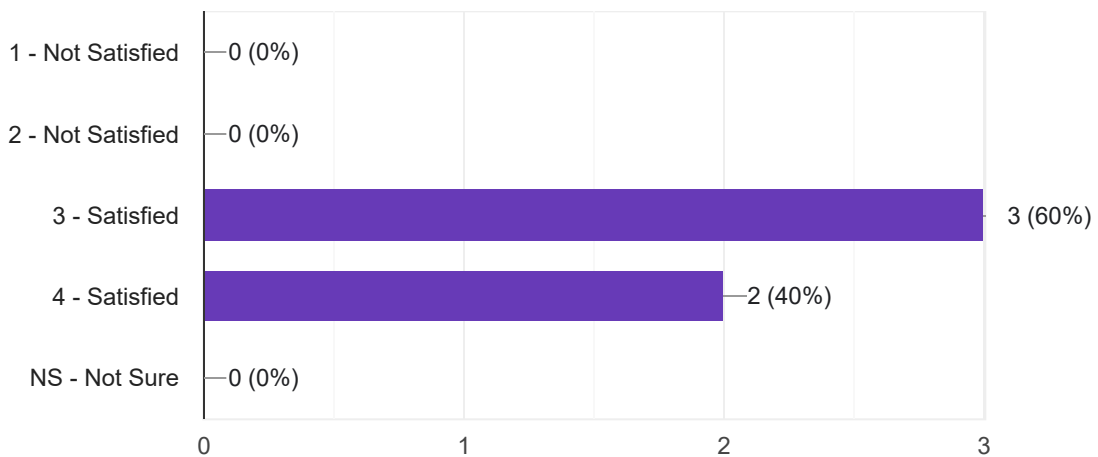
No responses yet for this question.

### Agenda

### The agenda was structured in a way that enhanced our ability to focus strategically?



5 responses



### Comment

0 responses

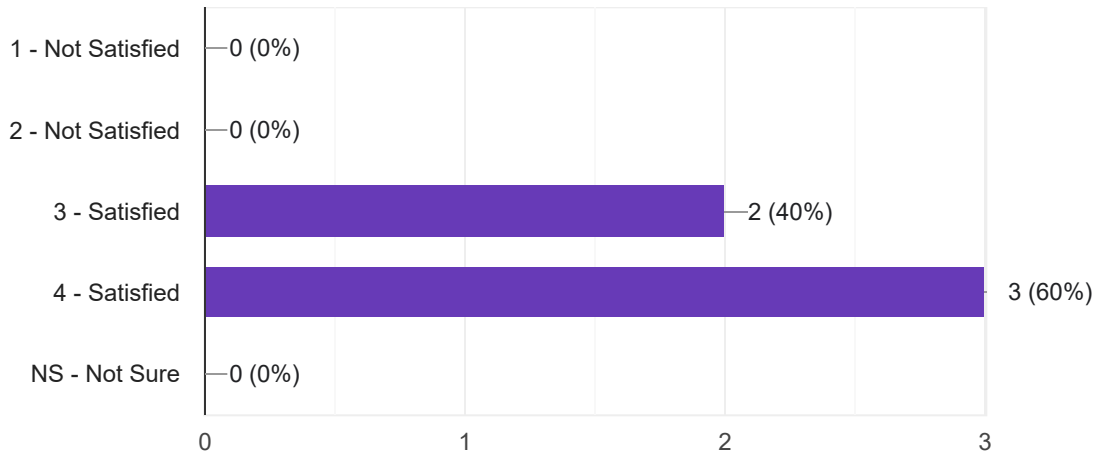
No responses yet for this question.



### We spent the right amount of time on most issues?



5 responses



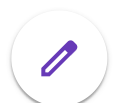
### Comment

0 responses

No responses yet for this question.

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# Google Forms



## SECTION III - BOARD HOURS

### Cascade Board Hours 2022-2023

NAME	DATE	TRAINING	CREDITS
John Rumney	Aug 9, 16, 23	School Activities Seminar	6
<b>Total</b>			<b>6</b>
Iain McGregor	Feb 13	Collective Bargaining Seminar	6
<b>Total</b>			<b>6</b>
Ruth Mortag	Aug 9, 16, 23	School Activities Seminar	6
<b>Total</b>			<b>6</b>
Chris Wilson	Aug 9, 16, 23	School Activities Seminar	6
	Oct 19-21	MCEL	30
<b>Total</b>			<b>36</b>
Rick Cummings	Aug 4, 11, 18	Summer Series	6
	Aug 9, 16, 23	School Activites Seminar	6
	Aug 25; Sept 1, 8, 15, 29; Nov 7; Dec 1,8,15; Jan 5	Think Tank Thursday watched in person and recorded	10
	Oct 19-21	MCEL	30
	Dec 6-7	School SAFety, Security & Innovations	9
	Feb 13	Collective Bargaining Seminar	6
<b>Total</b>			<b>67</b>
Mark McKamey	Aug 9, 16, 23	School Activites Seminar	6
	Jan 25	Day of Advocacy	6
<b>Total</b>			<b>12</b>

# **APPENDIX C**

## New Business

Section I – SB307 Resolutions

# CASCADE BOARD OF TRUSTEES

## RESOLUTION UNDER SENATE BILL 307

### RESOLUTION OF INTENT TO IMPOSE AN INCREASE IN LEVIES FOR FISCAL YEAR 2024

As an essential part of its budgeting process, the Cascade Board of Trustees is authorized by law to impose levies to support its budget. The Cascade Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2023, using certified taxable valuations from the current school fiscal year as provided to the district:

### CASCADE PUBLIC SCHOOL DISTRICT 3 - ELEMENTARY

Fund	2022-23 Actual Levies		2023-24 Projections				Est. Annual Tax Impact \$100K home	Est. Annual Tax Impact \$200K home
	\$	Mills	\$	Mills	Change \$	Change Mills		
General - BASE	\$ 251.640	29.48	\$ 271.777	31.84	\$ 20.137	2.36	\$ 3.19	\$ 6.38
General - OverBASE	\$ 148.489	17.40	\$ 148.489	17.40	\$ -	-	\$ -	\$ -
*Transportation	\$ 240.607	28.19	\$ 245.843	28.80	\$ 5.236	0.61	\$ 0.82	\$ 1.64
*Bus Depreciation	\$ 77.104	9.03	\$ 18.979	2.22	\$ (58.125)	(6.81)	\$ (9.19)	\$ (18.38)
*Tuition	\$ 19.059	2.23	\$ 77.000	9.02	\$ 57.941	6.79	\$ 9.17	\$ 18.34
*Adult Ed	\$ -	0.00	\$ -	-	\$ -	-	\$ -	\$ -
Technology	\$ 50.000	5.86	\$ 50.000	5.86	\$ -	-	\$ -	\$ -
*Flexibility	\$ -	0.00	\$ -	-	\$ -	-	\$ -	\$ -
Debt Service	\$ -	0.00	\$ -	-	\$ -	-	\$ -	\$ -
*Building Reserve Permissive	\$ 21.500	2.52	\$ 22.889	2.68	\$ 1.389	0.16	\$ 0.22	\$ 0.44
Building Reserve Voted	\$ -	0.00	\$ 125.000	14.64	\$ 125.000	14.64	\$ 19.76	\$ 39.52
<b>Grand Total</b>	<b>\$ 808.398</b>	<b>94.71</b>	<b>\$ 959.977</b>	<b>112.46</b>	<b>\$ 151.579</b>	<b>17.75</b>	<b>\$ 23.97</b>	<b>\$ 47.94</b>

\*denotes permissive levy

Impacts above are based on current certified taxable valuations from the current school fiscal year, as well as pre-session OPI preliminary data figures. All figures are best estimates and are subject to change before the 2024 budget is finalized in August of 2023.

