



# CASCADE

PUBLIC SCHOOLS MT. DIST. 3&B  
HOME OF THE BADGERS



## The Core Purpose of Cascade Public School District:

*Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.*

*Approved by the Cascade Board of Trustees January 2016*



**Align your governance with the 8 characteristics of effective school boards through MTSBA model policy:**

1.	2.	3.	4.	5.	6.	7.	8.
<b>Commit</b> to a vision of high expectations for student achievement and quality instruction. Define clear goals for that vision.	<b>Share</b> strong beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all children at high levels.	<b>Accountability driven,</b> spending less time on operational issues and more time focused on policies to improve student achievement.	<b>Collaborative</b> relationships with staff and the community. Establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals.	<b>Data savvy.</b> Embrace and monitor data, even when the information is negative, and use it to drive continuous improvement.	<b>Align and sustain resources,</b> such a professional development, to meet district goals.	<b>Lead as a united team</b> with the superintendent, each from their respective roles, with strong collaboration and mutual trust.	<b>Take part in team development and training</b> to build shared knowledge, values and commitments for their improvement efforts.

# Regular Meeting of the Board of Trustees

6:00 p.m.

January 24, 2017

Cascade Public Schools  
321 Central Avenue West  
Cascade, Montana 59421-0529

## Agenda

### Call to Order

6:00

#### Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

### Old Business (A)

6:05

#### Informational

- A. Strategic Plan and Board Agendas
- B. Letter of Resignation–Custodian, Andrea Ethridge

### Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

### New Business (A)

6:15

- A. New Flexibility and Efficiency Policy Series–Second Reading
  - a. 1000FE Overview of Flexibility and Efficiency Policies
  - b. 1001FE Scanning of the Horizon
  - c. 1002FE The District’s SMaC Recipe
  - d. 1002FE-F SMaC Analysis
  - e. 1003FE The District’s Technology Program
  - f. 1004FE Scaled Innovations
  - g. 1004FE-F Scaled Innovations Analysis
  - h. 1005FE Proficiency-Based ANB
  - i. 1006FE Transfers for School Safety
  - j. 1007FE Multidistrict Agreements
  - k. 1007FE –F1 Model Multidistrict Agreement Form
  - l. 1008FE Increase in Over Base Levy Authority Without a Vote
  - m. 1009FE Flexible Instructor Licensing
  - n. 1010FE Early Enrollment Exceptional Circumstances
  - o. 1011FE Cooperative Purchasing
  - p. 1012FE Non-voted Levy for Excess IDEA Costs
  - q. 1013FE Adult Education
- B. Consent Agenda
  - 1. Minutes Regular Board Meeting Dec 20, 2016
  - 2. Business Claims

3. Student Activity Account
4. Student Attendance Agreements
5. Transportation Contracts
6. Sub List
7. Community Key List

## **Superintendent Report (I)**

- A. MT Legislative Updates
- B. Tuition Fund
- C. Transportation Update
- D. Technology Information
- E. Roofing Update
- F. Board Hours
- G. General Fund Budget

## **Committee Report**

**6:45**

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

## **Announcements (I)**

- A. Next Regular School Board Meeting February 21, 2016 at 6:00 pm
- B. MTSBA HR Symposium, February 2, 2017 in Helena
- C. School Caucus Day on the Hill, February 13, 2017 at State Capitol
- D. Public Education Day of Advocacy, March 13, 2017 at State Capitol
- E. MTSBA School Budget Workshop, March 22, 2017 in Helena

## **Executive Session**

- A. Superintendent Evaluation

## **Board Meeting Evaluation MTSBA Membership Survey**

## **Adjournment (A)**

**7:30**

## Old Business (A)

### Informational

#### A. Strategic Plan and Board Agendas

Last year the Board of Trustees revitalized and approved a new Strategic Plan for Cascade Schools. In order to keep student achievement, which is the primary focus of Strategic Planning, at the forefront of all Board decisions there will be a new component to the Board agendas and packets.

From the newly approved Strategic Governance Policy 1003SG-P: Accountability, “The Board will align each board agenda to align with our strategic direction and to focus on decisions that support improved achievement.” In practice, this means every item on the agenda will be aligned to the annual Strategic Planning calendar, our approved Core Ideology, Core Values, Goals, and new Strategic Governance policies. This will keep our decision making focused on student achievement and our goals focused on the future of our students and the betterment of our school.

Each item on the agenda will be cross referenced with its corresponding Strategic Plan Goal Area and Strategic Governance Policy. The complete Strategic Plan is posted on the school website and in each board member’s agenda book. A summary of the Strategic Plan is included below for reference.

## **Cascade Public Schools Strategic Plan Summary** *Condensed from “Strategic Plan 2016”*

On January 19, 2016, the Cascade Public Schools Board of Trustees formally adopted its new strategic plan.

**The Cascade Public Schools** has created a new direction for the school district to strategically focus its resources on identified wants, preferences, and needs of its community. As part of this process, the District has begun a strategic planning and thinking process that will lead to a stronger and more vital school district. This process will be ongoing as the District moves into the future. This strategic plan is intended to help the District in focusing its resources in a manner that will best benefit the children enrolled in the District.

The District views the process of strategic planning as an ongoing process within the school system. This is not a "strategic planning project" that is completed. Adoption of a plan is an affirmation of the general intent and direction articulated by the Core Ideology, Envisioned Future and Goals and Strategic Objectives. It is understood that progress toward achieving plan strategic objectives will be assessed at least annually, and the plan will be updated based on achievement and changes in the needs of the children served by the District.

The Board focused on five different planning horizons, starting with the long term issues first to provide focus to shorter term efforts.

## **Core Ideology of the Cascade Public School District**

### **The Core Purpose of Cascade Public School District:**

Through collective efforts of our community and school, we strive to be an innovative educational system committed to excellence and focused on developing responsible citizens.

## **Core Values of the Cascade Public School District:**

Promoting Excellence for all students through:

- Engaging Curriculum with Rigor and Relevance
- High Quality Instruction
- Technology and Innovation
- Personal and Academic Pride
- Community and Collaboration

## **Envisioned Future of the Cascade Public Schools (15-20yrs)**

**Big Audacious Goal:** Cascade Public Schools is the catalyst for excellence in education in collaboration with other surrounding school districts for the betterment of the students and the communities served.

## **Goals of the Cascade Public School District (5-10 yr plan)**

### **Goal Area 1: Student Achievement**

**Statement of Intended Outcome, Five years:** As a result of our high expectations and rigor and our exceptional programs and services for students, our students are enthused about school and are thriving.

### **Goal Area 2: Collaboration**

**Statement of Intended Outcome, Five years:** We have a positive relationship with our parents, community and local businesses. We have also collaborated with outlying schools to enhance the educational opportunities for our students and to ensure integration and a smooth transition into our schools.

### **Goal Area 3: Environment/Facilities**

**Statement of Intended Outcome, Five Years:** We have successfully integrated environmentally friendly initiatives into our school and have taken steps to ensure regular updating of our school buildings in an environmentally responsible manner.

### **Goal Area 4: Communication and Community Engagement**

**Statement of Intended Outcome, Five Years:** Through our efforts in enhancing our communication to our parents, community and surrounding communities, we have a positive reciprocal relationship with our community.

### **Goal Area 5: Technology**

**Statement of Intended Outcome, Five Years:** We have effectively incorporated technology into all aspects of the District to enhance our educational opportunities for students, our community outreach initiative and to ensure that our students, parents and community have access to technology that improves their lives.

*The Board, Staff Leadership Team and Staff will be developing action plans identifying the key activities/events, primary person(s) responsible for championing each activity/event identified and the timeline(s) for implementing and/or completing each activities/event.*

**B. Letter of Resignation–Custodian, Andrea Ethridge**

Per Policy 5251, the Superintendent is authorized to accept resignations on behalf of the Board from any district employee. The resignation letter is attached below.

January 9th, 2017

To Whom It May Concern,

It is with much reflection that I am resigning my position as a custodian with Cascade Public School. As you may have heard, my family is moving to Hawaii at the beginning of February. This decision has come after much careful thought, and we have decided that moving is a wonderful opportunity for a great adventure. I ask you, the board, to please accept my letter of resignation as we embark on our new adventure. I have truly enjoyed not only being part of such an important facet of our school, but also part of a great working team. I thank the board and administration for giving me the opportunity to work in such a great environment. Though we will no longer be residents of Cascade, we will always be Cascade Badgers at heart.

Sincerely,



Andrea Ethridge

**Staff Report (I)**

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

## New Business (A)

### A. New Flexibility and Efficiency Policy Series–Second Reading

**Strategic Planning Goal Area:** Student Achievement

**Strategic Governance Policy Alignment:** 1003, 1006

**Presented by:** Justin Barnes

**Attachments:** Policies attached on following pages.

**Facts to Consider:** The Montana School Boards Association has developed a new policy series on flexibility and efficiency to allow our members to take full advantage of innovations we have successfully implemented into law.

School Districts throughout the nation, including Montana, are being encouraged by their constituents (taxpayers) to become more efficient in their budgeting and expenditure process. As dollars are getting less, enrollment is declining in many schools, hiring qualified staff is becoming more competitive, and schools struggling to offer necessary programs to meet the needs of the students in their districts, it is imperative for districts to know what resources are available to increase the District's flexibility and efficiency to maximize the District's resources available for the benefit of students and student achievement.

This policy series can be viewed in its entirety at [www.mtsba.org](http://www.mtsba.org), and click on the Model Policies tab. Adoption of this series is entirely optional. The series can be adopted as a whole or by individual policies.

**Superintendent Recommendation:** Approve the second reading of new Flexibility and Efficiency Policy series.



**CASCADE PUBLIC SCHOOLS**  
**1000FE SERIES**  
**FLEXIBILITY AND EFFICIENCY**

1000FE	Overview of Flexibility and Efficiency Policies
1001FE	Scanning of the Horizon
1002FE	The District's SMaC Recipe
1002FE-F	SMaC Analysis
1003FE	The District's Technology Program
1004FE	Scaled Innovations
1004FE-F	Scaled Innovations Analysis
1005FE	Proficiency-Based ANB
1006FE	Transfers for School Safety
1007FE	Multidistrict Agreements
1007FE –F1	Model Multidistrict Agreement Form
1008FE	Increase in Over Base Levy Authority Without a Vote
1009FE	Flexible Instructor Licensing
1010FE	Early Enrollment Exceptional Circumstances
1011FE	Cooperative Purchasing
1012FE	Non-voted Levy for Excess IDEA Costs
1013FE	Adult Education

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CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1000FE

FLEXIBILITY AND EFFICIENCY

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Revised on:

Overview of Flexibility and Efficiency Policies

The Cascade Board of Trustees has adopted and committed to a governance structure that keeps the focus of the Board on students and that increases the District's flexibility and efficiency to maximize the District's resources that are available for the benefit of students and student achievement through available innovations.

In furtherance of this policy, the Board has adopted and implemented the following processes:

- Regular scanning conditions that will impact the District's intended success and the community and students served (*Policy 1001FE*);
- Developing and annually updating the District's SMaC (Specific, Methodical and Consistent) recipe identifying practices that have created a replicable and consistent formula for success (*Policy 1002FE*);
- Developing and annually updating the District's technology platform in coordination with the District's SMaC Recipe (*Policy 1003FE*); and
- Annually reviewing available innovation, flexibility and/or efficiency strategies/policies, documenting the rationale for implementing certain strategies/policies and, likewise, documenting the rationale for deciding that such strategies are not best for the District and the community and students served (*Policies 1004FE-1012FE*).

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CASCADE SCHOOL BOARD

Adopted on:

Reviewed on:

1001FE

FLEXIBILITY AND EFFICIENCY

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Revised on:

Scanning of the Horizon

At each regular meeting of the Board the agenda will include an opportunity for the Board to engage in future scanning of the horizon to identify external emerging issues and trends (what is being scanned) that are relevant (the reason the District is scanning) to the District's and the students' success over the coming years. This ongoing process assists the Board in identifying barriers or drivers to the District's intended success and developing strategies for drivers to success and solutions to identified barriers to success.

The District will discuss and document ongoing anticipated changes, if any, in the following areas/conditions that will have an impact on the District and on students' success over the coming years:

- Demographics
- Business and Economic Climate
- Science and Technology
- Politics and Social Values
- Legislation and Regulation

In examining each of these areas, the District will discuss and identify current conditions, trends and assumptions about the future (5 years).

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1002FE FLEXIBILITY AND EFFICIENCY

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The District’s SMaC Recipe

The District is committed to the development and to annually update the District’s SMaC (Specific, Methodical and Consistent) Recipe.

A SMaC recipe is a set of durable operating practices that create a replicable and consistent success formula. It is clear and concrete, enabling the entire District and community to unify and organize its efforts, giving clear guidance regarding what practices have worked and what practices have not worked in order to guide the District in making decisions and implementing practices that will lead to continuous improvement and desired success. A SMaC recipe reflects empirical validation and insight about what actually works and why.

