

Regular Meeting of the Board of Trustees

6:00 p.m.

November 15, 2016

Cascade Public Schools
321 Central Avenue West
Cascade, Montana 59421-0529

Agenda

Call to Order

6:00

Public Comments on Non-Agenda Items

Public Comment on Agenda Items is encouraged when the item is being considered on the agenda.

Old Business (A)

6:05

Informational

- A. David Dobbins–Raptor System (identification scanning)

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A)

6:15

- A. New Strategic Governance Policies–Second Reading
 - a. Policy 1000GS Overview of Strategic Governance Model
 - b. Policy 1000GS-P 12 Month Board Meeting Alignment Chart
 - c. Policy 1001GS Vision of High Expectations
 - d. Policy 1001GS-P Vision of High Expectations
 - e. Policy 1002GS Beliefs and Values
 - f. Policy 1002GS-P Beliefs and Values
 - g. Policy 1003GS Accountability
 - h. Policy 1003GS-P Accountability
 - i. Policy 1004GS Collaborative Relationships
 - j. Policy 1004GS-P Collaborative Relationships
 - k. Policy 1005GS Data to Drive Continuous Improvement
 - l. Policy 1005GS-P Data to Drive Continuous Improvement
 - m. Policy 1006GS Aligning and Sustaining Resources
 - n. Policy 1006GS-P Aligning and Sustaining Resources
 - o. Policy 1007GS United Governance Team
 - p. Policy 1007GS-P United Governance Team
 - q. Policy 1008GS Team Development and Training
 - r. Policy 1008GS-P Team Development and Training
 - s. Policy 1009GS Innovation
 - t. Policy 1010GS Board Self-Assessment
 - u. Policy 1010GS-F1 Board Meeting Assessment Form

- v. Policy 1010GS-F2 School Board Annual Self-Assessment Form
- w. Policy 1010GS-F3 SMaC Recipe Board of Trustees Exercise
- B. Indefinite HS Science Teaching Position–Melody Skogley
- C. Consent Agenda
 - 1. Minutes Regular Board Meeting Oct 25, 2016
 - 2. Business Claims
 - 3. Student Activity Account
 - 4. Student Attendance Agreements
 - 5. Transportation Contracts
 - 6. Sub List
 - 7. Community Key List

Superintendent Report (I)

- A. PIR Nov 4th
- B. Turkey Bingo Nov 17th
- C. Veteran’s Day Brief
- D. NASS Conference Update
- E. Supt Evaluation
- F. Board Hours
- G. General Fund Snapshot

Committee Report

6:45

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. MTSBA School Law & Technology Symposium, Helena, November 28-29, 2016
- B. Next Regular School Board Meeting December 20, 2016 at 6:00 pm
- C. Board Professional Development: Community Engagement Action Plans–Kris Goss
Immediately following Regular Board Meeting

Board Meeting Evaluation

Adjournment (A)

7:00

Old Business (A)

Informational

- A. David Dobbins–Raptor System (identification scanning)

Staff Report (I)

- A. Booster Club
- B. PTSA
- C. Siobhan Hathhorn, K-6 Principal
- D. Kevin Sukut, 7-12 Principal
- E. Jeff Grimes, AD
- F. April Pepos, XCELL!

New Business (A)

A. New Strategic Governance Policies–Second Reading (Appendix A)

Category: Policy

Presented by: Justin Barnes

Attachments: Policies attached as Appendix B at end of packet for easier reading.

Facts to Consider: The Cascade Public Schools has created a new direction for the school district to strategically focus its resources on identified wants, preferences, and needs of its community. As part of this process, the District began a strategic planning and thinking process that will lead to a stronger and more vital school district. This process will be ongoing as the District moves into the future. This strategic plan is intended to help the District in focusing its resources in a manner that will best benefit the children enrolled in the District.

The Cascade Board of Trustees and staff began the strategic planning and thinking process necessary to fit with its commitment to children, to community engagement and to knowledge-based decision making processes.

As part of its preparation for strategic planning, the District brought in Debra Silk of the Montana School Boards Association to help facilitate the strategic planning process.

On January 19, 2016, the Cascade Public Schools Board of Trustees formally adopted its new strategic plan.

The District views the process of strategic planning as an ongoing process within the school system. This is not a "strategic planning project" that is completed. Adoption of a plan is an affirmation of the general intent and direction articulated by the Core Ideology, Envisioned Future and Goals and Strategic Objectives. It is understood that progress toward achieving plan strategic objectives will be assessed at least annually, and the plan will be updated based on achievement and changes in the needs of the children served by the District.

Adoption of the Strategic Governance policies places planning and practice into policy, further ensuring consistent governance towards the goal of positively impacting student achievement in our school district.

Superintendent Recommendation: Approve the first reading of each policy as listed.

Appendix A (attached to end of packet)

- a. Policy 1000GS Overview of Strategic Governance Model
- b. Policy 1000GS-P 12 Month Board Meeting Alignment Chart
- c. Policy 1001GS Vision of High Expectations
- d. Policy 1001GS-P Vision of High Expectations
- e. Policy 1002GS Beliefs and Values
- f. Policy 1002GS-P Beliefs and Values
- g. Policy 1003GS Accountability
- h. Policy 1003GS-P Accountability

- i. Policy 1004GS Collaborative Relationships
- j. Policy 1004GS-P Collaborative Relationships
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- m. Policy 1006GS Aligning and Sustaining Resources
- n. Policy 1006GS-P Aligning and Sustaining Resources
- o. Policy 1007GS United Governance Team
- p. Policy 1007GS-P United Governance Team
- q. Policy 1008GS Team Development and Training
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- s. Policy 1009GS Innovation
- t. Policy 1010GS Board Self-Assessment
- u. Policy 1010GS-F1 Board Meeting Assessment Form
- v. Policy 1010GS-F2 School Board Annual Self-Assessment Form
- w. Policy 1010GS-F3 SMaC Recipe Board of Trustees Exercise

B. Indefinite HS Science Teaching Position–Melody Skogley

Category: Personnel

Presented by: Justin Barnes

Attachments: None

Facts to Consider: Mrs. Skogley has done an outstanding job substituting as High School Science teacher due to a previous resignation. Mrs. Skogley will continue to substitute as long as possible while the district continues to advertise for a certified teacher. The position will be listed as a one year term and will be opened/posted again for the 2017-18 school year.

