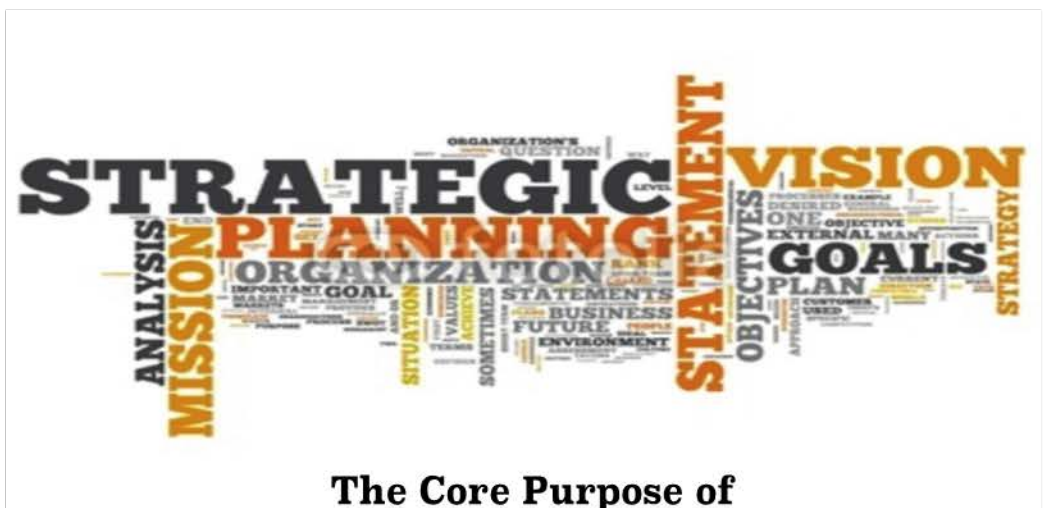




# CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B  
HOME OF THE BADGERS



## The Core Purpose of Cascade Public School District:

*Through collective efforts of our community and school,  
we strive to be an innovative educational system  
committed to excellence and focused on  
developing responsible citizens.*

*Approved by the Cascade Board of Trustees January 2016*



**Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:**

1.	2.	3.	4.	5.	6.	7.	8.
<b>Commit</b> to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	<b>Share</b> strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	<b>Accountability driven,</b> spending less time on operational issues and more time focused on policies to improve student achievement.	<b>Collaborative</b> relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting end achieving district goals.	<b>Data savvy.</b> Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	<b>Align and sustain resources,</b> such a professional development, to meet district goals.	<b>Lead as a united team</b> with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	<b>Take part in team development and training</b> to build shared knowledge, values and commitments for their improvement efforts.



# CASCADE PUBLIC SCHOOLS

Organizational Meeting of the Cascade Board of Trustees  
Cascade Public Schools Conference Room #123  
321 Central Avenue West, Cascade MT 59421  
**May 18, 2020 following Regular Meeting**

---

## Agenda

<https://us02web.zoom.us/j/82056304529?pwd=VHFieTY5T3loQzArY0c1d3RPTGpWZz09>

Meeting ID: 820 5630 4529

Passcode: 43f71f

### Call to Order

Reading of Notice Regarding Public Comment and procedures to be followed when addressing the Board.

### Public Comment on Non-Agenda Items

Members of the community are given opportunity to make brief comments to the Board on any matters not included in the agenda. By law the Board cannot deliberate, debate or take any action on any matter presented during Public Comment. **Comments about any staff, student, or member of public are not allowed due to rights of privacy laws.**

Public Comment on action (A) agenda items is to be addressed when the item is being considered on the agenda. Informational and Staff Reports are reported to Board of Trustees as information only.