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CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1002FE-F

FLEXIBILITY AND EFFICIENCY

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Revised on:

SMaC Analysis

At the \_\_\_\_\_ meeting of the Cascade School District, the Board of Trustees reflected on and took stock of the successes and failures of the Cascade School District over the past \_\_\_\_ years and developed a SMaC Recipe. The District discussed the following:

- A. Cascade School District's greatest successes achieved over the last \_\_\_\_ years.
- B. Cascade School District's most significant disappointments over this same timeframe.
- C. What specific practices correlate with the successes but not the disappointments?
- D. Which of the practices associated with our successes can endure, remain relevant and last between \_\_\_\_ to \_\_\_\_ years and apply across a wide range of circumstances to further our success?
- E. What specific practices correlate with the disappointments but not the successes?
- F. What insights do we have regarding why these specific practices work?
- G. What can we do, collectively and individually, to avoid the specific practices associated with past disappointments?

Based on all of the above, the District developed and has continually updated its SMaC recipe, consisting of points that reinforce each other as a coherent system and codified as an expression of what best drives the Cascade School District's successes.

The District's SMaC recipe can be found on the District's website.

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# CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

## 1003FE FLEXIBILITY AND EFFICIENCY

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### The District's Technology Program (SMaC 2)

The District is committed to the development of and to annually update the District's technology program.

In addition to how the District effectively incorporates technology into its learning opportunities for students, staff, parents and the community, the District will analyze the following areas:

- Social Media – How the community comes together to learn about and share perspective on the District;
- Mobile Technology – How the District personalizes the delivery of information via mobile technology to different audiences;
- Analytics – How the District derives, analyzes and uses information on the community's and public's use of your technology to derive insights;
- Cloud Computing – How the District provides an elastic and scalable data warehouse to increase transparency and provide ease of access by your community and the public.

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CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1004FE

FLEXIBILITY AND EFFICIENCY

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Revised on:

Scaled Innovations

The District is committed to an ongoing process of reviewing available innovation, flexibility and/or efficiency strategies/policies, documenting the rationale for implementing certain strategies/policies and, likewise, documenting the rationale for deciding that such strategies are not best for the District and the community and students served.

The District will, on an annual basis, conduct an analysis of available innovations by using the following 4 Knowledge Based Decision Making (KBDM) questions to gain informed perspective:

1. What do we know about our stakeholder's needs, wants, and preferences that are relevant to this decision?
2. What do we know about the current realities and evolving dynamics of our environment that is relevant to this decision?
3. What do we know about the capacity and strategic position of our district that is relevant to this decision?
4. What are the ethical implications?

CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1004FE-F FLEXIBILITY AND EFFICIENCY

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At the \_\_\_\_\_ meeting of the Cascade School District, the Board of Trustees, using the Knowledge Based Decision Making questions, analyzed and made decisions on the available innovation, flexibility and/or efficiency strategies/policies. The following captures the District’s discussions and decisions:

Scaled Innovations Analysis

Date of Discussion	Specific innovation, flexibility and/or efficiency strategy	Decision to implement (Y/N)	Rationale for the District’s decision
	Proficiency-based ANB for <ul style="list-style-type: none"> <li>• Advanced learners</li> <li>• Homebound instruction</li> <li>• Alternative instruction during discipline</li> <li>• General flexibility for families</li> <li>• Flipped instruction model</li> <li>• Distance learning</li> </ul>		
	Transfers for School Safety		
	Multidistrict Agreements		
	Increase in Over Base Levy Without a vote		
	Flexible Licensing		
	Early Enrollment Exceptional Circumstances		
	Cooperative Purchasing		
	Non-voted Levy for Excess IDEA Costs		
	Etc.		

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CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1005FE

FLEXIBILITY AND EFFICIENCY

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Revised on:

Proficiency-Based ANB

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing the provision of law allowing proficiency-based ANB.

[OPTION] The District may include in its calculation of ANB a pupil who is enrolled in a program providing fewer than the required aggregate hours of pupil instruction required under Montana law if the pupil has demonstrated proficiency in the content ordinarily covered by the instruction as determined by the school board using district assessments. The ANB of a pupil who demonstrates proficiency in any content/subject matter will be converted to an hourly equivalent based on the hours of instruction ordinarily provided for the content over which the student has demonstrated proficiency.

[OPTION] The District may, on a case-by-case basis, provide fractional credit for partial completion of a course for a student who is unable to attend class for the required amount of time.

[OPTION] The District may waive specific course requirements based on individual student needs and performance levels. Waiver requests shall also be considered with respect to age, maturity, interest, and aspirations of the students and shall be in consultation with the parents or guardians.

[OPTION] At the discretion of the District, a student may be given credit for a course satisfactorily completed in a period of time shorter or longer than normally required and, provided that the course meets the District's curriculum and assessment requirements, which are aligned with the content standards stated in the education program. Examples of acceptable course work include, but are not necessarily limited to, those delivered through correspondence, extension, and distance learning courses, adult education, summer school, work study, specially designed courses, and challenges to current courses.

Legal Reference:	20-9-311(4)(a)(b)(d), MCA	Calculation of average number belonging (ANB) – 3-year averaging
	20-3-324, MCA	Powers and duties
	10.55.906 ARM	High School Credit

1 CASCADE SCHOOL DISTRICT

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3 Adopted on:

4 Reviewed on:

5 1006FE

FLEXIBILITY AND EFFICIENCY

6 Revised on:

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8 Transfers for School Safety

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10 It is the policy of the District to increase the flexibility and efficiency of the District's resources  
11 by utilizing the provision of law allowing transfers of funds to improve school safety and  
12 security.

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14 The District may transfer state or local revenue from any budgeted or non-budgeted fund, other  
15 than the debt service fund or retirement fund, to its building reserve fund in an amount not to  
16 exceed the school district's estimated costs of improvements to school safety and security

17  
18 The transfer of such funds can be for:

- 19 1. planning for improvements to school safety, including but not limited to the cost  
20 of services provided by architects, engineers, and other consultants;
- 21 2. installing or updating locking mechanisms and ingress and egress systems at  
22 public school access points, including but not limited to systems for exterior  
23 egress doors and interior passageways and rooms, using contemporary  
24 technologies;
- 25 3. installing or updating bullet-resistant windows and barriers; and
- 26 4. installing or updating emergency response systems using contemporary  
27 technologies.

28  
29 Any transfers made under this policy and Montana law are not considered expenditures to be  
30 applied against budget authority. Any revenue transfers that are not encumbered for expenditures  
31 by June 30, 2019, must be transferred back to the originating fund from which the revenue was  
32 transferred.

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34 If transfers of funds are made from a District fund supported by a non-voted levy, the District  
35 may not increase its non-voted levy for the purpose of restoring the transferred funds.

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39 Legal Reference: 20-9-503, MCA Budgeting, tax levy, and use of building reserve  
40 fund.

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# CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

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FLEXIBILITY AND EFFICIENCY

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Revised on:

## Multidistrict Agreements

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing multidistrict agreements whenever possible.

Montana law (20-3-363, MCA) allows the boards of trustees of any two or more school districts to enter into a multidistrict agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts upon the terms and conditions as may be mutually agreed to by the districts

The agreement must be approved by the boards of trustees of all participating districts and must include a provision specifying terms upon which a district may exit the multidistrict cooperative. The agreement may be for a period of up to 3 years.

All expenditures in support of the multidistrict agreement may be made from the interlocal cooperative fund as specified in [20-9-703](#) and [20-9-704](#). Each participating district of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the district's general fund, budgeted funds other than the retirement fund or debt service fund, or non-budgeted funds other than the compensated absence liability fund. Transfers to the interlocal cooperative fund from each participating school district's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund. Transfers from the retirement fund and debt service fund are prohibited. Transfers may not be made with funds restricted by federal law unless the transfer is in compliance with any restrictions or conditions imposed by federal law.

Expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

If transfers of funds are made from a District fund supported by a non-voted levy, the District may not increase its non-voted levy for the purpose of restoring the amount of funds transferred.

Examples of flexibility under this policy and Montana Law include but are not limited to:

- A district with a separate high school and elementary budget can enter into an agreement within the district;
- A district may enter into an agreement with any other school district(s) for the sharing of resources, including supplies, services, personnel, etc.

Legal Reference:	20-3-363, MCA	Multidistrict agreements – fund transfers
	20-9-703, MCA	District as prime agency
	2-9-704, MCA	District as cooperating agency

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3 Adopted on:

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FLEXIBILITY AND EFFICIENCY

Revised on:

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8 Model Multidistrict Agreement

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11 Model Multidistrict Agreement

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13 This Multidistrict Agreement (hereinafter “Agreement”) is entered into this \_\_\_\_ day of  
14 \_\_\_\_\_, 20\_\_ by and between identify participating school districts (collectively  
15 hereinafter “ Participating District” or “Participating Districts”).

16  
17 WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or  
18 more school districts may enter into an Multidistrict Agreement to create a multidistrict  
19 cooperative to perform any services, activities, and undertakings of the Participating Districts  
20 and to provide for the joint funding and operation and maintenance of all Participating Districts  
21 upon the terms and conditions as may be mutually agreed to by the districts subject to the  
22 conditions of section 20-3-363, MCA;

23  
24 WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved  
25 by the board of trustees of all Participating Districts;

26  
27 WHEREAS, all expenditures in support of the Multidistrict Agreement may be made  
28 from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA.  
29 Each Participating District of the multidistrict cooperative may transfer funds into the interlocal  
30 cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the  
31 Participating Districts, except as limited/prohibited law as follows:

- 32 1. transfers to the interlocal cooperative fund from each Participating District's general fund  
33 are limited to an amount not to exceed the direct state aid in support of the respective  
34 school district's general fund;
- 35 2. transfers from the retirement fund, the debt service fund or the compensated absence  
36 liability fund are prohibited; and
- 37 3. transfers may not be made with funds restricted by federal law unless such transfer is in  
38 compliance with any restrictions or conditions imposed by federal law.

39  
40 WHEREAS, in accordance with section 20-9-703, MCA, \_\_\_\_\_ shall be  
41 designated as the prime agency. All other Participating Districts shall be designated as  
42 cooperating agencies;

43  
44 WHEREAS, expenditures from the interlocal cooperative fund are limited to those  
45 expenditures that are permitted by law and that are within the final budget for the budgeted fund  
46 from which the transfer was made.

1 NOW THEREFORE, the districts hereby agree as follows:  
2

3 1. To create a multidistrict cooperative for the purpose of **incorporate purpose(s)**  
4 **here;**

5 2. To create an interlocal cooperative fund for the purpose of transferring funds from the  
6 Participating Districts for the purpose(s) stated herein;  
7

8 3. The **identify the district designated as the prime agency** is designated as the prime  
9 agency and as such shall establish a non-budgeted interlocal cooperative fund for the purpose of  
10 the financial administration of this Multidistrict Agreement.  
11

12 4. All other Participating Districts are designated as the cooperating agencies and in  
13 accordance with section 20-9-704, shall transfer its financial support under this Agreement to the  
14 prime agency by district warrant.  
15

16 5. Any and all amounts transferred into the interlocal cooperative fund by any  
17 Participating District may come from: (a) the respective district's general fund in an amount not  
18 to exceed the direct state aid in support of the respective school district's general fund; or (b) any  
19 other budgeted fund of a participating district, except that funds cannot be transferred from the  
20 retirement fund or the debt service fund; or (c) any non-budgeted fund of a Participating District,  
21 except that funds cannot be transferred from the compensated absence liability fund.  
22

23 6. Transfers may not be made with funds restricted by federal law unless the transfer is  
24 in compliant with any restrictions or conditions imposed by federal law.  
25

26 7. Any and all amounts transferred into the interlocal cooperative fund by each  
27 Participating District must be for the purpose stated herein as mutually agreed upon between the  
28 Participating Districts in accordance with the terms of this Agreement.  
29

30 8. The term of this Agreement shall be from \_\_\_\_\_ to  
31 \_\_\_\_\_.\* This Agreement may be extended by mutual approval of each  
32 Participating District. However, the term of the Agreement may not extend beyond 3 years. Any  
33 remaining fund balance in the interlocal cooperative fund at year end may be carried over to the  
34 subsequent fiscal year.  
35

36 9. The terms of this Agreement may be changed upon mutual written approval of the  
37 Participating Districts.  
38

39 10. Each Participating District shall agree how the funds shall be disbursed during the  
40 current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this  
41 Agreement. The Participating Districts will be provided with a monthly accounting summary of  
42 expenditures from the prime agency.  
43

44 11. The multidistrict cooperative may be dissolved upon mutual consent of all  
45 Participating Districts in writing upon \_\_\_ days written notice to all Participating Districts. In  
46 addition, any Participating District may terminate its participation in the multi-district

1 cooperative upon \_\_\_ days written notice to all Participating Districts. In the event that the  
2 multidistrict cooperative is dissolved in its entirety or any Participating District terminates its  
3 participation in the multidistrict cooperative, the provisions of Paragraph 12 below shall apply.  
4

5 12. Upon termination of this Agreement by one or all Participating Districts, the  
6 funds of the district or districts that no longer desire to participate in this multidistrict  
7 cooperative shall be returned to such District(s) on a pro rata share of the current funds held by  
8 the prime agency after all outstanding financial obligations have been paid with said funds to  
9 revert back to the original fund(s) from which the money was transferred as a result of said  
10 District(s) participation in the multidistrict cooperative.  
11

12 13. This Agreement shall be interpreted according to and governed by the laws of the  
13 State of Montana.  
14

15  
16 As agreed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

17 \_\_\_\_\_

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24  
25 Attest:

26  
27 \_\_\_\_\_

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29 \_\_\_\_\_

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33 \* Note: The term of the agreement may be for a period of up to 3 years.  
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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1008FE FLEXIBILITY AND EFFICIENCY

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Increase in Over-Base Levy Authority Without a Vote

It is the policy of the District to increase the flexibility and efficiency of the District’s resources by utilizing provisions in law that allow for increases in over-base levy authority without a vote through decreases in other non-voted levies.

