



# CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B  
HOME OF THE BADGERS



## The Core Purpose of Cascade Public School District:

*Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.*

*Approved by the Cascade Board of Trustees January 2016*



**Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:**

1.	2.	3.	4.	5.	6.	7.	8.
<b>Commit</b> to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	<b>Share</b> strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	<b>Accountability driven,</b> spending less time on operational issues and more time focused on policies to improve student achievement.	<b>Collaborative</b> relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals.	<b>Data savvy.</b> Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	<b>Align and sustain resources,</b> such a professional development, to meet district goals.	<b>Lead as a united team</b> with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	<b>Take part in team development and training</b> to build shared knowledge, values and commitments for their improvement efforts.

# Regular Meeting of the Board of Trustees

6:00 p.m.

February 21, 2017

Cascade Public Schools  
321 Central Avenue West  
Cascade, Montana 59421-0529

## Agenda

### Call to Order

6:00

#### Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

### Old Business (A)

6:05

- A. New Flexibility and Efficiency Policy Series–Third Reading
  - a. 1005FE Proficiency-Based ANB
  - b. 1006FE Transfers for School Safety
  - c. 1008FE Increase in Over Base Levy Authority Without a Vote
  - d. 1010FE Early Enrollment Exceptional Circumstances

### Informational

- A. Audit Report–Anderson Zermulin
- B. Letter of Resignation–Maintenance Supervisor, John O'Brien

### Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

### New Business (A)

6:15

- A. Recommendation–Assistant HS Track, Doug Darko
- B. Recommendation–Head JH Wrestling, Dave McClain
- C. Recommendation–Special Education Paraprofessional, Carol Wells
- D. Recommendation–Maintenance Supervisor, Mandy Eike
- E. Resolution Calling For An Election
- F. Consent Agenda
  - 1. Minutes Regular Board Meeting Jan 24, 2016
  - 2. Business Claims
  - 3. Student Activity Account
  - 4. Student Attendance Agreements
  - 5. Transportation Contracts
  - 6. Sub List
  - 7. Community Key List

### Superintendent Report (I)

- A. Spring Enrollment

- B. Soup With The Supt Update
- C. New Trustee Candidacy Deadline
- D. Legislative Update
- E. Board Hours
- F. General Fund Budget

## **Committee Report**

**6:30**

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

## **Announcements (I)**

- A. Public Education Day of Advocacy, March 13, 2017 at State Capitol
- B. Next Regular School Board Meeting March 21, 2016 at 6:00 pm
- C. MTSBA School Budget Workshop, March 22, 2017 in Helena

## **Board Meeting Evaluation School Board Annual Self-Assessment**

## **Adjournment (A)**

**7:00**

## Old Business (A)

### A. New Flexibility and Efficiency Policy Series—Third Reading

**Strategic Planning Goal Area:** Student Achievement

**Strategic Governance Policy Alignment:** 1003, 1006

**Presented by:** Justin Barnes

**Attachments:** Policies attached on following pages.

**Facts to Consider:** The Montana School Boards Association has developed a new policy series on flexibility and efficiency to allow our members to take full advantage of innovations we have successfully implemented into law.

School Districts throughout the nation, including Montana, are being encouraged by their constituents (taxpayers) to become more efficient in their budgeting and expenditure process. As dollars are getting less, enrollment is declining in many schools, hiring qualified staff is becoming more competitive, and schools struggling to offer necessary programs to meet the needs of the students in their districts, it is imperative for districts to know what resources are available to increase the District's flexibility and efficiency to maximize the District's resources available for the benefit of students and student achievement.

This policy series can be viewed in its entirety at [www.mtsba.org](http://www.mtsba.org), and click on the Model Policies tab. Adoption of this series is entirely optional. The series can be adopted as a whole or by individual policies.

**Superintendent Recommendation:** Approve the second reading of new Flexibility and Efficiency Policy series.

## CASCADE PUBLIC SCHOOLS

### 1000FE SERIES FLEXIBILITY AND EFFICIENCY

1000FE	Overview of Flexibility and Efficiency Policies
1001FE	Scanning of the Horizon
1002FE	The District's SMaC Recipe
1002FE-F	SMaC Analysis
1003FE	The District's Technology Program
1004FE	Scaled Innovations
1004FE-F	Scaled Innovations Analysis
1005FE	Proficiency-Based ANB
1006FE	Transfers for School Safety
1007FE	Multidistrict Agreements
1007FE –F1	Model Multidistrict Agreement Form
1008FE	Increase in Over Base Levy Authority Without a Vote
1009FE	Flexible Instructor Licensing
1010FE	Early Enrollment Exceptional Circumstances
1011FE	Cooperative Purchasing
1012FE	Non-voted Levy for Excess IDEA Costs
1013FE	Adult Education

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CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1005FE

FLEXIBILITY AND EFFICIENCY

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Revised on:

Proficiency-Based ANB

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing the provision of law allowing proficiency-based ANB.

The District may include in its calculation of ANB a pupil who is enrolled in a program providing fewer than the required aggregate hours of pupil instruction required under Montana law if the pupil has demonstrated proficiency in the content ordinarily covered by the instruction as determined by the school board using district assessments. The ANB of a pupil who demonstrates proficiency in any content/subject matter will be converted to an hourly equivalent based on the hours of instruction ordinarily provided for the content over which the student has demonstrated proficiency.

The District may, on a case-by-case basis, provide fractional credit for partial completion of a course for a student who is unable to attend class for the required amount of time.

The District may waive specific course requirements based on individual student needs and performance levels. Waiver requests shall also be considered with respect to age, maturity, interest, and aspirations of the students and shall be in consultation with the parents or guardians.

At the discretion of the District, a student may be given credit for a course satisfactorily completed in a period of time shorter or longer than normally required and, provided that the course meets the District's curriculum and assessment requirements, which are aligned with the content standards stated in the education program. Examples of acceptable course work include, but are not necessarily limited to, those delivered through correspondence, extension, and distance learning courses, adult education, summer school, work study, specially designed courses, and challenges to current courses.

Legal Reference:	20-9-311(4)(a)(b)(d), MCA	Calculation of average number belonging (ANB) – 3-year averaging
	20-3-324, MCA	Powers and duties
	10.55.906 ARM	High School Credit

1 CASCADE SCHOOL DISTRICT

2 Adopted on:

3 Reviewed on:

4 1006FE

5 FLEXIBILITY AND EFFICIENCY

6 Revised on:

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7  
8 Transfers for School Safety

9  
10 It is the policy of the District to increase the flexibility and efficiency of the District's resources  
11 by utilizing the provision of law allowing transfers of funds to improve school safety and  
12 security.

13  
14 The District may transfer state or local revenue from any budgeted or non-budgeted fund, other  
15 than the debt service fund or retirement fund, to its building reserve fund in an amount not to  
16 exceed the school district's estimated costs of improvements to school safety and security

17  
18 The transfer of such funds can be for:

- 19 1. planning for improvements to school safety, including but not limited to the cost  
20 of services provided by architects, engineers, and other consultants;  
21 2. installing or updating locking mechanisms and ingress and egress systems at  
22 public school access points, including but not limited to systems for exterior  
23 egress doors and interior passageways and rooms, using contemporary  
24 technologies;  
25 3. installing or updating bullet-resistant windows and barriers; and  
26 4. installing or updating emergency response systems using contemporary  
27 technologies.

28  
29 Any transfers made under this policy and Montana law are not considered expenditures to be  
30 applied against budget authority. Any revenue transfers that are not encumbered for expenditures  
31 by June 30, 2019, must be transferred back to the originating fund from which the revenue was  
32 transferred.

33  
34 If transfers of funds are made from a District fund supported by a non-voted levy, the District  
35 may not increase its non-voted levy for the purpose of restoring the transferred funds.

36  
37 **Any transfer made under this policy must be made by Board action.**

38  
39 **Cross Reference: Policy 7310 Budget Implementation and Execution**

40  
41 Legal Reference: 20-9-503, MCA Budgeting, tax levy, and use of building reserve  
42 fund.

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1008FE FLEXIBILITY AND EFFICIENCY

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Increase in Over-Base Levy Authority Without a Vote

It is the policy of the District to increase the flexibility and efficiency of the District’s resources by utilizing provisions in law that allow for increases in over-base levy authority without a vote through decreases in other non-voted levies.

Provided that budget limitations otherwise specified in law are not exceeded, the Board of Trustees may in its discretion increase the District's over-base budget levy without a vote if the Board reduces non-voted property tax levies authorized by law to be imposed by action of the Board by at least as much as the amount by which the over-BASE budget levy is increased. The ongoing authority for any non-voted increase in the over-BASE budget levy imposed must be decreased in future years to the extent the Board imposes any increase in other non-voted property tax levies.

**Any transfer made under this policy must be made by Board action.**

Legal Reference: 20-9-308, MCA BASE budgets and maximum general fund budgets



1 CASCADE SCHOOL DISTRICT

2 Adopted on:

3 Reviewed on:

4 1010FE

5 FLEXIBILITY AND EFFICIENCY

6 Revised on:

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7  
8 Early Enrollment Exceptional Circumstances

9  
10 It is the policy of the District to provide enhanced educational opportunities to students under the age of 5  
11 when either individual exceptional circumstances exist and/or when Community-Based exceptional  
12 circumstances are present.