The increase in the General Fund is due to the annual inflation-related adjustments to basic entitlements and per-ANB entitlements (MCA 20-9-326), related to a significant rise in ANB. The increase in the Transportation Fund is to continue funding retention & recruitment bonuses for bus drivers, as well as the inflationary increases of supplies and commodities related to pupil transportation. The decrease in the Bus Depreciation Fund is related to decrease in annual depreciation of school buses. The increase in the Tuition Fund relates to estimated year end balances reappropriated in order to fund the budget. The Building Reserve Permissive levy will allocate funding for necessary and critical facility improvements to an aging infrastructure, prevent higher long term replacement costs, and ensure student safety in a conducive learning environment. The Building Reserve Voted levy will fund a facilities upgrade and repair project including HVAC installation, boiler plant upgrades, LED lighting upgrades, cabinet heater replacements, and temperature control system upgrades, depending on passage.

John Rumney

Print Name of Board Chair

Signature of Board Chair

Karsen Floerchinger

Print Name of District Clerk

Signature of District Clerk

Dated this 21st day of March, 2023.

# CASCADE BOARD OF TRUSTEES

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### RESOLUTION OF INTENT TO IMPOSE AN INCREASE IN LEVIES FOR FISCAL YEAR 2024

As an essential part of its budgeting process, the Cascade Board of Trustees is authorized by law to impose levies to support its budget. The Cascade Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2023, using certified taxable valuations from the current school fiscal year as provided to the district:

### CASCADE PUBLIC SCHOOL DISTRICT B - HIGH SCHOOL

Fund	2022-23 Actual Levies		2023-24 Projections				Est. Annual Tax Impact \$100K home	Est. Annual Tax Impact \$200K home
	\$	Mills	\$	Mills	Change \$	Change Mills		
General - BASE	\$ 159,159	15.71	\$ 184,137	18.17	\$ 24,978	2.46	\$ 3.32	\$ 6.64
General - OverBASE	\$ 128,915	12.72	\$ 128,915	12.72	\$ 0	-	\$ -	\$ -
*Transportation	\$ 240,607	23.75	\$ 245,843	24.26	\$ 5,236	0.51	\$ 0.69	\$ 1.38
*Bus Depreciation	\$ 81,276	8.02	\$ 18,214	1.80	\$ (63,062)	(6.22)	\$ (8.40)	\$ (16.80)
*Tuition	\$ 14,874	1.47	\$ 22,000	2.17	\$ 7,126	0.70	\$ 0.95	\$ 1.90
*Adult Ed	\$ 1,096	0.11	\$ 6,556	0.65	\$ 5,460	0.54	\$ 0.73	\$ 1.46
Technology	\$ 100,000	9.87	\$ 100,000	9.87	\$ -	-	\$ -	\$ -
*Flexibility	\$ -	0.00	\$ -	-	\$ -	-	\$ -	\$ -
Debt Service	\$ -	0.00	\$ -	-	\$ -	-	\$ -	\$ -
*Building Reserve Permissive	\$ 12,000	1.18	\$ 12,571	1.24	\$ 571	0.06	\$ 0.08	\$ 0.16
Building Reserve Voted	\$ -	0.00	\$ 125,000	12.34	\$ 125,000	12.34	\$ 16.66	\$ 33.32
<b>Grand Total</b>	<b>\$ 737,928</b>	<b>72.83</b>	<b>\$ 843,237</b>	<b>83.22</b>	<b>\$ 105,309</b>	<b>10.39</b>	<b>\$ 14.03</b>	<b>\$ 28.06</b>

\*denotes permissive levy

**\*Impacts above are based on** current certified taxable valuations from the current school fiscal year, as well as pre-session OPI preliminary data figures. All figures are best estimates and are subject to change before the 2024 budget is finalized in August of 2023.

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John Rumney

\_\_\_\_\_  
Print Name of Board Chair

\_\_\_\_\_  
Signature of Board Chair

Karsen Floerchinger

\_\_\_\_\_  
Print Name of District Clerk

\_\_\_\_\_  
Signature of District Clerk

Dated this 21st day of March, 2023.



# APPENDIX D

## Consent Agenda

Section I – Meeting Minutes

Section II – Business Claims

Section III – Student Activity Account

Section VI – Sub List

# SECTION I - MEETING MINUTES

## Regular Meeting

**DRAFT**

Cascade School District 3B  
Board of Trustees  
February 21, 2023 - 6:00 pm

### Board Members Present

#### High School Board

John Rumney - Chair  
Iain McGregor  
Ruth Mortag  
Rick Cummings  
Chris Wilson (Zoom)  
Mark McKamey

#### Elementary Board

John Rumney - Chair  
Iain McGregor  
Ruth Mortag  
Rick Cummings  
Chris Wilson (Zoom)

Others Present: Levi Collins, Karsen Floerchinger, Sonja Mazaira, Michelle Price, Ray Castellanos, Jeanne McKamey, Sue Nelson, Dave Nelson, Kendra Lane, Lawni Raether, Tami Snyder, Farrah McGregor

John Rumney - Board Chair, called the Board of Trustees meeting to order at 6:03 pm. The Board said the Pledge of Allegiance. Mr. Rumney asked for public comment on non-agenda items. There was no public comment.

### Public Comment

- A. Kendra Lane - Science Fair Recap

### Informational

- A. Letter of Resignation - Giulia Weeda (JH Volleyball Head Coach)
- B. FFA Presentation - canceled

### Staff Reports

- A. Michelle Price, K-12 Principal
  - a. Science Fair & Science Fair Committee
  - b. Winter Testing Data - Reading & Math - had some technical issues with the tests
  - c. Resignation
- B. Sonja Mazaira, Activities Director
  - a. No FFA presentation due to inclement weather
  - b. BPA State March 12-14 in Billings
  - c. Winter sports updates
  - d. All Northwest Symphony - Zoe Mazaira
  - e. MISOM - March 2nd @ 5:00pm
  - f. Scoreboards - old gym is hung & working; new gym is partially hung and will be

completed this year. Looking into replace/repair options for football scoreboards.