C. Consent Agenda

1. Minutes Regular Board Meeting October 25, 2016

Regular Meeting

Cascade School District 3B

Board of Trustees

October 25, 2016 - 6:00 pm

DRAFT

Subject to change upon approval of the board

Board Members Present –

High School Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Blake Standley

Deanna Hastings

Erin Wombold

Val Fowler

Elementary Board

Rick Cummings - Chair

Chris Boland - Vice Chair

Blake Standley

Deanna Hastings

Erin Wombold

Members Not Present - Justin Barnes - Superintendent

Others Present: Karsen Drury - District Clerk, Siobhan Hathhorn - Elem Principal, Kevin Sukut - HS Principal, Jeff Grimes - AD, Roger Wright, Jen Wright

Rick Cummings - Board Chair, called the Board of Trustees meeting to order at 6:03 pm. Mr. Cummings asked for public comment on **non**-agenda items

Non Agenda Discussion -

Old Business

Informational

- A. Letter of Resignation - HS Science, Bill Rasmussen
- B. Letter of Resignation - Custodian, John Pepos

Staff Report

- A. Booster Club - Wombold reported that the Booster Club will put on a raffle & bake sale in October in which all proceeds will be donated to Breast Cancer Awareness Institute.
- B. PTSA - Pepos reported on behalf of Ethridge that they are currently holding a Butter Braid fundraiser, will be hosting a Halloween Party on October 31st, and will be throwing a Teacher Appreciation Breakfast on November 4th.
- C. Siobhan Hathhorn, K-6 Principal - Hathhorn reported that the APTT meetings had a 70% attendance rate (15% increase from last year), November 8-9 will be an RTI planning meeting, and the Veterans Day Assembly will be held at the school on November 11th.
- D. Kevin Sukut, 7-12 Principal - Sukut reported that the first round of teacher evaluations have begun.
- E. Jeff Grimes, AD - Grimes reported that the Girls Cross Country team took 3rd place at state, the District Volleyball tournament starts Thursday, October 27th at 10 am, Football playoffs on Saturday, October 29th at 1pm and the Band concert at 7pm on October 25th.
- F. April Pepos, XCELL - Pepos reported that the XCELL group will be going to the PTA Halloween party & having a face painting booth, a local author will be coming to the school to talking about their book, November 9th XCELL is going on a nature walk, the club has "Adopted a Block" to clean, and she will be attending the National Conference in the spring.

New Business

- A. Policy Revisions and Updates, Second Reading
 - a. Policy 1400-Board Meetings (Recommended change)
 - b. Policy 2166-Gifted Program (Recommended change)
 - c. Policy 3121P-Enrollment and Attendance Records (Required change)
 - d. Policy 4301-Visitors to School (Recommended change)
 - e. Policy 4411-Investigations and Arrests by Police (Recommended change)
 - f. Policy 5122F-Authorization to Release Information (Required change)
 - g. Policy 5232-Abused and Neglected Child Reporting (Required change)
 - h. Policy 5322-Military Leave (Optional change)
 - i. Policy 8123-Driver Training and Responsibility (Required change)

Chris Boland moved, seconded by Erin Wombold to approve the second reading of the Policy Revisions and Updates as read.

Public comment: Jen Wright spoke to the Visitors to School, specifically mentioning the Raptor Security System and recommending that the ID's only be scanned once.

Board: The board stated that this particular issue may need to be dealt with as an agenda item or at a facility meeting.

Board: Standley asked if the system had already been purchased.

Board: The system had already been purchased.

Public: Did it come out of the Tech budget?

Board: Yes, the system was purchased out of the Tech Funds.

Passed Unanimously.

- B. New Strategic Governance Policies, First Reading
- a. Policy 1000GS-Overview of Strategic Governance Model
 - b. Policy 1000GS-P-12 Month Board Meeting Alignment Chart
 - c. Policy 1001GS-Vision of High Expectations
 - d. Policy 1001GS-P-Vision of High Expectations
 - e. Policy 1002GS-Beliefs and Values
 - f. Policy 1002GS-P-Beliefs and Values
 - g. Policy 1003GS-Accountability
 - h. Policy 1003GS-P-Accountability
 - i. Policy 1004GS-Collaborative Relationships
 - j. Policy 1004GS-P-Collaborative Relationships
 - k. Policy 1005GS-Data to Drive Continuous Improvement
 - l. Policy 1005GS-P-Data to Drive Continuous Improvement.
 - m. Policy 1006GS-Aligning and Sustaining Resources.
 - n. Policy 1006GS-P-Aligning and Sustaining Resources
 - o. Policy 1007GS-United Governance Team
 - p. Policy 1007GS-P-United Governance Team
 - q. Policy 1008GS-Team Development and Training
 - r. Policy 1008GS-P-Team Development and Training
 - s. Policy 1009GS-Innovation
 - t. Policy 1010GS-Board Self-Assessment
 - u. Policy 1010GS-F1-Board Meeting Assessment Form
 - v. Policy 1010GS-F2-School Board Annual Self-Assessment Form
 - w. Policy 1010GS-F3-SMaC Recipe Board of Trustees Exercise

Deanna Hastings moved, seconded by Erin Wombold to approve the first reading of Policy 1000GS, Policy 1000GS-P, Policy 1001GS, Policy 1001GS-P, Policy 1002GS, Policy 1002GS-P, Policy 1003GS, Policy 1003GS-P, Policy 1004GS, Policy 1004GS-P, Policy 1005GS, Policy 1005GS-P, Policy 1006GS, Policy 1006GS-P, Policy 1007GS, Policy 1007GS-P, Policy 1008GS, Policy 1008GS-P, Policy 1009GS, Policy 1010GS, Policy 1010GS-F1, Policy 1010GS-F2, Policy 1010GS-F3 as read.