## ORGANIZATIONAL MEETING

### Organizational Business (A)

- A. Appoint District Clerk
- B. Canvass Election Results
- C. Certificates of Elections and Oath of Office for New Trustees
- D. Nominate and select Board Chair
- E. Nominate and select Vice Chair
- F. Procedures and Expectations
- G. Create and/or appoint Committees
  - a. Facilities
  - b. Finance
  - c. Policy
  - d. Negotiations
  - e. Transportation
  - f. Technology

### Adjournment (A)

## **ORGANIZATIONAL MEETING**

### **Organizational Business (A)**

- A. **Appoint District Clerk**  
**Category:** Board of Trustees  
**Attachments:** None  
**Facts to Consider:** The District Clerk is to be appointed to serve from year-to-year as per policy 1120.  
**Superintendent Recommendation:** Appoint Karsen Drury as District Clerk of the Cascade Board of Trustees.  
**Sample Motion:** I move to appoint Karsen Drury as District Clerk of the Cascade Board of Trustees.
- B. **Canvass Election Results**  
**Category:** Board of Trustees  
**Presented by:** Karsen Drury  
**Facts to Consider:** Under 20-3-313, MCA, if the number of candidates filing a nomination petition or filing a declaration of intent to be a write-in candidate is equal to or less than the number of open trustee positions to be elected, the trustees may cancel the election. They must then give notice that a trustee election will not be held. The trustee election may not be declared by acclamation until all candidate filing deadlines have passed.  
**Sample Motion:** I move to approve the results of the election by acclamation.
- C. **Certificates of Elections and Oath of Office for New Trustees**  
**Category:** Board of Trustees  
**Facts to Consider:** Ruth Mortag and John Rumney were elected by acclamation.
- D. **Nominate and Select Board Chair**  
**Category:** Board of Trustees  
**Facts to Consider:** As per Board Policy 1120, the Board shall elect from among its members a chairperson to serve a one-year term. If your current Board Chairperson does not continue to serve as an officer, a replacement shall be elected. It is at this time that we call for nominations for Chairperson to serve during the ensuing year and the selection of a Chair. The new or returning Chair immediately assumes the office.
- E. **Nominate and Select Vice Chair**  
**Category:** Board of Trustees  
**Facts to Consider:** Policy 1120 continues by directing the Board to call for nominations for and the election of Vice Chairperson to serve during the ensuing year.
- F. **Procedures and Expectations (I)**  
**Category:** Board of Trustees  
**Facts to Consider:** Per Board Policy and MTSBA, procedures and expectations should be reviewed on an annual basis. A newly constituted board will work with the administration and clerk to discuss meeting attendance, board packets, meeting minutes, resources to assist trustees and any other questions about service terms. MTSBA is available to assist boards with in-district orientation training to improve board governance, facilitate discussions about expectations and protocols, and assist boards with strategic planning goals. New board members will attend new board member orientation and MTSBA trainings to receive education in board member role and governance as a board entity.
- G. **Create and/or Appoint Committees**  
**Category:** Board of Trustees  
**Attachments:** None  
**Facts to Consider:** Once the business of the oaths of office, nominations, selections and appointments are completed to organize the 2021-2022 Board of Trustees, members are asked to consider what committees would be necessary or useful for the coming school year at the organizational meeting. Policy 1130 states that the Board Chairperson shall appoint trustees to serve on such committees; however, if a member is interested in contributing and being part of a particular committee, he or she is urged to sign on to a committee by choice. Members should note that trustees serving on committees shall be limited to fewer than one-half (1/2) of the Board; therefore, no more than three members may serve on a committee. The superintendent serves on each of the standing committees. District personnel whose job description involves serving on a committee are provided below. The committees for the 2020-2021 and respective members are provided. The Board should decide if these committees and their members should remain in place for 2021-2022.  
**Cascade School District Board Committees 2020-2021**  
a. **Facilities:** John Rumney, Chris Wilson, Iain McGregor

- b. **Finance:** Val Fowler, John Rumney, Rick Cummings
- c. **Policy:** John Rumney, Val Fowler, Ruth Mortag
- d. **Negotiations:** Val Fowler, Ruth Mortag, Iain McGregor
- e. **Transportation:** Chris Wilson, Iain McGregor, Rick Cummings
- f. **Technology:** Ruth Mortag, Chris Wilson, Rick Cummings