13  
14 ***Prohibition:*** *This policy cannot be used to provide what is otherwise characterized or referred to as a*  
15 *pre-school, pursuant to 20-7-117(2), MCA, which specifically prohibits the use of state equalization aid*  
16 *for preschool. This policy is intended for use to enroll students under the age of 5 when statutory criteria*  
17 *are met.*

18  
19 Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils

20 *Note: In order to adopt this policy, the board of trustees must select one or more of the characteristics*  
21 *identified in either Option A or Option B.*

22  
23 The administration shall ensure admission, enrollment and assignment of all qualifying children  
24 referenced in this policy. The administration shall place children enrolled pursuant to this policy in either  
25 a half-time or full-time kindergarten program as an integral part of the elementary school program. The  
26 administration shall also ensure provision of a free appropriate public education in the least restrictive  
27 environment possible, pursuant to terms of each student's individualized education program, for all  
28 children enrolled under this policy who are qualified for services under the Individuals with Disabilities  
29 Education Act.

30  
31 The administration shall include children enrolled pursuant to this policy in the district's calculation of  
32 average number belonging (ANB) as reported to OPI.

33  
34 The Board of Trustees declares the following to be qualifying "exceptional circumstances" within the  
35 meaning of that term as used in 20-5-101(3), that merit waiving the age provisions of 20-5-101(1), MCA  
36 for children under 6 years of age who are either 4 years of age or older on or before September 10 of the  
37 school year in which enrollment is to occur or who are at least 3 years of age with a disability qualifying  
38 the child for services under Section 504 of the Federal Rehabilitation Act of 1973 or the federal  
39 Individuals with Disabilities Education Act.

40  
41 *Note: Each of the below should be considered separately for inclusion or exclusion in the Board's*  
42 *adopted policy. When enrolling on the basis of demographic characteristics of the community under this*  
43 *Option B, The District must be sure to research and document all of the criteria incorporated into the*  
44 *school district's policy that is used to enroll on the basis of exceptional circumstances.*

- 45  
46 1. Homeless/transient rates of the district's pupils in comparison to statewide averages;  
47 2. Percentage of the district's pupils qualifying for services under The Federal Individuals with  
48 Disabilities Education Act in comparison to statewide averages;  
49 3. Percentage of the district's pupils eligible for free or reduced lunch in comparison to statewide  
50 averages;

4. Average performance on standardized tests at the 3<sup>rd</sup> grade level in comparison to statewide averages;
5. Percentage of the district's pupils who are enrolled members of a federally recognized American Indian Tribe in comparison to statewide averages.

**Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils**

When implementing Board Policy 3100, the District shall follow these procedures:

1. The administration shall review the criteria set forth in the Policy 3100 and make the preliminary determination whether an individual student or class of students meets the criteria for exceptional circumstances set forth therein;
2. The administration shall notify the parent(s)/legal guardian(s) of the administration's recommendation to the Board regarding the enrollment of the student(s) under the exceptional circumstances meriting waiving of the age requirements;
3. The administration shall present the information to the Board for approval within \_\_\_\_ days of making the preliminary determination;
4. In presenting the information to the Board, the administration shall either: (1) remove all identifying information about the student(s) when presenting the information to the Board in order to protect the privacy rights of the student under state and federal law, or (2) provide the name(s) of the students(s) to the Board in a closed session with notice to the parent(s)/legal guardian(s) that he/she/they have the right to attend the closed session; and
5. The Board shall make the final decision on the enrollment of students under the District's exceptional circumstances policy.

The trustees shall annually review this policy and procedure based on changing circumstances pertaining to the criteria used for determination of the program.

Legal Reference:

§ 20-5-101, MCA	Admittance of child to school
§ 20-6-501, MCA	Definition of various schools
§ 20-7-117, MCA	Kindergarten and preschool programs
§ 20-9-309, MCA	Basic system of free quality public elementary and secondary schools defined
Individual with Disabilities Act	Federal Rehabilitation Act of 1973
National School Lunch Act (Public Law 396, 79 <sup>th</sup> congress, chapter 281, 2 <sup>nd</sup> session)	
Title III, ESEA (English language Acquisition, language Enhancement, and Academic Achievement Act)	
McKinney-Vento Homeless Assistance Act of 1987 (Pub. L. 100-77, July 22, 1987, 101 Stat. 482, U.S.C. § 11301 et seq.	

## Informational

- A. **Audit Report–Anderson Zermulin**
- B. **Letter of Resignation–Maintenance Supervisor, John O’Brien**

Per Policy 5251, the Superintendent is authorized to accept resignations on behalf of the Board from any district employee. The resignation letter is attached below.

3 February 2017

FROM: John O’Brien

TO: Cascade Public Schools

SUBJECT: Letter of Resignation

This letter is to inform you that I Have been offered and accepted employment with a company in Great Falls. I have enjoyed my employment at the School in the many roles I have filled since 2012 and I will miss the students and staff here, but this opportunity has presented itself and I believe it would be a good fit for me in my future.

My last duty day with the school will be Friday February 17<sup>th</sup>. I am very thankful for the time I have spent working for the Cascade School and appreciate your understanding in this matter.

Respectfully,



John O’Brien

## Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

## New Business (A)

### A. Recommendation–Assistant HS Track, Doug Darko

**Strategic Planning Goal Area:** Student Achievement

**Strategic Governance Policy Alignment:** 1001,1002

**Presented by:** Justin Barnes

**Attachments:** None

**Facts to Consider:** Mr. Doug Darko is being recommended for Assistant HS Track Coach.

**Superintendent Recommendation:** Approve Mr. Doug Darko as Assistant HS Track Coach, pending background check results.

### B. Recommendation– Head JH Wrestling, Dave McClain

**Strategic Planning Goal Area:** Student Achievement

**Strategic Governance Policy Alignment:** 1001,1002

**Presented by:** Justin Barnes

**Attachments:** None

**Facts to Consider:** Mr. Dave McClain is being recommended for Head JH Wrestling Coach.

**Superintendent Recommendation:** Approve Mr. Dave McClain as Head JH Wrestling Coach.

### C. Recommendation– Special Education Paraprofessional, Carol Wells

**Strategic Planning Goal Area:** Student Achievement

**Strategic Governance Policy Alignment:** 1001,1002

**Presented by:** Justin Barnes

**Attachments:** None

**Facts to Consider:** The Special Education department is in need of a paraprofessional to assist and care for a high needs special education student. Mrs. Carol Wells is being recommended for the position.

**Superintendent Recommendation:** Approve Mrs. Carol Wells for Special Education Paraprofessional.

### D. Recommendation– Maintenance Supervisor, Mandy Eike

**Strategic Planning Goal Area:** Environment/Facilities

**Strategic Governance Policy Alignment:** 1001,1002

**Presented by:** Justin Barnes

**Attachments:** None

**Facts to Consider:** Mandy Eike is being transferred to Maintenance Supervisor. She has done an excellent job as custodian, showing good leadership skills by example and with positivity. She has already completed the course and classwork for the boiler, and is currently working on getting the required hours in order to obtain boilers license.

**Superintendent Recommendation:** Approve transfer of Ms. Mandy Eike to Maintenance Supervisor.

### E. Resolution Calling For An Election

**Presented by:** Justin Barnes

**Attachments:** Following page

**Facts to Consider:** None

**Superintendent Recommendation:** Approve the resolution calling for an election.

## TRUSTEE RESOLUTION CALLING FOR AN ELECTION

**BE IT RESOLVED**, the Board of Trustees for School District No. #3 & B, Cascade County, State of Montana, will hold a Special School Election on Tuesday, the 2nd day of May, 2017, which date is not less than seventy (70) days after the passage of this resolution.

The election will be conducted by:

X  Poll Election (the polls will be open from 12:00 noon until 8:00 p.m.)

The purpose of the election is to:

X  Elect two (2) trustees for a three-year term, Cascade School District #3&B

X  Approval of additional levy to operate and maintain the Elementary, District #3, General Fund forFY18

**If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Karsen Drury, election administrator, to cancel that portion of the election in accordance with 13-1-304, MCA.**

The following polling location will be used for the election and the three electors of this district who are qualified to vote at such election are hereby appointed to act as judges at the election at each voting place as follows:

**Voting Location and Address:** Cascade School Commons, 321 Central Ave W, Cascade MT

<u>Election Judge</u>	<u>Address</u>
Niki Thaut	321 Third Ave. North, Cascade
Sharon Britton	1137 Adel RD, Cascade
Cindy McKamey	11 Grassland Lane, Cascade

BE IT FURTHER RESOLVED, that the clerk of this school district is hereby directed to notify the above named election judges of their appointment and to notify the county election administrator of the date of holding said election, and request the clerk to close regular registration and to prepare and furnish election materials as required by law. If any of these judges should not be able to serve, the election administrator will choose a replacement from certified judges. No further proceedings were conducted relating to the election.