- g. Old Gym Floor - quote for redoing old gym floor
- h. JH Divisional Wrestling - Hosting tournament in March
- C. Levi Collins, Superintendent
  - a. Negotiations Committee meeting - need to set date for bargaining
  - b. Two-factor authentication for all staff will be required
  - c. Day of Advocacy
  - d. Staff shirts
  - e. Vape sensors
  - f. K-12 Principal & Dean of Students job vacancies posted
  - g. Contract renewals - March board meeting
  - h. Strategic Planning - March 21st at 5:00pm
- D. Karsen Floerchinger, Business Manager
  - a. Election - last day for trustee candidates to file is March 23rd
  - b. General Funds are at 46% expended, compared to the 4-year average of 44% for the month of January.

## **Board Report**

- A. Board Evaluation
- B. Board Training Hours

## **New Business**

- A. Resolution Calling for Election, District 3  
Rick Cummings moved, seconded by Iain McGregor to approve the resolution calling for an election for District 3.  
Passed unanimously.
- B. Resolution Calling for Election, District B  
Iain McGregor moved, seconded by Ruth Mortag to approve the resolution calling for an election for District B.  
Passed unanimously.
- C. Consideration of Recommendation for Spring Coaches  
Ruth Mortag moved, seconded by Iain McGregor to hire the coaches as presented for SY2022-2023.  
Coaches hired include Christa Hardy - HS Track Head, Connor Schulte - HS Track Asst, Heather Lewis - HS Track Asst, Liz Edmundson - HS Track 2nd Asst, Tina Mann - JH Track Head, Ken Brady - JH Track Volunteer Asst, Mike Moore - HS Golf Head, Kourtney Holten - HS Golf Asst, Jason Raether - HS Golf Volunteer Asst, Savannah Collins - JH Girls Basketball Assistant, Levi Jacobs - JH Girls Basketball Volunteer Asst.  
Passed unanimously.

D. Consideration of Recommendation for Fall Coaches

Iain McGregor moved, seconded by Rick Cummings to hire the coaches as presented for SY2023-2024.

Coaches hired include Jeremy Butcher - HS Football Head.

Passed unanimously.

E. Consideration of Recommendation for Bus Driver, Doralyn Hughes

Rick Cummings moved, seconded by Iain McGregor to approve the recommendation to hire Doralyn Hughes as bus driver for SY2022-2023.

Passed unanimously.

F. Consent Agenda (Appendix D)

- a. Minutes of Regular Board Meeting, January 17, 2023
- b. Business Claims
- c. Student Activity Account
- d. Sub List

Rick Cummings moved, seconded by Iain McGregor to approve the consent agenda.

Passed unanimously.

**Board Meeting Evaluation (I)**

- A. Complete evaluation and turn into Mr. Collins.

**Announcements (I)**

- A. Regular School Board Meeting, March 21, 2023
- B. Upcoming Trainings

**Adjournment (A)**

At 6:58 pm Iain McGregor moved, seconded by Rick Cummings to adjourn. Passed unanimously.

\_\_\_\_\_  
John Rumney, Board Chair

\_\_\_\_\_  
ATTEST: Karsen Floerchinger, District Clerk

Date Signed \_\_\_\_\_

*For additional details on items presented in the minutes of the meeting, please see coinciding board agenda found on Cascade Public Schools' webpage:  
[www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html](http://www.cascade.k12.mt.us/District/1141-Board-Agendas-and-Packet.html)*

# SECTION I - BUSINESS CLAIMS

03/14/23  
17:48:09

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 2/23

Page: 1 of 12  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prag-Func	Obj	Proj	
8191	12586S	1809 MUST	1,556.00						
3		FEB23 02/01/23 Feb Retiree Insurance - CM	778.00*		289	100-1000	260	89	
4		FEB23 02/01/23 Feb Retiree Insurance - LC	38.00*		289	100-1000	260	89	
5		FEB23 02/01/23 Feb Retiree Insurance - RM	740.00*		289	100-1000	260	89	
8192	12588S	2167 AVEL eCARE, LLC	950.22						
1		INVGRMS235 10/31/22 Avel eCare Base Fee	475.11*		101	100-2100	340		
2		INVGRMS235 10/31/22 Avel eCare Base Fee	475.11*		201	100-2100	340		
8193	12589S	1564 BENEFIS HEALTH SYSTEM	670.90						
1		01/10/23 Physical Therapy - Student	670.90		113	280-2100	340		
8194	12590S	2179 CAPCON DRAIN PROS	435.00						
1		23029 01/16/23 Jetting Services	217.50		101	100-2600	440		
2		23029 01/16/23 Jetting Services	217.50		201	100-2600	440		
8195	12593S	855 ENERGY WEST	6,857.24						
1		01/27/23 Gas - Jan 2023	3,351.25		101	100-2600	411		
2		01/27/23 Gas - Jan 2023	1,162.68		110	100-2600	411		
3		01/27/23 Gas - Jan 2023	1,025.89		201	100-2600	411		
4		01/27/23 Gas - Jan 2023	1,299.46		210	100-2600	411		
5		01/27/23 Gas -Jan 2023	8.81*		101	100-2600	411	1	
6		01/27/23 Gas -Jan 2023	3.05*		110	100-2600	411	1	
7		01/27/23 Gas -Jan 2023	2.69*		201	100-2600	411	1	
8		01/27/23 Gas -Jan 2023	3.41*		210	100-2600	411	1	
8196	12591S	1772 CENTURY LINK	1,659.38						
1		624891476 02/19/23 Internet - Feb 2023	448.03		128	100-2580	530		
2		624891476 02/19/23 Internet - Feb 2023	1,211.35		228	100-2580	530		
8197	12592S	1955 CUMMINGS, NADA	23.10						
1		54145-S1 01/12/23 Semester 1 TR5 Reimbursement	23.10		110	100-2700	514		
8198	12594S	1836 FISHER'S TECHNOLOGY	210.00						
1		1057766 08/24/22 Printer Cartridges	105.00		101	100-2580	350		
2		1057766 08/24/22 Printer Cartridges	105.00*		201	100-2580	350		

