



CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B
HOME OF THE BADGERS



Cascade School's Mission:

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

By promoting excellence for all students through:

- *Engaging curriculum with rigor and relevance*
- *High-quality instruction*
- *21st Century technology*
- *Personal and academic pride*

Cascade Schools will strive to:

- *Deliver an academic program that inspires and motivates every student to value education for his/her lifetime.*
- *Customize and individualize our educational program to meet every student's strengths and needs.*
- *Incorporate technology into all aspects of our education program in a manner that best prepares our students for the 21st Century.*
- *Strategically focus resources on student's achievement and identify wants and needs of the Cascade community.*
- *Connect our curriculum and assessment data to the common core standards.*



Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:

1.	2.	3.	4.	5.	6.	7.	8.
Commit to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	Share strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	Accountability driven, spending less time on operational issues and more time focused on policies to improve student achievement.	Collaborative relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals.	Data savvy. Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	Align and sustain resources, such a professional development, to meet district goals.	Lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	Take part in team development and training to build shared knowledge, values and commitments for their improvement efforts.



CASCADE PUBLIC SCHOOLS

Regular Monthly Meeting of the Cascade Board of Trustees
Cascade Public Schools Conference Room #123
321 Central Avenue West, Cascade MT 59421
November 15, 2022 at 6:00 p.m.

Agenda

<https://zoom.us/j/92427602087?pwd=RzIqL0g3N1ExdVA0MzZMNxVSTTlxUT09>

ID: 92427602087

Passcode: kKZi03

Call to Order

6:00

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

Pledge of Allegiance

Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

REGULAR MONTHLY MEETING

Informational (I)

- A. 2022 MTSBA Golden Gavel Award
- B. 2022 MTSBA Marvin Heintz Award, John Rumney
- C. Letter of Resignation – Eric Dirk, HS Football Coach
- D. Letter of Resignation – Jake Boettger, Custodian

Staff Reports (I)

- A. Michelle Price, K-12 Principal
- B. Sonja Mazaira, Activities Director
- C. Levi Collins, Superintendent
- D. Karsen Floerchinger, Business Manager

Board Report (I)

- A. Board Evaluation
- B. Board Training Hours

New Business (A)

- A. FY2024 MTSBA Dues Revenue Estimate
- B. Consideration of Recommendation for Coaches
- C. Consideration of Recommendation for Bus Driver, Cyros Strickland
- D. Consideration of Recommendation for Paraprofessional, Paige Dickinson
- E. Resolution to Decommission Obsolete Property
- F. Consideration of Recommendation for Purchase of Type E Bus
- G. Required Policy Update
- H. Consent Agenda
 - a. Minutes of Regular Board Meeting, October 18, 2022

- b. Business Claims
- c. Student Activity Account
- d. Student Attendance Agreements
- e. Individual Transportation Contract
- f. Sub List

Board Meeting Evaluation (I)

- A. Complete the evaluation and turn into Mr. Collins

Announcements (I)

- A. Regular School Board Meeting – December 20, 2022
- B. Upcoming Events

Adjournment (A)

7:30

REGULAR MONTHLY MEETING

Informational

A. 2022 MTSBA Golden Gavel Award

- a. MTSBA's Golden Gavel Award is awarded to School Boards whose members each earn 12 hours of professional development before April 30. Cascade was 1 of 10 schools awarded the Golden Gavel for 2022.

B. 2022 MTSBA Marvin Heintz Award, John Rumney

- a. MTSBA's Marvin Heintz Award is awarded to currently serving trustees who have earned at least 96 hours of MTSBA-approved training during his/her lifetime. Mr. Rumney was 1 of 5 Montana Trustees awarded the Marvin Heintz for 2022.

C. Letter of Resignation – Eric Dirk, HS Football Coach

Dear Mrs. Mazaira

Please accept this letter as my formal letter of resignation as Head Football Coach for Cascade High School on this date 11/8/2022.

I've enjoyed the past three years and appreciate all the support and the opportunities that was provided to me. I truly believe the football program is set up for many years of success with the right person to lead it.

if I can be any assistance with the transition, please don't hesitate to reach out!

Thanks again and GO BADGERS!!

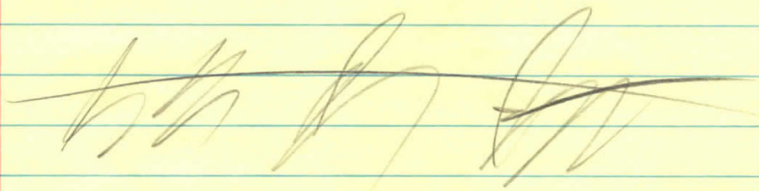
Eric Dirk



11-8-2022

D. Letter of Resignation – Jake Boettger, Custodian

I, Jake Boettger have given my notice to Cascade Public Schools that as of November 11th I will no longer continue to work there.