<u>Rick Cummings</u> Print Name of Board Chair	 Signature of Board Chair
<u>Karsen Drury</u> Print Name of District Clerk	 Signature of District Clerk

DATED this 21st day of February, 2017.

## TRUSTEE RESOLUTION CALLING FOR AN ELECTION

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The election will be conducted by:

X  Poll Election (the polls will be open from 12:00 noon until 8:00 p.m.)

The purpose of the election is to:

X  Elect two (2) trustees for a three-year term, Cascade School District #3&B

X  Approval of additional levy to operate and maintain the High School, District #B, General Fund for FY18

**If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Karsen Drury, election administrator, to cancel that portion of the election in accordance with 13-1-304, MCA.**

The following polling location will be used for the election and the three electors of this district who are qualified to vote at such election are hereby appointed to act as judges at the election at each voting place as follows:

**Voting Location and Address:** Cascade School Commons, 321 Central Ave W, Cascade MT

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<u>Rick Cummings</u> Print Name of Board Chair	 Signature of Board Chair
<u>Karsen Drury</u> Print Name of District Clerk	 Signature of District Clerk

DATED this 21st day of February, 2017.

## F. Consent Agenda

### 1. Minutes Regular Board Meeting January 24, 2017

## Regular Meeting

Cascade School District 3B  
Board of Trustees  
January 24, 2016 - 6:00 pm

**DRAFT**

Subject to change upon approval of the board

### Board Members Present –

#### High School Board

Rick Cummings - Chair  
Chris Boland - Vice Chair  
Blake Standley  
Deanna Hastings  
Erin Wombold  
Val Fowler

#### Elementary Board

Rick Cummings - Chair  
Chris Boland - Vice Chair  
Blake Standley  
Deanna Hastings  
Erin Wombold

### Members Not Present

**Others Present:** Justin Barnes - Superintendent, Karsen Drury - District Clerk, Kevin Sukut, Siobhan Hathhorn, Tracy Taft, Peggy Strobbe, April Pepos, Dayl Taylor, Jenny Taylor, Tristan Stockton

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:02 pm. Mr. Cummings asked for public comment on **non**-agenda items.

### Non Agenda Discussion - Old Business Informational

### Staff Report

- A. Booster Club -
- B. PTSA - Karen Matteson will be stepping in as the new president, Tracy Creveling & Faith Standley with also be joining.
- C. Siobhan Hathhorn, K-6 Principal - 1st round staff evaluations have been completed, non-tenured to be completed, implemented Dreambox, a math program, into elementary curriculum, APTT was held January 14th, report cards are to be sent out the end of the week, MAPS testing window is open, One School One Book program has begun. Recommending for FY18: full day Early Kindergarten, keep current 2nd grade class in two groups.
- D. Kevin Sukut, 7-12 Principal - 2nd semester started Monday, January 23, 2017, reviewed both staff and student discipline procedures, researching alternative school options, Lance Lanning K-12 assembly on tolerance held in early January, parent teacher conferences at the end of the week.
- E. Jeff Grimes, AD - BPA district-46 students placed, 1997 state basketball champions reunion, Wrestling Divisionals is February 4th, Junior High Wrestling starts February 6th, District Basketball tournaments held February 15-18th, Junior High Basketball will start after High School is completed.
- F. April Pepos, XCELL - incorporating One Book One School into XCELL, Fall Reporting submitted January 17th.

### New Business

- A. New Flexibility and Efficiency Policy Series - Second Reading

- a. 1000FE Overview of Flexibility and Efficiency Policies
- b. 1001FE Scanning of the Horizon
- c. 1002FE The District's SMaC Recipe
- d. 1002FE-F SMaC Analysis
- e. 1003FE The District's Technology Program
- f. 1004FE Scaled Innovations
- g. 1004FE-F Scaled Innovations Analysis
- h. 1005FE Proficiency-Based ANB**
- i. 1006FE Transfers for School Safety**
- j. 1007FE Multidistrict Agreements
- k. 1007FE –F1 Model Multidistrict Agreement Form
- l. 1008FE Increase in Over Base Levy Authority Without a Vote**
- m. 1009FE Flexible Instructor Licensing
- n. 1010FE Early Enrollment Exceptional Circumstances**
- o. 1011FE Cooperative Purchasing
- p. 1012FE Non-voted Levy for Excess IDEA Costs
- q. 1013FE Adult Education

Blake Standley moved, seconded by Erin Wombold to accept the new Flexibility and Efficiency Policy series-second reading, excluding Policies 1005FE, 1006FE, 1008FE, 1010FE.  
Passed unanimously.

#### B. Consent Agenda

- 1. Minutes of Regular Board Meeting December 20, 2016.
  - 2. Business Claims **(4694-4756) (VOID:4693, 4695, 4698, 4699, 4718, 4727, 4742)**
  - 3. Student Activity Account
  - 4. Student Attendance Agreements
  - 5. Transportation Contracts
  - 6. Sub List
  - 7. Community Key List
- Deanna Hastings moved, seconded by Blake Standley to approve consent agenda.  
Passed unanimously.

#### Superintendent Report

- A. MT Legislative Updates
- B. Tuition Fund
- C. Transportation Update
- D. Technology Information
- E. Roofing Update
- F. Board Hours
- G. General Fund Budget

#### Committee Report

- A. Finance and Budget -
- B. Policy Review -
- C. Transportation -
- D. Facilities and Grounds - Thursday, January 26, 2016
- E. Negotiations - Wednesday, January 25, 2016



F. Technology -

**Announcements**

- A. Next Regular School Board Meeting February 21, 2017 at 6:00 pm
- B. MTSBA HR Symposium, February 2, 2017 in Helena
- C. School Caucus Day on the Hill, February 13, 2017 at State Capitol
- D. Public Education Day of Advocacy, March 13, 2017 at State Capitol
- E. MTSBA School Budget Workshop, March 22, 2017 in Helena

**Executive Session**

- A. Superintendent Evaluation 7:13 p.m.

**Adjournment**

At 9:21 pm Deanna Hastings moved, seconded by Chris Boland **to adjourn. Passed unanimously.**

\_\_\_\_\_  
Rick Cummings, Board Chair

\_\_\_\_\_  
ATTEST: Karsen Drury, District Clerk

Date Signed \_\_\_\_\_

## 2. Business Claims

\* ... Over spent expenditure

Claim #	Warrant #	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4758	9346S	6 A&I DISTRIBUTORS		1,366.47					
1		2897000 12/09/16 Oil			549.00		110	100-2700	624
2		2897000 12/09/16 Oil			549.00		210	100-2700	624
3		2897000 12/09/16 Washer Fluid			27.96		110	100-2700	610
4		2897000 12/09/16 Washer Fluid			27.96		210	100-2700	610
5		2897000 12/09/16 Fuel Conditioner			158.78		110	100-2700	610
6		2897000 12/09/16 Fuel Conditioner			158.77		210	100-2700	610
7		2900258 12/16/16 Oil Reimb			-52.50		110	100-2700	624
8		2900258 12/16/16 Oil Reimb			-52.50		210	100-2700	624
4759	9347S	2927 A.T. KLEMENS & SONS		306.25					
1		S70032 12/21/16 Labor - 3.25hr @ \$85			138.12		101	100-2600	340
2		S70032 12/21/16 Labor - 3.25hr @ \$85			138.13		201	100-2600	340
3		S70032 12/21/16 Truck Charge 1 @ \$30			15.00		201	100-2600	340
4		12/21/16 Truck Charge 1 @ \$30			15.00		101	100-2600	340
4760	9350S	3994 AWARE INC.		730.80					
1		943961 12/19/16 Medicaid Remittance			417.60*		115	100-2100	330 555
2		948520 12/26/16 Medicaid Remittance			313.20*		115	100-2100	330 555
4762	9349S	1248 ANDERSON ZURMUEHLEN		2,000.00					
1		312904 12/19/16 2016 Audit - Progress Billing			1,000.00		101	100-2300	330
2		312904 12/19/16 2016 Audit - Progress Billing			1,000.00		201	100-2300	330
4763	9351S	1157 BUG DOCTOR		163.00					
1		103 12/27/16 Pest Control - School			57.50		101	100-2600	340
2		103 12/27/16 Pest Control - School			57.50		201	100-2600	340
3		104 12/27/16 Pest Control - Dist House			48.00		260	100-4600	340
4764	9353S	3987 CULLIGAN		146.40					
1		12/31/16 Water Services			73.20		101	100-2600	452
2		12/31/16 Water Services			73.20		201	100-2600	452
4765	9354S	855 ENERGY WEST		5,809.44					
1		12/28/16 December Energy			1,452.36		101	100-2600	411
2		12/28/16 December Energy			1,452.36		201	100-2600	411
3		12/28/16 December Energy			1,452.36		110	100-2700	411
4		12/28/16 December Energy			1,452.36		210	100-2700	411
4766	9355S	3212 FICO		839.50					
1		13526 12/28/16 Labor			393.75		101	100-2600	340
2		13526 12/28/16 Labor			393.75		201	100-2600	340
3		13526 12/28/16 Mileage			26.00		101	100-2600	340
4		13526 12/28/16 Mileage			26.00		101	100-2600	340