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
8199	12595S	1905 FOWLER, BRYNN	156.28						
1		54144-S1 01/12/23 Semester 1 TR5 Reimbursement	156.28		110	100-2700	514		
8200	12596S	1217 HUNTER, SALINA	68.78						
1		54143-S1 01/12/23 Semester 1 TR5 Reimbursement	68.78		110	100-2700	514		
8201	12598S	1354 INTERQUEST DETECTION CANINES	400.00						
1		1119 01/10/23 Drug Dogs	200.00		101	100-2400	330		
2		1119 01/10/23 Drug Dogs	200.00		101	100-2400	330		
8202	12597S	716 I-STATE TRUCK CENTER	622.46						
1		C252146955 01/09/23 Drivers Seat	311.23		110	100-2700	610		
2		C252146955 01/09/23 Drivers Seat	311.23		210	100-2700	610		
8203	12600S	48 MEADOW GOLD GREAT FALLS	3,187.78						
1		460017893 01/03/23 Dairy	190.19*		112 157	910-3100	630	27	
2		460017893 01/03/23 Dairy	295.11*		112 158	910-3100	630	27	
3		460017893 01/03/23 Dairy	170.51*		112 661	910-3100	630	27	
4		460018398 01/10/23 Dairy	173.35*		112 157	910-3100	630	27	
5		460018398 01/10/23 Dairy	269.00*		112 158	910-3100	630	27	
6		460018398 01/10/23 Dairy	155.42*		112 661	910-3100	630	27	
7		460019467 01/17/23 Dairy	198.20*		112 157	910-3100	630	27	
8		460019467 01/17/23 Dairy	307.54*		112 158	910-3100	630	27	
9		460019467 01/17/23 Dairy	177.69*		112 661	910-3100	630	27	
10		460019467 01/24/23 Dairy	189.37*		112 157	910-3100	630	27	
11		460019467 01/24/23 Dairy	293.85*		112 158	910-3100	630	27	
12		460019467 01/24/23 Dairy	169.78*		112 661	910-3100	630	27	
13		460019981 01/31/23 Dairy	173.35*		112 157	910-3100	630	27	
14		460019981 01/31/23 Dairy	269.00*		112 158	910-3100	630	27	
15		460019981 01/31/23 Dairy	155.42*		112 661	910-3100	630	27	
8204	12599S	1054 MASBO	260.00						
1		10512 02/06/23 Payroll Workshop - KF	90.00		101	100-2500	582		
2		10512 02/06/23 Payroll Workshop - KF	90.00		201	100-2500	582		
3		10514 02/06/23 Payroll Workshop - AH (web)	40.00		101	100-2500	582		
4		10514 02/06/23 Payroll Workshop - AH (web)	40.00		201	100-2500	582		

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
8205	12602S	400 NORTHWESTERN ENERGY	10,226.21						
1		01/09/23 Electricity - Dec 22	3,011.51		101	100-2600	412		
2		01/09/23 Electricity - Dec 22	2,208.44		110	100-2600	412		
3		01/09/23 Electricity - Dec 22	2,208.44		201	100-2600	412		
4		01/09/23 Electricity - Dec 22	2,609.98		210	100-2600	412		
5		01/09/23 Electricity - Dec 22	56.36*		101	100-2600	412		1
6		01/09/23 Electricity - Dec 22	41.32*		110	100-2600	412		1
7		01/09/23 Electricity - Dec 22	41.32*		201	100-2600	412		1
8		01/09/23 Electricity - Dec 22	48.84*		210	100-2600	412		1
8206	12601S	2788 NATIONAL LAUNDRY	221.05						
1		39016 01/18/23 Kitchen Supplies	38.70		112 157	910-3100	610		
2		39016 01/18/23 Kitchen Supplies	60.06		112 158	910-3100	610		
3		39016 01/18/23 Kitchen Supplies	34.70		112 661	910-3100	610		
4		40874 01/25/23 Kitchen Supplies	25.40		112 157	910-3100	610		
5		40874 01/25/23 Kitchen Supplies	39.42		112 158	910-3100	610		
6		40874 01/25/23 Kitchen Supplies	22.77		112 661	910-3100	610		
8207	12603S	1645 RUDD & COMPANY	6,256.31						
1		337966 12/19/22 FY2022 Audit	3,753.79		101	100-2300	330		
2		337966 12/19/22 FY2022 Audit	2,502.52		201	100-2300	330		
8208	12605S	1691 SCHOOLHOUSE IT	4,107.08						
1		2568 02/01/23 Contract Tech Services	1,355.34		128	100-2580	355		
2		2568 02/01/23 Contract Tech Services	2,751.74		228	100-2580	355		
8209	12604S	2180 SCARBOROUGH, CATELYN	614.25						
1		54426-S1 01/12/23 Semester 1 TR5 Reimbursement	614.25		110	100-2700	514		
8210	12606S	616 SYSCO MONTANA INC.	1,558.94						
1		443171854 01/04/23 Food	208.92		112 157	910-3100	630		
2		443171854 01/04/23 Food	324.19		112 158	910-3100	630		
3		443171854 01/04/23 Food	187.31		112 661	910-3100	630		
4		443215705 02/01/23 Food	243.17		112 157	910-3100	630		
5		443215705 02/01/23 Food	377.33		112 158	910-3100	630		
6		443215705 02/01/23 Food	218.02		112 661	910-3100	630		

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
8211	12607S	1916 T-MOBILE	51.40						
1		01/21/23 Dist House Internet - Feb 23	25.70*		128	100-2580	531	1	
2		01/21/23 Dist House Internet - Feb 23	25.70*		228	100-2580	531	1	
8212	12608S	505 TOWN OF CASCADE	2,054.19						
1		01/24/23 Water/Sewer Services - Jan 23	606.91		101	100-2600	421		
2		01/24/23 Water/Sewer Services - Jan 23	469.87		110	100-2600	421		
3		01/24/23 Water/Sewer Services - Jan 23	391.56		201	100-2600	421		
4		01/24/23 Water/Sewer Services - Jan 23	489.45		210	100-2600	421		
5		01/24/23 Water/Sewer Services - Jan 23	29.88*		101	100-2600	421	1	
6		01/24/23 Water/Sewer Services - Jan 23	23.14*		110	100-2600	421	1	
7		01/24/23 Water/Sewer Services - Jan 23	19.28*		201	100-2600	421	1	
8		01/24/23 Water/Sewer Services - Jan 23	24.10*		210	100-2600	421	1	
8213	12609S	2047 US FOODS	9,999.44						
1		3934224 01/05/23 Food	791.12		112 157	910-3100	630		
2		3934224 01/05/23 Food	1,227.61		112 158	910-3100	630		
3		3934224 01/05/23 Food	709.29		112 661	910-3100	630		
4		5988953 01/10/23 CREDIT	-10.46		112 157	910-3100	630		
5		5988953 01/10/23 CREDIT	-16.25		112 158	910-3100	630		
6		5988953 01/10/23 CREDIT	-9.39		112 661	910-3100	630		
7		3987948 01/06/23 Food	6.92		112 157	910-3100	630		
8		3987948 01/06/23 Food	10.74		112 158	910-3100	630		
9		3987948 01/06/23 Food	6.20		112 661	910-3100	630		
10		4096248 01/12/23 Food	750.38		112 157	910-3100	630		
11		4096248 01/12/23 Food	1,164.38		112 158	910-3100	630		
12		4096248 01/12/23 Food	672.75		112 661	910-3100	630		
13		4257781 01/19/23 Food	557.95		112 157	910-3100	630		
14		4257781 01/19/23 Food	865.77		112 158	910-3100	630		
15		4257781 01/19/23 Food	500.22		112 661	910-3100	630		
16		4427072 01/26/23 Food	803.95		112 157	910-3100	630		
17		4427072 01/26/23 Food	1,247.49		112 158	910-3100	630		
18		4427072 01/26/23 Food	720.77		112 661	910-3100	630		
8214	12611S	1428 VARI TRONICS, LLC	2,106.42						
1		PSI -152029 01/05/23 300' Dual Sided Laminate	989.97	289	101	100-1000	610		
DRURY K									
2		PSI -152029 01/05/23 300' Dual Sided Laminate	989.97	289	201	100-1000	610		
DRURY K									
3		PSI -152029 01/05/23 Shipping	63.24		101	100-1000	610		
4		PSI -152029 01/05/23 Shipping	63.24		201	100-1000	610		