Staff Reports (Appendix A)

- A. Michelle Price, Elementary Principal
- B. Sonja Mazaira, Activities Director
- C. Levi Collins, Superintendent – *Appendix A, Section I (pg. 3)*
- D. Karsen Floerchinger, Business Manager
 - a. General Funds

PRIOR YEARS

CASCADE PUBLIC SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: October 2018, 2019, 2020, 2021

Month	Year	Fund		Committed		Original Appropriation	Current Appropriation	Available Appropriation	% Committed
				Current Month	Committed YTD				
October	2021	101	General	\$ 105,083.26	\$ 283,072.85	\$ 1,430,304.03	\$ 1,430,304.03	\$ 1,147,231.18	20%
October	2021	201	General	\$ 74,232.57	\$ 215,373.96	\$ 1,017,084.98	\$ 1,017,084.98	\$ 801,711.02	21%
October	2020	101	General	\$ 181,242.21	\$ 351,092.09	\$ 1,445,690.00	\$ 1,445,690.00	\$ 1,094,597.91	24%
October	2020	201	General	\$ 124,381.32	\$ 252,561.67	\$ 1,014,350.00	\$ 1,014,350.00	\$ 761,788.33	25%
October	2019	101	General	\$ 102,421.12	\$ 278,031.79	\$ 1,415,556.00	\$ 1,415,556.00	\$ 137,524.21	20%
October	2019	201	General	\$ 79,573.33	\$ 201,676.80	\$ 989,292.00	\$ 989,292.00	\$ 787,615.20	20%
October	2018	101	General	\$ 104,470.62	\$ 242,824.15	\$ 1,339,509.00	\$ 1,339,509.00	\$ 109,684.85	18%
October	2018	201	General	\$ 82,757.54	\$ 205,549.03	\$ 1,022,939.00	\$ 1,022,939.00	\$ 817,389.97	20%
4 YR AVERAGE									21%

CURRENT YEAR

CASCADE PUBLIC SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: October 2022

Month	Year	Fund		Committed		Original Appropriation	Current Appropriation	Available Appropriation	% Committed
				Current Month	Committed YTD				
October	2022	101	General	\$ 16,920.01	\$ 308,338.81	\$ 1,467,139.00	\$ 1,467,139.00	\$ 1,158,800.19	21%
October	2022	201	General	\$ 15,562.84	\$ 224,636.45	\$ 1,030,278.00	\$ 1,030,278.00	\$ 805,641.55	22%
Grand Total:				\$ 32,482.85	\$ 532,975.26	\$ 2,497,417.00	\$ 2,497,417.00	\$ 1,964,441.74	22%

Board Report (Appendix B)

- A. Board Evaluation – *Appendix B, Section I (pg. 5)*
- B. Board Training Hours – *Appendix B, Section II (pg. 11)*

New Business (A) (Appendix C)

A. FY2024 MTSBA Dues Revenue Estimate

Category: Board

Presented by: Levi Collins

Attachments: MTSBA FY24 Dues Revenue Estimate Memorandum – *Appendix C, Section I (pg. 13)*

Facts to Consider: The MTSBA Board of Directors is requested to approve the FY24 dues revenue estimate for presentation to our members for their approval through electronic ballot.

Superintendent Recommendation: Approve the MTSBA FY24 Dues Revenue Estimate.

Sample Motion: I move to approve the MTSBA FY24 Dues Revenue Estimate.

B. Consideration of Recommendation for Coaches

Category: Personnel

Presented by: Sonja Mazaira

Facts to Consider:

Aron Alatorre – HS Boys Basketball Assistant Coach

Erin Legel – HS Girls Basketball Volunteer Coach

Superintendent Recommendation: Hire the coaches as listed for SY2022-2023.

Sample Motion: I move to hire the coaches as listed for SY2022-2023.

C. Consideration of Recommendation for Bus Driver, Cyros Strickland

Category: Personnel

Presented by: Levi Collins

Superintendent Recommendation: Hire Cyros Strickland as bus driver for SY2022-2023, pending background check and eligibility requirements.

Sample Motion: I move to hire Cyros Strickland as bus driver for SY2022-2023, pending background check and eligibility requirements.