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #								
4767	9356S	206 GENERAL DISTRIBUTING CO.	46.92					
1		00484003 10/31/16 Supplies		15.81		101	100-2600	610
2		00492455 11/30/16 Supplies		15.30		101	100-2600	610
3		00500334 12/31/16 Supplies		15.81		201	100-2600	610
4768	9352S	1571 BUILDING STUDENTS INTERNATIONAL	500.00					
1		11/03/16 Lanning Presentation		250.00		101	100-2300	330
2		11/03/16 Lanning Presentation		250.00		201	100-2300	330
4769	9358S	2788 NATIONAL LAUNDRY	730.37					
1		47526 12/01/16 Maintenance Supplies		55.94		101	100-2600	610
2		49381 12/08/16 Maintenance Supplies		195.82		101	100-2600	610
3		51260 12/15/16 Maintenance Supplies		55.94		101	100-2600	610
4		47527 12/01/16 Kitchen Supplies		95.07*		112	910-3100	610
5		49382 12/08/16 Kitchen Supplies		35.49*		112	910-3100	610
6		51261 12/15/16 Kitchen Supplies		36.67*		112	910-3100	610
7		53144 12/22/16 Kitchen Supplies		37.85*		112	910-3100	610
8		48265 12/01/16 Kitchen Supplies		54.83*		112	910-3100	610
9		48883 12/07/16 Kitchen Supplies		98.13*		112	910-3100	610
10		50777 12/14/16 Kitchen Supplies		64.63*		112	910-3100	610
4770	9359S	1364 PITNEY BOWES INC	172.86					
1		3302327369 12/08/16 Meter Leasing Charges		86.43		101	100-2300	452
2		3302327369 12/08/16 Meter Leasing Charges		86.43		201	100-2300	452
4771	9360S	603 PRO-BUILD	151.65					
1		2132714 12/12/16 1x12 LF Poplar Hardwood		24.75		215	391-1000	610 117
2		2132714 12/12/16 1x12 Oak Boards		39.16		215	391-1000	610 117
3		2132714 12/12/16 1x10 Oak Boards		60.40		215	391-1000	610 117
4		2132714 12/12/16 1x12x8 #2 Pine		27.34		215	391-1000	610 117
4772	9361S	4463 SMILE MAKERS	15.98					
1		7843401 08/02/16 Stickers		15.98		101	100-2400	610
4773	9364S	505 TOWN OF CASCADE	730.13					
1		12/23/16 Dec Water/Sewer Services		182.51		101	100-2600	421
2		12/23/16 Dec Water/Sewer Services		182.54		201	100-2600	421
3		12/23/16 Dec Water/Sewer Services		182.54		110	100-2700	421
4		12/23/16 Dec Water/Sewer Services		182.54		210	100-2700	421
4774	9362S	2026 THE PARTS STORE	513.12					
1		461690 12/31/16 Supplies		256.56		110	100-2700	610
2		461690 12/31/16 Supplies		256.56		210	100-2700	610

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
4775	93665	737 TYCO/SIMPLEXGRINNELL	632.00				
1		83179010 12/02/16 Bell Maintenance	316.00		101	100-2600	340
2		83179010 12/02/16 Bell Maintenance	316.00		201	100-2600	340
4776	93488	1557 AMERICAN EXPRESS	72.05				
1		CC-17 11/20/16 soup w/ Supt supplies	27.97		201	625	
		CC Accounting: 201-			-100-2300-610		
2	SAMS CLUB	CC-17 11/20/16 soup w/ Supt supplies	44.08		201	625	
		CC Accounting: 201-			-100-2300-610		
	WALMART						
4777	93638	1382 TODD WATKINS CONSULTING SERVICES	400.00				
1		DEC123116C 01/02/17 December 2016	100.00		110	100-2700	330
2		DEC123116C 01/02/17 December 2016	100.00		210	100-2700	330
3		DEC123116C 01/02/17 December 2016	100.00		101	100-2300	330
4		DEC123116C 01/02/17 December 2016	100.00		201	100-2300	330
4778	93668	1270 WEX BANK	2,161.63				
1		48152853 12/31/16 December Fuel - Route	996.24		110	100-2700	624
2		48152853 12/31/16 December Fuel - Route	996.24		210	100-2700	624
3		48152853 12/31/16 December Fuel - Activities	46.91		201	710-3400	582
4		48152853 12/31/16 December Fuel - Athletics	68.89*		201	720-3500	624
5		48152853 12/31/16 December Fuel - Maintenance	53.35		201	100-2600	582
4779	93808	1310 MASTERCARD CORPORATE CLIENTS	6,990.22				
1		CC-19 12/05/16 BUSINESS OFFICE	619.28		101	625	
		CC Accounting: 101-			-100-2600-431		
2	MONTANA WASTE SYSTEMS	CC-19 12/07/16 BUSINESS OFFICE	41.19		201	625	506
		CC Accounting: 201-			-100-1000-610-506		
3	AMAZON.COM	CC-19 12/07/16 BUSINESS OFFICE	14.89		201	625	506
		CC Accounting: 201-			-100-1000-610-506		
4	AMAZON.COM	CC-19 12/08/16 BUSINESS OFFICE	10.08		201	625	506
		CC Accounting: 201-			-100-1000-610-506		
5	AMAZON.COM	CC-19 12/08/16 BUSINESS OFFICE	59.80		201	625	506
		CC Accounting: 201-			-100-1000-610-506		
6	AMAZON.COM	CC-19 12/08/16 BUSINESS OFFICE	30.85		201	625	506
		CC Accounting: 201-			-100-1000-610-506		
7	AMAZON.COM	CC-19 12/08/16 BUSINESS OFFICE	27.99		201	625	506
		CC Accounting: 201-			-100-1000-610-506		
	AMAZON.COM						

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
8	CC-19 12/08/16 BUSINESS OFFICE		4.00	201	201 625	625	506
	AMAZON.COM		CC Accounting: 201-	-100-1000-610-506			
9	CC-19 12/09/16 BUSINESS OFFICE		56.81	201	201 625	625	506
	AMAZON.COM		CC Accounting: 201-	-100-1000-610-506			
10	CC-19 12/09/16 BUSINESS OFFICE		12.91	201	201 625	625	506
	AMAZON.COM		CC Accounting: 201-	-100-1000-610-506			
11	CC-19 12/09/16 BUSINESS OFFICE		116.97	201	201 625	625	506
	AMAZON.COM		CC Accounting: 201-	-100-1000-610-506			
12	CC-19 12/10/16 BUSINESS OFFICE		12.36	201	201 625	625	506
	AMAZON.COM		CC Accounting: 201-	-100-1000-610-506			
13	CC-19 12/14/16 BUSINESS OFFICE		157.94	201	201 625	625	506
	SAMS CLUB		CC Accounting: 201-	-100-2300-610			
14	CC-19 12/16/16 BUSINESS OFFICE		9.02	201	201 625	625	506
	US POSTAL SERVICE-CASCADE		CC Accounting: 201-	-100-2300-532			
15	CC-19 12/25/16 BUSINESS OFFICE		167.08	101	101 625	625	506
	AT&T		CC Accounting: 101-	-100-2300-531			
16	CC-19 12/25/16 BUSINESS OFFICE		167.08	201	201 625	625	506
	AT&T		CC Accounting: 201-	-100-2300-531			
17	CC-19 01/04/17 BUSINESS OFFICE		619.28	101	101 625	625	506
	MONTANA WASTE SYSTEMS		CC Accounting: 101-	-100-2600-431			
18	CC-19 01/03/17 BUSINESS OFFICE		172.40	101	101 625	625	506
	SAMS CLUB		CC Accounting: 101-	-100-2400-610			
19	CC-19 01/03/17 BUSINESS OFFICE		172.40	201	201 625	625	506
	SAMS CLUB		CC Accounting: 201-	-100-2400-610			
20	CC-19 01/04/17 BUSINESS OFFICE		99.98	201	201 625	625	506
	AMAZON.COM		CC Accounting: 201-	-100-2300-610			
21	CC-19 12/08/16 DIST SUPERINTENDENT		24.14	101	101 625	625	506
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting: 101-	-100-2300-582			
22	CC-19 12/08/16 DIST SUPERINTENDENT		4.75	101	101 625	625	506
	MISC RESTAURANTS OUT-OF-DIST		CC Accounting: 101-	-100-2300-582			
23	CC-19 12/09/16 ELEM PRINCIPAL		23.00	101	101 625	625	506
	THE HOMESTEAD OF CASCADE, INC.		CC Accounting: 101-	-100-2400-582			