\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
8215	12610S	3923 US POSTAL SERVICE-CASCADE	290.00						
1		12/20/22 Bulk Mailing Permi t	124.70		101	100-2500	532		
2		12/20/22 Bulk Mailing Permi t	165.30		201	100-2500	532		
8216	12587S	1557 AMERICAN EXPRESS	5,629.76						
1		CC-769 11/24/22 AG Conference	632.94		215	625		323	
		Hotels, Flights, Meals, Transportation			CC Accounting: 215-	-451-1000-582-323			
		MISC. VENDOR.							
2		CC-769 11/22/22 Kahoot	95.88		115	625		423	
		MISC. VENDOR.			CC Accounting: 115-	-434-1000-682-423			
3		CC-769 12/17/22 Christmas Cookie Activi ty	115.92		115	625		423	
		WALMART			CC Accounting: 115-	-434-1000-682-423			
4		CC-769 12/19/22 Surface Docking Stations	3,231.20		101	625			
		AMAZON.COM			CC Accounting: 101-	-100-2580-682			
5		CC-769 12/19/22 Surface Docking Stations	3,104.48		201	625			
		AMAZON.COM			CC Accounting: 201-	-100-2580-682			
6		CC-769 12/22/22 Surface Docking Stations	439.99		101	625			
		AMAZON.COM			CC Accounting: 101-	-100-2600-610			
7		CC-769 12/22/22 Surface Docking Stations	422.73		201	625			
		AMAZON.COM			CC Accounting: 201-	-100-2600-610			
8		CC-769 12/06/22 CREDIT - Docking Stations	-1,230.82		101	625			
		AMAZON.COM			CC Accounting: 101-	-100-2600-610			
9		CC-769 12/06/22 CREDIT - Docking Stations	-1,182.56		201	625			
		AMAZON.COM			CC Accounting: 201-	-100-2600-610			
8217	12612S	1207 BLACK MOUNTAIN SOFTWARE	16,826.00						
1		28878 02/01/23 BMS Renewal	3,365.20*		101	100-2500	682		
2		28878 02/01/23 BMS Renewal	3,365.20		110	100-2500	682		
3		28878 02/01/23 BMS Renewal	1,682.60*		128	100-2500	682		
4		28878 02/01/23 BMS Renewal	1,682.60*		128	100-2500	682		
5		28878 02/01/23 BMS Renewal	3,365.20*		201	100-2500	682		
6		28878 02/01/23 BMS Renewal	3,365.20		210	100-2500	682		
8218	12613S	3987 CULLIGAN	96.00						
1		01/31/23 Water Services	44.16*		101	100-2600	452		
2		01/31/23 Water Services	51.84*		201	100-2600	452		

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
8219	12614S	206 GENERAL DISTRIBUTING CO.	178.97						
1		0001207946 01/31/23 AG - Annual Cylinder Fee	13.00		101	100-1000	810		
2		0001209713 01/31/23 AG - Welding Gases	165.97		101	390-1000	610		
8220	12615S	3876 HOME DEPOT PRO INSTITUTIONAL	1,365.66						
1		723583837 12/27/22 Sick Room Supplies	83.35		101	100-2600	610		
2		723583837 12/27/22 Sick Room Supplies	80.08		201	100-2600	610		
3		723949509 12/29/22 Misc Supplies	166.11		101	100-2600	610		
4		723949509 12/29/22 Misc Supplies	159.59		201	100-2600	610		
5		725016927 01/06/23 Stage Wall	299.64		101	100-2600	610		
6		725016927 01/06/23 Stage Wall	287.89		201	100-2600	610		
7		726379845 01/14/23 Stage Wall	108.35		101	100-2600	610		
8		726379845 01/14/23 Stage Wall	104.11		201	100-2600	610		
9		727881518 01/24/22 Misc Supplies	22.15		101	100-2600	610		
10		727881518 01/24/22 Misc Supplies	21.29		201	100-2600	610		
11		727977605 01/25/23 Stage Wall	16.88		101	100-2600	610		
12		727977605 01/25/23 Stage Wall	16.22		201	100-2600	610		
8221	12616S	1710 REPUBLIC SERVICES	1,453.44						
1		0670000381 01/31/23 Disposal Services - Feb 23	726.72		101	100-2600	431		
2		0670000381 01/31/23 Disposal Services - Feb 23	726.72		201	100-2600	431		
8222	12617S	3734 THE CHEMNET CONSORTIUM	95.00						
1		116707 02/07/23 Drug Screen - GA	47.50		110	100-2700	330		
2		116707 02/07/23 Drug Screen - GA	47.50		210	100-2700	330		
8223	12618S	1270 WEX BANK	6,623.34						
1		86997298 01/31/23 January Fuel - Route	2,565.62		110	100-2700	624		
2		86997298 01/31/23 January Fuel - Route	2,565.61		210	100-2700	624		
3		86997298 01/31/23 January Fuel - Admin	77.04*		101	100-2300	624		
4		86997298 01/31/23 January Fuel - Athletics	1,186.23		201	720-3500	624		
5		86997298 01/31/23 January Fuel - Activities	228.84		101	710-3400	624		
8224	12619S	1310 BMO HARRIS COMMERCIAL CARD	9,720.06						
1		CC-771 01/06/23 Ki tchenAi d Mi xer	124.40		112	625			
	AMAZON.COM					CC Accounting: 112-157-910-3100-610			
2		CC-771 01/06/23 Ki tchenAi d Mi xer	193.05		112	625			
	AMAZON.COM					CC Accounting: 112-158-910-3100-610			
3		CC-771 01/06/23 Ki tchenAi d Mi xer	111.54		112	625			
	AMAZON.COM					CC Accounting: 112-661-910-3100-610			
4		CC-771 01/10/23 STAAR Reading	27.75		213	625			
	TEACHERS PAY TEACHERS					CC Accounting: 213- -280-1000-610			