Provided that budget limitations otherwise specified in law are not exceeded, the Board of Trustees may in its discretion increase the District's over-base budget levy without a vote if the Board reduces non-voted property tax levies authorized by law to be imposed by action of the Board by at least as much as the amount by which the over-BASE budget levy is increased. The ongoing authority for any non-voted increase in the over-BASE budget levy imposed must be decreased in future years to the extent the Board imposes any increase in other non-voted property tax levies.

Legal Reference: 20-9-308, MCA BASE budgets and maximum general fund budgets

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# CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1009FE

FLEXIBILITY AND EFFICIENCY

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Revised on:

## Flexible Instructor Licensing

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing the provision of law allowing flexibility in licensure of instructors and as a means of addressing recruitment and retention of staff. Flexibilities in the following areas are available for the District's enhancement of its programs and services to enhance student achievement.

- Internships
  - Available to anyone with a current license and endorsement in one subject who wants to move to a new licensed role/endorsed area.
  - Requirements must be satisfied within 3 years
  - Must include a plan between the intern, the school district and an accredited preparation program
- Provisionally Certified
  - May be issued to an otherwise qualified applicant who can provide satisfactory evidence of:
    - The intent to qualify in the future for a class 1 or class 2 certificate and
    - Who has completed a 4-year college program or its equivalent, and
    - Holds a bachelor's degree from a unit of the Montana university system or its equivalent.
- Substitutes
  - Must have a GED or high school diploma
  - Will have completed 3 hours of training by the district
  - Will have submitted a fingerprint background check  
(All requirements can be waived by the district if the substitute has prior substitute teaching experience in another public school from November 2002 to earlier)
  - May not substitute more than 35 consecutive days for the same teacher, however the same substitute can be used for successive absences of different staff as long as each regular teacher for whom the substitute is covering is back by 35 consecutive teaching days
- Retired Educators
  - School district must certify to OPI and TRS that the district has been unable to fill the position due to no qualified applications or no acceptance of offer by a non-retired teacher
  - No limit on the district
  - Retired teacher must have 30 years of experience in TRS
  - There is a 3 year lifetime limit on the retired individual going to work under this provision



- 1 • Class 4 for CTE
  - 2 ○ Valid for a period of 5 years
  - 3 ○ Renewable pursuant to the requirements of 10.57.215, ARM and the requirements
  - 4 specific to each type of Class 4 license.
  - 5 ○ 4A – for licensed teachers without a CTE endorsement
  - 6 ○ 4B – for individuals with at least a bachelor’s degree
  - 7 ○ 4C – for individuals with a minimum of a high school diploma or GED
- 8 • Class 5 alternatives
  - 9 ○ Good for a maximum of 3 years
  - 10 ○ Requirements dependent upon the alternative the district is seeking
- 11 • Emergency authorization of employment
  - 12 ○ Individual must have previously held a valid teacher or specialist certificate or
  - 13 have met requirements of rule 10.57.107, ARM
  - 14 ○ Emergency authorization is valid for one year, but can be renewed from year to
  - 15 year provided conditions of scarcity continue to persist

18	Legal References:	10.55.716, ARM	Substitute Teachers
19		10.55.607, ARM	Internships
20		10.57.107, ARM	Emergency Authorization of Employment
21		10.57.215, ARM	Renewal Requirements
22		10.57.420, ARM	Class 4 Career and Technical Education License
23		10.57.424, ARM	Class 5 Provisional License
24		19-20-732, MCA	Reemployment of certain retired teachers,
25			specialists and administrators – procedure –
26			definitions

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CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1010FE

FLEXIBILITY AND EFFICIENCY

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Revised on:

Early Enrollment Exceptional Circumstances

It is the policy of the District to provide enhanced educational opportunities to students under the age of 5 when either individual exceptional circumstances exist and/or when Community-Based exceptional circumstances are present.

***Prohibition:*** This policy cannot be used to provide what is otherwise characterized or referred to as a pre-school, pursuant to 20-7-117(2), MCA, which specifically prohibits the use of state equalization aid for preschool. This policy is intended for use to enroll students under the age of 5 when statutory criteria are met.

Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils

*Note:* In order to adopt this policy, the board of trustees must select one or more of the characteristics identified in either Option A or Option B.

The administration shall ensure admission, enrollment and assignment of all qualifying children referenced in this policy. The administration shall place children enrolled pursuant to this policy in either a half-time or full-time kindergarten program as an integral part of the elementary school program. The administration shall also ensure provision of a free appropriate public education in the least restrictive environment possible, pursuant to terms of each student's individualized education program, for all children enrolled under this policy who are qualified for services under the Individuals with Disabilities Education Act.

The administration shall include children enrolled pursuant to this policy in the district's calculation of average number belonging (ANB) as reported to OPI.

***Option A, Student-Specific Exceptional Circumstances:*** To be used when the board of trustees wants to define exceptional circumstances specific to the individual characteristics of each student or sub-group of students.

The Board of Trustees declares the following to be qualifying "exceptional circumstances" within the meaning of that term as used in 20-5-101(3), that merit waiving the age provisions of 20-5-101(1), MCA for qualifying children under 6 years of age:

*Note:* Each of the below should be considered separately for inclusion or exclusion in the Board's adopted policy. *Note:* When enrolling on the basis of an individual student's characteristics under this Option A, the District must be sure to document each qualifying student's characteristics to ensure that criteria listed in this portion of the policy can be substantiated.

1. A child at least 3 years of age with a disability qualifying the child for services under the federal Individuals with Disabilities Education Act.
2. A child who is 4 years of age or older on or before September 10 of the school year in which enrollment is to occur who:

- 1 a. Meets the income eligibility guidelines for free or reduced price meals under the National
- 2 School Lunch Program;
- 3 b. Is Limited English Proficient within the meaning of Title III of the federal Elementary
- 4 and Secondary Education Act;
- 5 c. Is Gifted and Talented within the meaning of that term as used in 20-7-901, MCA;
- 6 d. Is an enrolled member of a federally recognized American Indian Tribe;
- 7 e. Is homeless as defined in 42 U.S. Code § 11302, or, as determined by the administration,
- 8 exhibits other characteristics or lives in circumstances that are uncommon, unusual,
- 9 atypical, rare or otherwise distinguished from ordinary or typical which place the child at
- 10 risk of failing to achieve at adequate levels.

11  
12 ***Option B, Exceptional Circumstances Present in the Community: To be used only for in-district***  
13 ***students or homeless students under the McKinney Homeless Assistance Act when the board of trustees***  
14 ***wants to define exceptional circumstances applicable to the community’s characteristics, as opposed to***  
15 ***the individual characteristics of a particular student or sub-group of students.***

16  
17 The Board of Trustees declares the following to be qualifying “exceptional circumstances” within the  
18 meaning of that term as used in 20-5-101(3), that merit waiving the age provisions of 20-5-101(1), MCA  
19 for children under 6 years of age who are either 4 years of age or older on or before September 10 of the  
20 school year in which enrollment is to occur or who are at least 3 years of age with a disability qualifying  
21 the child for services under Section 504 of the Federal Rehabilitation Act of 1973 or the federal  
22 Individuals with Disabilities Education Act.

23  
24 *Note: Each of the below should be considered separately for inclusion or exclusion in the Board’s*  
25 *adopted policy. When enrolling on the basis of demographic characteristics of the community under this*  
26 *Option B, The District must be sure to research and document all of the criteria incorporated into the*  
27 *school district’s policy that is used to enroll on the basis of exceptional circumstances.*  
28

- 29 1. Homeless rates of the district’s pupils in comparison to statewide averages;
- 30 2. Percentage of the district’s pupils qualifying for services under The Federal Individuals with
- 31 Disabilities Education Act in comparison to statewide averages;
- 32 3. Percentage of the district’s pupils eligible for free or reduced lunch in comparison to statewide
- 33 averages;
- 34 4. Average performance on standardized tests at the 3<sup>rd</sup> grade level in comparison to statewide
- 35 averages;
- 36 5. Percentage of the district’s pupils who are enrolled members of a federally recognized American
- 37 Indian Tribe in comparison to statewide averages.

38  
39 **Student Enrollment, Exceptional Circumstances Meriting Waiver of Age Requirements for Pupils**

40  
41 When implementing Board Policy 3100, the District shall follow these procedures:

- 42  
43 1. The administration shall review the criteria set forth in the Policy 3100 and make the preliminary
- 44 determination whether an individual student or class of students meets the criteria for exceptional
- 45 circumstances set forth therein;
- 46 2. The administration shall notify the parent(s)/legal guardian(s) of the administration’s
- 47 recommendation to the Board regarding the enrollment of the student(s) under the exceptional
- 48 circumstances meriting waiving of the age requirements;
- 49 3. The administration shall present the information to the Board for approval within \_\_\_\_ days of
- 50 making the preliminary determination;
- 51 4. In presenting the information to the Board, the administration shall either: (1) remove all

1 identifying information about the student(s) when presenting the information to the Board in  
2 order to protect the privacy rights of the student under state and federal law, or (2) provide the  
3 name(s) of the students(s) to the Board in a closed session with notice to the parent(s)/legal  
4 guardian(s) that he/she/they have the right to attend the closed session; and  
5 5. The Board shall make the final decision on the enrollment of students under the District's  
6 exceptional circumstances policy.  
7  
8

9 The trustees shall annually review this policy and procedure based on changing circumstances pertaining  
10 to the criteria used for determination of the program.  
11

12 Legal Reference:

13	§ 20-5-101, MCA	Admittance of child to school
14	§ 20-6-501, MCA	Definition of various schools
15	§ 20-7-117, MCA	Kindergarten and preschool programs
16	§ 20-9-309, MCA	Basic system of free quality public 17 elementary and secondary schools defined
18	Individual with Disabilities Act	Federal Rehabilitation Act of 1973
19	National School Lunch Act (Public Law 396, 79 <sup>th</sup> congress, chapter 281, 2 <sup>nd</sup> 20 session)	
21	Title III, ESEA (English language Acquisition, language Enhancement, and 22 Academic Achievement Act)	
23	McKinney-Vento Homeless Assistance Act of 1987 (Pub. L. 100-77, July 22, 24 1987, 101 Stat. 482, U.S.C. § 11301 et seq.	
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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1011FE FLEXIBILITY AND EFFICIENCY

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Cooperative Purchasing

It is the policy of the District to increase the flexibility and efficiency of the District’s resources by utilizing provisions in law that allow for cooperative purchasing without the formalities of the bidding process.

The District may enter into a cooperative purchasing contract for the procurement of supplies or services with one or more districts. This allows the District to participate in a cooperative purchasing group to purchase supplies and services through the group without bidding if the cooperative purchasing group has a publicly available master list of items available with pricing included and provides an opportunity at least twice yearly for any vendor, including a Montana vendor, to compete, based on a lowest responsible bidder standard.

An example of flexibility under this policy and Montana Law includes but is not limited to the Montana Cooperative Services (MCS) Program.

Legal Reference: 20-9-204(4), MCA Conflicts of interest, letting contracts, and calling for bids – exceptions

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CASCADE SCHOOL DISTRICT

Adopted on:

Reviewed on:

1012FE

FLEXIBILITY AND EFFICIENCY

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Revised on:

Non-voted Levy for Excess IDEA Costs

It is the policy of the District to increase the flexibility and efficiency of the District's resources by utilizing provisions in law that allow the District to levy amounts necessary to provide FAPE to resident students with special needs.