Passed unanimously.

- C. Consent Agenda - Chris Boland moved, seconded by Erin Wombold to approve consent agenda.

Passed unanimously.

- 1. Minutes of Regular Board Meeting Sept 20, 2016.
- 2. Business Claims **(4528-4556, 4558-4569, 4572-4577, 4579-4583, 4586-4590, 4594-4597)**
- 3. Student Activity Account
- 4. Student Attendance Agreements
- 5. Transportation Contracts
- 6. Sub List
- 7. Community Key List

Superintendent Report

- A. Official Fall Count

- B. TEAMS Report
- C. Continuous School Improvement Plan
- D. Strategic Planning Update
- E. Tentative Community Meetings Set
- F. Evaluations
- G. Board Hours
- H. GF Budget

Committee Report

- A. Finance and Budget -
- B. Policy Review -
- C. Transportation -
- D. Facilities and Grounds -
- E. Negotiations -
- F. Technology -

Board Professional Development

- A. Community Engagement Action Plans
- B. Effective Advocacy

Announcements

- A. MCEL, Billings, October 19-21, 2016
- B. Strategic Planning Session, November 15, 2016 at 5:00 pm
- C. Next Regular School Board Meeting November 15, 2016 at 6:00 pm
- D. MTSBA School Law & Technology Symposium, Helena, November 28-29, 2016

Adjournment

At 6:52 pm Erin Wombold moved, seconded by Chris Boland **to adjourn. Passed Unanimously**

Rick Cummings, Board Chair

ATTEST: Karsen Drury, District Clerk

Date Signed _____

2. Business Claims

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	P0 #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4584	9201S	1518 HEALTH CARE SERVICE CORPORATION		225.00					
1		178835 09/08/16 COBRA FEES			75.00		101	100-2300	260
2		178835 09/08/16 COBRA FEES			75.00		201	100-2300	260
3		178835 10/07/16 COBRA FEES			75.00		101	100-2400	260
4598	9202S	1327 BURDICK'S LOCKSMITH SERVICES, INC.		1,390.00					
1		134086 09/12/16 Keys			50.00	131	101	100-2600	610
2		134086 09/12/16 Keys			50.00	131	201	100-2600	610
3		134086 09/12/16 Keys			50.00	131	110	100-2700	610
4		134086 09/12/16 Keys			50.00	131	210	100-2700	610
5		134086 09/12/16 Keys			50.00	131	128	100-1000	610
6		134086 09/12/16 Keys			50.00	131	228	100-1000	610
7		134086 09/12/16 Freight			1.25	131	101	100-2600	610
8		134086 09/12/16 Freight			1.25	131	201	100-2600	610
9		134086 09/12/16 Freight			1.25	131	110	100-2700	610
10		134086 09/12/16 Freight			1.25	131	210	100-2700	610
11		134086 09/12/16 Freight			1.25	131	128	100-1000	610
12		134086 09/12/16 Freight			1.25	131	228	100-1000	610
13		134094 09/26/16 Medeco Padlock			179.15	131	101	100-2600	610
14		134094 09/26/16 Medeco Padlock			179.17	131	201	100-2600	610
15		134094 09/26/16 Medeco Padlock			179.17	131	110	100-2700	610
16		134094 09/26/16 Medeco Padlock			179.17	131	210	100-2700	610
17		134094 09/26/16 Medeco Padlock			179.17	131	128	100-1000	610
18		134094 09/26/16 Medeco Padlock			179.17	131	228	100-1000	610
19		134094 09/26/16 Freight			1.25	131	101	100-2600	610
20		134094 09/26/16 Freight			1.25	131	201	100-2600	610
21		134094 09/26/16 Freight			1.25	131	110	100-2700	610
22		134094 09/26/16 Freight			1.25	131	210	100-2700	610
23		134094 09/26/16 Freight			1.25	131	128	100-1000	610
24		134094 09/26/16 Freight			1.25	131	228	100-1000	610
4599	9203S	3987 CULLIGAN		208.70					
1		10/03/16 Water Softener - Dist House			104.35		101	100-2400	610
2		10/03/16 Water Softener - Dist house			104.35		201	100-2400	610
4600	9204S	407 CENTURY LINK		1,765.90					
1		09/19/16 September Charges			441.48		101	100-2300	531
2		09/19/16 September Charges			441.48		201	100-2300	531
3		09/19/16 September Charges			441.48		110	100-2700	531
4		09/19/16 September Charges			441.46		210	100-2700	531
4602	9206S	1521 GRIMES, ELIZABETH		60.00					
1		09/02/16 Class Pizza Party			60.00		201	100-1000	610 506