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prag-Func	Obj	Proj	
5		CC-771 01/10/23 Calculator Ink	5.09		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2500-610			
6		CC-771 01/10/23 Calculator Ink	4.90		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2500-610			
7		CC-771 01/10/23	3.74		128	625			
	AMAZON.COM			CC Accounting:	128-	-100-2500-682			
8		CC-771 01/10/23	11.21		228	625			
	AMAZON.COM			CC Accounting:	228-	-100-2500-682			
9		CC-771 01/15/23 Toner Cartridge	90.72		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2500-610			
10		CC-771 01/15/23 Toner Cartridge	87.17		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2500-610			
11		CC-771 01/16/23 CREDIT - Toner Cartridge	-69.34		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2500-610			
12		CC-771 01/16/23 CREDIT - Toner Cartridge	-66.62		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2500-610			
13		CC-771 01/17/23 HIS - Tribune Subscription	19.35		201	625			
	GREAT FALLS TRIBUNE			CC Accounting:	201-	-100-1000-640			
14		CC-771 01/17/23 Classroom Supplies	80.66		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-1000-610			
15		CC-771 01/17/23 Classroom Supplies	77.50		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-1000-610			
16		CC-771 01/23/23 MCEC Conference - EP & LC	650.00		115	625			123
	MI SC. VENDOR.			CC Accounting:	115-	-458-1000-582-123			
17		CC-771 01/26/23 Hygiene Stations	147.92		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2600-610			
18		CC-771 01/26/23 Hygiene Stations	142.11		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2600-610			
19		CC-771 01/26/23 Disposable Gloves	22.54		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2600-610			
20		CC-771 01/26/23 Disposable Gloves	21.66		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2600-610			
21		CC-771 01/27/23 Make Music Subscription	439.70		101	625			
	MAKEMUSIC INC			CC Accounting:	101-	-100-1000-682			
22		CC-771 01/27/23 Make Music Subscription	439.69		201	625			
	MAKEMUSIC INC			CC Accounting:	201-	-100-1000-682			
23		CC-771 01/27/23 MASBO Mtg	6.71		101	625			
	MI SC RESTAURANTS OUT-OF-DIST			CC Accounting:	101-	-100-2300-582			
24		CC-771 01/27/23 MASBO Mtg	5.49		201	625			
	MI SC RESTAURANTS OUT-OF-DIST			CC Accounting:	201-	-100-2300-582			
25		CC-771 01/29/23 Misc Supplies	19.00		101	625			
	JO ANNE'S FABRICS			CC Accounting:	101-	-100-1000-610			
26		CC-771 01/30/23 MASBO Mtg	18.80		101	625			
	MI SC RESTAURANTS OUT-OF-DIST			CC Accounting:	101-	-100-2300-582			

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prag-Func	Obj	Proj		
27	CC-771 01/30/23 MASBO Mtg	15.39		201	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	201-	-100-2300-582				
28	CC-771 01/31/23 MASBO Mtg	176.57		101	625				
	MISC HOTELS OUT-OF-DIST		CC Accounting:	101-	-100-2300-582				
29	CC-771 01/31/23 MASBO Mtg	144.47		201	625				
	MISC HOTELS OUT-OF-DIST		CC Accounting:	201-	-100-2300-582				
30	CC-771 01/31/23 MASBO Mtg	31.48		101	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	101-	-100-2300-582				
31	CC-771 01/31/23 MASBO Mtg	25.76		201	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	201-	-100-2300-582				
32	CC-771 01/31/23 MASBO Mtg	8.25		101	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	101-	-100-2300-582				
33	CC-771 01/31/23 MASBO Mtg	6.75		201	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	201-	-100-2300-582				
34	CC-771 02/02/23 Google Chromecasts	90.86		101	625				
	AMAZON.COM		CC Accounting:	101-	-100-2600-610				
35	CC-771 02/02/23 Google Chromecasts	87.29		201	625				
	AMAZON.COM		CC Accounting:	201-	-100-2600-610				
36	CC-771 02/02/23 Whiteboard Cleaner	17.37		101	625				
	AMAZON.COM		CC Accounting:	101-	-100-2600-610				
37	CC-771 02/02/23 Whiteboard Cleaner	16.69		201	625				
	AMAZON.COM		CC Accounting:	201-	-100-2600-610				
38	CC-772 01/05/23 NCMASS Mtg	13.29		101	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	101-	-100-2300-582				
39	CC-772 01/05/23 NCMASS Mtg	10.88		201	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	201-	-100-2300-582				
40	CC-772 01/09/23 Surface Cases	155.01		101	625				
	AMAZON.COM		CC Accounting:	101-	-100-1000-682				
41	CC-772 01/09/23 Surface Cases	148.94		201	625				
	AMAZON.COM		CC Accounting:	201-	-100-1000-682				
42	CC-772 01/10/23 Google Chromecasts	42.47		101	625				
	AMAZON.COM		CC Accounting:	101-	-100-1000-682				
43	CC-772 01/10/23 Google Chromecasts	40.81		201	625				
	AMAZON.COM		CC Accounting:	201-	-100-1000-682				
44	CC-772 01/12/23 Wireless Keyboard	46.40		101	625				
	AMAZON.COM		CC Accounting:	101-	-100-2300-682				
45	CC-772 01/12/23 Wireless Keyboard	44.59		201	625				
	AMAZON.COM		CC Accounting:	201-	-100-2300-682				
46	CC-772 01/26/23 Expedition Pick Up	15.84		101	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	101-	-100-2300-582				
47	CC-772 01/26/23 Expedition Pick Up	12.96		201	625				
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting:	201-	-100-2300-582				
48	CC-773 01/27/23 Paint & Brushes	46.82		201	625				
	MICHAEL'S		CC Accounting:	201-	-100-2100-610				

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prag-Func	Obj	Proj
49		CC-773 01/30/23 FCS - Groceries	58.37		201	625			
468	MARKET			CC Accounting:	201-		-390-1000-610		
50		CC-774 01/14/23 Food	25.20		112	625			
	SAMS CLUB			CC Accounting:	112-157-910-3100-630				
51		CC-774 01/14/23 Food	39.11		112	625			
	SAMS CLUB			CC Accounting:	112-158-910-3100-630				
52		CC-774 01/14/23 Food	22.59		112	625			
	SAMS CLUB			CC Accounting:	112-661-910-3100-630				
53		CC-774 01/14/23 Food	3.76		112	625			
	WALMART			CC Accounting:	112-157-910-3100-630				
54		CC-774 01/14/23 Food	5.84		112	625			
	WALMART			CC Accounting:	112-158-910-3100-630				
55		CC-774 01/14/23 Food	3.37		112	625			
	WALMART			CC Accounting:	112-661-910-3100-630				
56		CC-774 01/22/23 Food	4.71		112	625			
	SAMS CLUB			CC Accounting:	112-157-910-3100-630				
57		CC-774 01/22/23 Food	7.30		112	625			
	SAMS CLUB			CC Accounting:	112-158-910-3100-630				
58		CC-774 01/22/23 Food	4.22		112	625			
	SAMS CLUB			CC Accounting:	112-661-910-3100-630				
59		CC-774 01/22/23 Food	10.15		112	625			
	WALMART			CC Accounting:	112-157-910-3100-630				
60		CC-774 01/22/23 Food	15.75		112	625			
	WALMART			CC Accounting:	112-158-910-3100-630				
61		CC-774 01/22/23 Food	9.10		112	625			
	WALMART			CC Accounting:	112-661-910-3100-630				
62		CC-774 01/24/23 Food	12.28		112	625			
	SAMS CLUB			CC Accounting:	112-157-910-3100-630				
63		CC-774 01/24/23 Food	19.04		112	625			
	SAMS CLUB			CC Accounting:	112-158-910-3100-630				
64		CC-774 01/24/23 Food	11.00		112	625			
	SAMS CLUB			CC Accounting:	112-661-910-3100-630				
65		CC-774 01/27/23 Food	0.94		112	625			
	WALMART			CC Accounting:	112-157-910-3100-630				
66		CC-774 01/27/23 Food	1.47		112	625			
	WALMART			CC Accounting:	112-158-910-3100-630				
67		CC-774 01/27/23 Food	0.85		112	625			
	WALMART			CC Accounting:	112-661-910-3100-630				
68		CC-775 01/11/23 Floor Spraybuff	33.00		101	625			
	AMAZON.COM			CC Accounting:	101-		-100-2600-610		
69		CC-775 01/11/23 Floor Spraybuff	31.70		201	625			
	AMAZON.COM			CC Accounting:	201-		-100-2600-610		
70		CC-775 01/13/23 El kay Valve	38.66		101	625			
	AMAZON.COM			CC Accounting:	101-		-100-2600-610		