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
24	CC-19 12/17/16 ELEM PRINCIPAL		49.29	101-625	101	625	
	AMAZON.COM		CC Accounting: 101-		-100-2300-610		
25	CC-19 12/18/16 ELEM PRINCIPAL		12.87	101-625	101	625	
	AMAZON.COM		CC Accounting: 101-		-100-2300-610		
26	CC-19 01/04/17 ELEM PRINCIPAL		68.00	101-625	101	625	500
	CREATIVE MATHEMATICS		CC Accounting: 101-		-100-1000-610-500		
27	CC-19 12/07/16 FOOD SERVICES		18.45	112-625	112	625	
	TOMS MARKET		CC Accounting: 112-		-910-3100-630		
28	CC-19 12/09/16 FOOD SERVICES		1.99	112-625	112	625	
	TOMS MARKET		CC Accounting: 112-		-910-3100-630		
29	CC-19 01/04/17 K-12 STUDENT OFFICE		800.00	215-625	215	625	570
	SNO SITES		CC Accounting: 215-		-412-1000-610-570		
30	CC-19 12/23/16 MAINTENANCE DEPT		16.15	201-625	201	625	
	HOME DEPOT		CC Accounting: 201-		-100-2600-610		
31	CC-19 12/07/16 TECHNOLOGY DEPT		21.14	228-625	228	625	
	AMAZON.COM		CC Accounting: 228-		-100-1000-610		
32	CC-19 12/19/16 TECHNOLOGY DEPT		209.99	228-625	228	625	
	AMAZON.COM		CC Accounting: 228-		-100-1000-610		
33	CC-19 12/24/16 TECHNOLOGY DEPT		229.77	228-625	228	625	
	AMAZON.COM		CC Accounting: 228-		-100-1000-610		
34	CC-19 12/13/16 TRANSPORTATION DEPT		75.98	210-625	210	625	
	STAPLES		CC Accounting: 210-		-100-2700-610		
35	CC-19 12/15/16 TRANSPORTATION DEPT		102.00	210-625	210	625	
	THE HOMESTEAD OF CASCADE, INC.		CC Accounting: 210-		-100-2700-610		
36	CC-19 12/21/16 TRANSPORTATION DEPT		63.30	210-625	210	625	
	CC-19 12/23/16 TRANSPORTATION DEPT		481.75	210-625	210	625	
37	CC-19 12/23/16 TRANSPORTATION DEPT		CC Accounting: 210-		-100-2700-610		
	TWO WAY DIRECT						
38	CC-19 12/05/16 BOOK FAIR DEPT		100.00	201-625	201	625	510
	NATIONAL GEOGRAPHIC BEE		CC Accounting: 201-		-100-1000-610-510		
39	CC-19 12/04/16 CONCESSIONS		10.00	101-625	101	625	
	CC-19 12/09/16 CONCESSIONS		CC Accounting: 101-		-100-2400-610		
40	CC-19 12/09/16 CONCESSIONS		32.69	115-625	115	625	417
	WALMART		CC Accounting: 115-		-434-1000-610-417		

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #							
41	CC-19 12/13/16 CONCESSIONS		6.98	115-	115 625	-434-1000-610-417	417
	STAPLES						
42	CC-19 12/14/16 CONCESSIONS		59.36	201	201 625		
	SAMS CLUB						
43	CC-19 12/28/16 CONCESSIONS		4.99	115	115 625	-434-1000-610-417	417
	SHOPKO						
44	CC-19 12/06/16 FCS DEPT		8.31	215	215 625	-394-1000-610-117	117
	TOMS MARKET						
45	CC-19 12/06/16 FCS DEPT		15.35	215	215 625	-394-1000-610-117	117
	TOMS MARKET						
46	CC-19 12/07/16 FCS DEPT		14.52	215	215 625	-394-1000-610-117	117
	TOMS MARKET						
47	CC-19 12/08/16 FCS DEPT		24.59	215	215 625	-394-1000-610-117	117
	TOMS MARKET						
48	CC-19 12/08/16 FCS DEPT		14.78	215	215 625	-394-1000-610-117	117
	TOMS MARKET						
49	CC-19 12/12/16 FCS DEPT		79.85	215	215 625	-394-1000-610-117	117
	SAMS CLUB						
50	CC-19 12/12/16 FCS DEPT		64.05	215	215 625	-394-1000-610-117	117
	SMITHS						
51	CC-19 12/15/16 FCS DEPT		34.39	215	215 625	-394-1000-610-117	117
	TOMS MARKET						
52	CC-19 12/06/16 FFA DEPT - Safety Inspection		251.36	260	260 625	-100-4600-440	
	LOWES						
53	CC-19 12/07/16 XCELL DEPT		26.56	115	115 625	-434-1000-610-417	417
	MICHAEL'S						
54	CC-19 12/07/16 XCELL DEPT		40.10	115	115 625	-434-1000-610-417	417
	SAMS CLUB						
55	CC-19 12/07/16 XCELL DEPT		81.92	115	115 625	-434-1000-610-417	417
	WALMART						
56	CC-19 12/08/16 XCELL DEPT		28.46	115	115 625	-434-1000-382-417	417
	MISC RESTAURANTS OUT-OF-DIST						

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
57	CC-19	12/06/16 XCELL DEPT	91.00	115-	115	625	417
		CC Accounting: 115-			-434-1000-610-417		
	THE DOLLAR TREE						
58	CC-19	12/12/16 XCELL DEPT	23.92	115-	115	625	417
		CC Accounting: 115-			-434-1000-610-417		
	SAMS CLUB						
59	CC-19	12/29/16 XCELL DEPT	32.00	115-	115	625	417
		CC Accounting: 115-			-434-1000-582-417		
	MISC RESTAURANTS OUT-OF-DIST						
60	CC-19	12/05/16 JMG DEPT	30.64	215	215	625	217
		CC Accounting: 215-			-329-1000-610-217		
	MICHAEL'S						
61	CC-19	12/05/16 JMG DEPT	8.99	215	215	625	217
		CC Accounting: 215-			-329-1000-610-217		
	K-MART						
62	CC-19	12/05/16 JMG DEPT	12.78	215	215	625	217
		CC Accounting: 215-			-329-1000-610-217		
	SMITHS						
63	CC-19	12/15/16 JMG DEPT	355.20	215	215	625	217
		CC Accounting: 215-			-329-1000-582-217		
	MISC RESTAURANTS OUT-OF-DIST						
64	CC-19	12/28/16 JMG DEPT	20.31	215	215	625	217
		CC Accounting: 215-			-329-1000-610-217		
	MICHAEL'S						
65	CC-19	12/28/16 JMG DEPT	4.98	215	215	625	217
		CC Accounting: 215-			-329-1000-610-217		
	SMITHS						
66	CC-19	01/04/16 BPA DEPT	63.09	201	201	625	
		CC Accounting: 201-			-100-2300-610		
	AMAZON.COM						
67	CC-19	12/05/16 FFA DEPT	634.17	201	201	625	
		CC Accounting: 201-			-100-2300-330		
	MISC HOTELS OUT-OF-DIST						
68	CC-19	12/10/16 FFA DEPT - Safety Inspection	40.00	260	260	625	
		CC Accounting: 260-			-100-4600-440		
	AMAZON.COM						
4780	3994 AWARE INC.		243.60				
1	957541 01/09/17 Medicaid Remittance		17.40*	115	115	100-2100	330 555
2	961955 01/16/17 Medicaid Remittance		226.20*	115	115	100-2100	330 555
4782	1248 ANDERSON ZURMUEHLEN		1,500.00				
1	313918 01/16/17 2016 Audit - Progress Billing		750.00	201	201	100-2300	330
2	313918 01/16/17 2016 Audit - Progress Billing		750.00	101	101	100-2300	330



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CASCADE PUBLIC SCHOOLS  
Claim Details  
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Claim Line #	Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
4783	9370S	2163 CENTURY LINK		301.51						
1		01/01/17 Phone Lines		150.76		101		100-2600	531	
2		01/01/17 Phone Lines		150.75*		201		100-2600	531	
4784	9369S	407 CENTURY LINK		14.05						
1		1397600748 12/31/16 Long Distance		14.05		101		100-2600	531	
4785	9372S	3987 CULLIGAN		64.00						
1		193X007465 12/31/16 Water Services		32.00		101		100-2600	452	
2		193X007465 12/31/16 Water Services		32.00		201		100-2600	452	
4786	9374S	206 GENERAL DISTRIBUTING CO.		549.78						
1		00502089 01/04/17 Welding Supplies & Gases		509.16		215		391-1000	610	117
2		00502875 01/10/17 Electrode		40.62		101		100-2600	610	
4787	9375S	1501 GREAT FALLS MEDICAL SERVICES		160.00						
1		14651 01/05/17 DOT Physical - Manning		160.00		110		100-2700	340	
4788	9376S	1518 HEALTH CARE SERVICE CORPORATION		75.00						
1		178835DEC1 01/10/17 COBRA Fees		75.00		101		100-2300	260	
4789	9377S	3647 HOME DEPOT CREDIT SERVICES		270.05						
1		8022143 12/06/16 Safety Inspection Supplies		270.05		260		100-4600	440	
4790	9378S	3915 INFORMATION TECHNOLOGY CORE		4,250.00						
1		125594 01/04/17 Block Time 50		4,250.00		228		100-1000	610	
4791	9383S	401 MTSBA		1,495.20						
1		52645 01/04/17 Budget Symposium - Barnes		125.00		101		100-2300	330	
2		52645 01/04/17 Budget Symposium - Drury		125.00		201		100-2300	330	
3		52645 01/04/17 Budget Symposium - Cummings		125.00		201		100-2300	330	
4		32101 12/31/16 Dues		560.10		101		100-2300	330	
5		32101 12/31/16 Dues		560.10		201		100-2300	330	
4792	9379S	1054 MASBO		300.00						
1		4183 01/12/17 New Clerk Budget Wrkshp - Drur		50.00		101		100-2300	330	
2		4183 01/12/17 Budget Wrkshp - Drury&Barnes		160.00		201		100-2300	330	
3		4183 01/12/17 Region 2 Spring Mtg - Drury		90.00		101		100-2300	330	
4793	9381S	48 MEADOW GOLD GREAT FALLS		1,300.55						
1		396949 12/06/16 Food		413.89		112		910-3100	630	
2		397409 12/09/16 Food		316.01		112		910-3100	630	
3		397931 12/13/16 Food		316.56		112		910-3100	630	
4		399969 12/30/16 Food		254.09		112		910-3100	630	