In addition to use of a tuition levy to pay tuition for out-of-district attendance of a resident pupil, a school district may also include in its tuition levy an amount necessary to pay for the full costs of providing a free appropriate public education to any child with a disability who lives in the District. The amount of the levy imposed for the costs associated with educating each child with a disability must be limited to the actual cost of service under the child's individualized education program minus:

- (A) the student's state special education payment;
- (B) the student's federal special education payment;
- (C) the student's per-ANB amount;
- (D) the prorated portion of the district's basic entitlement for each qualifying student; and
- (E) the prorated portion of the district's general fund payments in [20-9-327](#) through [20-9-330](#) for each qualifying student.

Legal Reference:	20-5-324(5)(a)(iii), MCA	Tuition report and payment provisions
	20-9-327, MCA	Quality Educator Payment
	20-9-328, MCA	At-Risk Student Payment
	20-9-329, MCA	Indian education for all payment
	20-9-330, MCA	American Indian achievement gap payment

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CASCADE SCHOOL DISTRICT

Adopted on:  
Reviewed on:  
Revised on:

1013FE FLEXIBILITY AND EFFICIENCY

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Page 1 of 2

Adult Education

The Board of Trustees authorizes the establishment of an adult education program. The course offerings in such program may include but shall not necessarily be limited to instruction in basic skills, such as reading, writing, arithmetic, and other skills required to function in society, and/or any subject normally offered in the basic high school curricula of the school district.

Course Offerings:

Course offerings under the district's adult education program shall include and be regularly aligned with and focused on the subjects required for graduation under policy 2410, and further aligned with the district's curriculum and assessment requirements, and the content standards of the Board of Public Education. The Administration shall periodically compile, update and publish a list showing the corresponding course equivalency between adult education courses and the district's high school courses required for graduation.

Enrollment Qualifications:

The Board of Trustees authorizes the enrollment of any member of the community who is 16 years of age or older who is not a regularly enrolled, full-time pupil for the purposes of ANB computation as provided in 20-7-701, MCA, including part-time pupils subject to the limitations of this section.

Eligibility for enrollment of any part-time pupil who is 16 years of age or older is subject to the Administration's assurances that the concurrent enrollment in high school and adult education of any part-time pupil claimed as such for ANB computation is, when combined, equal to or less than the equivalent of three-quarter-time enrollment as defined in 20-9-311, MCA.

Primary Purpose 1: Credit Recovery/Improvement of Graduation Rates

A preference for enrollment in specific courses in the district's adult education program shall be accorded to any person:

1. Who has been previously enrolled as a pupil of the district in any of the 4 academic years prior to the year for which enrollment in the district's adult basic education program is sought;
2. Who has failed to previously earn a high school diploma; and
3. Who is seeking to enroll in any course required for graduation under policy 2410 that the person has not yet completed.

Upon the successful completion of all missing course work required for graduation by any person enrolled in the district's adult education program under this section, and provided the person is otherwise qualified, the district shall grant such person a high school diploma in accordance with policy 2410.

1013FE  
Page 2 of 2

1 Primary Purpose 2: Post-Secondary Success and Readiness

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A preference for enrollment in specific courses in the district’s adult education program shall be accorded to any person:

1. Who is at least 16 years of age but who is not yet 19 years of age;
2. Who has not yet graduated and is enrolled in the high school district on no more than a part time basis or who has graduated and has been admitted by the trustees as a part time pupil pursuant to 20-5-101(3); and
3. Who is seeking to enroll in any advance placement, dual credit or concurrent credit course offered in collaboration with the Montana university system.

Option 1 on Tuition Cost, Person Pays: Any person enrolled in adult education courses under this section shall be responsible for any third party supplemental fees charged for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board.

Option 2 on Tuition Cost, District Pays: The district shall pay for any third party supplemental fees charged for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board

Option 3 on Tuition Cost, District Defrays Cost: Any person enrolled in adult education courses under this section shall be responsible for the first \$100 per credit of any third party supplemental fees charged for participation in such courses, including but not limited to tuition charged by a postsecondary institution for courses granting college credit and advanced placement test fees charged by the College Board. The district shall pay for any third party costs above the first \$100 per credit.

Primary Purpose 3: Additional Offerings for the Community Aligned with Business and Economic Trends

Additional adult education offerings may be developed in collaboration with community representatives, subject to approval and authorization by the Board. Preference in the development of such additional offerings will be provided to course offerings aligned with and designed to address identified community needs for retraining and/or professional development caused by economic or other circumstances unique to the community.

Cross Reference:	Policy 2410 – 2410P	High School Graduation Requirements
Legal Reference:	§ 20-5-101(3), MCA	Admittance of child to school.
	§ 20-7-701, MCA	Definition of adult basic education and adult education.
	§ 20-9-311, MCA	Calculation of average number belonging (ANB) – 3 year averaging
	10.55.906, ARM	High School Credit



## B. Consent Agenda

### 1. Minutes Regular Board Meeting November 15, 2016

## Regular Meeting

Cascade School District 3B

Board of Trustees

December 20, 2016 - 6:00 pm

**DRAFT**

Subject to change upon approval of the board

### Board Members Present –

#### High School Board

Rick Cummings - Chair  
Chris Boland - Vice Chair  
Blake Standley  
Deanna Hastings  
Val Fowler

#### Elementary Board

Rick Cummings - Chair  
Chris Boland - Vice Chair  
Blake Standley  
Deanna Hastings

### Members Not Present - Erin Wombold

**Others Present:** Justin Barnes - Superintendent, Karsen Drury - District Clerk, John Wright, April Pepos, Felicia O'Brien

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:03 pm. Mr. Cummings asked for public comment on **non**-agenda items

### Non Agenda Discussion -

#### Old Business

#### Informational

### Staff Report

- A. Booster Club -
- B. PTSA - Pepos reported on behalf of the PTSA that the Candy Cane Fun Run was held before winter break.
- C. Siobhan Hathhorn, K-6 Principal -
- D. Kevin Sukut, 7-12 Principal -
- E. Jeff Grimes, AD -
- F. April Pepos, XCELL - Pepos reported that XCELL Fall reporting takes place in January and the grant will be continuing as opposed to competitive for an additional year.

### New Business

- A. New Flexibility and Efficiency Policy Series-First Reading
  - a. 1000FE Overview of Flexibility and Efficiency Policies
  - b. 1001FE Scanning of the Horizon
  - c. 1002FE The District's SMaC Recipe
  - d. 1002FE-F SMaC Analysis
  - e. 1003FE The District's Technology Program
  - f. 1004FE Scaled Innovations
  - g. 1004FE-F Scaled Innovations Analysis
  - h. 1005FE Proficiency-Based ANB

- i. 1006FE Transfers for School Safety
- j. 1007FE Multidistrict Agreements
- k. 1007FE –F1 Model Multidistrict Agreement Form
- l. 1008FE Increase in Over Base Levy Authority Without a Vote
- m. 1009FE Flexible Instructor Licensing
- n. 1010FE Early Enrollment Exceptional Circumstances
- o. 1011FE Cooperative Purchasing
- p. 1012FE Non-voted Levy for Excess IDEA Costs
- q. 1013FE Adult Education

Chris Boland moved, seconded by Deanna Hastings to accept the new Flexibility and Efficiency Policy series-first reading.

Passed unanimously.

**B. Multidistrict Agreement**

Deanna Hastings moved, seconded Val Fowler by to begin the Multidistrict Agreement between Cascade 3 and Cascade B School Districts.

Passed unanimously.

**C. Recommendation Paraprofessional--Hayden Dешner**

Chris Boland moved, seconded by Deanna Hastings to approve the recommendation to hire Miss Hayden Dешner for Paraprofessional.

Passed unanimously.

**D. Recommendation HSBB Asst--Scott Griffiths**

Deanna Hastings moved, seconded by Chris Boland to approve the recommendation to hire High School Basketball Assistant Coach, Mr. Scott Griffiths, pending TB test.

Passed unanimously.

**E. CEA Contract Negotiation**

Chris Boland moved, seconded by Blake Standley to accept the CEA's request to begin contract negotiations.

Passed unanimously.

**F. Consent Agenda**

Deanna Hastings moved, seconded by Chris Boland to approve consent agenda.

- 1. Minutes of Regular Board Meeting Nov 15, 2016.
- 2. Business Claims **(4651-4661, 4664-4677, 4680-4692) (VOID: 4662-4663, 4678-4679)**
- 3. Student Activity Account
- 4. Student Attendance Agreements
- 5. Transportation Contracts
- 6. Sub List
- 7. Community Key List

Passed unanimously.

**Superintendent Report**

**B. Christmas Maintenance Schedule**

- a. Varnishing gym floors
- b. Bus inspections

- C. 21st Century Grant suspended (XCELL)
  - a. Extension through next year
  - b. New procedure for 2018-2019 due to ESSA requirements
- D. Early Kindergarten Update
- E. Board Hours
- F. GF Snapshot

**Committee Report**

- A. Finance and Budget -
- B. Policy Review - 1000s, 8000s, 2000s, Flexibility & Efficiency series
- C. Transportation -
- D. Facilities and Grounds -
- E. Negotiations -
- F. Technology -

**Announcements**

- A. Next Regular School Board Meeting January 17, 2016 at 6:00 pm
- B. MTSBA HR Symposium, February 2, 2017 in Helena
- C. School Caucus Day on the Hill, February 13, 2017 at State Capitol
- D. Public Education Day of Advocacy, March 13, 2017 at State Capitol
- E. MTSBA School Budget Workshop, March 22, 2017 in Helena
- F. Board Professional Development: School District Policies That Enhance Student Achievement by Joe Brott Immediately following Regular Board Meeting

**Adjournment**

At 7:45pm Deanna Hastings moved, seconded by Chris Boland **to adjourn. Passed unanimously.**

\_\_\_\_\_  
Rick Cummings, Board Chair

\_\_\_\_\_  
ATTEST: Karsen Drury, District Clerk

Date Signed \_\_\_\_\_

## 2. Business Claims

01/13/17  
11:35:44

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 12/16

Page: 1 of 16  
Report ID: AP100

\* ... Over spent expenditure

Claim Line #	Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4694	9286S	1248 ANDERSON ZURMUEHLEN		5,000.00					
1		312100 11/21/16 2016 Audit - Progress Billing			2,500.00		101	100-2300	330
2		312100 11/21/16 2016 Audit - Progress Billing			2,500.00		201	100-2300	330
4696	9290S	407 CENTURY LINK		4,300.00					
1		1393700592 11/19/16 Nov Internet Charges			1,075.00*		101	100-2400	531
2		1393700592 11/19/16 Nov Internet Charges			1,075.00*		201	100-2400	531
3		1393700592 11/19/16 Nov Internet Charges			1,075.00*		110	100-2700	531
4		1393700592 11/19/16 Nov Internet Charges			1,075.00*		210	100-2700	531
4697	9292S	223 EMBARK FEDERAL CREDIT UNION		30.07					
1		10/31/16 October Charges			30.07		110	100-2700	610
4699		*** Cancelled in 1/17 ****							
4699	1	2422 J.W. PEPPER		35.99					
1		03500762 11/04/16 White Winter Hymnal			35.99		201	100-1000	610 512
4700	9298S	716 I-STATE TRUCK CENTER		46.50					
1		C252104790 11/16/16 TURN LT AMBER LED			46.50		210	100-2700	610
4701	9300S	3233 KEN'S REFRIGERATION		204.50					
1		21421 11/17/16 Nitrogen			9.50		112	910-3100	610
2		21421 11/17/16 2 hr Maintenance			168.00		112	910-3100	340
3		21421 11/17/16 Mileage 54 mi @ .5/mi			27.00		112	910-3100	582
4702	9305S	2143 MQEC		1,250.00					
1		11/11/16 FY17 Membership Dues			625.00		101	100-2300	330
2		11/11/16 FY17 Membership Dues			625.00		201	100-2300	330
4703	9301S	1054 MASBO		10.00					
1		4163 11/21/16 2017 MASBO Directory			10.00		101	100-2300	610
4704	9306S	2788 NATIONAL LAUNDRY		704.21					
1		39820 11/02/16 Kitchen Supplies			41.14		112	910-3100	610
2		40287 11/03/16 Maintenance Supplies			54.58		101	100-2600	610
3		40288 11/03/16 Kitchen Supplies			95.07		112	910-3100	610
4		42106 11/10/16 Maintenance Supplies			191.04		201	100-2600	610
5		42107 11/10/16 Kitchen Supplies			41.39		112	910-3100	610
6		43930 11/17/16 Maintenance Supplies			54.58		201	100-2600	610
7		45782 11/24/16 Kitchen Supplies			103.71		112	910-3100	610
8		43931 11/17/16 Kitchen Supplies			35.49		112	910-3100	610
9		45783 11/24/16 Kitchen Supplies			40.21		112	910-3100	610
10		43458 11/16/16 Maintenance Supplies			47.00		101	100-2600	610