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/			
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
71		CC-775 01/13/23 El kay Valve	37.15		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2600-610			
72		CC-775 01/16/23 Projector Lamp Bulb	38.45		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2600-610			
73		CC-775 01/16/23 Projector Lamp Bulb	36.95		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2600-610			
74		CC-775 01/19/23 Polypro belting	31.00		101	625			
	JO ANNE'S FABRICS			CC Accounting:	101-	-100-2600-610			
75		CC-775 01/20/23 Epson Projectors	518.05		101	625			
	SAMS CLUB			CC Accounting:	101-	-100-1000-682			
76		CC-775 01/20/23 Epson Projectors	390.81		201	625			
	SAMS CLUB			CC Accounting:	201-	-100-1000-682			
77		CC-775 01/23/23 Google Chromecasts	75.38		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2580-682			
78		CC-775 01/23/23 Google Chromecasts	72.42		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2580-682			
79		CC-775 01/26/23 DVD Player, HP Battery	42.01		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-1000-682			
80		CC-775 01/26/23 DVD Player, HP Battery	40.36		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-1000-682			
81		CC-775 01/26/23 Snowplow Hydraulic Fluid Oil	22.21		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2600-610			
82		CC-775 01/26/23 Snowplow Hydraulic Fluid Oil	21.34		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2600-610			
83		CC-775 01/27/23 USB Ethernet Adapter	7.49		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2580-682			
84		CC-775 01/27/23 USB Ethernet Adapter	7.20		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2580-682			
85		CC-775 01/30/23 Misc Supplies	31.05		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2600-610			
86		CC-775 01/30/23 Misc Supplies	29.84		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2600-610			
87		CC-776 01/09/23 Radio Engi neeri ng	639.70		110	625			
	RADIO ENGI NEERING			CC Accounting:	110-	-100-2700-610			
88		CC-776 01/09/23 Radio Engi neeri ng	639.70		210	625			
	RADIO ENGI NEERING			CC Accounting:	210-	-100-2700-610			
89		CC-776 01/20/23 Motor	44.74		110	625			
	CITY MOTOR CO, INC			CC Accounting:	110-	-100-2700-610			
90		CC-776 01/20/23 Motor	44.75		210	625			
	CITY MOTOR CO, INC			CC Accounting:	210-	-100-2700-610			
91		CC-776 01/20/23 Def 55 Gal Drum	89.98		110	625			
	NORTH 40 OUTFI TTERS			CC Accounting:	110-	-100-2700-610			
92		CC-776 01/20/23 Def 55 Gal Drum	89.97		210	625			
	NORTH 40 OUTFI TTERS			CC Accounting:	210-	-100-2700-610			

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prag-Func	Obj	Proj	
93		CC-777 01/06/23 PESI Professional Development	199.99		101	625			
	MI SC. VENDOR.			CC Accounting:	101-	-280-1000-582			
94		CC-777 01/10/23 FCS - Groceries	235.25		201	625			
	MI SC. VENDOR.			CC Accounting:	201-	-390-1000-610			
95		CC-778 01/05/23 FCS - Groceries	6.87		201	625			
	468 MARKET			CC Accounting:	201-	-390-1000-610			
96		CC-778 01/06/23 Candy	52.72		101	625			
	SAMS CLUB			CC Accounting:	101-	-100-1000-610			
97		CC-778 01/10/23 Headphones	201.40		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-2100-610			
98		CC-778 01/10/23 Headphones	193.50		201	625			
	AMAZON.COM			CC Accounting:	201-	-100-2100-610			
99		CC-778 01/11/23 XCELL Supplies	294.05		115	625			423
		Storage totes, construction paper, clorox wipes, popcorn, rubberband clips,		CC Accounting:	115-	-434-1000-610-423			
		mi croscope							
	AMAZON.COM								
100		CC-778 01/12/23 ART - EL Supplies	91.83		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-1000-610			
101		CC-778 01/12/23 ART - EL Supplies	5.99		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-1000-610			
102		CC-778 01/12/23 Ball Carts	97.78		115	625			423
	AMAZON.COM			CC Accounting:	115-	-434-1000-610-423			
103		CC-778 01/13/23 XCELL Supplies	616.02		115	625			423
		art try, headphones, mice, mi cscopes, posters, whistles, candy, markers,		CC Accounting:	115-	-434-1000-610-423			
		calendar, whi teboard sti cker							
	AMAZON.COM								
104		CC-778 01/18/23 Popcorn, Ball Pump	79.98		115	625			423
	AMAZON.COM			CC Accounting:	115-	-434-1000-610-423			
105		CC-778 01/19/23 CPR AED Trai ni ng	300.00		115	625			423
	MI SC. VENDOR.			CC Accounting:	115-	-434-1000-582-423			
106		CC-778 01/19/23 CPR AED Trai ni ng	120.00		115	625			423
	MI SC. VENDOR.			CC Accounting:	115-	-434-1000-582-423			
107		CC-778 01/26/23 Paper Bags	58.87		101	625			
	AMAZON.COM			CC Accounting:	101-	-100-1000-610			
108		CC-778 01/29/23 JH - Cl ass projects	37.25		101	625			
	STAPLES			CC Accounting:	101-	-100-1000-610			
109		CC-778 01/29/23 JH - Cl ass projects	5.97		101	625			
	SMT HS			CC Accounting:	101-	-100-1000-610			
		# of Claims 34	Total: 96,530.66	# of Vendors 34					

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Fund/Account	Amount
101 General Fund	
101	\$23,932.47
110 Transportation	
101	\$11,834.88
112 Food Services	
101	\$15,592.88
113 Tuition	
101	\$670.90
115 Federal Programs	
101	\$2,369.63
128 Technology	
101	\$5,198.01
201 General Fund	
101	\$19,176.00
210 Transportation	
101	\$11,539.20
213 Tuition	
101	\$27.75
215 Federal Programs	
101	\$632.94
228 Technology	
101	\$4,000.00
289 Retirement/COBRA Insurance Fund	
101	\$1,556.00
Total:	\$96,530.66



# SECTION III - STUDENT ACCOUNTS

03/17/23  
10:30:49

CASCADE PUBLIC SCHOOLS  
Statement of Activity by Account Name for 02/01/23 to 03/31/23