\* ... Over spent expenditure

Claim #	Warrant #	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
4794	9384S	400 NORTHWESTERN ENERGY		958.16							
1		01/09/17 December Energy		239.54			101		100-2600	412	
2		01/09/17 December Energy		239.54			201		100-2600	412	
3		01/09/17 December Energy		239.54			110		100-2700	412	
4		01/09/17 December Energy		239.54			210		100-2700	412	
4795	9388S	616 SYSCO FOOD SERVICES OF MONTANA		2,472.56							
1		143024425 12/07/16 Food		535.67			112		910-3100	630	
2		143033563 12/14/16 Food		917.62			112		910-3100	630	
3		143033564 12/14/16 Food		116.50			112		910-3100	630	
4		143049152 12/28/16 Food		902.77			112		910-3100	630	
4796	9371S	1559 CHARTER COMMUNICATIONS		14.85							
1		01/06/17 Spectrum Business TV		14.85			228		100-1000	681	
4797	9385S	604 SCHOLASTIC CLASSROOM MAGAZINES		76.23							
1		M6077603 01/03/17 Sch News 3rd Grade		76.23			101		100-1000	610	501
4798	9387S	3876 SUPPLYWORKS		206.89							
1		388513822 01/09/17 Supplies		203.64			101		100-2600	610	
2		388577785 01/10/17 Supplies		3.25			101		100-2600	610	
4799	9389S	3734 THE CHEMNET CONSORTIUM		125.00							
1		90331 01/06/17 Annual Random Selection		62.50			101		100-2300	340	
2		90331 01/06/17 Annual Random Selection		62.50			201		100-2300	340	
4800	9390S	3596 TOOL BOX		162.95							
1		232616 01/11/17 6.5" Vice jaw		69.95			215		391-1000	610	117
2		232616 01/11/17 10" Vice Grip		35.10			215		391-1000	610	117
3		232616 01/11/17 6" Quick Grip		57.90			215		391-1000	610	117
4801	9392S	2111 UNITED ELECTRIC		1,713.45							
1		4568 01/05/17 Labor 12/21/17		58.50			101		100-2600	340	
2		4568 01/05/17 Labor 12/21/17		58.50			201		100-2600	340	
3		4568 01/05/17 Labor 12/27/16		273.00			101		100-2600	340	
4		4568 01/05/17 Labor 12/27/16		273.00			201		100-2600	340	
5		4568 01/05/17 Labor 12/28/16		78.00			101		100-2600	340	
6		4568 01/05/17 Labor 12/28/16		78.00			143		100-2600	340	
7		4568 01/05/17 Labor 12/30/16		78.00			101		100-2600	340	
8		4568 01/05/17 Labor 12/30/16		78.00			201		100-2600	340	
9		4568 01/05/17 40' - 12/2 MC Cable		10.08			101		100-2600	340	
10		4568 01/05/17 40' - 12/2 MC Cable		10.08			201		100-2600	340	
11		4568 01/05/17 30 - 15W 4' LED T8 Tube		250.56			101		100-2600	340	
12		4568 01/05/17 30 - 15W 4' LED T8 Tube		250.56			201		100-2600	340	
13		4568 01/05/17 10 - 4LMP T8 ELTRN BLST		86.40			101		100-2600	340	
14		4568 01/05/17 10 - 4LMP T8 ELTRN BLST		86.40			201		100-2600	340	
15		4568 01/05/17 MISC-WIRE CONN, CVRS		9.50			101		100-2600	340	

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
16	4568	01/05/17 MISC-WIRE CONN, CVRS	9.50	143	201	100-2600	340
17	4568	01/05/17 2 BOX HANGER	9.47	143	101	100-2600	340
18	4568	01/05/17 2 BOX HANGER	9.47	143	201	100-2600	340
19	4568	01/05/17 2-8 DEEP BOX	3.21	143	101	100-2600	340
20	4568	01/05/17 2-8 DEEP BOX	3.22	143	201	100-2600	340
4803	9373S	2047 FOOD SERVICES OF AM.	3,945.90				
1	5245668	01/04/17 Food	1,500.79		112	910-3100	630
2	5246349	01/05/17 Food	27.33		112	910-3100	630
3	5249520	01/11/17 Food	1,455.70		112	910-3100	630
4	5251463	01/13/17 Food	-19.18		112	910-3100	630
5	5253295	01/18/17 Food	1,281.26		112	910-3100	630
4804	9387S	3876 SUPPLYWORKS	455.40				
1	389069386	01/13/17 Supplies	455.40		101	100-2600	610
4805	9383S	401 MTSBA	3,820.90				
1	32255	05/30/17 17-18 MTSBA Dues	1,404.50		101	100-2300	330
2	32255	05/30/17 17-18 MTSBA Dues	1,404.50		201	100-2300	330
3	32255	05/30/17 17-18 MTSBA Dues	500.00		110	100-2700	330
4	32255	05/30/17 17-18 MTSBA Dues	500.00		210	100-2700	330
5	32255	05/30/17 17-18 MTSBA Trustee Insurance	11.90		101	100-2300	330
4806	9386S	561 SUPERIOR BUSINESS EQUIPMENT	100.00				
1	IN28291	10/24/16 October Contract	50.00		101	100-2300	340
2	IN28291	10/24/16 October Contract	50.00		201	100-2300	340
4807	9391S	1575 TROUT MONTANA LLC	450.00				
1		01/24/17 Troy-Built Snow Blower	450.00		101	100-2600	660

# of Claims 47 Total: 49,504.82

49,504.82

02/14/17  
13:16:20

CASCADE PUBLIC SCHOOLS  
Claim from Another Period Cancelled in  
For the Accounting Period: 1/17

Page: 11 of 12  
Report ID: AP100

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4699	2422 J.W. PEPPER	03500762 11/04/16 White Winter Hymnal	35.99		201	100-1000	610 512
1							
		*** Cancelled in 1/17 ***					
		<b># of Claims</b>	<b>47</b>				
		<b>Total:</b>	<b>35.99</b>				
			35.99				

Fund/Account	Amount
101 General Fund	
101	\$11,942.96
110 Transportation fund	
101	\$4,570.48
112 Food Services	
101	\$8,162.12
115 Federal Programs	
101	\$1,343.02
201 General Fund	
101	\$10,705.08
210 Transportation Fund	
101	\$5,133.50
215 Federal Programs	
101	\$2,312.50
228 State Technology Acquisition Gra	
101	\$4,725.75
260 Building Fund	
101	\$609.41
<b>Total:</b>	<b>\$49,504.82</b>