D. Consideration of Recommendation for Paraprofessional, Paige Dickinson

Category: Personnel

Presented by: Levi Collins

Superintendent Recommendation: Hire Paige Dickinson as paraprofessional for SY2022-2023.

Sample Motion: I move to hire Paige Dickinson as paraprofessional for SY2022-2023.

E. Resolution to Decommission Obsolete Property

Category: Transportation

Presented by: Levi Collins

Attachments: Obsolete Property Resolution – *Appendix C, Section II (pg. 16)*

Facts to Consider: Per MCA 20-6-604, "Whenever the trustees of a district determine that a site, building or any other real or personal property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district, the trustees may sell or otherwise dispose of the real or personal property in accordance with this section and without conforming to the provisions of 20-6-603. If a decision to sell or dispose of property is made, the trustees shall adopt a resolution to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district."

The District's 2015 Dodge Caravan has been totaled due to an incident involving a deer. In order to replace the vehicle, the Board must deem the vehicle obsolete property. Below are the figures provided to the District from MSGIA (insurance):

Determined Vehicle Gross Market Value (ACV).....\$14,981.00

Minus comprehensive deductible(\$1,000.00)

Minus salvage value - owner retains salvage.....(\$1,000.00)

Net Due School District.....\$12,981.00

Towing Costs.....(\$700.00)

Total towards replacement vehicle.....**\$12,281.00**

The District plans on advertising the vehicle for sale and taking bids until November 30th.

Superintendent Recommendation: Approve the Resolution to Decommission Obsolete Property.

Sample Motion: I move to approve the Resolution to Decommission Obsolete Property.

F. Consideration of Recommendation for Purchase of Type E Bus

Category: Transportation

Presented by: Levi Collins

Attachments: Type E Bus Information – *Appendix C, Section III (pg. 17)*

Facts to Consider: Since the 2015 Dodge Caravan has been totaled, the District needs to replace the vehicle. Administration proposed replacing the vehicle with a Type E Bus, which is most often an Expedition. Under Montana Laws 20-10-101 and 20-10-102, School districts may use a “Type E” vehicle that is approved to transport students to and from school. This vehicle is required to meet very stringent safety standards to qualify for a Transportation reimbursement. Due to the current shortage of qualified bus drivers, our increasing need for transporting students, and flexibility in addressing transportation needs during the current pandemic, the District completed a study as required by MCA 20-10-148 to determine the cost effectiveness analysis required for transporting students, which will be completed before purchase. The vehicle may also be used for staff transportation, as well as transportation for athletics & activities. Several districts in the area have purchased their Type E buses through Van Motors in Conrad and have ranged in price from \$30K-\$80K, depending on year, model, and add-ons that are required by MCA. Type E Buses may be purchased with Bus Depreciation funds and depreciated, just like yellow school buses. We currently have a Bus Depreciation budget of \$683K.

Superintendent Recommendation: Approve the purchase of a Type E Bus, pending cost analysis.

Sample Motion: I move to approve the purchase of a Type E Bus, pending cost analysis.

G. Required Policy Updates & Revisions

Category: Policy

Presented by: Levi Collins

Attachments: Policies – *Appendix C, Section IV (pg. 19)*

Facts to Consider: The following policies must be updated to replace contact information.

Policy 3210 – Equal Educational Opportunity, Nondiscrimination and Sex Equity

Replace Nichole Pieper with Michelle Price.

Policy 3225 – Sexual Harassment of Students

Replace Nichole Pieper with Michelle Price.

Policy 5010 – Equal Employment Opportunity, Nondiscrimination and Sex Equity

Replace Nichole Pieper with Michelle Price.

Policy 5012 – Sexual Harassment of Employees

Replace Nichole Pieper with Michelle Price.

Superintendent Recommendation: Approve and adopt the required policies, as listed.

Sample Recommendation: I move to approve and adopt the required policies, as listed.

H. Consent Agenda (Appendix D)

A. Minutes of Regular Board Meeting, October 18, 2022 – *Appendix D, Section I (pg. 30)*

B. Business Claims – *Appendix D, Section II (pg. 33)*

C. Student Activity Account – *Appendix D, Section III (pg. 47)*

D. Individual Transportation Contract – *Appendix D, Section IV (pg. 48)*

E. Sub List – *Appendix C, Section III (pg. 49)*

Board Meeting Evaluation (I)

A. Complete evaluation and turn into Mr. Collins

Announcements (I)

A. Regular School Board Meeting, December 20, 2022

B. Upcoming Trainings:

a. School Safety, Security, & Innovations Symposium – December 6-7th

b. Accommodating Individuals with Disabilities Training – January 10, 17, 27th

Adjournment (A)