Page: 1 of 2  
Report ID: S100

Account	Opening Balance	Receipts				Invest (+)	Misc.	Misc.	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
1 ANNUAL	218.96	0.00	0.00	0.00	0.00		0.00	0.00	218.96
36 ART	2599.56	0.00	0.00	0.00	0.00		0.00	0.00	2599.56
2 ATHLETICS	12277.54	9829.16	1321.45	3544.00	0.00		0.00	0.00	7313.83
5 BAND	4489.46	0.00	2463.38	169.62	0.00		0.00	0.00	7122.46
51 BOOK FAIR	614.58	0.00	20.99	0.00	0.00		0.00	0.00	635.57
3 BPA	2254.94	1280.00	2453.60	0.00	0.00		0.00	0.00	3428.54
4 CHEER/PEP CLUB	1028.13	173.66	875.00	0.00	0.00		0.00	0.00	1729.47
7 CHOIR	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
61 CLASS OF 2023	2789.53	0.00	-137.00	137.00	0.00		0.00	0.00	2789.53
62 CLASS OF 2024	1812.08	0.00	0.00	0.00	0.00		0.00	0.00	1812.08
68 CLASS OF 2025	1895.28	0.00	358.80	0.00	0.00		0.00	0.00	2254.08
69 CLASS OF 2026	215.38	0.00	0.00	0.00	0.00		0.00	0.00	215.38
13 CONCESSIONS	38542.83	2822.84	120.27	3708.20	-2293.69		0.00	0.00	37254.77
47 COUNSELING	1791.86	0.00	0.00	0.00	0.00		0.00	0.00	1791.86
65 DRIVERS EDUCATION	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
32 FCS	0.23	0.00	0.00	0.00	0.00		0.00	0.00	0.23
15 FFA	8388.04	1414.45	391.00	0.00	0.00		0.00	0.00	7364.59
64 FOOD SERVICE CLEARING	10107.44	0.00	0.00	0.00	2293.69		0.00	0.00	12401.13
12 HS BOYS' BB	89.50	700.00	700.00	0.00	0.00		0.00	0.00	89.50
46 HS CROSS COUNTRY	1624.67	0.00	0.00	0.00	0.00		0.00	0.00	1624.67
38 HS FOOTBALL	-507.56	0.00	0.00	1906.04	0.00		0.00	0.00	1398.48
40 HS GIRLS' BB	204.54	0.00	0.00	0.00	0.00		0.00	0.00	204.54
66 HS GOLF	147.36	0.00	0.00	0.00	0.00		0.00	0.00	147.36
19 HS HONOR SOCIETY	4183.06	0.00	0.00	0.00	0.00		0.00	0.00	4183.06
29 HS STUDENT COUNCIL/MBI	885.26	100.00	0.00	0.00	0.00		0.00	0.00	785.26
37 HS TRACK	471.59	0.00	0.00	0.00	0.00		0.00	0.00	471.59
10 HS VOLLEYBALL	5962.59	0.00	0.00	0.00	0.00		0.00	0.00	5962.59
34 HS WRESTLING	1332.38	45.41	318.00	0.00	0.00		0.00	0.00	1604.97
57 JH BOYS BB	1866.25	0.00	270.00	0.00	0.00		0.00	0.00	2136.25
39 JH FOOTBALL	2066.07	0.00	0.00	0.00	0.00		0.00	0.00	2066.07
56 JH GIRLS BB	493.84	0.00	0.00	0.00	0.00		0.00	0.00	493.84
35 JH HONOR SOCIETY	206.68	0.00	0.00	0.00	0.00		0.00	0.00	206.68
27 JH STUDENT COUNCIL	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
53 JH TRACK	645.53	0.00	0.00	0.00	0.00		0.00	0.00	645.53
54 JH VOLLEYBALL	456.92	0.00	0.00	0.00	0.00		0.00	0.00	456.92
55 JH WRESTLING	127.60	0.00	0.00	0.00	0.00		0.00	0.00	127.60
43 JMG	207.67	0.00	0.00	0.00	0.00		0.00	0.00	207.67
6 JUNIOR TIRP	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
18 K-8 MISC EARNINGS	3453.09	108.87	0.00	0.00	0.00		0.00	0.00	3344.22
26 LIVING 2 SERVE	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
25 REVOLVING	256.29	2673.99	3171.00	0.00	0.00		0.00	0.00	753.30
24 ROBOTICS	96.76	0.00	0.00	0.00	0.00		0.00	0.00	96.76
9 SCHOLARSHIP	1711.97	0.00	0.00	0.00	0.00		0.00	0.00	1711.97
33 SHOP FUND	1299.53	0.00	0.00	0.00	0.00		0.00	0.00	1299.53
31 TECHNOLOGY	9566.47	0.00	225.00	0.00	0.00		0.00	0.00	9791.47
17 XCELL	793.18	0.00	0.00	0.00	0.00		0.00	0.00	793.18
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
<b>Total for Student Accounts</b>	<b>126667.08</b>	<b>19148.38</b>	<b>12551.49</b>	<b>9464.86</b>					<b>129535.05</b>
<b>Bank Account Totals</b>	<b>126667.08</b>	<b>19148.38</b>	<b>12551.49</b>	<b>9464.86</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>129535.05</b>

## SECTION IV - SUB LIST

<b>Substitute Teachers</b>	
Name	
<b>CERTIFIED</b>	
Burcusa, Michael	C/FP
Gist, Virginia	C/FP
Iverson, Amanda	C/FP
LaLiberty, Frank	C/TB
Manning, Diana	C/TB/FP
McKamey, Jeanne	C/TB/FP
Pieper, Frank	C/FP
Skogley, Melody	C/TB/FP
Strobbe, Peggy	C/FP
<b>NON-CERTIFIED</b>	
Aker, Virginia	FP
Baker, Enrico	FP
Brown, Molly	FP
Castellanos-Romero, Amy	FP
Cox-Marez, Dawna	FP
Ethridge, Andrea	FP
Hughes, Doralyn	FP
Manley, Rachel	FP
McKamey, Rachelle*	FP
Robinson, Diane*	FP
Winkowitsch, Daniel	FP
Winkowitsch, Valerie	FP
<b>Secretarial</b>	
Name	
Skogley, Meolody	

**\*Need Approval by the Trustees**

**T.B. Approved (No longer required)**

**C - Some teaching certification**

**FP - FINGERPRINTED**

**PH - Physical Approved**

**\*\*All approval of employment is contingent upon passing background checks\*\***

<b>Bus Drivers</b>	
Name	
Aker, Virginia	FP/PH
Cope, Ted	FP/PH
McKamey, Jeanne	FP
Nelson, Dave	FP
Nelsen, Mark	FP/PH
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP
<b>Custodian</b>	
Name	
Aker, Virginia	FP/PH
Day, Ricky*	RP
Day, Rocky	FP
Hughes, Doralyn	FP
Hunter, Tina	TB/FP/PH
<del>Jones, Jordan</del>	<del>FP</del>
Olson, Kayler	
<b>Kitchen</b>	
Name	
McKamey, Jeanne	FP
Hickam, Jay	FP/PH
Hughes, Doralyn	FP
<b>Volunteers</b>	
Name	
Nelsen, Jessica (piano)	
<b>XCELL! Afterschool Program</b>	
Name	
Vierra, Sabrina (Vol)	
Johnson, Alissa (Vol)	FP
Formell, Lynn (Vol)	FP
Antonich, Myrtle	ULM
Calvert, Brittney	ULM
Spry, Jen	ULM