### 3. Student Activity Account

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Deposits (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
21 3-4-5TH GRADE	110.81	0.00	0.00	0.00	0.00	0.00	0.02	0.00	110.83
8 6-7-8TH GRADE	532.88	0.00	0.00	0.00	0.00	0.00	0.10	0.00	532.98
1 ANNUAL	-790.26	0.00	0.00	221.00	0.00	0.00	0.00	0.00	-569.26
2 ATHLETICS	15057.28	5545.89	0.00	1972.00	0.00	0.00	2.10	19.56	11465.93
36 BADGER CUB FB	3249.57	0.00	0.00	0.00	0.00	0.00	0.59	0.00	3250.16
61 BADGER CUB XC	265.64	0.00	0.00	0.00	0.00	0.00	0.05	0.00	265.69
50 BADGER CUBS	974.75	0.00	0.00	0.00	0.00	0.00	0.18	0.00	974.93
69 BADGER STORE	234.16	0.00	0.00	0.00	0.00	0.00	0.04	0.00	234.20
5 BAND	1789.62	527.78	0.00	452.00	0.00	0.00	0.31	0.00	1714.15
51 BOOK FAIR	1520.18	0.00	0.00	0.00	0.00	0.00	0.28	0.00	1520.46
3 BPA	4747.28	1114.48	0.00	6135.27	0.00	0.00	1.79	100.00	9669.86
4 CHEER/PEP CLUB	65.98	0.00	0.00	0.00	0.00	0.00	0.01	0.00	65.99
7 CHOIR	61.53	0.00	0.00	0.00	0.00	0.00	0.01	0.00	61.54
52 CLASS OF 2017	556.82	0.00	0.00	0.00	0.00	0.00	0.10	0.00	556.92
58 CLASS OF 2018	1284.70	0.00	0.00	192.07	0.00	0.00	0.27	0.00	1477.04
48 CLASS OF 2019	-141.97	0.00	0.00	51.00	0.00	0.00	0.00	0.00	-90.97
59 CLASS OF 2020	159.28	0.00	0.00	0.00	0.00	0.00	0.03	0.00	159.31
16 CLASS OF 2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 CONCESSIONS	-4671.79	1396.86	0.00	3856.71	0.00	0.00	0.00	0.00	-2211.94
99 CONVERSION ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47 COUNSELING	3278.95	67.95	0.00	60.00	0.00	0.00	0.60	0.00	3271.60
65 DRIVERS EDUCATION	330.26	0.00	0.00	0.00	0.00	0.00	0.06	0.00	330.32
18 ELEM EARN & LEARN	2525.25	0.00	0.00	0.00	0.00	0.00	0.46	0.00	2525.71
11 FCCLA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32 FCS	188.16	0.00	0.00	12.50	0.00	0.00	0.04	0.00	200.70
15 FFA	-1579.47	6170.92	0.00	921.00	0.00	0.00	0.00	139.00	-6968.39
64 FOOD SERVICE CLEARING	4385.83	0.00	0.00	8670.66	0.00	0.00	2.28	0.70	13058.07
12 HS BOYS' BB	1682.20	647.94	0.00	723.00	0.00	0.00	0.32	0.00	1757.58
46 HS CROSS COUNTRY	205.29	0.00	0.00	0.00	0.00	0.00	0.04	0.00	205.33
38 HS FOOTBALL	2786.61	0.00	0.00	0.00	0.00	0.00	0.51	0.00	2787.12
40 HS GIRLS' BB	1020.49	584.83	0.00	600.00	0.00	0.00	0.19	0.00	1035.85
66 HS GOLF	-2932.64	0.00	0.00	230.01	-866.80	0.00	0.00	0.00	-3569.43
19 HS HONOR SOCIETY	1044.12	0.00	0.00	0.00	0.00	0.00	0.19	0.00	1044.31
29 HS STUDENT COUNCIL	771.78	0.00	0.00	0.00	0.00	0.00	0.14	0.00	771.92
37 HS TRACK	198.66	0.00	0.00	0.00	0.00	0.00	0.04	0.00	198.70
10 HS VOLLEYBALL	308.02	0.00	0.00	141.94	0.00	0.00	0.08	0.00	450.04
34 HS WRESTLING	-523.02	19.99	0.00	35.00	866.80	0.00	0.07	0.00	358.86
63 INTEREST EARNINGS	-63.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-63.17
57 JH BOYS BB	47.22	0.00	0.00	0.00	0.00	0.00	0.01	0.00	47.23
39 JH FOOTBALL	728.36	0.00	0.00	0.00	0.00	0.00	0.13	0.00	728.49
56 JH GIRLS BB	24.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.08
35 JH HONOR SOCIETY	203.49	0.00	0.00	0.00	0.00	0.00	0.04	0.00	203.53
27 JH STUDENT COUNCIL	-31.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-31.24
54 JH VOLLEYBALL	-60.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-60.77
43 JMG	-772.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-772.13
26 LIVING 2 SERVE	1542.95	0.00	0.00	210.00	0.00	0.00	0.32	0.00	1753.27
30 PAWS/MBI	1090.13	0.00	0.00	0.00	0.00	0.00	0.20	0.00	1090.33
25 REVOLVING	3925.90	11.34	0.00	0.00	0.00	0.00	0.72	152.61	3762.67
24 ROBOTICS	22.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.13
68 SAM YOUTH ENDOWMENT	1001.77	0.00	0.00	0.00	0.00	0.00	0.18	0.00	1001.95
9 SCHOLARSHIP	4862.37	0.00	0.00	0.00	0.00	0.00	0.89	0.00	4863.26
33 SHOP FUND	35.57	0.00	0.00	0.00	0.00	0.00	0.01	0.00	35.58

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Deposits (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
31 TECHNOLOGY	2757.58	0.00	0.00	20.00	0.00		0.51	0.00	2778.09
17 XCELL	8560.73	0.00	0.00	210.00	0.00		1.61	0.00	8772.34
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
<b>Total for Student Accounts</b>	<b>62571.92</b>	<b>16087.98</b>	<b>0.00</b>	<b>24714.16</b>	<b>0.00</b>	<b>0.00</b>	<b>15.52</b>	<b>411.87</b>	<b>70801.75</b>
<b>Bank Account Totals</b>	<b>62571.92</b>	<b>16087.98</b>	<b>0.00</b>	<b>24714.16</b>	<b>0.00</b>	<b>0.00</b>	<b>15.52</b>	<b>411.87</b>	<b>70801.75</b>
							Bank Balance		70801.75
							Plus Outstanding Checks		5736.17
							Minus Outstanding Deposits		0.00
							Balance		76537.92
							Minus Receipts in Transit		0.00
							Statement Balance		76537.92

## 4. Student Attendance Agreements

**Student Attendance Agreements 2016-17 School Year**  
**Students attending school in Cascade from out of district**

<b>Helena School Dist.</b>				<b>Great Falls Dist.</b>			
	<b>R</b>	<b>BA</b>	<b>Grade</b>		<b>R</b>	<b>BA</b>	<b>Grade</b>
Blackman, Raina "Jean"	x	x	10	Anderson, Colton	x	x	12
Dooley-Cislo, Walker			10	Anderson, Kendra	x	x	10
Jackson, Ryder	x	x	11	Carpenter, Emilee			12
Jackson, Shelbie	x	x	9	Carpenter, Jeremey			9
LaFromboise, Cassy			11	Douglas, Zachary			11
Lendrum, Steven			11	Heald, Sarah	x	x	9
Taylor, Jenny	x	x	11	Hersey, Joseph	x	x	11
Vandevender, Dorothy	x	x	9	Johnson, Addisen			1
Vandevender, Madison	x	x	11	Johnson, Braedyn			5
				McGonigal, Evan	x	x	12
				Niebaum, Brodi			6
<b>Wolf Creek School Dist.</b>				<b>Ulm School Dist.</b>			
	<b>R</b>	<b>BA</b>	<b>Grade</b>		<b>R</b>	<b>BA</b>	<b>Grade</b>
Bertelson, Cora	x	x	3	Gould, Grae			8
Bloomquist, Finnah			3	Grismer, Lily			7
Jackson, Harlie	x	x	6	Jones, Danika	x	x	8
Otheim, Carsyn	x	x	4	Kline, Dylan			8
Otheim, Carter	x	x	6	Kline, Kristene			4
Runstrom, Zackary			5	Lange, Drake	x	x	2
Smith, Alyssa			8	Lynn, Kodiann	x	x	6
Smith, Skye			7	Phillips, Jacob	x	x	8
Tweten, Ty			10	Rippenburg, Karissa			5
<b>Sun River Valley Distric</b>							
	<b>R</b>	<b>BA</b>	<b>Grade</b>				
Fredrickson, Jayson			12				
Fredrickson, Carynn			8				

### Cascade students attending school in another District

Ulm students attend Cascade School when they are in the 9th grade

All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received

R=SAA received

BA=SAA Board Approved

New agreement received since last Bd Mtg

## 5. Transportation Contracts

**Individual Transportation Contracts**

**2016-2017**

<b>Elementary</b>					<b>High School</b>				
	<b>R</b>	<b>BA</b>	<b># miles</b>	<b>Grade</b>		<b>R</b>	<b>BA</b>	<b># miles</b>	<b>Grade</b>
Runstrom, Salina	R	x	5	5	Jackson, Nichole	R	x	8.3	11
Jackson, Nichole	R	x	8.3	6	Jackson, Nichole	R	x	8.3	9
					Vandevender, Becky	R	x	3.5	11
					Vandevender, Becky	R	x	3.5	9
					Lendrum, Karen	R	x	4.5	11

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd Mtg



## 6. Sub List

<b>Substitute Teachers</b>		<b>Kitchen</b>	
Name	T.B./PRINTED	Name	T.B./PRINTED
<b>CERTIFIED</b>		Baker, Iris	TB/FP/PH
Dachs, Maureen	C/TB/FP	Gottlob, Erin	TB/FP/PH
Deshner, Hayden	C/FP	Hall-Elmore, Roberta	TB/FP/PH
LaLiberty, Frank	C/TB	Randel, Sue	TB/FP/PH
Manning, Diana	C/TB/FP	Sukut, Earl	FP/TB/PH
McKamey, Jeanne	C/TB/FP	<b>Custodian</b>	
Mills, Brett	C/TB/FP	Name	T.B./PRINTED
Rollins, Erin	C/TB/FP	Clint, Dale	TB/FP/PH
Skogley, Melody	C/TB/FP	Grimes, Elizabeth	TB/FP/pending
Tharp, Amanda***	pending	Hall-Elmore, Roberta	TB/FP/PH
Workman, Cathy	C/TB/FP	Johnson, Angela	TB/FP/PH
		Sukut, Earl	FP/TB/PH
<b>NON-CERTIFIED</b>		<b>Bus Drivers</b>	
Castellanos, Marie	TB/FP	Name	T.B./PRINTED
Grimes, Liz	TB/FP	Disney, Lee	TB/FP
Jackson, Shane	TB/FP	Faulkner, Byron	TB/FP
Ludvigson, Calies***	pending	Hall-Elmore, Roberta	TB/FP/PH
Mortag, Mary	TB/FP	Nelson, Mark	TB/FP
Randel, Sue	TB/FP	Skogley, Jeff	TB/FP
Skelton, Jackie	TB/FP	Tilleman, Eric	TB/FP
		<b>Secretarial</b>	
<b>***Need Approval by the Trustees</b>		Name	T.B./PRINTED
<b>T.B. APPROVED</b>		Thaut, Niki	TB/FP
<b>C - Some teaching certification</b>		<b>Volunteers</b>	
<b>FP - FINGERPRINTED</b>		Name	T.B./PRINTED
<b>PH - Physical Approved</b>		Jones, Duston	TB/FP
		Nelsen, Jessica	