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
4705	9307S	400 NORTHWESTERN ENERGY	6,117.56				
1		11/23/16 October Energy	1,529.39		101	100-2600	412
2		11/23/16 October Energy	1,529.39		201	100-2600	412
3		11/23/16 October Energy	1,529.39		110	100-2700	412
4		11/23/16 October Energy	1,529.39		210	100-2700	412
4706	9308S	1341 ORBIT PHC	757.00				
1		8586D 11/10/16 Labor 4hrs - Clogged FCS Sink	380.00		201	100-2600	340
2		8586D 11/10/16 Labor 3hrs - Clogged FCS Sink	285.00		201	100-2600	340
3		8586D 11/10/16 Trip Charge	92.00		201	100-2600	340
4707	9310S	4495 PURCHASE POWER	296.91				
1		11/30/16 Postage	146.63				
2		11/30/16 Postage	150.28		101	100-2300	532
4708	9309S	603 PRO-BUILD	32.95				
1		2123829 11/02/16 Alum&Vinyl Door Sweep	6.99		210	100-2700	610
2		2123829 11/02/16 Brwn Vnyl Wthstrip 81LN	4.99		210	100-2700	610
3		2123829 11/02/16 Weatherstrip Marine&Auto	13.98		210	100-2700	610
4		2123829 11/02/16 Alum&Vinyl Door Sweep	6.99		210	100-2700	610
4709	9316S	2026 THE PARTS STORE	183.43				
1		460238 11/07/16 Fleet Filter	13.74		210	100-2700	610
2		460238 11/07/16 Filter	23.34		210	100-2700	610
3		460238 11/07/16 Fleet Filter	20.58		210	100-2700	610
4		460238 11/07/16 5W30 Dexos/2011&NEWE	28.20		210	100-2700	610
5		461094 11/30/16 Bolts	3.20		210	100-2700	610
6		461094 11/30/16 Headlight	36.00		210	100-2700	610
7		460238 11/30/16 Auto Seal Beam	36.00		210	100-2700	610
8		460238 11/30/16 Electrical Ends	10.99		210	100-2700	610
9		460238 11/30/16 Electrical Ends	9.00		210	100-2700	610
10		460238 11/30/16 Metric Screws	2.38		210	100-2700	610
4710	9314S	3876 SUPPLYWORKS	840.06				
1		382527950 10/28/16 Supplies	87.69		101	100-2600	610
2		383039997 11/03/16 Supplies	99.48		101	100-2600	610
3		383994589 11/14/16 Supplies	474.81		101	100-2600	610
4		384051207 11/15/16 Supplies	178.08		101	100-2600	610
4711	9313S	561 SUPERIOR BUSINESS EQUIPMENT	100.00				
1		IN29155 11/30/16 December Contract	50.00		101	100-2300	340
2		IN29155 11/30/16 December Contract	50.00		201	100-2300	340

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4712 1	9311S 3015 SAM 2277 11/29/16 Winter Conference - Hathhorn		205.00	205.00		101	100-2300	330
4713 1 2	9312S 604 SCHOLASTIC CLASSROOM MAGAZINES M6011285 11/08/16 Let's Find Out M6011285 11/08/16 Scholastic News 1		213.68	127.05 86.63		101 101	100-1000 100-1000	610 500 610 500
4714 1	9315S 3734 THE CHEMNET CONSORTIUM 89860 11/16/16 Drug Screen - Disney		52.50	52.50		210	100-2700	340
4715 1 2 3 4	9317S 1382 TODD WATKINS CONSULTING SERVICES NOV113016C 12/02/16 November 2016 NOV113016C 12/02/16 November 2016 NOV113016C 12/02/16 November 2016 NOV113016C 12/02/16 November 2016		400.00	100.00 100.00 100.00 100.00		101 201 110 210	100-2300 100-2300 100-2700 100-2700	330 330 330 330
4716 1 2	9319S 1506 VOYAGER SOPRIS LEARNING 1726305 11/08/16 Read Well Fluency 1726305 11/08/16 Shipping		152.10	130.00 22.10	137 137	115 115	421-1000 421-1000	610 517 610 517
4717 1 2 3 4	9289S 3101 CASCADE COUNTY TREASURER 3098750 Solid Waste - 1st & 2nd 3098750 Solid Waste - 1st & 2nd 3108700 Solid Waste - 1st & 2nd 3108700 Solid Waste - 1st & 2nd		1,740.00	810.00 810.00 60.00 60.00		101 201 101 201	100-2600 100-2600 100-2600 100-2600	431 431 431 431
4719 1 2	9301S 1054 MASBO 4034 10/12/16 New Clerk Academy 4034 10/12/16 New Clerk Academy		200.00	100.00 100.00		101 201	100-2300 100-2300	330 330
4720 1 2	9288S 1157 BUG DOCTOR 0617 11/29/16 Pest Control - School 0618 11/29/16 Pest Control - Dist House		163.00	115.00 48.00		201 260	100-2600 100-4600	340 340
4721 1 2 3 4	9293S 855 ENERGY WEST 11/28/16 November Energy 11/28/16 November Energy 11/28/16 November Energy 11/28/16 November Energy		708.96	177.24 177.24 177.24 177.24		101 201 110 210	100-2600 100-2600 100-2700 100-2700	411 411 411 411

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4722	9297S 3647 HOME DEPOT CREDIT SERVICES	28.57							
1	11/28/16 Supplie	28.57					210	100-2700	610
4723	9294S 242 HARTLEY'S SCHOOL BUS	682.04							
1	33706 11/29/16 GLASS, W/S, CNTR, TINTED	458.80					210	100-2700	610
2	33706 11/29/16 FAN, AUX, 2 SPEED	48.69					210	100-2700	610
3	33706 11/29/16 MOTOR, HEATER, 12V ZSPD	72.44					210	100-2700	610
4	33706 11/29/16 SHIPPING	102.11					210	100-2700	610
4724	9302S 48 MEADOW GOLD GREAT FALLS	2,206.85							
1	392558 11/01/16 Food	380.30					112	910-3100	630
2	393495 11/08/16 Food	325.04					112	910-3100	630
3	393902 11/11/16 Food	316.81					112	910-3100	630
4	394406 11/15/16 Food	341.37					112	910-3100	630
5	394812 11/18/16 Food	286.31					112	910-3100	630
6	395984 11/29/16 Food	557.02					112	910-3100	630
4725	9303S 1328 MIDAMERICA BOOKS	274.45							
1	400702 10/27/16 Black Lives Matter	24.95					201	100-2220	610
2	400702 10/27/16 CyberSecurity	24.95					201	100-2220	610
3	400702 10/27/16 ISIS	24.95					201	100-2220	610
4	400702 10/27/16 Religion and Free Speech	24.95					201	100-2220	610
5	400702 10/26/16 US-Cuba Relations	24.95					201	100-2220	610
6	400702 10/26/16 Vaccination Debate	24.95					201	100-2220	610
7	400702 10/26/16 Artificial Intelligence	24.95					201	100-2220	610
8	400702 10/26/16 Brain Science	24.95					101	100-2220	610
9	400702 10/26/16 Medical Research & Technology	24.95					101	100-2220	610
10	400702 10/26/16 Nanotechnology	24.95					101	100-2220	610
11	400702 10/26/16 Space Exploration	24.95					101	100-2220	610
4726	9285S 1557 AMERICAN EXPRESS	428.28							
1	CC-13 10/26/16 Title I Conference	267.60					115	625	517
		CC Accounting: 115-					-421-1000-330-517		
EXPEDIA									
2	CC-13 10/26/16 Title I Conference	112.60					115	625	517
		CC Accounting: 115-					-421-1000-330-517		
EXPEDIA									
3	CC-13 10/26/16 Title I Conference	4.00					115	625	517
		CC Accounting: 115-					-421-1000-330-517		
EXPEDIA									
4	CC-13 11/15/16 Clerks Conference	6.29					101	625	
		CC Accounting: 101-					-100-2300-582		
5	CC-13 11/15/16 Clerks Conference	37.79					101	625	
		CC Accounting: 101-					-100-2300-582		

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CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 12/16

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Report ID: AP100

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #			Line Amount				
4728	9287S	1276 BARNES, JUSTIN	15.96		101	100-2300	582
1		11/16/16 Board Meeting Lunch					
4729	9296S	1518 HEALTH CARE SERVICE CORPORATION	75.00		201	100-2300	260
1		178835 12/07/16 COBRA FEES					
4730	9304S	1141 MONDRAGON, ERIC	125.00		110	100-2700	340
1		09/20/16 DOT Physical Reimb					
4731	9295S	1530 HATHORN, SIOBHAN	72.90		101	100-2400	610
1		11/10/16 Paper Reimbursement					
4732	9318S	2111 UNITED ELECTRIC	2,875.77				
		Power for new hand dryers, heater maintenance, concessions outlet, hand dryer installation, backboard cable					
1		4523 12/05/16 Labor 9/15/16	624.00	141	201	100-2600	340
	O'BRIEN J						
2		4523 12/05/16 Labor 9/16/16	624.00	141	201	100-2600	340
	O'BRIEN J						
3		4523 12/05/16 Labor 9/19/16	546.00	141	201	100-2600	340
	O'BRIEN J						
4		4523 12/05/16 Labor 9/20/16	312.00	141	201	100-2600	340
	O'BRIEN J						
5		4523 12/05/16 Labor 10/20/16	312.00	141	201	100-2600	340
	O'BRIEN J						
6		4523 12/05/16 Labor 9/19/16	201.00	141	201	100-2600	340
	O'BRIEN J						
7		4523 12/05/16 300' #12 THHN	39.60	141	201	100-2600	340
	O'BRIEN J						
8		4523 12/05/16 180' 12/2 MC Cable	90.72	141	201	100-2600	340
	O'BRIEN J						
9		4523 12/05/16 30' 1/2 EMT	12.60	141	201	100-2600	340
	O'BRIEN J						
10		4523 12/05/16 2-1P Sensor SW	70.15	141	201	100-2600	340
	O'BRIEN J						
11		4523 12/05/16 4-OCT Box	11.90	141	201	100-2600	340
	O'BRIEN J						
12		4523 12/05/16 1-15A Str plug	7.08	141	201	100-2600	340
	O'BRIEN J						
13		4523 12/05/16 30' Galv Cable	14.04	141	201	100-2600	340
	O'BRIEN J						
14		4523 12/05/16 Misc-Ext, bush, battery,	7.18	141	201	100-2600	340
	O'BRIEN J						
15		4523 12/05/16 1-Raised CVR	3.50	141	201	100-2600	340
	O'BRIEN J						



\* ... Over spent expenditure

Claim Line #	Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4733	9291S	3987 CULLIGAN		151.90					
1		11/30/16 Water Services			75.95		201	100-2600	452
2		11/30/16 Water Services			75.95		101	100-2600	452
4734	9321S	407 CENTURY LINK		18.85					
1		1394824769 11/30/16 Long Distance Charges			18.85*		101	100-2300	531
4735	9322S	2163 CENTURY LINK		302.14					
1		12/01/16 Phone Lines			75.54*		101	100-2300	531
2		12/01/16 Phone Lines			75.54*		201	100-2300	531
3		12/01/16 Phone Lines			75.53*		101	100-2400	531
4		12/01/16 Phone Lines			75.53*		201	100-2400	531
4736	9325S	1558 DREAMBOX LEARNING		5,897.00					
1		DB10163257 12/07/16 90 min Web-based Training			300.00	139	115	412-1000	610 554
HATHORN S									
2		DB10163257 12/07/16 Elem 18 mo. Subscription			1,726.79	139	115	412-1000	610 554
HATHORN S									
3		DB10163257 12/07/16 Elem 18 mo. Subscription			3,870.21	139	115	412-1000	610 560
HATHORN S									
4737	9329S	1556 HILTON INDIANAPOLIS HOTEL		1,389.96					
1		10/25/16 FFA Nationals Advisor Room			1,389.96		215	391-1000	582 117
4738	9332S	401 MTSBA		763.70					
1		32106 11/30/16 Strategic Planning 11/15/16			250.00		101	100-2300	330
2		32106 11/30/16 Strategic Planning 11/15/16			250.00		201	100-2300	330
3		32106 11/30/16 .4hrs Prep - Silk			50.00		101	100-2300	330
4		32106 11/30/16 .4hrs Prep - Silk			50.00		201	100-2300	330
5		32106 11/30/16 Travel & Meal Expenses - Silk			44.10		101	100-2300	582
6		32106 11/30/16 Travel & Meal Expenses - Silk			44.10		201	100-2300	582
7		32129 11/30/16 .1hr - Finalize Audit Letter			18.50		101	100-2300	340
8		32129 11/30/16 .6hr - Draft Audit Letter			57.00		101	100-2300	340
4739	9333S	400 NORTHWESTERN ENERGY		12,088.98					
Acct #'s: 0398601-5, 0398600-7, 0398582-7									
1		12/22/16 November Energy			3,022.23		101	100-2600	412
2		12/22/16 November Energy			3,022.25		101	100-2600	412
3		12/22/16 November Energy			3,022.25		110	100-2700	412
4		12/22/16 November Energy			3,022.25		210	100-2700	412
4740	9336S	4495 PURCHASE POWER		54.26					
1		Postage			54.26		201	100-2300	532