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4604	9207S	1298 IES, Inc.	790.00					
1		161771 06/16/16 Annual Charge for Web Hosting	395.00*			128	100-1000	681
2		161771 06/16/16 Annual Charge for Web Hosting	395.00			228	100-1000	681
4605	9208S	309 JOHNSON MADISON LUMBER CO.	18.34					
1		920669I 09/26/16 Silicone & Gloves	9.17			101	100-2600	610
2		920669I 09/26/16 Silicone & Gloves	9.17			201	100-2600	610
4608	9210S	2788 NATIONAL LAUNDRY	1,763.24					
1		16679 08/04/16 Kitchen Supplies	36.67			112	910-3100	610
2		16677 08/04/16 Maintenance Supplies	103.71			101	100-2600	610
3		18472 08/11/16 Maintenance Supplies	54.58			201	100-2600	610
4		18475 08/11/16 Kitchen Supplies	95.07			112	910-3100	610
5		20275 08/18/16 Maintenance Supplies	191.04			201	100-2600	610
6		20277 08/18/16 Kitchen Supplies	35.49			112	910-3100	610
7		22076 08/25/16 Maintenance Supplies	54.58			101	100-2600	610
8		22079 08/25/16 Kitchen Supplies	35.49			112	910-3100	610
9		22467 08/25/16 Maintenance Supplies	156.92			101	100-2600	610
10		23936 09/01/16 Maintenance Supplies	103.71			201	100-2600	610
11		23938 09/01/16 Kitchen Supplies	40.78			112	910-3100	610
12		23936 09/01/16 Maintenance Supplies	103.71			101	100-2600	610
13		25261 09/07/16 Kitchen Supplies	78.32			112	910-3100	610
14		25730 09/08/16 Maintenance Supplies	54.58			101	100-2600	610
15		25731 09/08/16 Kitchen Supplies	99.80			112	910-3100	610
16		27048 09/14/16 Kitchen Supplies	47.00			112	910-3100	610
17		27508 09/15/16 Kitchen Supplies	35.49			112	910-3100	610
18		28852 09/21/16 Kitchen Supplies	74.64			112	910-3100	610
19		29327 09/22/16 Kitchen Supplies	39.41			112	910-3100	610
20		30680 09/22/16 Kitchen Supplies	41.14			112	910-3100	610
21		29326 09/22/16 Maintenance Supplies	54.58			201	100-2600	610
22		31160 09/29/16 Kitchen Supplies	35.49			112	910-3100	610
23		27507 09/15/16 Maintenance Supplies	191.04			201	100-2600	610
4609	9211S	1323 NORTHWEST EVALUATION ASSOCIATION	3,062.50					
1		00052489 09/26/16 Web-Based MAP Primary (35)	437.50*			115	412-1000	610 2
2		00052489 09/26/16 Web-Based MAP Secondary (210)	2,625.00*			115	412-1000	610 2
4610	9212S	616 SYSCO FOOD SERVICES OF MONTANA	4,651.18					
1		608311031 08/31/16 Food	2,348.83			112	910-3100	630
3		609070679 09/07/16 Food	581.80			112	910-3100	630
4		609140916 09/14/16 Food	508.58			112	910-3100	630
5		609280833 09/28/16 Food	443.67			112	910-3100	630
6		609280834 09/28/16 Food	803.00			112	910-3100	630
7		609020403 09/02/16 Food	-34.70			112	910-3100	630

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4611 9213S	561 SUPERIOR BUSINESS EQUIPMENT		108.09					
1	27637 09/28/16 B/W Overage			8.09		101	100-2300	610
2	27637 09/28/16 Contract Base Rate			100.00		101	100-2300	340
4612 9214S	944 TOMS MARKET		205.97					
1	286976 09/07/16 FCS			14.71		201	300-1000	610 509
2	288023 09/08/16 FCS			22.88		201	300-1000	610 509
3	292873 09/13/16 FCS			25.86		201	300-1000	610 509
4	293822 09/14/16 FCS			34.88		201	300-1000	610 509
5	294779 09/15/16 FCS			13.31		201	300-1000	610 509
6	300066 09/20/16 FCS			68.21		201	300-1000	610 509
7	301064 09/21/16 FCS			26.12		201	300-1000	610 509
4613 9215S	541 UNIVERSAL ATHLETIC		1,875.64					
1	5020025343 09/21/16 Volleyball Jerseys			1,820.00		201	720-3500	610 628
2	5020025343 09/21/16 Shipping			15.24		201	720-3500	610 628
3	5020026011 09/27/16 Elasticon Tape			29.94		201	720-3500	610
4	5020026011 09/27/16 Shippint			10.46		201	720-3500	610
4614 9216S	48 MEADOW GOLD GREAT FALLS		2,418.21					
1	365532 04/01/16 Food			-343.96		112	910-3100	630
2	366087 04/05/16 Food			-277.97		112	910-3100	630
3	366522 04/08/16 Food			-276.64		112	910-3100	630
4	366988 04/12/16 Food			-322.88		112	910-3100	630
5	40013903 07/06/16 Food			135.57		112	910-3100	630
6	40013908 07/06/16 Food			24.36		112	910-3100	630
7	379298 07/19/16 Food			42.73		112	910-3100	630
8	10701374 07/26/16 Food			116.20		112	910-3100	630
9	383121 08/19/16 Food			134.72		112	910-3100	630
10	383454 08/23/16 Food			386.61		112	910-3100	630
11	383953 08/26/16 Food			84.37		112	910-3100	630
12	10701865 08/30/16 Food			99.34		112	910-3100	630
13	384841 09/02/16 Food			265.68		112	910-3100	630
14	40014685 09/07/16 Food			386.16		112	910-3100	630
15	385563 09/09/16 Food			348.48		112	910-3100	630
16	386034 09/13/16 Food			238.16		112	910-3100	630
17	386494 09/16/16 Food			211.56		112	910-3100	630
18	386987 09/20/16 Food			213.36		112	910-3100	630
19	387433 09/23/16 Food			294.84		112	910-3100	630
20	387922 09/27/16 Food			334.08		112	910-3100	630
21	388362 09/30/16 Food			323.44		112	910-3100	630