## 7. Community Keys

Pickleball Club  
 Cascade Aerobics  
 Lori Marquis

# Superintendent Report (I)

1. Spring Enrollment:
  - EK-6 – 152
  - 7/8 – 41
  - 9-12 – 102
  - Total: 299
2. Soup With The Supt Update
  - Small but good questions
  - Final meeting to tentatively be held May 4th
3. March 23rd Deadline for new trustee candidacy
  - Forms on website
  - March 30<sup>th</sup> candidate may withdraw from election
  - March 30<sup>th</sup> Write-in candidate deadline
  - March 31<sup>st</sup> Election by Acclimation/Cancellation of Election notice
  - May 2<sup>nd</sup> elections if required
4. Legislative Update
  - HB 191 still alive passing with high support on both sides – ANB inflationary increases
  - HB 32 amended – Looks to provide 3 million in SPED cost over the biennium
  - HB 270 amended – CTE funding; 1 million HS/\$850,000 with inflationary increase to JH
  - HB 355 – Looks to provide flexibility in smaller vehicles being classified as buses
5. Board Hours
6. GF Budget

02/14/17  
15:14:51

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 1 / 17

Page: 1 of 1  
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	99,594.45	602,980.07	1,299,858.00	1,299,858.00	696,877.93	46 %
201 General Fund	76,973.52	462,544.72	1,016,540.00	1,016,540.00	553,995.28	46 %
<b>Grand Total:</b>	<b>176,567.97</b>	<b>1,065,524.79</b>	<b>2,316,398.00</b>	<b>2,316,398.00</b>	<b>1,250,873.21</b>	<b>46 %</b>

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: January 2013, 2014, 2015, 2016

Month	FY	Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Jan	2016	101 General	\$ 89,548.20	\$ 612,019.85	\$ 1,290,979.00	\$ 1,290,979.00	\$ 678,959.15	47%
Jan	2016	201 General	\$ 83,805.80	\$ 535,186.05	\$ 1,000,389.00	\$ 1,000,389.00	\$ 465,202.95	53%
Jan	2015	101 General	\$ 96,977.03	\$ 580,482.80	\$ 1,208,590.00	\$ 1,208,590.00	\$ 628,107.20	48%
Jan	2015	201 General	\$ 90,873.91	\$ 515,739.07	\$ 1,005,859.00	\$ 1,005,859.00	\$ 490,119.93	51%
Jan	2014	101 General	\$ 93,331.05	\$ 591,832.84	\$ 1,200,445.00	\$ 1,202,745.06	\$ 610,912.22	49%
Jan	2014	201 General	\$ 83,100.59	\$ 566,306.98	\$ 1,057,765.00	\$ 1,058,715.27	\$ 492,480.29	53%
Jan	2013	101 General	\$ 85,065.67	\$ 521,568.68	\$ 1,142,271.00	\$ 1,142,271.00	\$ 620,702.32	46%
Jan	2013	201 General	\$ 94,253.63	\$ 632,718.57	\$ 1,125,658.00	\$ 1,125,658.00	\$ 492,939.43	56%

**4 YR AVERAGE 50%**

<b>Board Hours</b>				
<b>Name</b>	<b>Date</b>	<b>Description</b>	<b>Credit Recieved</b>	
<b>Rick Cummings</b>	6/10/16	Delegate Assembly	6	
	6/11/2016	MTSBA 2016 June Leadership Symposium	6	
	7/20/2016	Negotiations/Policy Symposium	6	
	8/18/2016	K-12 Vision Group	5	
	9/28/2016	Back to School Legal Primer	6	
	10/24/2016	Strategic Planning	3	
	10/19/2016	MCEL	14	
	10/25/2016	Effective Advocacy Webinar	1	
	11/15/2016	Strategic Planning	1	
	11/15/2016	Community Engagment Action Plan Webinar	1	
	12/20/16	District Policies That Enhance Student Achievement Webinar	1	
	2/2/17	HR Symposium	6	
	2/13/17	Cacus Day On The Hill	5	
			<b>Total</b>	<b>61</b>
<b>Erin Wombold</b>	10/25/2016	Effective Advocacy Webinar	1	
	11/15/2016	Strategic Planning	1	
	11/15/2016	Community Engagment Action Plan Webinar	1	
			<b>Total</b>	<b>3</b>
<b>Blake Standley</b>	10/25/2016	Effective Advocacy Webinar	1	
	11/15/2016	Strategic Planning	1	
	11/15/2016	Community Engagment Action Plan Webinar	1	
	12/20/16	District Policies That Enhance Student Achievement Webinar	1	
			<b>Total</b>	<b>4</b>
<b>Val Fowler</b>	5/11/2016	Spring Workshop	6	
	7/20/2016	Negotiations/Policy Symposium	12	
	10/14/2016	Strategic Planning	3	
	10/25/2016	Effective Advocacy Webinar	1	
	11/15/2016	Strategic Planning	1	
	11/15/2016	Community Engagment Action Plan Webinar	1	
	12/20/16	District Policies That Enhance Student Achievement Webinar	1	
			<b>Total</b>	<b>25</b>
<b>Chris Boland</b>	10/19/2016	MCEL	14	
	10/25/2016	Effective Advocacy Webinar	1	
	11/15/2016	Strategic Planning	1	

	11/15/2016	Community Engagment Action Plan Webinar	1
	12/20/16	District Policies That Enhance Student Achievement Webinar	1
		<b>Total</b>	<b>18</b>
<b>Deanna Hastings</b>	6/10/16	Delegate Assembly	6
	6/11/2016	MTSBA 2016 June Leadership Symposium	6
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagment Action Plan Webinar	1
	12/20/16	District Policies That Enhance Student Achievement Webinar	1
		<b>Total</b>	<b>16</b>

## Committee Report

- G. Finance and Budget
- H. Policy Review
- I. Transportation
- J. Facilities and Grounds
- K. Negotiations
- L. Technology

## Announcements (I)

- D. Public Education Day of Advocacy, March 13, 2017 at State Capitol
- E. Next Regular School Board Meeting March 21, 2016 at 6:00 pm
- F. MTSBA School Budget Workshop, March 22, 2017 in Helena

## School Board Annual Self-Assessment Board Meeting Evaluation

## Adjournment (A)





## Board Meeting Evaluation

Each member of the board should complete this instrument following each meeting. Comments should apply to the board meeting itself. A single individual should collect the data and it should be shared back with the board in a frequency distribution mode, rather than averages (see the explanation which follows the assessment tool).

FOCUS	Not Satisfied		Satisfied		Not Sure	
	1	2	3	4	NS	
How satisfied are you that:						
We conducted the meeting with an emphasis on outward vision, rather than internal preoccupation?						
We focused our thinking at a strategic level?						
We focused on the future, rather than the past or the present?						

Comments:

RESPECT	Not Satisfied		Satisfied		Not Sure	
	1	2	3	4	NS	
How satisfied are you that:						
We made collective rather than individual decisions?						
We encouraged diversity of viewpoints?						
We were sensitive to our stakeholders' needs?						
We gave adequate emphasis to the ethics of each issue?						

Comments:

INFORMATION		Not Satisfied		Satisfied		Not Sure	
		1	2	3	4	NS	
How satisfied are you that:							
	We had the right information to make wise decisions?						
	We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?						
	We used the presence of staff appropriately?						

**Comments:**

AGENDA		Not Satisfied		Satisfied		Not Sure	
		1	2	3	4	NS	
How satisfied are you that:							
	The agenda was structured in a way that enhanced our ability to focus strategically?						
	We spent the right amount of time on most issues?						

**Comments:**

## Analyze the Results

Place the responses for each competency in the appropriate scale below. Use a frequency distribution, not a mean or average numbers. For Example

<b>Rankings</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Frequency Chosen</b>	2	3	2	6

Items rated between 1 and 2: suggests an area of vulnerability that requires purposeful attention.

Items ranked between 2 and 3: suggests an area of competence with opportunity/need for

improvements. Items ranked between 3 and 4: suggests and area of strength to build upon.

Items ranked between 1 and 4: suggests that participants are having very different experiences in the same area and that time should be spent trying to understand differing perceptions of what the board members expect in this area.