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4741	9335S	603 PRO-BUILD	719.48						
1		2125757 11/09/16 Supplies		222.75			215	391-1000	610 117
2		2125132 11/07/16 Supplies		321.50			215	391-1000	610 117
3		2128236 11/20/16 Supplies		159.30			215	391-1000	610 117
4		2128237 11/20/16 Supplies		15.93			215	391-1000	610 117
4743	9338S	4711 SIMPLEXGRINNELL	632.00						
1		83179010 12/02/16 Alarm & Detection Reg Labor		279.00			128	100-1000	340
2		83179010 12/02/16 Alarm & Detection Reg Labor		279.00			228	100-1000	340
3		83179010 12/02/16 Truck Charge		74.00			128	100-1000	340
4744	9323S	1559 CHARTER COMMUNICATIONS	29.70						
1		12/06/16 Spectrum Business TV		14.85			228	100-1000	681
2		11/16/16 Spectrum Business TV		14.85			228	100-1000	681
4745	9339S	3745 STEEL ETC HOLDING COMPANY	255.71						
1		542253 11/07/16 Shop Materials		255.71			215	391-1000	610 117
4746	9340S	3876 SUPPLYWORKS	352.95						
1		385523527 12/02/16 Supplies		51.52			201	100-2600	610
2		385523519 12/02/16 Supplies		71.59			201	100-2600	610
3		385668330 12/05/16 Supplies		229.84			101	100-2600	610
4747	9341S	616 SYSCO FOOD SERVICES OF MONTANA	3,385.19						
1		143012434 11/30/16 Food		820.22			112	910-3100	630
2		611020810 11/02/16 Food		692.42			112	910-3100	630
3		611091578 11/09/16 Food		1,092.59			112	910-3100	630
4		611160710 11/16/16 Food		304.15			112	910-3100	630
5		143012433 11/30/16 Food		475.81			112	910-3100	630
4748	9343S	505 TOWN OF CASCADE	734.94						
1		11/23/16 Nov Water/Sewer Services		183.74			101	100-2600	421
2		11/23/16 Nov Water/Sewer Services		183.74			201	100-2600	421
3		11/23/16 Nov Water/Sewer Services		183.72			110	100-2700	421
4		11/23/16 Nov Water/Sewer Services		183.74			210	100-2700	421
4749	9344S	3120 UNIVERSAL ATHLETICS	217.49						
1		502-002653 11/28/16 Wrestling Mat Tape		199.99			201	720-3500	610 625
2		502-002653 11/28/16 Shipping		17.50			201	720-3500	610 625
4750	9328S	242 HARTLEY'S SCHOOL BUS	132,350.00						
1		12/13/16 School Bus		66,175.00	116		111	100-2700	730
2	SCHREGENGO	12/13/16 School Bus		66,175.00	116		211	100-2700	730

01/13/17  
11:35:45

CASCADE PUBLIC SCHOOLS  
Claim Details  
For the Accounting Period: 12/16

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\* ... Over spent expenditure

Claim Line #	Warrant Invoice #	Vendor #/Name Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4751 1	9324S	1285 DOBBINS, DAVID 12/06/16 IC Training Travel Reimb	168.15	168.15		101	100-2300	582
4752 1	9334S	771 OFFICE OF PUBLIC INSTRUCTION 12/07/16 15-16 Perkins Grant	159.00	159.00*		215	451-1000	610 317
4753 1	9330S	1310 MASTERCARD CORPORATE CLIENTS CC-14 11/21/16 BOARD OF TRUSTEES - Title I Re	7,757.35	589.00	115-	115	625	517
		NATIONAL TITLE I ASSOCIATION		CC Accounting: 115-		-421-1000-330-517		
2		CC-14 11/21/16 BOARD OF TRUSTEES		39.94	115-	115	625	517
		REALLY GOOD STUFF		CC Accounting: 115-		-421-1000-610-517		
3		CC-14 11/08/16 BUSINESS OFFICE		26.33	213	625		
		AMAZON.COM		CC Accounting: 213-		-280-1000-610		
4		CC-14 11/07/16 BUSINESS OFFICE		60.44	101	625		
		SAMS CLUB		CC Accounting: 101-		-100-2300-610		
5		CC-14 11/07/16 BUSINESS OFFICE		60.44	201	625		
		SAMS CLUB		CC Accounting: 201-		-100-2300-610		
6		CC-14 11/16/16 BUSINESS OFFICE		113.68	101	625		
		SAMS CLUB		CC Accounting: 101-		-100-2400-610		
7		CC-14 11/16/16 BUSINESS OFFICE		113.68	201	625		
		SAMS CLUB		CC Accounting: 201-		-100-2400-610		
8		CC-14 11/16/16 BUSINESS OFFICE		113.68	101	625		
		SAMS CLUB		CC Accounting: 101-		-100-2300-610		
9		CC-14 11/16/16 BUSINESS OFFICE		113.68	201	625		
		SAMS CLUB		CC Accounting: 201-		-100-2300-610		
10		CC-14 11/24/16 BUSINESS OFFICE		67.08	101	625		
		AT&T		CC Accounting: 101-		-100-2600-531		
11		CC-14 11/24/16 BUSINESS OFFICE		67.09	201	625		
		AT&T		CC Accounting: 201-		-100-2600-531		
12		CC-14 12/02/16 BUSINESS OFFICE - W2s		56.62	101	625		
		ROCKY MOUNTAIN PRINT SOLUTIONS		CC Accounting: 101-		-100-2300-610		
13		CC-14 12/02/16 BUSINESS OFFICE - W2s		56.63	201	625		
		ROCKY MOUNTAIN PRINT SOLUTIONS		CC Accounting: 201-		-100-2300-610		
14		CC-14 12/05/16 BUSINESS OFFICE		5.26	201	625		
		MASTERCARD CORPORATE CLIENTS		CC Accounting: 201-		-100-2300-340		

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Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #							
15	CC-14	11/06/16 DIST SUPERINTENDENT	25.00	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	DELTA AIRLINES						
16	CC-14	11/07/16 DIST SUPERINTENDENT	7.99	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
17	CC-14	11/07/16 DIST SUPERINTENDENT	22.28	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
18	CC-14	11/06/16 DIST SUPERINTENDENT	21.74	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
19	CC-14	11/06/16 DIST SUPERINTENDENT	8.63	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
20	CC-14	11/07/16 DIST SUPERINTENDENT	5.64	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
21	CC-14	11/07/16 DIST SUPERINTENDENT	4.45	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
22	CC-14	11/08/16 DIST SUPERINTENDENT	10.27	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
23	CC-14	11/09/16 DIST SUPERINTENDENT	5.02	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
24	CC-14	11/10/16 DIST SUPERINTENDENT	712.89	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
25	CC-14	11/09/16 DIST SUPERINTENDENT	4.45	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC HOTELS OUT-OF-DIST						
26	CC-14	11/10/16 DIST SUPERINTENDENT	7.43	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
27	CC-14	11/10/16 DIST SUPERINTENDENT	25.00	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
	DELTA AIRLINES						
28	CC-14	11/11/16 DIST SUPERINTENDENT	33.84	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						
29	CC-14	11/10/16 DIST SUPERINTENDENT	237.63	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC HOTELS OUT-OF-DIST						
30	CC-14	11/10/16 DIST SUPERINTENDENT	5.29	115-	115 625	115 625	554
		CC Accounting: 115-			-412-2300-582-554		
	MISC RESTAURANTS OUT-OF-DIST						

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Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
31		CC-14	12/05/16 DIST SUPERINTENDENT	0.59	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
32		CC-14	11/15/16 ELEM PRINCIPAL	10.26	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
33		CC-14	11/16/16 ELEM PRINCIPAL	72.88	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
34		CC-14	12/05/16 ELEM PRINCIPAL	0.90	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
35		CC-14	11/12/16 FOOD SERVICES	67.06	112	625		
			CC Accounting: 112-				112 625	
			CC Accounting: 112-				112 625	
36		CC-14	12/05/16 FOOD SERVICES	0.96	112	625		
			CC Accounting: 112-				112 625	
			CC Accounting: 112-				112 625	
37		CC-14	11/14/16 HS PRINCIPAL	100.00	201	625		
			CC Accounting: 201-				201 625	
			CC Accounting: 201-				201 625	
38		CC-14	11/29/16 HS PRINCIPAL	12.97	201	625		
			CC Accounting: 201-				201 625	
			CC Accounting: 201-				201 625	
39		CC-14	12/05/16 HS PRINCIPAL	2.34	201	625		
			CC Accounting: 201-				201 625	
			CC Accounting: 201-				201 625	
40		CC-14	11/09/16 K-12 STUDENT OFFICE	40.00	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
41		CC-14	11/10/16 K-12 STUDENT OFFICE	59.99	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
42		CC-14	11/10/16 K-12 STUDENT OFFICE	72.99	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
43		CC-14	12/05/16 K-12 STUDENT OFFICE	1.41	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
44		CC-14	11/09/16 MAINTENANCE	33.90	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
45		CC-14	11/21/16 MAINTENANCE	33.39	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	
46		CC-14	12/03/16 MAINTENANCE	67.97	101	625		
			CC Accounting: 101-				101 625	
			CC Accounting: 101-				101 625	

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47		CC-14	12/05/16 MAINTENANCE	0.59	101-	101	625	
						-100-2600-340		
		MASTERCARD CORPORATE CLIENTS						
48		CC-14	11/06/16 TECHNOLOGY	65.66	101-	101	625	
						-100-2300-582		
		MISC HOTELS OUT-OF-DIST						
49		CC-14	11/14/16 TECHNOLOGY	139.99	128-	128	625	
						-100-1000-610		
50		CC-14	11/15/16 TECHNOLOGY	1,774.00	128-	128	625	
						-100-1000-610		
		ALL CAMPUS SECURITY						
51		CC-14	12/03/16 TECHNOLOGY	120.00	128-	128	625	
						-100-1000-610		
		RISE VISION						
52		CC-14	12/05/16 TECHNOLOGY	11.10	128-	128	625	
						-100-1000-340		
		MASTERCARD CORPORATE CLIENTS						
53		CC-14	11/29/16 BOARD OF TRUSTEES - Title I Re	-49.00	128-	128	625	
						-100-1000-610		
		VIDEOBLOCKS						
54		CC-14	11/07/16 TRANSPORTATION	58.95	210-	210	625	
						-100-2700-610		
		GREAT FALLS ACE BYPASS						
55		CC-14	11/07/16 TRANSPORTATION	26.47	210-	210	625	
						-100-2700-610		
		GREAT FALLS ACE BYPASS						
56		CC-14	11/30/16 TRANSPORTATION	258.34	210-	210	625	
						-100-2700-610		
		BATTERY JUNCTION						
57		CC-14	12/05/16 TRANSPORTATION	0.23	210-	210	625	
						-100-2700-340		
		MASTERCARD CORPORATE CLIENTS						
58		CC-14	11/08/16 CONCESSIONS - Turkey Bingo	90.67	115-	115	625	554
						-412-1000-610-554		
		SAMS CLUB						
59		CC-14	11/08/16 CONCESSIONS - XCELL	22.56	115-	115	625	417
						-434-1000-610-417		
		SAMS CLUB						
60		CC-14	11/08/16 CONCESSIONS	33.28	201-	201	625	
						-100-2300-610		
		SAMS CLUB						
61		CC-14	11/08/16 CONCESSIONS - Turkey Bingo	14.00	115-	115	625	554
						-412-1000-610-554		
		THE DOLLAR TREE						
62		CC-14	11/08/16 CONCESSIONS - XCELL	9.00	115-	115	625	417
						-434-1000-610-417		
		THE DOLLAR TREE						
63		CC-14	11/08/16 CONCESSIONS - Turkey Bingo	37.00	115-	115	625	554
						-412-1000-610-554		
		WALMART						