11/08/16
14:41:48

CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 10/16

Page: 5 of 10
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
7	DEFRIES K	3025001501 10/04/16 FOSS KIT	1,324.00	1,324.00	73	101	100-1000	610
8	DEFRIES K	3025001501 10/04/16 FOSS KIT	1,104.00	1,104.00	73	101	100-1000	610
9	DEFRIES K	3025001501 10/04/16 SHIPPING	827.31	827.31	73	101	100-1000	610
10	DEFRIES K	3025001501 10/04/16 LIVE MATERIAL CHARGE	12.50	12.50		101	100-1000	610
4620	9222S	2047 FOOD SERVICES OF AM.	2,071.54					
1		5191087 09/28/16 Food	1,900.81	1,900.81		112	910-3100	630
2		5191882 09/29/16 Food	101.45	101.45		112	910-3100	630
3		5191883 09/29/16 Food	69.28	69.28		112	910-3100	630
4621	9223S	3212 FICO	1,597.35					
		Work Order #5709 & #5771						
1		13227 10/07/16 2.5 hr Service 08/09/16	86.63	86.63		101	100-2600	340
2		13227 10/07/16 08/09/16	175.87	175.87		201	100-2600	340
3		13227 10/07/16 4.5 hr Service 10/04/16	155.93	155.93		101	100-2600	340
4		13227 10/07/16 10/04/16	316.57	316.57		201	100-2600	340
5		13227 10/07/16 Mileage 08/09/16	50.00	50.00		101	100-2600	340
6		13227 10/07/16 Mileage 10/04/16	50.00	50.00		201	100-2600	340
7		13228 10/07/16 0.5 hr service 10/03/16	17.33	17.33		101	100-2600	340
8		13228 10/07/16 10/03/16	35.17	35.17		201	100-2600	340
9		13228 10/04/16 2 hr service 10/04/16	69.30	69.30		101	100-2600	340
10		13228 10/04/16 10/04/16	140.70	140.70		201	100-2600	340
11		13228 10/07/16 AC-1 1 Door Access Ctrl Weigan	301.85	301.85		101	100-2600	610
12		13228 10/07/16 OBS-Flexpass Arch Rdr 37B	182.63	182.63		101	100-2600	610
13		13228 10/07/16 12x12 Steel Panel	15.37	15.37		101	100-2600	610
4623	9224S	401 MTSEA	608.24					
1		32004 09/30/16 Strategic Planning-Debra Silk	250.00	250.00		101	100-2300	330
2		32004 09/30/16 Strategic Planning-Debra Silk	250.00	250.00		201	100-2300	330
3		32004 09/30/16 Silk SP Prep (.3 hrs)	18.75	18.75		101	100-2300	330
4		32004 09/30/16 Silk SP Prep (.3 hrs)	18.75	18.75		201	100-2300	330
5		32004 09/30/16 Travel Reimb.	35.37	35.37		101	100-2300	582
6		32004 09/30/16 Travel Reimb.	35.37	35.37		201	100-2300	582
4624	9235S	4495 PURCHASE POWER	639.10					
1		10/03/16 Postage	319.55	319.55		101	100-2300	532
2		10/03/16 Postage	319.55	319.55		201	100-2300	532
4625	9225S	3620 REALLY GOOD STUFF	130.91					
1		5805880 09/30/16 Binder Holder	41.98	41.98	117	101	100-1000	610 500
3	HALMES T	5806939 09/30/16 Magnet Men	17.00	17.00	128	115	421-1000	610 517
4	WEEMS T	5806939 09/30/16 Book Baskets-Large Rec	44.99	44.99	128	115	421-1000	610 517
	WEEMS T							

* ... Over spent expenditure

Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
5	WEEMS T	5806939	09/30/16 E.Z.C. Reader Strips	17.99	17.99	128	115	421-1000	610 517
6		5806939	09/30/16 Shipping	8.95	8.95		115	421-1000	610 517
4626	9226S	1519	READ TO THEM	952.00	952.00		115	421-1000	610 517
1	HATHHORN S	11796	09/29/16 One School, One Book			127	115	421-1000	610 517
4627	9227S	3876	SUPPLYWORKS	483.90	483.90		101	100-2600	610
1		678689905	09/19/16 Supplies	239.13	239.13		101	100-2600	610
2		378963037	09/21/16 Supplies	-248.15	-248.15		101	100-2600	610
3		378963045	09/21/16 Supplies	-63.50	-63.50		201	100-2600	610
4		379029572	09/22/16 Supplies	252.80	252.80		201	100-2600	610
5		379355985	09/26/16 Supplies	222.18	222.18		101	100-2600	610
6		379811417	09/30/16 Supplies	81.44	81.44		101	100-2600	610
4628	9228S	1520	TOUCH MATH	2,480.89	2,480.89		113	280-1000	610
1	MACDONALD	200175395	10/05/16 CCSS 2nd grd - green edit	1,239.00	1,239.00	130	113	280-1000	610
2	MACDONALD	200175395	10/05/16 CCSS 1st grd - green edit	1,169.00	1,169.00	130	113	280-1000	610
3	MACDONALD	200175395	10/05/16 Shipping	72.89	72.89		113	280-1000	610
4629	9229S	3875	TILLEMANN, ERIC	366.60	366.60		215	451-1000	582 317
1		10/11/16	Tilleman - Ticket from IAS	214.00*	214.00*		215	451-1000	582 317
2		10/11/16	Tilleman - Ticket to IAS	152.60*	152.60*		215	451-1000	582 317
4630	9230S	1382	TODD WATKINS CONSULTING SERVICES	400.00	400.00		101	100-2300	330
1		SEP09316CS	10/03/16 September 2016	100.00	100.00		201	100-2300	330
2		SEP09316CS	10/03/16 September 2016	100.00	100.00		110	100-2700	330
3		SEP09316CS	10/03/16 September 2016	100.00	100.00		210	100-2700	330
4		SEP09316CS	10/03/16 September 2016	100.00	100.00		210	100-2700	330
4631	9231S	505	TOWN OF CASCADE	1,164.81	1,164.81		101	100-2600	421
1		09/23/16	Sept Water/Sewer Services	291.20	291.20		201	100-2600	421
2		09/23/16	Sept Water/Sewer Services	291.20	291.20		110	100-2700	421
4		09/23/16	Sept Water/Sewer Services	291.20	291.20		210	100-2700	421
5		09/23/16	Sept Water/Sewer Services	291.21	291.21		210	100-2700	421
4632	9234S	1270	WEX BANK	3,879.29	3,879.29		110	100-2700	624
1		47062971	09/30/16 September Fuel - Route	1,536.75	1,536.75		210	100-2700	624
2		47062971	09/30/16 September Fuel - Route	1,536.76	1,536.76		201	720-3500	624
3	VBALL, FBALL	47062971	09/30/16 September Fuel - Athletics	486.14	486.14		201	720-3500	624
4		47062971	09/30/16 September Fuel - Activities	302.07	302.07		201	710-3400	624
5	FFA	47062971	09/30/16 September Fuel - Maintenance	17.57*	17.57*		101	100-2630	624