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64		CC-14	11/11/16 CONCESSIONS	4.80	201-	201	625	
	WALMART				CC Accounting:	-100-2300-610		
65		CC-14	11/15/16 CONCESSIONS - XCELL	7.92	115-	115	625	417
	WALMART				CC Accounting:	-434-1000-610-417		
66		CC-14	11/15/16 CONCESSIONS - XCELL	21.99	115-	115	625	417
	SAMS CLUB				CC Accounting:	-434-1000-610-417		
67		CC-14	11/15/16 CONCESSIONS - Turkey Bingo	80.00	115-	115	625	554
	WALMART				CC Accounting:	-412-1000-610-554		
68		CC-14	11/16/16 CONCESSIONS - XCELL	7.52	115-	115	625	417
	WALMART				CC Accounting:	-434-1000-610-417		
69		CC-14	11/22/16 CONCESSIONS - FS	51.88	112-	112	625	
	SAMS CLUB				CC Accounting:	-910-3100-630		
70		CC-14	11/24/16 CONCESSIONS - XCELL	73.00	115-	115	625	417
	TARGET				CC Accounting:	-434-1000-610-417		
71		CC-14	11/30/16 CONCESSIONS	6.58	201-	201	625	
	SAMS CLUB				CC Accounting:	-100-2300-610		
72		CC-14	12/01/16 CONCESSIONS - FS	13.96	112-	112	625	
	SAMS CLUB				CC Accounting:	-910-3100-630		
73		CC-14	11/08/16 FCS DEPT	51.29	215-	215	625	117
	TOMS MARKET				CC Accounting:	-394-1000-610-117		
74		CC-14	11/09/16 FCS DEPT	17.01	215-	215	625	117
	TOMS MARKET				CC Accounting:	-394-1000-610-117		
75		CC-14	11/10/16 FCS DEPT	27.70	215-	215	625	117
	TOMS MARKET				CC Accounting:	-394-1000-610-117		
76		CC-14	11/14/16 FCS DEPT	78.69	215-	215	625	117
	SAMS CLUB				CC Accounting:	-394-1000-610-117		
77		CC-14	11/15/16 FCS DEPT	11.29	215-	215	625	117
	TOMS MARKET				CC Accounting:	-394-1000-610-117		
78		CC-14	11/17/16 FCS DEPT	27.54	215-	215	625	117
	TOMS MARKET				CC Accounting:	-394-1000-610-117		
79		CC-14	11/18/16 FCS DEPT	4.90	215-	215	625	117
	TOMS MARKET				CC Accounting:	-394-1000-610-117		
80		CC-14	11/21/16 FCS DEPT	22.98	215-	215	625	117
	SMITHS				CC Accounting:	-394-1000-610-117		

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81		CC-14	11/21/16 FCS DEPT	13.54	215-	215 625	215 625	117
	TOMS MARKET		CC Accounting: 215-			-394-1000-610-117		
82		CC-14	11/21/16 FCS DEPT	4.30	215-	215 625	215 625	117
	TOMS MARKET		CC Accounting: 215-			-394-1000-610-117		
83		CC-14	11/28/16 FCS DEPT	13.48	215-	215 625	215 625	117
	SMITHS		CC Accounting: 215-			-394-1000-610-117		
84		CC-14	11/28/16 FCS DEPT	91.00	215-	215 625	215 625	117
	SAMS CLUB		CC Accounting: 215-			-394-1000-610-117		
85		CC-14	11/30/16 FCS DEPT	17.98	215-	215 625	215 625	117
	TOMS MARKET		CC Accounting: 215-			-394-1000-610-117		
86		CC-14	12/01/16 FCS DEPT	15.90	215-	215 625	215 625	117
	TOMS MARKET		CC Accounting: 215-			-394-1000-610-117		
87		CC-14	12/05/16 FCS DEPT	0.26	215-	215 625	215 625	117
	MASTERCARD CORPORATE CLIENTS		CC Accounting: 215-			-394-1000-610-117		
88		CC-14	11/06/16 JMG DEPT	125.85	215-	215 625	215 625	217
	OFFICE MAX		CC Accounting: 215-			-329-1000-610-217		
89		CC-14	11/14/16 JMG DEPT	6.98	215-	215 625	215 625	217
	SMITHS		CC Accounting: 215-			-329-1000-610-217		
90		CC-14	11/14/16 JMG DEPT	12.09	215-	215 625	215 625	217
	MICHAEL'S		CC Accounting: 215-			-329-1000-610-217		
91		CC-14	11/14/16 JMG DEPT	7.15	215-	215 625	215 625	217
	HOME DEPOT		CC Accounting: 215-			-329-1000-610-217		
92		CC-14	11/20/16 JMG DEPT	3.00	215-	215 625	215 625	217
	THE DOLLAR TREE		CC Accounting: 215-			-329-1000-610-217		
93		CC-14	11/28/16 JMG DEPT	58.52	215-	215 625	215 625	217
	THE DOLLAR TREE		CC Accounting: 215-			-329-1000-610-217		
94		CC-14	12/05/16 JMG DEPT	1.22	215-	215 625	215 625	217
	MASTERCARD CORPORATE CLIENTS		CC Accounting: 215-			-329-1000-610-217		
95		CC-14	11/11/16 XCELL DEPT	34.19	115-	115 625	115 625	417
	WALMART		CC Accounting: 115-			-434-1000-610-417		
96		CC-14	11/12/16 XCELL DEPT	10.48	115-	115 625	115 625	417
	SAMS CLUB		CC Accounting: 115-			-434-1000-610-417		



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97		CC-14 11/18/16 XCELL DEPT		510.00	115-	115 625	625	417
		FLIPPIN FAMILY FUN		CC Accounting: 115-		-434-1000-582-417		
98		CC-14 11/18/16 XCELL DEPT		12.25	115-	115 625	625	417
		TOMS MARKET		CC Accounting: 115-		-434-1000-610-417		
99		CC-14 11/19/16 XCELL DEPT		50.96	115-	115 625	625	417
		PETCO		CC Accounting: 115-		-434-1000-610-417		
100		CC-14 11/26/16 XCELL DEPT		130.84	115-	115 625	625	417
		SAMS CLUB		CC Accounting: 115-		-434-1000-610-417		
101		CC-14 11/17/16 FFA DEPT		11.00	215	215 625	625	117
		MISC RESTAURANTS OUT-OF-DIST		CC Accounting: 215-		-391-1000-582-117		
102		CC-14 11/19/16 FFA DEPT		9.99	215	215 625	625	117
		MISC RESTAURANTS OUT-OF-DIST		CC Accounting: 215-		-391-1000-582-117		
103		CC-14 11/27/16 FFA DEPT		49.52	215	215 625	625	117
		HOME DEPOT		CC Accounting: 215-		-391-1000-610-117		
104		CC-14 12/01/16 FFA DEPT		88.75	215	215 625	625	117
		JO ANNE'S FABRICS		CC Accounting: 215-		-391-1000-610-117		
105		CC-14 11/30/16 FFA DEPT		18.00	201	201 625	625	117
		MISC AIRLINES OUT-OF-DISTRICT		CC Accounting: 201-		-100-2400-582		
106		CC-14 11/29/16 FFA DEPT		25.00	201	201 625	625	117
		MISC AIRLINES OUT-OF-DISTRICT		CC Accounting: 201-		-100-2400-582		
107		CC-14 12/02/16 FFA DEPT		26.69	201	201 625	625	117
		MISC AIRLINES OUT-OF-DISTRICT		CC Accounting: 201-		-100-2400-582		
108		CC-14 12/04/16 FFA DEPT		35.00	201	201 625	625	117
		MISC AIRLINES OUT-OF-DISTRICT		CC Accounting: 201-		-100-2400-582		
109		CC-14 12/04/16 FFA DEPT		30.00	201	201 625	625	117
		MISC AIRLINES OUT-OF-DISTRICT		CC Accounting: 201-		-100-2400-582		
110		CC-14 12/05/16 FFA DEPT		22.81	201	201 625	625	117
		MASTERCARD CORPORATE CLIENTS		CC Accounting: 201-		-100-2300-340		

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Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4754	9337S	3015 SAM							
1		12/15/16 Sukut SAM Dues		420.00	420.00		201	100-2400	810
4755	9345S	1270 WEX BANK							
1		47784292 11/30/16 November Fuel - Athletics		3,467.09	201.69*		201	720-3500	624
2		47784292 11/30/16 November Fuel - Athletics			27.40		101	720-3500	624
3		47784292 11/30/16 November Fuel - Maintenance			60.51		201	100-2600	582
4		47784292 11/30/16 November Fuel - Activities			372.67		201	710-3400	582
5		47784292 11/30/16 November Fuel - Route			1,402.41		110	100-2700	624
6		47784292 11/30/16 November Fuel - Route			1,402.41		210	100-2700	624
4756	9327S	2047 FOOD SERVICES OF AM.							
1		5215984 11/09/16 Food		4,972.33	714.17		112	910-3100	630
2		5217339 11/10/16 Food			-31.39		112	910-3100	630
3		5220115 11/16/16 Concessions			103.41		112	910-3100	630
4		5220113 11/16/16 Food			1,182.68		112	910-3100	630
5		5224135 11/23/16 Food			638.03		112	910-3100	630
6		5227306 11/30/16 Food			1,007.09		112	910-3100	630
7		5231296 12/07/16 Food			1,358.34		112	910-3100	630

# of Claims 58 Total: 206,817.41

206,817.41

### 3. Student Activity Account

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Deposits (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
21 3-4-5TH GRADE	110.78	0.00	0.00	0.00	0.00	0.00	0.03	0.00	110.81
8 6-7-8TH GRADE	532.76	0.00	0.00	0.00	0.00	0.00	0.12	0.00	532.88
1 ANNUAL	-812.01	56.25	0.00	78.00	0.00	0.00	0.00	0.00	-790.26
2 ATHLETICS	14784.59	6510.50	0.00	6845.72	-66.00	0.00	3.47	0.00	15057.28
36 BADGER CUB FB	3248.82	0.00	0.00	0.00	0.00	0.00	0.75	0.00	3249.57
61 BADGER CUB XC	265.58	0.00	0.00	0.00	0.00	0.00	0.06	0.00	265.64
50 BADGER CUBS	974.52	0.00	0.00	0.00	0.00	0.00	0.23	0.00	974.75
69 BADGER STORE	234.11	0.00	0.00	0.00	0.00	0.00	0.05	0.00	234.16
5 BAND	2392.99	775.78	0.00	172.00	0.00	0.00	0.41	0.00	1789.62
31 BOOK FAIR	3959.23	2439.40	0.00	0.00	0.00	0.00	0.35	0.00	1520.18
3 BPA	6572.27	7257.09	0.00	5431.00	0.00	0.00	1.10	0.00	4747.28
4 CHEER/PEP CLUB	65.96	0.00	0.00	0.00	0.00	0.00	0.02	0.00	65.98
7 CHOIR	61.52	0.00	0.00	0.00	0.00	0.00	0.01	0.00	61.53
52 CLASS OF 2017	556.69	0.00	0.00	0.00	0.00	0.00	0.13	0.00	556.82
58 CLASS OF 2018	1121.07	0.00	0.00	20.00	143.33	0.00	0.30	0.00	1284.70
48 CLASS OF 2019	-141.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-141.97
59 CLASS OF 2020	0.00	0.00	0.00	159.24	0.00	0.00	0.04	0.00	159.28
16 CLASS OF 2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13 CONCESSIONS	-7805.95	4558.47	0.00	3555.95	4136.68	0.00	0.00	0.00	-4671.79
99 CONVERSION ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47 COUNSELING	3833.19	555.00	0.00	0.00	0.00	0.00	0.76	0.00	3278.95
65 DRIVERS EDUCATION	330.18	0.00	0.00	0.00	0.00	0.00	0.08	0.00	330.26
18 ELEM EARN & LEARN	2524.67	0.00	0.00	0.00	0.00	0.00	0.58	0.00	2525.25
11 FCCLA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32 FCS	128.12	0.00	0.00	60.00	0.00	0.00	0.04	0.00	188.16
15 FFA	7513.53	12819.50	0.00	3726.50	0.00	0.00	0.00	0.00	-1579.47
64 FOOD SERVICE CLEARING	12327.76	12392.72	0.00	4044.74	421.37	0.00	1.02	16.30	4385.83
12 HS BOYS' BB	1792.03	110.22	0.00	0.00	0.00	0.00	0.39	0.00	1682.20
46 HS CROSS COUNTRY	205.24	0.00	0.00	0.00	0.00	0.00	0.05	0.00	205.29
38 HS FOOTBALL	2650.97	0.00	0.00	134.99	0.00	0.00	0.65	0.00	2786.61
40 HS GIRLS' BB	1020.25	0.00	0.00	0.00	0.00	0.00	0.24	0.00	1020.49
66 HS GOLF	-2932.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2932.64
19 HS HONOR SOCIETY	1043.88	0.00	0.00	0.00	0.00	0.00	0.24	0.00	1044.12
29 HS STUDENT COUNCIL	771.60	0.00	0.00	0.00	0.00	0.00	0.18	0.00	771.78
37 HS TRACK	198.61	0.00	0.00	0.00	0.00	0.00	0.05	0.00	198.66
10 HS VOLLEYBALL	3800.30	3492.35	0.00	0.00	0.00	0.00	0.07	0.00	308.02
34 HS WRESTLING	-367.13	643.39	0.00	487.50	0.00	0.00	0.00	0.00	-523.02
63 INTEREST EARNINGS	-63.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-63.17
57 JH BOYS BB	47.21	0.00	0.00	0.00	0.00	0.00	0.01	0.00	47.22
39 JH FOOTBALL	728.19	0.00	0.00	0.00	0.00	0.00	0.17	0.00	728.36
56 JH GIRLS BB	24.07	0.00	0.00	0.00	0.00	0.00	0.01	0.00	24.08
35 JH HONOR SOCIETY	203.44	0.00	0.00	0.00	0.00	0.00	0.05	0.00	203.49
27 JH STUDENT COUNCIL	-31.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-31.24
54 JH VOLLEYBALL	186.23	247.00	0.00	0.00	0.00	0.00	0.00	0.00	-60.77
43 JMG	-772.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-772.13
26 LIVING 2 SERVE	1542.59	0.00	0.00	0.00	0.00	0.00	0.36	0.00	1542.95
30 PAWS/MBI	1089.88	0.00	0.00	0.00	0.00	0.00	0.25	0.00	1090.13
25 REVOLVING	3964.97	0.00	0.00	60.00	0.00	0.00	0.93	100.00	3925.90
24 ROBOTICS	22.12	0.00	0.00	0.00	0.00	0.00	0.01	0.00	22.13
68 SAM YOUTH ENDOWMENT	1001.54	0.00	0.00	0.00	0.00	0.00	0.23	0.00	1001.77
9 SCHOLARSHIP	4861.24	0.00	0.00	0.00	0.00	0.00	1.13	0.00	4862.37
33 SHOP FUND	65.54	29.98	0.00	0.00	0.00	0.00	0.01	0.00	35.57

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
31 TECHNOLOGY	2670.94	128.95	0.00	148.95	66.00	0.64	0.00	2757.58
17 XCELL	8558.75	0.00	0.00	0.00	0.00	1.98	0.00	8560.73
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total for Student Accounts</b>	<b>85061.69</b>	<b>52016.64</b>	<b>0.00</b>	<b>24924.59</b>	<b>4701.38</b>	<b>17.20</b>	<b>116.30</b>	<b>62571.92</b>
<b>Bank Account Totals</b>	<b>85061.69</b>	<b>52016.64</b>	<b>0.00</b>	<b>24924.59</b>	<b>4701.38</b>	<b>17.20</b>	<b>116.30</b>	<b>62571.92</b>
						Bank Balance		62571.92
						Plus Outstanding Checks		1923.77
						Minus Outstanding Deposits		0.00
						Balance		64495.69
						Minus Receipts in Transit		0.00
						Statement Balance		64495.69

## 4. Student Attendance Agreements

**Student Attendance Agreements 2016-17 School Year**  
**Students attending school in Cascade from out of district**

Helena School Dist.				Great Falls Dist.			
R	BA	Grade		R	BA	Grade	
x	x	10		x	x	12	
		10		x	x	10	
x		11				12	
x		9				9	
		11				11	
		11		x	x	9	
x	x	11		x	x	11	
x	x	9				1	
x	x	11				5	
				x	x	12	
						6	

  

Wolf Creek School Dist.				Ulm School Dist.			
R	BA	Grade		R	BA	Grade	
x	x	3				8	
		3				7	
x		6				8	
x	x	4		x	x	8	
x	x	6				8	
		5				4	
		8		x	x	2	
		7		x	x	6	
		10		x	x	8	
						5	

  

Sun River Valley District			
R	BA	Grade	
		12	
		8	

### Cascade students attending school in another District

Ulm students attend Cascade School when they are in the 9th grade  
 All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received  
 R=SAA received  
 BA=SAA Board Approved  
 New agreement received since last Bd Mtg

## 5. Transportation Contracts

**Individual Transportation Contracts 2016-2017**

Elementary				High School			
R	BA	# miles	Grade	R	BA	# miles	Grade
R	x	5	5	R	x	8.3	11
R	x	8.3	6	R	x	8.3	9
				R	x	3.5	11
				R	x	3.5	9
				R	x	4.5	11

"x" ITC received  
 R=Received  
 BA=Board Approved  
 New contract received since last Bd Mtg

## 6. Sub List

<b>Substitute Teachers</b>		<b>Kitchen</b>	
Name	T.B./PRINTED	Name	T.B./PRINTED
<b>CERTIFIED</b>		Baker, Iris	TB/FP/PH
Dachs, Maureen	C/TB/FP	Gottlob, Erin	TB/FP/PH
Deshner, Hayden	C/FP	Hall-Elmore, Roberta	TB/FP/PH
LaLiberty, Frank	C/TB	Randel, Sue	TB/FP/PH
Manning, Diana	C/TB/FP	Sukut, Earl	FP/TB/PH
McKamey, Jeanne	C/TB/FP	<b>Custodian</b>	
Mills, Brett	C/TB/FP	Name	T.B./PRINTED
Rollins, Erin	C/TB/FP	Clint, Dale	TB/FP/PH
Skogley, Melody	C/TB/FP	Grimes, Elizabeth	TB/FP/pending
Tharp, Amanda***	pending	Hall-Elmore, Roberta	TB/FP/PH
Workman, Cathy	C/TB/FP	Johnson, Angela	TB/FP/PH
		Sukut, Earl	FP/TB/PH
<b>NON-CERTIFIED</b>		<b>Bus Drivers</b>	
Castellanos, Marie	TB/FP	Name	T.B./PRINTED
Grimes, Liz	TB/FP	Disney, Lee	TB/FP
Jackson, Shane	TB/FP	Faulkner, Byron	TB/FP
Ludvigson, Calies***	pending	Hall-Elmore, Roberta	TB/FP/PH
Mortag, Mary	TB/FP	Nelson, Mark	TB/FP
Randel, Sue	TB/FP	Skogley, Jeff	TB/FP
Skelton, Jackie	TB/FP	Tilleman, Eric	TB/FP
		<b>Secretarial</b>	
<b>***Need Approval by the Trustees</b>		Name	T.B./PRINTED
<b>T.B. APPROVED</b>		Thaut, Niki	TB/FP
<b>C - Some teaching certification</b>		<b>Volunteers</b>	
<b>FP - FINGERPRINTED</b>		Name	T.B./PRINTED
<b>PH - Physical Approved</b>		Jones, Duston	TB/FP
		Nelsen, Jessica	

## 7. Community Keys

Pickleball Club  
 Cascade Aerobics  
 Lori Marquis

# Superintendent Report (I)

1. MT Legislative Updates:
  - HB191 – provides inflationary increase for ANB funding
2. Tuition Fund
  - We now have a student being transported into Great Falls plus tuition
3. Transportation Update:
  - State is pushing schools away from purchase of vans – claiming safety and wanting all school buses for transporting students anywhere
  - Defensive Driving – yearly at \$400 for all drivers (subs, route drivers, activity drivers)
4. Technology Information
  - Currently we pay \$600/month for 45 M with our Erate discount (\$2400 w/o)
  - Signing new three contract for 100 M for less than \$300/month
5. Roofing Update
  - Our roof basically is a bowl with inadequate drainage
  - “Pooling”
  - Next meeting with everyone is scheduled for 1/26 at 10:00 am
  - Insurance will cover everything. Our deductible is \$1,000.
6. Board Hours
7. General Fund Budget

01/13/17  
11:36:34

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 16

Page: 1 of 1  
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	110,154.28	503,640.25	1,299,858.00	1,299,858.00	796,217.75	39 %
201 General Fund	85,581.23	385,764.53	1,016,540.00	1,016,540.00	630,775.47	38 %
<b>Grand Total:</b>	<b>195,735.51</b>	<b>889,404.78</b>	<b>2,316,398.00</b>	<b>2,316,398.00</b>	<b>1,426,993.22</b>	<b>38 %</b>

CASCADE PUBLIC SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: Decemeber 2012, 2013, 2014, 2015

Month	Year	Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Dec	2015	101 General	\$ 98,974.51	\$ 522,471.65	\$ 1,290,979.00	\$ 1,290,979.00	\$ 768,507.35	40%
Dec	2015	201 General	\$ 94,541.59	\$ 451,380.25	\$ 1,000,389.00	\$ 1,000,389.00	\$ 549,008.75	45%
Dec	2014	101 General	\$ 91,440.09	\$ 483,505.77	\$ 1,208,590.00	\$ 1,208,590.00	\$ 725,084.23	40%
Dec	2014	201 General	\$ 80,267.44	\$ 424,865.16	\$ 1,005,859.00	\$ 1,005,859.00	\$ 580,993.84	42%
Dec	2013	101 General	\$ 102,553.00	\$ 498,501.79	\$ 1,200,445.00	\$ 1,202,745.06	\$ 704,243.27	41%
Dec	2013	201 General	\$ 90,172.37	\$ 483,206.39	\$ 1,057,765.00	\$ 1,058,715.27	\$ 575,508.88	46%
Dec	2012	101 General	\$ 87,428.65	\$ 436,503.01	\$ 1,142,271.00	\$ 1,142,271.00	\$ 707,767.99	38%
Dec	2012	201 General	\$ 103,672.74	\$ 538,464.94	\$ 1,125,658.00	\$ 1,125,658.00	\$ 587,193.06	48%

**4 YR AVERAGE      43%**

<b>Board Hours</b>			
Name	Date	Description	Credit Received
<b>Rick Cummings</b>	6/10/16	Delegate Assembly	6
	6/11/2016	MTSBA 2016 June Leadership Symposium	6
	7/20/2016	Negotiations/Policy Symposium	6
	8/18/2016	K-12 Vision Group	5
	9/28/2016	Back to School Legal Primer	6
	10/24/2016	Strategic Planning	3
	10/19/2016	MCEL	14
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagement Action Plan Webinar	1
		<b>Total</b>	<b>49</b>
<b>Erin Wombold</b>	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagement Action Plan Webinar	1
			<b>Total</b>
<b>Blake Standley</b>	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagement Action Plan Webinar	1
			<b>Total</b>
<b>Val Fowler</b>	5/11/2016	Spring Workshop	6
	7/20/2016	Negotiations/Policy Symposium	12
	10/14/2016	Strategic Planning	3
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagement Action Plan Webinar	1
			<b>Total</b>
<b>Chris Boland</b>	10/19/2016	MCEL	14
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagement Action Plan Webinar	1
			<b>Total</b>
<b>Deanna Hastings</b>	6/10/16	Delegate Assembly	6
	6/11/2016	MTSBA 2016 June Leadership Symposium	6
	10/25/2016	Effective Advocacy Webinar	1
	11/15/2016	Strategic Planning	1
	11/15/2016	Community Engagement Action Plan Webinar	1
			<b>Total</b>



## **Committee Report**

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

## **Announcements (I)**

- A. Next Regular School Board Meeting February 21, 2016 at 6:00 pm
- B. MTSBA HR Symposium, February 2, 2017 in Helena
- C. School Caucus Day on the Hill, February 13, 2017 at State Capitol
- D. Public Education Day of Advocacy, March 13, 2017 at State Capitol
- E. MTSBA School Budget Workshop, March 22, 2017 in Helena

## **Executive Session**

- A. Superintendent Evaluation

**Board Meeting Evaluation (attached on following page)**  
**MTSBA Membership Survey (complete online)**

## **Adjournment (A)**





## Board Meeting Evaluation

Each member of the board should complete this instrument following each meeting. Comments should apply to the board meeting itself. A single individual should collect the data and it should be shared back with the board in a frequency distribution mode, rather than averages (see the explanation which follows the assessment tool).

FOCUS	Not Satisfied		Satisfied		Not Sure	
	1	2	3	4	NS	
How satisfied are you that:						
We conducted the meeting with an emphasis on outward vision, rather than internal preoccupation?						
We focused our thinking at a strategic level?						
We focused on the future, rather than the past or the present?						

Comments:

RESPECT	Not Satisfied		Satisfied		Not Sure	
	1	2	3	4	NS	
How satisfied are you that:						
We made collective rather than individual decisions?						
We encouraged diversity of viewpoints?						
We were sensitive to our stakeholders' needs?						
We gave adequate emphasis to the ethics of each issue?						

Comments:

INFORMATION		Not Satisfied		Satisfied		Not Sure
		1	2	3	4	NS
How satisfied are you that:						
	We had the right information to make wise decisions?					
	We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?					
	We used the presence of staff appropriately?					

**Comments:**

AGENDA		Not Satisfied		Satisfied		Not Sure
		1	2	3	4	NS
How satisfied are you that:						
	The agenda was structured in a way that enhanced our ability to focus strategically?					
	We spent the right amount of time on most issues?					

**Comments:**

## Analyze the Results

Place the responses for each competency in the appropriate scale below. Use a frequency distribution, not a mean or average numbers. For Example

<b>Rankings</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>Frequency Chosen</b>	2	3	2	6

Items rated between 1 and 2: suggests an area of vulnerability that requires purposeful attention.

Items ranked between 2 and 3: suggests an area of competence with opportunity/need for

improvements. Items ranked between 3 and 4: suggests and area of strength to build upon.

Items ranked between 1 and 4: suggests that participants are having very different experiences in the same area and that time should be spent trying to understand differing perceptions of what the board members expect in this area.