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4633	9236S	2927 A.T. KLEMENS & SONS						
1		S68124 10/17/16 Labor 08/09/16	6,909.00	225.00		201	100-2600	340
2		S68124 10/17/16 Boiler Fill Line		844.50		101	100-2600	340
3		S68124 10/17/16 Boiler Fill Line		844.50		201	100-2600	610
4		S68124 10/17/16 Installation of Traps		2,231.00		101	100-2600	610
5		S68124 10/17/16 Installation of Traps		2,231.00		201	100-2600	610
6		S68124 10/17/16 Labor 09/12/16		150.00		201	100-2600	340
7		S68124 10/14/16 Acid Neutralizer Aggregate		83.00		101	100-2600	340
8		S68124 10/14/16 Laobr		300.00		201	100-2600	340
4635	9237S	62 EAGLE PRINTING & BUSINESS FORMS	288.90					
1		85982 10/12/16 Laser Payroll Checks (500)		28.61		101	100-2300	610
2		85982 10/12/16 Payroll		28.61		201	100-2300	610
3		85982 10/12/16 Payroll		28.61		101	100-2400	610
4		85982 10/12/16 Payroll		28.62		201	100-2400	610
5		85983 10/12/16 Claim Laser Checks (1000)		39.11		101	100-2300	610
6		85983 10/12/16 Claim		39.11		201	100-2300	610
7		85983 10/12/16 Claim		39.11		101	100-2400	610
8		85983 10/12/16 Claim		39.12		201	100-2400	610
9		85983 10/12/16 Shipping		9.00		101	100-2400	610
10		85983 10/12/16 Shipping		9.00		201	100-2400	610
4636	9238S	4419 FOLLETT SCHOOL SOLUTIONS INC.	212.97					
1		437681-1 10/06/16 Artemis Fowl Last Guardian		13.01		101	100-2220	610
2		437681-1 10/06/16 Artemis Fowl the Lost Colony		13.01		101	100-2220	610
3		437681-1 10/06/16 Artemis Fowl The Time Pa		13.01		101	100-2220	610
4		437681-1 10/06/16 Attack of the Giant		11.09		101	100-2220	610
5		437681-1 10/06/16 From Texas With Love		12.81		101	100-2220	610
6		437681-1 10/06/16 Hammer of Thor		17.04		101	100-2220	610
7		437681-1 10/06/16 Hideout		12.41		101	100-2220	610
8		437681-1 10/06/16 License To Thrill		14.49		101	100-2220	610
9		437681-1 10/06/16 Longest Day		14.49		101	100-2220	610
10		437681-1 10/06/16 Onto		11.09		101	100-2220	610
11		437681-1 10/06/16 Pizza The Size of the Sun		15.51		101	100-2220	610
12		437681-1 10/06/16 Please Don't Eat the C		10.21		101	100-2220	610
13		437681-1 10/06/16 Something Big Has Been here		15.51		101	100-2220	610
14		437681-1 10/06/16 Spirits in the Stars		12.81		101	100-2220	610
15		437681-1 10/06/16 Stone Fox		11.91		101	100-2220	610
16		437681-1 10/06/16 You Only Die Twice		12.81		101	100-2220	610
17		437681-1 10/06/16 Shipping		1.76		101	100-2220	610
4638	9232S	1321 INFINITE CAMPUS	4,231.30					
1		017295 06/28/16 2016-2017 License Renewal		2,115.65*		128	100-1000	681
2		017295 06/28/16 2016-2017 License Renewal		2,115.65		228	100-1000	681

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CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 10/16

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
4639 9239S	1272 NAPA AUTO PARTS		249.40					
1	10/05/16 Vacuum Pump - 600-2985			206.99		210	100-2700	610
2	10/05/16 Airl Filter - 6807			31.35		210	100-2700	610
3	10/05/16 Hose Connector - 715-1812			5.29		210	100-2700	610
4	10/05/16 Retainer - 6653085			5.77		210	100-2700	610
4640 9240S	1272 NAPA AUTO PARTS		33.20					
1	10/17/16 Clamp - 705-1011			13.30		110	100-2700	610
2	10/17/16 Fuel Line - H-178			19.90		110	100-2700	610
4641 9233S	400 NORTHWESTERN ENERGY		6,291.65					
1	10/24/16 September Energy			1,572.92		101	100-2600	412
2	10/24/16 September Energy			1,572.91		201	100-2600	412
3	10/24/16 September Energy			1,572.91		110	100-2700	412
4	10/24/16 September Energy			1,572.91		210	100-2700	412
4642 9241S	2026 THE PARTS STORE		521.35					
1	459346 10/18/16 Battery - INTIMHD - 3			420.00		110	100-2700	610
2	459346 10/18/16 ATF Fluid - MAG/915 - 6			26.70		210	100-2700	610
3	458692 10/04/16 Fleet Filter - WIX/57182 - 5			74.65		210	100-2700	610
4643 9242S	1364 PITNEY BOWES INC		183.57					
1	1002114509 10/07/16 Postage Ink Cartridges			45.90		101	100-2300	610
2	1002114509 10/07/16 Postage Ink Cartridges			45.89		201	100-2300	610
3	1002114509 10/07/16 Postage Ink Cartridges			45.89		101	100-2400	610
4	1002114509 10/07/16 Postage Ink Cartridges			45.89		201	100-2400	610
4644 9243S	604 SCHOLASTIC CLASSROOM MAGAZINES		213.68					
1	2206643047 10/11/16 Let's Find Out			127.05		101	100-1000	610 500
2	2206643047 10/11/16 Scholastic news Grade 1			86.63		101	100-1000	610 500
4645 9244S	1157 BUG DOCTOR		163.00					
1	0691 10/18/16 Pest Control - Dist House			57.50		101	100-2300	340
2	0691 10/18/16 Pest Control - Dist House			57.50		201	100-2300	340
3	0690 10/18/16 Pest Control - Kitchen			48.00		112	910-3100	340
4646 9245S	1360 DELTA EDUCATION		1,120.00					
1	2025013531 10/18/16 FOSS KIT			1,000.00	73	101	100-1000	610
2	2025013531 10/18/16 Shipping			120.00		101	100-1000	610
4647 9246S	3923 US POSTAL SERVICE-CASCADE		215.00					
2	10/20/16 Permit #6 License			215.00		201	100-2300	532

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CASCADE PUBLIC SCHOOLS
Claim Details
For the Accounting Period: 10/16

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #	Invoice #/Inv Date/Description	Line Amount				
4648	9247S 1354 INTERQUEST DETECTION CANINES	375.00				
1	788 10/10/16 K-9 Inspection - Half Day	187.50		101	100-2300	340
2	788 10/10/16 K-9 Inspection - Half Day	187.50		201	100-2300	340
# of Claims		45	Total:	63,460.69		
				63,460.69		

Fund/Account	Amount
101 General Fund	
101	\$18,956.48
110 Transportation fund	
101	\$4,627.21
112 Food Services	
101	\$9,883.72
113 Tuition	
101	\$2,480.89
115 Federal Programs	
101	\$4,323.15
128 State Technology Acquisition Gra	
101	\$2,867.32
201 General Fund	
101	\$12,563.24
210 Transportation Fund	
101	\$4,524.76
215 Federal Programs	
101	\$366.60
228 State Technology Acquisition Gra	
101	\$2,867.32
Total:	\$63,460.69

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Transfers (-)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
9 SCHOLARSHIP	4859.04	0.00	0.00	0.00		0.00	0.00	4859.04
33 SHOP FUND	126.17	301.57	0.00	0.00		0.00	0.00	724.60
31 TECHNOLOGY	2431.74	0.00	0.00	0.00		0.00	0.00	2551.74
17 XCELL	8535.32	741.13	0.00	0.00		0.00	0.00	8334.39
898 MISC EARNINGS	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total for Student Accounts	94853.33	44644.56	27308.10	27308.10		0.00	0.00	77516.87
Bank Account Totals	94853.33	44644.56	0.00	27308.10	0.00	0.00	0.00	77516.87
						Bank Balance		77516.87
						Plus Outstanding Checks		50416.60
						Minus Outstanding Deposits		28753.06
						Balance		99180.41
						Minus Receipts in Transit		0.00
						Statement Balance		99180.41

4. Student Attendance Agreements

Student Attendance Agreements 2016-17 School Year Students attending school in Cascade from out of district

Helena School Dist.				Great Falls Dist.			
R	BA	Grade		R	BA	Grade	
x	x	10		x	x	12	
		10		x	x	10	
		11				12	
		9				9	
		11				11	
		11		x	x	9	
x	x	11		x	x	11	
x	x	9				1	
x	x	11				5	
				x	x	12	
						6	

Wolf Creek School Dist.				Ulm School Dist.			
R	BA	Grade		R	BA	Grade	
x	x	3				8	
		3				7	
		6		x	x	8	
x	x	4				8	
x	x	6				4	
		5		x	x	2	
		8		x	x	6	
		7		x	x	8	
		10				5	

Cascade students attending school in another District

Ulm students attend Cascade School when they are in the 9th grade

All Helena District (Wolf Creek, Craig area) students regardless of grade need agrmt.

"x" student attendance agreement received

R=SAA received

BA=SAA Board Approved

New agreement received since last Bd Mtg

5. Transportation Contracts

Individual Transportation Contracts

2016-2017

Elementary					High School				
R	BA	# miles	Grade		R	BA	# miles	Grade	
R	x	5	5		R	x	8.3	11	
R	x	8.3	6		R	x	8.3	9	
					R	x	3.5	11	
					R	x	3.5	9	
					R	x	4.5	11	

"x" ITC received

R=Received

BA=Board Approved

New contract received since last Bd Mtg

6. Sub List

Substitute Teachers	
Name	T.B./PRINTED
CERTIFIED	
Dachs, Maureen	C/TB/FP
Deshner, Hayden***	C/pending
LaLiberty, Frank	C/TB
Manning, Diana	C/TB/FP
McKamey, Jeanne	C/pending
Mills, Brett	C/TB/FP
Rollins, Erin	C/TB/FP
Sewak, Kristin	C/TB/FP
Skogley, Melody	C/TB/FP
Workman, Cathy***	C/TB/FP
NON-CERTIFIED	
Castellanos, Marie	TB/FP
Grimes, Liz	TB/FP
Jackson, Shane	TB/FP
Mortag, Mary	TB/FP
Randel, Sue	TB/FP
Skelton, Jackie***	TB/FP

***Need Approval by the Trustees

T.B. APPROVED

C - Some teaching certification

FP - FINGERPRINTED

PH - Physical Approved

Kitchen	
Name	T.B./PRINTED
Baker, Iris	TB/FP/PH
Gottlob, Erin	TB/FP/PH
Hall-Elmore, Roberta	TB/FP/PH
Randel, Sue	TB/FP/PH
Sukut, Earl	FP/TB/PH
Custodian	
Name	T.B./PRINTED
Clint, Dale	TB/FP/PH
Grimes, Elizabeth	TB/FP/pending
Hall-Elmore, Roberta	TB/FP/PH
Johnson, Angela	TB/FP/PH
Sukut, Earl	FP/TB/PH
Bus Drivers	
Name	T.B./PRINTED
Disney, Lee	TB/FP
Faulkner, Byron	TB/FP
Hall-Elmore, Roberta	TB/FP/PH
Nelson, Mark	TB/FP
Skogley, Jeff	TB/FP
Tilleman, Eric	TB/FP
Secretarial	
Name	T.B./PRINTED
Thaut, Niki	TB/FP
Volunteers	
Name	T.B./PRINTED
Jones, Duston	TB/FP
Nelsen, Jessica	

7. Community Keys

Pickleball Club

Cascade Aerobics

Lori Marquis

Superintendent Report (I)

- A. PIR November 4th – Antidiscriminatory Policies & Law – presented by Tony Koenig of MTSBA
- B. Turkey Bingo Nov 17th at 6:00pm
- C. Veteran’s Day Brief
- D. NASS Conference Update
- E. Supt Evaluation
- F. Board Hours
- G. General Fund Snapshot

Board Hours			
Name	Date	Description	Credit Recieved
Rick Cummings	6/10/16	Delegate Assembly	6
	6/11/16	MTSBA 2016 June Leadership Symposium	6
	7/20/16	Negotiations/Policy Symposium	6
	8/18/16	K-12 Vision Group	5
	9/28/16	Back to School Legal Primer	6
	10/24/16	Strategic Planning	3
			Total
Erin Wombold			
	Total		0
Blake Standley			
	Total		0
Val Fowler	5/11/16	Spring Workshop	6
	7/20/16	Negotiations/Policy Symposium	12
	10/14/16	Strategic Planning	3
			Total
Chris Boland			
	Total		0
Deanna Hastings	6/10/16	Delegate Assembly	6
	6/11/16	MTSBA 2016 June Leadership Symposium	6
			Total

11/10/16
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CASCADE PUBLIC SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 16

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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 General Fund	12,846.32	294,971.20	1,299,858.00	1,299,858.00	1,004,886.80	23 %
201 General Fund	16,407.78	228,945.00	1,016,540.00	1,016,540.00	787,595.00	23 %
Grand Total:	29,254.10	523,916.20	2,316,398.00	2,316,398.00	1,792,481.80	23 %

Committee Report

- A. Finance and Budget
- B. Policy Review
- C. Transportation
- D. Facilities and Grounds
- E. Negotiations
- F. Technology

Announcements (I)

- A. MTSBA School Law & Technology Symposium, Helena, November 28-29, 2016
- B. Next Regular School Board Meeting December 20, 2016 at 6:00 pm
- C. Board Professional Development: Community Engagement Action Plans–Kris Goss
Immediately following Regular Board Meeting

Board Meeting Evaluation (attached on following page)

Adjournment (A)

!

Cascade School District

1010SG -F1

BOARD MEETING EVALUATION

Adopted on:
Reviewed on:
Revised on:



Board Meeting Evaluation

Each member of the board should complete this instrument following each meeting. Comments should apply to the board meeting itself. A single individual should collect the data and it should be shared back with the board in a frequency distribution mode, rather than averages (see the explanation which follows the assessment tool). Since the Board will only meet face to face two to three times a year, the results of the assessment should be shared post meeting, and discussed as part of the teleconference meetings, with an eye to improving each successive face to face meeting.

FOCUS		Not Satisfied					Not Sure
		1	2	3	4	NS	
How satisfied are you that:							
	We conducted the meeting with an emphasis on outward vision, rather than internal preoccupation?						
	We focused our thinking at a strategic level?						
	We focused on the future, rather than the past or the present?						

Comments:

RESPECT		Not Satisfied					Not Sure
		1	2	3	4	NS	
How satisfied are you that:							
	We made collective rather than individual decisions?						
	We encouraged diversity of viewpoints?						
	We were sensitive to our stakeholders' needs?						
	We gave adequate emphasis to the ethics of each issue?						

Comments:

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INFORMATION		Not Satisfied		Satisfied		Not Sure	
How satisfied are you that:		1	2	3	4	NS	
	We had the right information to make wise decisions?						
	We acknowledged those times when we lacked information or knowledge and made plans to get what we needed?						
	We used the presence of staff appropriately?						

Comments:

AGENDA		Not Satisfied		Satisfied		Not Sure	
How satisfied are you that:		1	2	3	4	NS	
	The agenda was structured in a way that enhanced our ability to focus strategically?						
	We spent the right amount of time on most issues?						

Comments:

Analyze the Results

Place the responses for each competency in the appropriate scale below. Use a frequency distribution, not a mean or average numbers. For Example

Rankings	1	2	3	4
Frequency Chosen	2	3	2	6

Items rated between 1 and 2: suggests an area of vulnerability that requires purposeful attention.

Items ranked between 2 and 3: suggests an area of competence with opportunity/need for improvements.

Items ranked between 3 and 4: suggests an area of strength to build upon.

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Items ranked between 1 and 4: suggests that participants are having very different experiences in the same area and that time should be spent trying to understand differing perceptions of what the board members expect in this area.

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